

Annual Report

1964

The
Queen Elizabeth Home
Ballarat



*With the Compliments of
The President, Mr. W. H. Heinz
and Members of the
Board of Management of
The Queen Elizabeth Home*

*Your past support is appreciated and your
continued assistance in this current year invited.*

THE ONE HUNDRED AND SEVENTH ANNUAL REPORT

OF THE BOARD OF MANAGEMENT
FOR THE YEAR ENDED 30TH JUNE, 1964

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To the Contributors of the Queen Elizabeth Home.

Ladies and Gentlemen,

It is your Board's privilege to present the One Hundred and Seventh Annual Report and Statement of Accounts for the year ending 30th June, 1964, with an outline of the more important happenings and activities of the Home.

RETIREMENT — EXECUTIVE DIRECTOR.

Mr. Keith Mackay, who has held the position of Chief Executive Officer since 10th July, 1938, will officially retire on 30th September, 1964. Mr. Mackay was due to retire in April last but by arrangement with the Hospitals and Charities Commission an extension of six months was granted. Life Governors and Contributors are referred to the special section of the Annual Report which refers particularly to Mr. Mackay.

CHIEF EXECUTIVE OFFICER.

Your Board has appointed Mr. Frank Black, who has occupied the position of Manager for the past six years to succeed Mr. Mackay as Chief Executive Officer, as from 30th September, 1964.



Mr. W. H. Heinz, incoming President 1963-64, being congratulated by Mr. G. B. Cutter, immediate Past President, and Mr. Keith Mackay, Executive Director.

THE
QUEEN ELIZABETH
HOME
102 ASCOT STREET SOUTH,
BALLARAT.

P.O. Box 199.
PHONE: BALLARAT 2 1811

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HOSTELS:

PLEASANT HOME

34 Pleasant Street, Ballarat.
Phone: Ballarat 2 1841

ANDREW C. FRASER HOUSE

32 Pleasant Street, Ballarat.

K. S. B. ARCHER HOUSE

30 Pleasant Street, Ballarat.

JOHN KEITH HOUSE

28 Pleasant Street, Ballarat.

C. N. C. EYRES HOUSE

810 Ligar Street, Ballarat.
Phone: Ballarat 2 4720

BALMORAL

1104 Dana Street, Ballarat.
Phone: Ballarat 2 1069

EUREKA HOUSE

37 Durham Street, Ballarat.

BRIM BRIM

Buninyong
Phone: Buninyong 379

NURSING AIDE TRAINING SCHOOL

111 Ascot Street, Ballarat.

A. E. MILLS HOUSE CRAFT SCHOOL

Phone: Ballarat 2 4550

No improvement can be seen in this pattern and your Board is anxious to see the new Day Hospital erected as soon as possible. Your Board also hopes that a more realistic view will be taken of the need for the extension of Home Care Services to aged people not necessarily on our Waiting Lists and to surrounding municipalities, and that the necessary action will be taken to remove the present obstacles to the implementation of this proposed service.



This talking-book machine for the blind was provided by the Nylon Group, whose members have assisted many afflicted people in the Baliarat District.

MEDICAL SERVICES.

We welcome to the visiting medical staff Dr. Arthur King as Consultant Psychiatrist and Dr. D. B. Skewes as Consultant Surgeon.

The high standard of medical care could only be achieved with the full co-operation of our Visiting Consultants, Dr. David A. Alexander, Dr. D. B. Skewes and Dr. Arthur King and our Visiting Medical Officers, Drs. F. P. McArdle, J. S. Giddy, J. Cousins and J. Garner with our Medical Superintendent, Dr. J. N. Sladdin.

NURSING AIDE TRAINING SCHOOL.

The standard of Nursing Aide Training in our Nursing Aide Training School is reflected in the examination results and congratulations are extended to Nurses who successfully completed the course this year.

The increased number of nurses attending the Preliminary Training School resulted in overcrowding and with the approval of the Hospitals and Charities Commission the two front rooms of 109 Ascot Street were converted into a second lecture room.

THE QUEEN ELIZABETH HOME



BOARD OF MANAGEMENT

C. H. CLAMP, Esq.
(Government Nominee)

C. N. C. EYRES, Esq.

A. T. FAULL

A. C. FRASER, Esq.

W. H. HEINZ, Esq.

P. S. HOBSON, Esq.
(Appointed April, 1964)

J. KEITH, Esq.

J. LONSDALE, Esq.

W. R. MORSHEAD, Esq.
(Retired November, 1963)

ARTHUR W. NICHOLSON, Esq.
O.B.E.

R. B. RONALDSON, Esq.

J. J. SMAIL, Esq.

JAS. A. THOMAS, Esq.

GEO. TORNEY, Esq.

J. L. TREVENEN, Esq.

**THE
QUEEN ELIZABETH
HOME**



ADMINISTRATIVE STAFF

Executive Director:

KEITH MACKAY, M.B.E., J.P.
F.H.A., M.R.S.H.

Manager:

FRANK G. BLACK, J.P.
F.C.I.S., F.A.S.A., A.C.A.A.,
A.H.A.

Assistant Manager:

A. D. McMILLAN

Administrative Officer:

R. D. QUIN

Accountant:

F. N. M. PETCH,
A.A.S.A., L.H.A.

Auditors:

Messrs.

G. A. GILLBERT, F.C.A.
I. McIVOR, F.C.A.

The increasing specialisation in the nursing care of frail and infirm elderly people is an important development in the care of the aged, and we acknowledge the contribution made by the Matron, Sisters, Nurses and Lecturers in this work. The standard of nursing care at the Queen Elizabeth Home is recognised by the visits paid from other institutions, both from within and outside the State to study progress in Geriatric Nursing at the Queen Elizabeth Home.

PHYSIOTHERAPY.

The contribution Physiotherapy has made in the rehabilitation of the aged has in many cases been remarkable. This has been proved in our own physiotherapy department and we acknowledge the work of Mr. N. Pierini, our Physiotherapist, particularly as during the year we received the resignation of our second Physiotherapist, Miss M. Dick, who is now on an overseas study tour.

We acknowledge the gift of a new microwave unit valued at £395 for the physiotherapy department and made possible by a donation from one of our residents, Miss Jean Monteith.

OCCUPATIONAL THERAPY.

The success of occupational and diversional therapy has necessitated a continuous programme of expansion to provide for these services.

A new building was erected at the rear of the Nursing Aide Training School at 111 Ascot Street to provide for the pottery section, painting and craft work, and a hobbies work room for male residents. In recognition of the services rendered by Cr. A. E. Mills, Chairman of the 1963 Queen Elizabeth Home Day Hospital Appeal, your Board named this Unit— A. E. Mills House. The School was opened on 18th August, 1963, by Cr. Mills, and following the ceremony opportunity was taken to present Nursing Aide Certificates to Nursing Aides who had successfully completed their course.

During the year leave of absence was granted to Miss Rosemary Gale, Occupational Therapist, who is now on an overseas study tour, following which Miss Gale will return to the Queen Elizabeth Home.

During Miss Gale's absence Occupational and Diversional Therapy activities are continuing under the direction of Mr. H. Veitch in A. E. Mills House, and Mrs. G. Newton, Mrs. L. Berzins, Mrs. A. Farren and Miss G. Buckland.

OPTOMETRY.

Mr. G. B. Cutter, of Messrs. G. B. Cutter and D. H. Gardiner, has continued his many years association with the Home in the testing of the eyesight of residents and the supply of spectacles. This service is again one of the many which bring satisfaction to residents who are helped to enjoy reading and to keep up with current affairs.

SPEECH THERAPY.

Your Board records its appreciation to the Management of the Bal-larat Base Hospital for making the services of Miss Lynette Hodgson available for one day each week.

CHIROPODY.

Last year it was reported that our Chiropodist was handicapped by lack of space and during this year arrangements were made for Mrs. Brown to transfer to a more suitable room. However the number of patients receiving treatment is still increasing and the importance of this service to elderly people cannot be over-emphasised.

DENTAL SERVICES.

The regional dental service provided by our regional dentist, Mr. L. Batchelder, to Grace McKeellar House, Geelong and the Bendigo and District Benevolent Home at Bendigo was further extended during the year by the provision of a similar service to the Alexander Home at Castlemaine.

HOME CARE SERVICES.

Remarkable results have been achieved in the rehabilitation of the aged and your Board is proud of its record in this sphere. Nevertheless it is realised that in the vast majority of cases rehabilitation would not have been necessary if proper preventative measures had been taken in the first place.



Members of the Bradvale - Mount Bute Branch C.W.A. provided these gift-pack food parcels for private residents who receive assistance from the Home Help service.

This theory has been proved time and again during the operation of the Queen Elizabeth Home — Home Care Service — which is an organised service providing Home Care for genuine applicants on our waiting list.

With a full realisation of the importance of the expansion of this service to cover all aged people in the area, the Councils of Ballarat City, Borough of Sebastopol, Ballarat Shire, Bungaree Shire, Buninyong Shire, Creswick Shire and Grenville Shire requested that the Queen Elizabeth Home act as the Council's agent in the expansion and implementation of a Home Care Service which would meet the needs of all aged people in the District. It is regretted that during the last 12 months, despite repeated requests and deputations — such an arrangement has not been approved, although the Queen Elizabeth Home would welcome the opportunity to provide this Service. It is hoped that during the coming year progress will be made and a satisfactory solution reached in solving a position which is developing into a major social problem.

EYRES HOUSE FLATS.

The first four flats of this developmental scheme have been erected and are occupied. The second phase consisting of two double and six single units will be commenced shortly.

These units, of different design to Percy Baxter Homes contain a living room, bedroom, kitchenette, toilet, shower recess and small laundry.

However, as with Percy Baxter Homes, the residents have complete independence plus the sense of security brought about by close contact with the Queen Elizabeth Home.

This second phase will be known as the Percy and Lloyd Symons Memorial Flats and has been made possible by the receipt of a legacy of £10,140 from the Estate of the late Violet Symons. Your Board records its appreciation of the generosity of the late Mrs. Symons, and as finance becomes available, more flats will be erected in this area.

THE QUEEN ELIZABETH HOME



HONORARY PROFESSIONAL STAFF

Hon. Consultant Physicians
and Surgeons:

G. T. JAMES, B.A., M.D., B.S.
(Deceased 9th July, 1964)

Wm. SLOSS, M.B.E., M.B.,
etCH.B., F.R.C.S. (Edin.),
F.R.A.C.S.

Hon. Consultant Dentists:

Messrs. S. A. WILSON,
L.D.S., B.D.Sc., D.D.S.
and

G. S. MCKINLEY,
L.D.S., B.D. Sc.

Hon. Optometrists:

Messrs. G. B. CUTTER &
D. H. GARDINER

Hon. Solicitors:

Messrs. CUTHBERT, MORROW
MUST & SHAW.

Hon. Consulting Structural
Engineers and Surveyors:

W. J. & W. L. MEINHARDT

Hon. Architects:

Messrs. P. S. & G. S. RICHARDS
A.R.A.I.A., Ballarat.

**THE
QUEEN ELIZABETH
HOME**



STAFF

MEDICAL SERVICES

Medical Superintendent:

Dr. J. N. SLADDIN, M.B.B.S.

Medical Officers:

Dr. F. P. McARDLE, M.B.B.S.

Dr. J. R. COUSINS,
M.B., B.Ch., M.A. (Oxon.).

Dr. J. GARNER, M.B., B.Ch.,
M.R.C.S., L.R.C.P., M.A.

Dr. S. D. GIDDY,
M.B. Ch.B., D.R.C.O.G., D.A.

Consulting Medical Officers:

Dr. D. A. ALEXANDER,
M.D. B.S. F.R.A.C.P.

Dr. D. B. SKEWES
M.B. B.S. F.R.C.S. (Edin.)

Dr. A. KING, M.B. B.S. (Dur-
ham) D.P.M. (Durham)

NURSING

Matron:

Miss W. M. ROLLETT, S.R.N.

Deputy Matron:

Miss A. CRISPE, S.R.N.

Assistant Matron:

Mrs. D. FLOATE, S.R.N.

Tutor Sisters:

Mrs. P. KILGOUR, S.R.N.

Mrs. L. A. BELL, S.R.N.

Welfare and Home Care Service:

Miss I. M. DICKER, S.R.N.

Mrs. M. M. WOODFORD, S.R.N.

Mrs. E. MEIKLEJOHN, S.R.N.

HOSTELS PLEASANT HOME AREA.

A Voice from the past:

The following is an extract from a letter published at the time Pleasant Home was purchased:-

"I cannot understand why the management is allowing public monies to be spent on this decrepit, 80 year old, unsightly and cheerless building, which has long outlived its usefulness."

Such a comment brings into sharp relief the vision of your Board when it is considered in the light of Pleasant Home Area today.

Pleasant Home, Archer House, Fraser House and Keith House are model hostels comfortably furnished and in ideal surroundings, where the residents live under home conditions but with the comforting thought that they are close to skilled medical and nursing care should it become necessary.

The "wilderness" at the rear of the hostels is now occupied by 4 double and 18 single flats known as Percy Baxter Homes. The erection of these units was made possible by the generosity of the Trustees of the Percy Baxter Charitable Trust. A further contribution from the Trustees has now made possible the erection of ten more single units which are in course of construction.

Your Board once again records its appreciation of the generosity and interest of the Percy Baxter Charitable Trust.

EYRES HOUSE.

The 21 residents at Eyres House continue to enjoy comfortable surroundings and the weekly visits by a member of the Occupational Therapy Department are especially appreciated.



A fair example of valuable produce from the garden of Brim Brim Hostel for younger residents.

BRIM BRIM.

A visit to Brim Brim is always included on the itinerary of visitors wherever possible. This farmlet at Buninyong has proved itself a rehabilitation unit; giving to the residents a great satisfaction in being gainfully employed.

The two houses formerly situated at 106 and 120 Talbot Street have been removed to Brim Brim, and renovated and redeccorated. One will be used for staff accommodation and one for additional patient accommodation. In appreciation of the services rendered by the Manager and Manageress of Brim Brim, Mr. and Mrs. Ellis, your Board saw fit to name one of the units Ellis House.

Further extensions are contemplated at Brim Brim and plans are being drawn for a new Dining Room and Kitchen. In order to provide hot water and heating to these additions and the buildings already erected a boiler house will be included in this phase of development.

Brim Brim will undoubtedly develop into an even more important settlement.

F. G. HOOK REHABILITATION CENTRE.

Every new development at the Queen Elizabeth Home increases in importance each year. The F. G. Hook Rehabilitation Centre, originally designed and built primarily for the benefit of residents of the Home, has developed into a social and recreational centre, not only for the residents of the Home, but particularly for the many elderly people who are brought in daily as Day Centre Patients. The increasing popularity of this service whereby patients are brought in by our own bus, provided with a midday meal, the opportunity for recreation, craft work and companionship, and then transported back to their own homes, has so increased the demand on the Centre that your Board looks forward to the erection of the Day Hospital.

This will relieve the pressure on the F. G. Hook Rehabilitation Centre, which is now too small to cater for the demand.

AMBULANCE SERVICE.

The transport of new patients to the Queen Elizabeth Home in many cases and the frequent transfer of patients to and from the Ballarat and District Base Hospital by ambulance has been capably handled by the Ballarat and District Ambulance and our appreciation is recorded of the courtesy and efficiency of the Officers of the Ambulance Service.

The Board of Management of the Ballarat and District Base Hospital, the administration, Medical and Nursing Staffs co-operate closely with the Queen Elizabeth Home and continue to provide specialist services for our residents both as inpatients and outpatients.

The Peter McCallum Clinic at the Hospital has also rendered extremely valuable service.

FUTURE DEVELOPMENT.

Each year your Board looks forward to further development and the following are of particular importance :-

Day Hospital :

During the currency of the 1963 Queen Elizabeth Home Day Hospital Appeal, members of the public were made aware of the services which are to be provided in the new Day Hospital. Discussions have taken place with the Hospitals and Charities Commission, following the return of the Commission's Chief Architect, Mr. C. Armstrong from overseas. Mr. Armstrong's visit overseas was mainly concerned with the planning of Day Hospitals and your Board is hopeful that rapid progress will now be made.

Residential Accommodation Talbot Street.

Because of the generosity of the late Mr. W. J. Tyrell it has been possible for your Board to take action on the preparation of plans for the provision of additional residential accommodation in Talbot Street. This development will be known as W. J. Tyrell House and your Board records its appreciation of the legacy of £15,616, bequeathed to the Queen Elizabeth Home by the late Mr. W. J. Tyrell.

THE QUEEN ELIZABETH HOME



Regional Dentist:

L. BATCHELDER, L.D.S., Vic.,
B.D.Sc., Melb. Univ.

Pharmacist:

J. L. RUSSELL, Ph.C.

Physiotherapist:

NAZARINO PIERINI, M.D.P.A.

Speech Therapist:

Miss LYNETTE HODGSON,
L.A.C.S.T.

Occupational Therapist:

Miss ROSEMARY GALE,
A.A.O.T.

Recreational Activities Leader,

F. G. Hook Centre:

Mrs. P. WARHURST.

Chaplain:

Rev. E. R. WALKERDEN.

MAINTENANCE

Chief Engineer :

A. HOWELL.

Works Foreman:

J. C. McARTHUR.



CATERING & PERSONNEL OFFICER:

G. H. BAKER, A.H.C.I.

PUBLIC RELATIONS OFFICER:

F. A. BEACHAM.



Hostels.

The residence at 29 Durham Street is now being converted to provide accommodation for ambulant males.

109 Ascot Street.

The rear of this residence has been demolished and will be rebuilt to provide accommodation for four ambulant residents.

Durham Street.

Two properties 39 and 35 Durham Street have been purchased and will be converted to provide accommodation for four residents in each unit.

Group Laundry.

For many years the proposed Group Laundry has been included in our scheme of development. Further discussions will take place in August on this project which is of such vital importance.

Female Staff Amenities.

Increased patient accommodation and services result in staff increases, and your Board has been conscious of the need for additional female staff amenities. Plans for a female staff amenities unit are now in course of preparation.

VISITS.

During the year the Home has received visits from officers of Government Departments and organisations concerned with the welfare of aged people. Of particular importance was the series of visits during the Special Appeal when hundreds of people from Ballarat and the surrounding Shires were conducted over the Home by members of your Board. These conducted tours gave the opportunity to members of the public to see the work of the Home in action and gave convincing evidence of the need for the new Day Hospital.

BOILER SERVICES.

There are many essential services required for an organisation such as the Queen Elizabeth Home and certainly not the least important the provision of steam, hot water and radiation. Last year the No. 1 Boiler was replaced by a new Super Economic Boiler with a capacity of 11,000 lbs. of steam per hour.

This year the No. 2 Boiler was replaced by a Super Economic Boiler capable of raising 8500 lbs. of steam per hour and the boiler house has been re-roofed. The modern equipment now installed has allowed additional heating to be provided in Edward Wilson, Argyle and Margaret Hoare Wards for the further comfort of residents. At the Percy Baxter Homes the existing boiler will be replaced by two oil fired boilers. This has become necessary because of the development of this project.

IMPROVEMENTS.

Visitors to the Home have been helped by the reconditioning of the water tables in Ascot Street. These will be sealed this coming year and the work has been carried out by the Ballarat City Council at the expense of the Home.

Janet Biddlecombe Wing.

Four of the open four bed wards on the ground floor have been partitioned and this has greatly contributed to the comfort of the residents.

Offices.

Your Board has been very concerned because of the lack of office accommodation and the difficulties under which the staff have been working. The position has been relieved by converting the Board Room into offices.

Pantries and Kitchen.

Disposal Units have been installed in the pantries and kitchen and these have greatly facilitated the disposal of waste.

Roofing of South Sun Deck.

Additional patient accommodation has been provided by roofing over the South Sun Deck. This has allowed 16 beds to be placed in this area together with space for dining.

Conception of the proposed Talbot Street Residential Units by H. R. Veitch.

HOSPITALS AND CHARITIES COMMISSION.

A very cordial relationship exists between the Hospitals and Charities Commission and your Board, and we record our thanks to the Chairman, Commissioners and Officers of the Hospitals and Charities Commission for their advice, co-operation and assistance during the year.

DAY HOSPITAL APPEAL.

In the last report of the Board of Management reference was made to the then forthcoming Appeal for a Day Hospital for which the sum of £100,000 was required, and the promise by the Premier of Victoria, the Hon. H. E. Bolte, M.L.A., that if the Queen Elizabeth Home provided £100,000 he would also provide a Government Subsidy of £300,000.

The fact that the Home's contribution of £100,000 is now available is a tribute to the Executive Committee of the Appeal under the Chairmanship of Cr. A. E. Mills and the response from the community in general.

The Staff of the Home set a wonderful example in raising the magnificent sum of £2885 towards the Appeal. The collection box organisation under the chairmanship of Mr. J. L. Trevenen was a model of efficiency and the Princess of Ballarat Ball, the organisation of which was undertaken by Mr. Wally Najim was a fitting climax to a remarkable co-operative effort.

During the preliminary organisation of the Appeal it was realised that contact would be required with nearly 100,000 people, and our thanks are due to the Ballarat Courier, Station 3BA Ballarat, Station 3CV Maryborough, Channel BTV6 and the newspapers of the area for the manner in which they kept the Appeal before the public.

It is not possible to express our appreciation individually to all those people who worked so hard during this period and we trust that all who participated will accept our thanks.

LADIES' AUXILIARY.

Residents and visitors often comment on the lack of "Institutionalism" at the Queen Elizabeth Home. The personal and friendly interest in the residents' welfare shown by the Ladies' Auxiliary has been one of the contributing factors in the creation of this atmosphere. The thanks of your Board are extended to the Ladies' Auxiliary for their work during the year, particularly for the annual picnic for the residents and the Annual Christmas Tree.

SPECIAL ACTIVITIES AUXILIARY.

During the 1963 Queen Elizabeth Home Day Hospital Appeal the Public Services Auxiliary went into recess and members joined the Special Appeal Committee. At the windup meeting of the Appeal Committee held on 21st November, 1963, members expressed the wish to continue their close association with the Queen Elizabeth Home.

On 20th April, 1964, at a special meeting of executive members of the 1963 Queen Elizabeth Home Day Hospital Appeal, the Public Services Auxiliary and the Queen Elizabeth Home Staff Social Club, a Special Activities Auxiliary was formed and the first official meeting was held on 1st July, 1964, with a membership of 35. Cr. A. E. Mills was appointed Chairman, Mr. R. P. Bell, Treasurer, with your Manager as Secretary.

This Auxiliary is an enthusiastic body of people and your Board looks forward with pleasure to a most profitable association.

PUBLIC SERVICES AUXILIARY.

During the period between our last two special appeals, the Public Services Auxiliary has worked in the interests of the Home under its Chairman, Mr. A. Guye, and has raised a total amount of £1040.18.6 With the formation of the Special Activities Auxiliary, the Public Services Auxiliary has been wound up and the members have joined the Special Activities Auxiliary.

Your Board records with pleasure the valuable work carried out by the Public Services Auxiliary.

**THE
QUEEN ELIZABETH
HOME**



**COMMODITIES CONSUMED
FOR THE YEAR 1963-64**

Commodity	Consumption
Meats	107,013 lbs.
Bacon	2,138 lbs.
Fish	9,233 lbs.
Milk	38,637 gals.
Butter and Table Margarine	16,641 lbs.
Cooking Margarine and Cooking Oil	6,212 lbs.
Eggs and Egg Pulp	16,901 doz.
Bread and Bread Rolls	120,497 lbs.
Tea	5,775 lbs.
Vegetables	210,485 lbs.
Fruit	10,926 lbs.
Other Provisions	£19,928
Total Provisions	£53,808
Coal and Briquettes	2,056 tons
Coke	8½ tons
Gas	3,306,500 cu. ft.
Electric Light	580,590 kwh.

CHAPLAIN.

Your Board learned with regret that the Chaplain, the Rev. E. R. Walkerden had accepted a transfer to the Alfred Hospital. Mr. Walkerden was the first full time Chaplain appointed to the Queen Elizabeth Home and the Ballarat and District Base Hospital, and during his term of office filled a vital need.

In extending good wishes to Mr. Walkerden we trust that his successor when appointed will continue this essential work with the same success.

PRESBYTERIAN FELLOWSHIP OF AUSTRALIA.

On Saturday, 11th July representation from 20 branches of the Presbyterian Fellowship of Australia attended the Home for the 39th year in succession and provided the Annual High Tea and Concert.

Over the years, despite the great increase in the number of patients, the members of the Presbyterian Fellowship of Australia have cheerfully and most efficiently organised the High Tea and Concert and brought great pleasure to our residents.



Members of the Ballarat District Presbyterian Fellowship Association have provided Annual High Teas and Entertainments for residents for over 39 years.

RED CROSS.

Mrs. A. Drury, official visitor on behalf of the Red Cross Society resigned after 14 years' continuous service, and Mrs. C. H. Clamp was appointed in her stead.

On 27th February Mrs. Drury was entertained and opportunity taken to thank her for her past services and at the same time extend a welcome to Mrs. C. H. Clamp who will now act as official visitor on behalf of Red Cross.

NURSING ADMINISTRATION SCHOLARSHIP.

Congratulations are extended to Sister M. Blake who was awarded a scholarship entitling her to a course of full time study on nursing administration at the Royal Victorian College of Nursing, Melbourne. Sister Blake will return to the Queen Elizabeth Home on completion of this course.

BOARD MEMBERS.

On 4th November, 1963, your Board received with regret the resignation of Mr. W. R. Morshead, Junior, who was appointed to the Board in 1958 and occupied the position of President during 1960. Mr. Morshead has transferred from Ballarat and your Board records its appreciation of his services.

The vacancy created by Mr. Morshead's resignation has been filled by the appointment of Mr. P. S. Hobson whom we welcome to the Board.

EVENING VISITING.

The alteration to visiting hours in order to allow relatives and friends to visit residents on Wednesday evenings proved so successful that evening visiting has been extended to Saturday evening also.

CATERING.

The expansion of the Queen Elizabeth Home, its hostels and annexes, has resulted in an increasing responsibility in providing the catering needs for a very large number of people. During the year Miss A. Leather was appointed assistant to our catering and personnel officer, Mr. G. H. Baker.

MR. GORDON SCOTT, M.L.A.

Members of your Board learned with deep regret that Mr. Gordon Scott, because of ill-health was retiring as member for Ballarat South in the Legislative Assembly.

Mr. Gordon Scott has always shown a great personal interest in the activities and development of the Queen Elizabeth Home and your Board records with appreciation the services rendered by him over a period of many years.

ORGANISATIONS.

There are many organisations to whom your Board is most grateful. These include the R.S.S.A.I.L.A., the Mums and Dads Association, the many branches of the Country Women's Association, the Red Cross Society, the Ballarat Light Opera Company, the Church Ladies Guilds and Ladies' Auxiliaries, M. B. Johns Charities Group, Ballarat Travellers Social Club.

Without the support of these organisations and their personal interest in the welfare of the residents the responsibilities of your Board would be much greater.

MAINTENANCE OF BUILDINGS.

During the year necessary repairs and renovations have been carried out to the buildings in order that the standards might be maintained at the usual high level. This has been the responsibility of the Engineer and maintenance staff of painters, plumbers and carpenters. In expressing our thanks mention is also made of the cleaning staff whose work always brings comment from the thousands of visitors to the Home each year.

DEPARTMENT OF SOCIAL SERVICES.

The cooperation and efficiency shown by the officers of the Department of Social Services has been greatly appreciated by members of the Administrative Staff.

STAFF.

There are many features of the Queen Elizabeth Home which are of interest — its buildings and services and the financial and statistical returns.

Nevertheless there is a most important aspect which is impossible to record statistically and that is the fact that despite the size of the organisation there is no sense of "institutionalism" at the Queen Elizabeth Home.

The happy and friendly atmosphere existing is the result of inter-departmental team work on the part of the staff and the personal interest each member takes in the welfare of the residents.

Your Board records its thanks to all members of the staff for their interest and support during the current year.

PUBLICITY.

Reference has been made elsewhere in this report of the thanks of the Board to the Ballarat Courier, Ballarat Broadcasters (3BA) Pty. Ltd. and Channel B.T.V.6 for the wonderful assistance given during our recent Appeal.

The support of these organisations is not limited to Special Appeals and we are conscious of the happy relationships which exist between Directors, Management, Editor and Staff of the Ballarat Courier; the Managing Director, the Board of Directors and Staff of Station 3BA; the management and staff of Channel BTV6, and the Queen Elizabeth Home.

On behalf of the Board,

W. H. HEINZ, President.

FINANCIAL STATEMENTS

MAINTENANCE ACCOUNT

STATEMENT OF INCOME AND EXPENDITURE

Adjusted to nearest £.

1962/63	INCOME	1963/64
	Government Grants	
£118,084	Hospitals & Charities Fund	£101,388
10,403	Pharmaceutical Benefits	12,976
£128,487		£114,364
	Charitable Contributions	
2,722	Annual Subscription	2,194
42	Entertainments	—
166	Municipal Grants	169
100	Hospital Sunday	100
982	Other Collections & Donations—Cash & Kind	594
739	Legacies (Unconditional in sums not exceed- ing £100)	462
4,751		3,519
	Patients Fees	
	(a) Infirmary :	
78,914	(i) Fees	27,856
84,198	(ii) Commonwealth Benefits	173,280
33,489	Hospital Benefits (Prior to 1/1/63.)	—
3,962	(b) Ambulatory	3,604
13	(c) Day Hospital	143
32,472	(d) Mental Patients	31,040
101,422	(e) Pensioner Income	117,514
334,470		353,437
165	Income from Investments	181
	Miscellaneous	
1,735	(a) Sale of Produce, Stores and Refuse	1,704
189	(b) Rents and Interest	375
1,924		2,079
£469,797		£473,580
	EXPENDITURE	
£51,601	Provisions	53,808
12,167	Surgery and Dispensary	14,533
37,580	Domestic	36,097
297,804	Salaries & Wages	322,866
8,912	Miscellaneous and Administration	9,927
39,984	Establishment	28,084
1,183	Finance	1,033
5,031	Extra-ordinary (Regional Dental Service)	5,064
454,262		471,412
15,535	Surplus	2,168
£469,797		£473,580

MAINTENANCE FUND ACCOUNTS

1962/63		1963/64
£31,181	Credit Balance at Beginning of Year	£46,716
	Less—	
	Patient Fees Outstanding—Fees Written Off	£50
	Govt. Grant Pharmaceutical Benefits	
	Overclaimed 1960/61	461
		511
		46,205
	Capital Account (Adjustment)	4,091
	Repairs & Replacements Reserve	592
15,535	Surplus for Year	2,163
£46,716	Credit Balance at End of Year	£52,966

MAINTENANCE COSTING STATEMENT

FINANCIAL PERIOD 1st JULY, 1963 to 30th JUNE, 1964.

Daily Average Occupied Beds for the Year :
220.27 Ambulatory — 511.70 Infirmary — 731.57 TOTAL

In-Patients Treated :
298 Ambulatory — 793 Infirmary — 1091 TOTAL

Headings of Expenditure	Cost	Proportion of Costs allocated to		Average Cost Per Head for Daily Average In-mate (to 1 decimal place)	
		Ambulatory	Infirmary		
Provisions	53,808	16,142	37,666	£73.5	Overall cost per Day 34/10
Surgery & Dispensary	14,533	727	13,806	19.9	
Domestic	36,097	10,829	25,268	49.3	
Salaries & Wages	322,866	53,377	269,489	441.1	
Miscellaneous & Administration	9,927	2,978	6,949	13.6	
Service Cost	437,231	84,053	353,178	597.4	Overall average Cost per In-Patient Treated £432.1
Establishment	28,084	8,425	19,659	38.3	
Finance	1,033	310	723	1.4	
Total Cost	466,348	£92,788	£373,560	£637.1	
Extra-Ordinary	5,064				
GRAND TOTAL	£471,412				

Average Cost per Day :

Infirmary Patients 40/-

Ambulatory Patients 25/-

Average Cost per

Infirmary Patients Treated £471.1

Average Cost per

Ambulatory Patients Treated £311.4



BOARD OF MANAGEMENT ATTENDANCE RECORD 1963 - 1964

Number of Meetings held — 11

	Board	Special Board
CLAMP, C. H.	10	2
CUTTER, G. B.	10	1
EYRES, C. N.	11	2
FRASER, A. C.	8	2
FAULL, A. T.	9	2
HEINZ, W. H.	11	2
HOBSON, P. S. (Appointed April, 1964)	2	1
KEITH, J. (Leave of absence)	-	-
LONSDALE, J.	9	2
MORSHEAD, W. R. (Retired November, 1963) ...	1	-
NICHOLSON, A. W.	6	2
RONALDSON, R. B.	9	1
SMAIL, J. J.	9	2
THOMAS, J. A.	11	2
TORNEY, Geo.	11	2
TREVENEN, J. L.	11	2

COMPARATIVE STATEMENT

(Adjusted to nearest £.)

INCOME—	YEAR ENDING				
	1960	1961	1962	1963	1964
Government Grant (ex Govt. Grant Mental)	£114,956	£128,629	£159,609	£128,487	£114,364
Charitable contributions	5,241	5,231	5,531	4,751	3,519
In-Patient Fees (incl. Govt. Grant Mental)	213,423	235,475	255,509	334,470	353,437
Income from Investments	231	209	155	165	181
Miscellaneous	966	1,696	1,910	1,924	2,079
TOTAL ORDINARY INCOME	334,817	371,240	422,714	469,797	473,580
Deficiency	2,251	547			
GRAND TOTAL	£337,068	£371,767	£422,714	£469,797	£473,580

EXPENDITURE—					
Provisions	359,990	47,210	51,029	51,601	53,808
Surgery & Dispensary	8,879	10,386	11,431	12,167	14,533
Domestic	33,095	34,729	34,670	37,580	36,097
Salaries & Wages	228,035	248,327	284,949	297,804	322,866
Miscellaneous & Administration	8,957	8,646	7,887	8,912	9,927
Establishment	20,899	20,885	28,844	39,984	28,084
Finance	1,213	1,584	1,566	1,183	1,033
TOTAL COST	337,068	371,767	420,376	449,231	466,348
Extra-Ordinary (Regional Dental Service)	—	—	1,512	5,031	5,064
TOTAL EXPENDITURE	337,068	371,767	421,888	454,262	471,412
Surplus			826	15,535	2,168
GRAND TOTAL	£337,068	£371,767	£422,714	£469,797	£473,580

STATISTICAL—					
Daily Average Patients	615.5	652.2	708.2	716.9	731.9
Number of Paid Staff	331	354	376	396	426
Total Number of Inmates accommodated during period	1005	968	995	1031	1091
Number of Beds Available	702	708	728	735	762
Percy Baxter Flats Accommodation				26	26
Eyres Flats					4

COSTS—					
Average Cost per day per Resident	30/0	31/3	32/6	34/4	34/10
Average Yearly Cost per Bed per Daily Average Resident	£547.6	£570.0	£593.5	£626.6	£637.1
Average Daily Cost per Resident Treated	£373-19-0	£404-16-0	£422-5-0	£435-7-0	£432-2-0

FINANCIAL—					
Maintenance Bank	Overdraft	Overdraft	Overdraft	Credit	Credit
	£27,426	£7,585	£14,804	£21,374	£14,611
Endowment	Credit	Credit	Credit		
	3,150	3,250	3,250	3,250	3,250
Building & Equipment Fund	135,887	115,674	107,978	103,788	147,983
Maintenance Fund	31,598	30,996	31,181	46,717	52,966
Capital Bank	£15	£231	£1,432	£20	Overdraft £11,984

STATEMENT OF ACCOUNTS OF

THE BALANCE SHEET AT 30th JUNE, 1964.

1963		1964
£1,151,261	INSTITUTION CAPITAL	£1,222,228
46,716	MAINTENANCE FUND (Accumulated Surplus)	52,966
135	PERCY BAXTER FLATS MAINTENANCE FUND	27
		£1,275,221
1,198,112	INSTITUTION FUNDS :	
3,250	ENDOWMENT	3,250
	BUILDING & EQUIPMENT FUNDS :	
	Government Trust Fund	300
£1,600	Special Purposes Reserve	—
1,705	Motor Vehicles Replacement	2,834
62,888	George Skerritt Day Hospital & Geriatric Unit	100,000
19,222	W. J. Tyrell House Account	20,123
5,623	Percy Baxter Homes Building Account	7,074
	Durham House Fund	650
11,440	Eyres Flats Account	15,551
103,788	Kiosk Building & Equipment Reserve	1,451
		147,983
	MISCELLANEOUS TRUST FUNDS :	
73,555	Inmates Trust	77,104
8,906	Special Purposes Account	10,765
298	Trust Clearing Account	296
82,759	Special Superannuation Fund	1,464
		89,629
£1,387,909		£1,516,083

SECRETARY'S DECLARATION

I solemnly and sincerely declare that the various statements of account are true and correct, and I make this solemn declaration conscientiously believing same to be true, and by virtue of the provisions of an Act of Parliament rendering persons making a false declaration punishable for wilful and corrupt perjury.

KEITH MACKAY,
Executive Director.

AUDITOR'S REPORT

We hereby report that we have audited the books, vouchers and documents of the Institution, and find that the postings are accurately made under their proper headings, and that the Statement of Accounts including the Balance Sheet are correct. We have inspected the securities and insurance policies, and obtained Bankers' Certificates with respect to the balances represented by the Assets in the various Statements of Accounts and found them in order.

G. A. GILLBERT, F.C.A.
I. McIVOR, F.C.A.

10th August, 1964.

Auditors.

1963	CURRENT ASSETS	1964
£ 145	Cash in Hand	£145
	Cash at Bank :	
21,374	Maintenance Account	14,611
20	Capital Account	—
6,767	Repairs & Replacements Reserve	—
135	Percy Baxter Flats Maintenance	677
3,876	Patient Fees, Outstanding	3,583
17,138	Accrued Income	21,780
263	Employees Superannuation Assessments A/c.	241
16,876	Stores	17,119
180	Livestock	482
£67,519	Debtors	576
		£59,214
	LESS CURRENT LIABILITIES	
£9,399	Accrued Expenses	5,470
14	Patient Fees Paid in Advance	31
60	Deposit on Tenders	70
407	Group Laundry	—
6,767	Repairs and Replacements Reserve	—
20	Unexpended Capital Gifts	—
—	Bank Overdraft Capital Account	11,984
£16,667	Percy Baxter Flats Repairs & Replacements Reserve	650
		18,205
£50,852	Working Capital	41,009
	FIXED ASSETS	
922,439	Land & Buildings	977,340
£1,147,260	Plant, Machinery, Furniture & Equipment	256,872
		1,234,212
	INVESTMENTS	
£3,250	Endowment	3,250
	BUILDING & EQUIPMENT ACCOUNTS :	
	— Government Trust Investment	£300
£1,600	Special Purposes Reserve	
	Bank	—
1,705	Motor Vehicles Replacement	
	Investment	2,831
3,723	George Skerritt Day Hosp.	
	Bank A/c	145
59,165	George Skerritt Day Hosp.	
	Investment	99,855
145	W. J. Tyrell House Bank	540
19,077	W. J. Tyrell House Invest-	
	ments	19,583
229	Percy Baxter Homes Bank	2,276
5,394	Percy Baxter Homes Invest-	
	ments	4,798
	— Durham House Bank	650
40	Eyres Flats Bank	2,871
11,400	Eyres Flats Investments	12,680
£103,788	1,310 Kiosk Bldg. & Equip. Reserve	1,451
		147,983
	MISCELLANEOUS TRUST	
5,525	Inmates Trust Bank	8,214
68,030	Inmates Trust Investments	68,890
2,612	Special Purposes Bank	3,762
6,294	Special Purposes Investments	7,003
298	Trust Clearing Bank	296
—	Special Superannuation In-	
	vestment	1,464
£189,797		89,629
£82,750		240,862
£1,387,909		£1,516,083



KEITH MACKAY, M.B.E., J.P., F.H.A., M.R.S.H.

On 19th July, 1938, Mr. Keith Mackay was appointed Chief Executive Officer of the Ballarat and District Benevolent Home, and there commenced a period of development unsurpassed in the History of the Home.

The citizens of Ballarat and District remember clearly the old, drab, and dreary buildings surrounded by a high corrugated iron fence — a work house occupied by men and women who had "reached the end of the road," and only the interest of a comparatively few men and women prevented the position from becoming worse.

It was in 1939 that the Board of Management with Mr. Keith Mackay, Chief Executive Officer, decided to commence a long range plan of rebuilding, covering the Laundry, Kitchen, Boiler House and Main Block. This was at a time when the patients numbered 296 and the staff 37. The year 1939 also marked the appointment of Dr. Mervyn Robinson as Medical Officer and was the year of the outbreak of the Second World War.

In anticipation of the need to strengthen the nursing service of the Home, 1940 saw the appointment of the first trained nurse as Matron, in the person of Miss G. Mandeville Halls followed by the appointment of other trained nurses and the demolition of the Old Building.

However although the laying of the foundation stone for the new building was a practical sign of the progress which was ahead, the year 1940 ushered in the era of clothes and food rationing, a problem of magnitude in relation to the Home.

The war years saw not only the introduction of these restrictions, but also strict control over all building materials. The fact that the new building was opened in 1942 was a tribute to perseverance, persistence and energy of those responsible for the administration of the Home at this time.

By 1944 the number of staff had reached 100 and the number of residents 581.

The change in the Home's Status in six years is evidenced by the visit of Their Royal Highnesses the Duke and Duchess of Gloucester and the fact that Royal Assent was given to the change in title to The Queen Elizabeth Benevolent Home.

During the years from 1944 to 1957 there was continued expansion and planning, culminating in a decision by the Board of Management in 1957 when arrangements were made for Mr. Mackay to undertake an overseas tour to examine the then current trend in the care of the aged. His subsequent report and recommendations were adopted by the Board of Management, and their implementation has placed the Queen Elizabeth Home in the forefront of institutions charged with the care of the aged not only in Australia but the world.

The introduction and progressive strengthening of medical and nursing ser-

VICES, the development of the ancillary services of physiotherapy, occupational therapy, dental services, chiropody and optometry, the establishment of home care services, hostels and flats received Mr. Mackay's undivided attention. The members of the Board of Management, Staff, patients and public in general were therefore delighted when in 1960 it was announced that Her Majesty Queen Elizabeth II. had seen fit to honour Mr. Mackay by conferring on him the M.B.E. in acknowledgment of the services he had rendered in the care of the aged.

In 1962 the progress and development of services was recognised when the Queen Elizabeth Home was reclassified as a Special Hospital for the Aged.

It is fitting that two other important developments should have reached fruition before Mr. Mackay's retirement.

The first is the provision of comfortable flats for aged people at low rental. This has been evidenced by the demand for accommodation at the Percy Baxter Homes, the first phase of which was opened in 1963.

The second development has been the provision of Day Hospital services—a move which is supported by the medical profession, the aged people in the community, and the public generally. The support by the Community has been demonstrated by the fact that the Queen Elizabeth Home now has its share (£100,000) towards the erection of the new Day Hospital.

Mr. Mackay's services have not been entirely restricted to the Queen Elizabeth Home. He has always been keenly interested in Legacy, is a past president, and still takes an active part in Legacy activities.

He also realised that trained administrators would be required to keep pace with the intricate organisation of Hospitals and Homes for the Aged as they developed. He is a Past President of the Victorian Institute of Hospital Managers and was Foundation Vice President of the Australian Institute of Hospital Administrators.

A study of the events which have been noted although not covering every one, is sufficient to indicate the amazing changes, building development and extension of services which have taken place between 1938 and 1964 at the Queen Elizabeth Home.

Bricks and mortar can be sensational and superficial unless there is a spirit of service and kindness in the atmosphere of any organisation. Visitors, patients and staff alike are conscious of the spirit which pervades the Queen Elizabeth Home, and this is something that cannot be shown by statistics, pictures or buildings.

It can however be indicated by one story of perhaps thousands, which is typical of Keith Mackay's charity and human approach and is part of the Queen Elizabeth Home.

Some years ago a less fortunate woman had become a social problem and was not only in and out of the hands of the police, but had become a trial to neighbours and others.

In desperation the police made an approach to the Queen Elizabeth Home for assistance, and arrangements were made for her admission. On her arrival in the police vehicle, Mr. Mackay asked "Is this the lady you spoke to me about?"

In giving status to all people irrespective of class, colour, creed or condition, Mr. Mackay has inculcated a spirit of understanding and kindness at the Queen Elizabeth Home which has become a feature of its organisation.

Mr. Mackay commenced duty on 19th July, 1938, with a staff of 37 charged with the care of 297 residents. The following years saw the remarkable development to which some reference has been made in the extracts from the records. He retires on 30th September, 1964 at a time when the staff number 427 and the number of residents in his charge is almost 800.

The Board of Management records with gratitude its deepest appreciation of Keith Mackay's outstanding services as Chief Executive Officer of the Queen Elizabeth Home.

SOME EXTRACTS FROM KEITH MACKAY'S DIARY

- 1938 Commenced duty as Secretary and Superintendent, 19th July, 1938.
Number of patients 296.
Number of staff 37.
Realising that the existing buildings were not structurally suitable for renovation, the Board decided to plan for a new main block.
- 1939 Acceptance in principle of complete rebuilding scheme—
Laundry, Kitchen, Boiler House, Main Block, New Laundry completed. Outbreak of second World War.
- 1940 Appointment of Miss G. Mandeville Halls as Matron — the first Matron who was fully trained.
Appointment of trained nurses and strengthening of nursing staff.
Demolition of old building.
New Kitchen block with women's dining room and day room completed.
- 1941 Acceptance of a tender for the erection of a new main building.
Laying of Foundation Stone of Main Building.
New staff quarters completed.
Appointment of Mr. C. C. Fitzgerald as Accountant and Assistant Superintendent.
Food Rationing.
Clothes Rationing.
Shortage of building and other materials.
Personal visits to B.H.P. and subsidiaries to beg for steel, copper tubing, metal, aluminium, and to Rationing and other Boards for timber, glass, cement etc.
- 1942 The main building was officially opened on 12th December, 1942.
- 1944 Special Appeal.
Number of staff now reached 100 — patients 581.
Termination of war in Europe.
- 1945 Visit of Their Royal Highnesses the Duke and Duchess of Gloucester.
Change in Title given Royal Assent— "The Queen Elizabeth Benevolent Home."
- 1947 Sun Room for male residents opened. Proposal to build a north wing rejected by Charities Board. Consistently rejected every year by Hospitals and Charities Commission until 1955 when direct approach made to Premier.
Visit of His Excellency, Governor of Victoria, Sir William Dugan and Lady Dugan.
- 1948 Charities Board of Victoria ceased to exist on 15/11/48. Replaced by Hospitals and Charities Commission of Victoria.
A two rink bowling green was added to the amenities enjoyed by the residents.
- 1949 Visit of His Excellency the Governor of Victoria, Maj. Gen. Sir Dallas Brooks and Lady Brooks and Miss Jeanette Brooks. His Excellency granted his patronage to the Home.
Appointment of Second Medical Officer.
- 1950 Overtures to the Hospitals and Charities Commission for authority to plan a new wing were rejected.
- 1951 Extensions to the Nurses' Home, named The George D. Hailey wing were completed.
- 1952 Plans for building extensions deferred owing to lack of capital funds.
Nursing Aides— First Presentation of Certificates to 38 nurses.
- 1953 Income to Homes increased under Hospital Benefits Scheme.
Planned rehabilitation — occupational therapy, medical and nursing attention, emphasis on return of self help and independence.
Donations totalling £10,500 received from Mrs. Janet Biddlecombe of Golf Hill, Shelford.
- 1954 A further donation of £20,000 received from Mrs. Biddlecombe shortly before her death.
The Board again pressed for authority to build a new wing.

- 1955 Visit of His Excellency the Governor General — Sir William Slim and Lady Slim.
- 1956 Tender accepted for the erection of the Janet Biddlecombe Wing.
- 1957 Overseas Tour — April to August, 1957.
Legacy of £100,000 bequeathed by the late George Skerritt, formerly of Ararat district.
Establishment of a home care programme.
- 1958 Opening of Pleasant Home, a hostel type home for eleven active aged ladies, and Balmoral for nine ambulant men.
Visit to the front of the building by Her Majesty, Queen Elizabeth the Queen Mother, after whom the Home is named.
Physiotherapist appointed.
Medical Superintendent appointed.
- 1959 Extensions to kitchen commenced.
Plans for building a Rehabilitation Centre, and roofing of sundecks on third floor of main building and contracts let.
Completion and opening of Janet Biddlecombe Wing.
- 1960 Centenary Year.
Opening of F. G. Hook Rehabilitation Centre.
Roofing over of North Sun Deck.
Opening of Archer House for 5 ambulant females and Keith House for 6 ambulant females.
Opening of Brim Brim—Farmlet at Buninyong for 12 mentally retarded men.
Radio Paging Services installed.
Award of M.B.E. in Queen's Birthday Honours.
- 1961 Extension of Occupational Therapy Services.
Opening of A. C. Fraser House for 8 ambulant females.
Opening of Eyres House for 21 mentally retarded younger women.
Extension of East Sun Rooms.
Air conditioning Ward 38.
Renovations of Main Buildings.
- 1962 Reclassification as a Special Hospital for the Aged.
Appointment of Regional Dentist.
Appointment of Chaplain.
Opening of Queen Elizabeth Home Nursing Aide Training School.
Opening of Eureka House to accommodate 4 ambulant men.
Another Ward air-conditioned.
Initiation of scheme for full home care.
- 1963 Opening of Percy Baxter Homes, 18 single and 3 double units, made possible as result of grant of £15,000 from Percy Baxter Charitable Trust.
Purchase of 26 passenger bus.
Opening of Occupational Therapy Craft School named A. E. Mills House.
Appeal for £100,000 for Day Hospital.
- 1964 Success of Day Hospital Appeal.
Planning of Day Hospital.
Four Eyres House Flats occupied.
Ten additional units at Percy Baxter Homes made possible as a result of grant of £10,000 from Percy Baxter Charitable Trust.
Two more homes purchased in Durham Street for ambulant men.
Eight additional flats to be constructed at Eyres House as result of a legacy of £10,145 from the Estate late Violet Symons.

DAY HOSPITAL APPEAL TRUST ACCOUNT

RECEIPTS

Balance Carried Forward	£625	0	0
Transferred 1963-64	75	0	0
	<u>£700</u>	<u>0</u>	<u>0</u>

EXPENDITURE

Donated to Special Appeal			
Committee	£700	0	0
	<u>£700</u>	<u>0</u>	<u>0</u>

SPECIAL DONATIONS

M. B. JOHN EMPLOYEES' CHARITABLE GROUP	£45	0	0
MISS JEAN MONTEITH	350	0	0
PRINCESS OF BALLARAT BALL	211	13	3

LIFE GOVERNORS

Adair, Mrs. E.
 Allan, J. V.
 Andrewartha, J.
 Atkins, Mrs. Linda
 Bagley, K. B.
 Bailey, Miss Claire
 Bailey, L. H.
 Baker, Mrs. E.
 Baker, G. H.
 Barlow, Mrs. H.
 Baxter, Mrs. Hilda G.
 Beacham, F.
 Beggs, S. J.
 Bell, R. P.
 Benson, Miss Muriel
 Bird, Miss Bessie
 Black, Mrs. Jean
 Blackmore, C. W.
 Blair, Clifford
 Borch, W. R.
 Borella, Miss P.
 Boshier, C.
 Bourne, A. S.
 Brady, C. P.
 Brett, R. C.
 Brown, C. E.
 Bryant, Mrs. Ethel
 Buchanan, Mrs. S.
 Bullock, A. B.
 Burke, Alex. D.
 Carbury, E.
 Carter, J.
 Chalmers, K.
 Chambers, T.
 Chatham, J.
 Chisholm, J. A.
 Christophersen, F. A.
 Clark, A.
 Clark, Mrs. Margaret
 Clark, Mrs. Mary
 Clarke, R. Turner
 Clark, Kenneth
 Clayton, K.
 Coakes, E. C.
 Condon, Mrs. C.
 Cook, B. E.
 Cook, Mrs. I. M.
 Corner, Mrs. L. G.
 Courtney, M. E.
 Coxall, D. L.
 Coxall, Mrs. D. L.
 Crawford, A. C.
 Crawford, John
 Crawford, Mrs. Lillian
 Crick, C. T.
 Crocker, Peter E.
 Cronch, N. A.
 Cummins, Miss Marie
 Cutter, G. B.
 D'Arcy, J. B.
 Davey, J. H., O.B.E.
 Davies, Alfred
 Davies, Mr. John G.
 Davis, Alfred
 Davis, Charles H.
 Dawson, E. E.
 Dayman, I. H.
 Dellar, C. E.
 Dickins, S. E. Pty. Ltd.
 Dodgshon, Keith
 Donovan, F. W.
 Drew, M. G.
 Dugdale, Mervyn
 Dunn, Leslie C.
 Dunstan, J. F.
 Dunstan, W.
 Duxon, E. J.
 Edmonds, E. C.
 Eldridge, Eric G.
 Elliott, Miss Dorothy
 Elliott, Edward A.
 Ferguson, Mrs. E. J.
 Ferguson, J. T.
 Flecknoe, A. E.
 Fletcher Jones Organisation
 Flohm, Miss Leah
 Foley, W. G.
 Forbes, W. D.
 Ford, Mrs. E. G.
 Ford, Mrs. V.
 Foulkes, R.
 Foulkes, W. C.
 Foy, Mrs. R.
 Foyster, A. J.
 Francis, Mrs. Isabella
 Fraser, A. C.
 Fraser, A. P.
 Fraser, Mrs. Nellie
 Fry, T. G.
 Furlong, T.
 Gange, Mrs. Margaret
 Gangel, R.
 Gardiner, D. H.
 Garrett, R.
 Gelder, C.
 Gibb, Mrs. M.
 George, Miss Marion
 Gilbert, G. J.
 Giles, Mrs. M. E.
 Cladman, Walter H.
 Gordon, G. C.
 Gordon, Mrs. M. N.
 Graham, I.
 Greig, Miss May
 Greenhill, T. J. C.
 Gribble, M.
 Gude, Miss Alice M.
 Gnye, Alan
 Haddon, W.
 Hall, Mrs. Georgina
 Halliwell, Mrs. C.
 Halla, Miss G. Mandeville
 Hamilton, K. L.
 Hammer, Mrs. G. H.
 Handley, W. T.
 Harris, Miss Betty H.
 Harris, H.
 Harris, O. R. D.
 Hartwick, H.
 Hartwick, Mrs. H.
 Harvey, Norman
 Hatch, Hedley
 Haugh, James
 Hayden, B. E.
 Henthershaw, R. S.
 Hebgard, W. A.
 Herman, F. G.
 Hillman, W. J.
 Holloway, Mrs. E. A.
 Holmes, Mrs. Violet
 Hooper, Miss R.
 Hopkinson, Graeme
 Horvath, Ione
 Howard, S. C.
 Hucker, Mrs. Mary
 Hughes, A.
 Hughes, Arthur
 Hughes, T.
 Hyde, Roy
 Jackson, R. W.
 Jenkins, W.
 Jervam, R. G.
 John, Mrs. E.
 Johns, J. C.
 Jolly, J. H.
 Jones, H. F.
 Jones, Stan
 Keith, J.
 Keith, Mrs. J.
 Kellam, Eric A.
 Kelsall, A. G.
 Kemp, Mrs. May
 Kennedy, H. O'C.
 Kennedy, L.
 Keownight, Mrs. A.
 Kilgour, A. N.
 Kilgour, Mrs. G.
 King, Miss Marienc
 King, W.
 Kirk, A.
 Kopke, John
 Lancaster, Mrs. Caroline
 Lancaster, John W.
 Lane, K. S.
 Lanigan, E.
 Larkens, Percy
 Lawn, Mrs. Edith
 Lawrence, E.
 Lea, Mrs. Ida
 Lean, Mr. A.
 Lean, Mrs. H.
 Leonard, T.
 Lidgett, H.
 Lindsay, Ross
 Lloyd, J.
 Lockhart, A. J.
 Lockhart, Mrs. R.
 Lockhart, Miss A.
 Lockhart, W. F.
 Lynch, Mrs. K. M.
 Mackay, Mrs. Agnes
 Mckay, Keith, M.B.E.
 Magee, A.
 Malara, Mrs. Rose
 Manly, W. G.
 Martin, A. C.
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Cr. A. E. Mills, Chairman of the successful £100,000 Day Hospital Appeal, cheerfully accepts from the President of the Home's Staff Social Club, a cheque for a substantial instalment of the total amount of £2,884 raised by the Social Club.



Busy hands keep active minds in the Pottery section of the A. E. Mills Craft School, under the supervision of Mr. H. Veitch and Mrs. S. Farren.



Many organisations interested in the care of the aged send representatives to the Queen Elizabeth Home each year. Here the President, Mr. W. H. Heinz, welcomes senior officials of the Masonic Homes, Melbourne, Messrs. V. W. Lindwell, A. D. Kearton and K. E. Ward.

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Rimmington Bros. Pty. Ltd., £2/2/; Ritchie, J., £2/2/; Ritchie, Robert Pty. Ltd., £1/1/; Ritchie, William, £26/10/; Ritchie, Wm. Pty. Ltd., £1/1/; Rizzoli, L. J., £1; Robertson, Mrs. E. G., £1/1/; Robertson, McKean & O'Neil, £3/3/; Robson W. J. & Sons, £1/1/; Rodda, W. J. & O. J., £1/1/; Roddis, W. C. & Co., £1/1/; Roger David Pty. Ltd., £1/1/; Rooney, Mrs. H., £3/3/; Ronaldson, R. B., £3/3/; Ronaldson & Tippett Welfare Society, £2/2/; Rowe, Chas. & Son, £1/1/; Rowe's Mascotte Cafe, £1; Rowen, W. J. & Co., £1/1/; Russell, John L., £5; Russell, Keith J., £1/1/; Russell, Major Phillip, £10/10/; Rutledge, Mrs. F. T., £10; Ryan J. P., £1/1/; Ryan, W., £1/1/; Ryan, Vin., £1/1/.

Salter, Dr. A. G. H., £1/1/; Sandall, E. & F., £1; Scholes Miss Elsie, £1/1/; Schoneil, K. & A., £1/1/; Schrader & James, £1/1/; Schweppes (Aust.) Pty. Ltd., £2/2/; Scott, A. C., £2; Scott, Miss C., £1; Scott, E., £2; Scott, E. J., £1; Scott, S., £1/1/; Searle, M. ss N., £2; Selkirk, James Pty. Ltd., £1/1/; Sewell & Sewell, £3/3/; Shaw, H., £1; Shell Co. of Aust. Ltd., £2/2/; Shuttleworth, Miss Eliza, £5; Sladdin, Dr. J. N., £1/2/; Smail Bros., £2/2/; Smith, Mrs. E. E. E., £3/3/; Smith, H., £2/2/; Smith, K. T. & E. M. Pty. Ltd., £2/2/; Smith, Mrs. M. L., £1; Smith Mrs. Wilfred, £1/1/; Smith, W. J., £1; Smail, J. J., £1/1/; Southwell, Mr. & Mrs., £1; Sper L. G. & Stewart, L., £10; Stephen, W. F., M.L.A., £1; Stevenson, Percy, T., £2/2/; Strickland, J. & M., £1/1/; Stoddart, M. ss E. J., £3/3/; Stokes, Miss Beverley, £12/6/; Stone's Drapery Stores Pty. Ltd., £1/1/; Strickland, E. J. & Son, £1/1/; Sunday School of the Air, £5; Swallows Biscuits Pty. Ltd., £1/1/; Swan, J. M. & Son, £1/1/; Symons, H. J. Pty. Ltd., £2/2/.

Tait, J. & Son, £1/1/; Tallent, Mrs. W. F., £2/2/; Tatlock, Alfred & Son Pty. Ltd., £10/10/6; Taylor, K. J. & C. J., £1; Taylor, M. G. Motors Pty. Ltd., £2/2/; Thiessen & Irvine, £2/2/; Thomas, Mrs. E. A., £8; Thomas, G., £1; Thomas, Jas. A., £3/3/; Thomas, Dr. J. E., £1/1/; Thomas N., £1; Thomas, N. K., £1; Thomas, Russell, £1; Thomas, W. C. & Son Pty. Ltd., £5; Thomson, J. A., £1; Thornton, E. F., £2/2/; Thornton-Richards & Co., £1/1/; Tippett Bros., £4/4/; Tobin, Noel & Son, £2/2/; Torney, Geo., £2/2/; Toshack, H. J., £5; Towner, C. G., £1; Townsing, A. C., £1; Tregonning, Harry Pty. Ltd., £5/5/; Trevenan, J. L., £1/1/; Trewin, L., £1/1/; Troon, H. Pty. Ltd., £1/1/; Troup, Mrs. J. L., £1/1/; Trump, D. L., £1; Trump, Mrs. J., £1/1/; Tucker, E. F., £10/10/; Tucker, J. C., £1; Tucker, L. H., £1; Turner, A., £1; Turner, A. & L., £1; Turner, E. & M., £1.

Ubergang, A. W., £3/3/; Ubergang, E. P., £5; Ubergang, G. A., £5; Ubergang, S. S., £2/2/; Unilever Aust. Pty. Ltd., £10.

LIST OF CONTRIBUTORS

Vernon, Mrs. D. M., £1/1/; Vandy, F., £1/1/.

Waight, Les., £2; Walker, J., £1; Walker, Stanley, £2/2/; Wallace, J., £1; Wallace Dairy Co. Ltd., £2/2/; Waller & Chester Pty. Ltd., £1/1/; Wallis, Robert H. & Son, £1/1/; Walton, G. R., £1; Walton, J. C., £20; Walton, W. R., £2/2/; Wangler, A. E., £2/2/; Ward, B. A., Dealers, £1; Weir, S. J., Pty. Ltd., £3/3/; Wendouree Woollen Mills Pty. Ltd., £5/5/; Wettenhall, N. S., £2/2/; Whettenbury, E. V., £1; White, C. T. & R., £5; White, Mrs. Hilton, £25; White, P., £1; White Maltings, Joe Pty. Ltd., £50; Whiteside, Mrs. A., £1; Widgery & Wilson, £1/1/; Wilding E. K., £1/1/; Wilkinson, Mrs. S., £1; Williams, N. B., £2/2/; Williams, R. & R. A. Pty. Ltd., £1/1/; Williams The Shoemen Pty. Ltd., £1/1/; Wills, W. D. & H. O., (Aust.) Ltd., £5/5/; Wilson, A. C., £2/2/; Wilson, Bolton & Co., £1/1/; Wilson, F., £1; Wilson, H. C., £1; Wilson, Mrs. Isabelle, £2/10/; Wilson, R. V., £1; Wilson, Warne A., £1/1/; Wines, Ray, £1; Wood, Artie & Son, £1; Wood, Oliver, £15; Wright, Mrs. W., £1; Wylie, C. R., £2; Wylie, Mrs. E. A., £5/5/; Wylie, R., £5/5/; Wyres Bros., £1/1/; Young, C. A., £2/2/; Yunken, Freeman Architects Pty. Ltd., £5/5/.

Yards Inn, £1/18/; Dooen Hotel, £2/10/; Elaine Hotel £1; Ezywalkin, £6/0/9; Lexton Hotel, £1/1/; Moloney's Hotel, £1/4/6; McRaes Hotel, £1/2/; Mt. Jeffcott Hotel, £1; Myrning Hotel, £3/3/; Redbank Hotel, £1/13/; Robin Hood Hotel, £1/18/6; Royal Hotel, £3/15/; Stag Hotel, £1; Valpied, W. £15/2/; Victoria Hotel, St. Arnaud, £2/9/; Wickliffe Hotel, £1/14/.

INSURANCE COMPANIES

Caledonian Insurance Co., £1/1/; London & Lancashire Fire Insurance Co., £1/1/; New Zealand Insurance Co. Ltd., £7/7/; Norwich Union Insurance Co., £1/1/; Royal Insurance Co., £2/2/; Union Fidelity Trustee Co. Aust. Ltd., £2/2/; Victoria Insurance Co. Ltd., £2/2/.

BANKS

Australia & New Zealand Bank Ltd., £4/4/; Bank of New South Wales, £3/3/; Commercial Bank of Australia Ltd., £3/3/; Commercial Banking Co. of Sydney Ltd., £3/3/; E. S. & A. Bank Ltd., £3/3/; National Bank of Australia Ltd., £3/3/; National Bank of Australia Ltd. (per Lord Mayor's Fund), £3/3/.

LODGES

All Nations Lodge No. 28, £1/1/; Ballarat & District M.U.I.O.O.F., £2/2/; Hope Masonic Lodge, No. 274, £5/5/; Loyal Ballarat Lodge No. 20, £1/1/; Yarrowee Lodge, No. 10, £3/11/.

BOXES

Avoca Hotel, £1/1/9; Ballarat Bowling Club, £1/7/; Canberra Hotel, £1/1/; Capri Espresso Coffee Lounge, £4/8/3; Cattle



BEQUESTS AND DONATIONS FROM ESTATES

ANGLISS, William (Victoria) Charitable Fund	£250 0 0
ANSTIS, M. A., Estate per Evans & Metcalfe Share in Distribution ..	260 7 4
DOBSON, James Telford, deceased per Cuthbert, Morrow Must & Shaw, Bequest	150 0 0
DRAPE, Elizabeth, Estate, per Mr. L. V. Kennedy, Bequest	254 14 3
DYRING, W. C. C., Estate, per Ebsworth & Ebsworth, Sydney, Share in Estate	470 7 2
FELTON, Alfred, Estate per the Trustees Executives & Agency Co. Ltd. Donation from Charitable Trust	390 0 0
GRANT, John, Estate per Hall and Young, Solicitors, Beaufort	200 0 0
HANNA, David, Estate per Nevett & Glenn, Proceeds from Estate	2,261 9 6
HARRIS, E. A., Estate per Union Fidelity Trustee Co. Ltd., Share of Distribution of Estate	2,516 8 11
SYMONS, Violet, Estate per Union Fidelity Trustee Co. Ltd., Share in Estate	10,145 6 10
THOMAS, W. C. F., Charitable Trust per Malleson Stewart & Co., Allocation from Income	200 0 0
TONKS, E. R., Estate per Cuthbert, Morrow, Must & Shaw, Proceeds from Estate	107 7 2
WHITE, Joe, Bequest	500 0 0
WILKINSON, M. I., Estate per the Perpetual Executors & Trustees of Aust. Ltd., Income from Estate	264 13 11
WILLIAMS, Truby & Florence Charitable Trust per The Trustees & Agency Co. Ltd., Share in Distribution	150 0 0
WILSON, J. W., Estate per Union Fidelity Trustee Co. Ltd., Share of Income	101 8 2

Queen Elizabeth Home Ladies' Auxiliary

ANNUAL REPORT 1963 - 1964.

To Our Members and Friends,
Ladies and Gentlemen,

I have the honour to present to you the Annual Report for 1963-1964, covering activities of the Auxiliary for the past twelve months.

MEMBERS: During the past year we have had a very Happy year, financially and socially. Members have given a great amount of their time to the Auxiliary and have worked wonderfully well as a team and individually. They have assisted in outside functions helping the Freedom from Hunger Campaign, Red Cross and also the Queen Elizabeth Home Day Hospital Appeal.

The Board of Management honoured us by giving a Life Governor Certificate to Mrs. H. K. Rehfish who has been a very loyal and ardent worker for many years.

Two of our very good Members resigned, having left Ballarat.

Following an invitation from the Grace McKellar House Auxiliary the President, Secretary and two executive members visited Geelong to attend their 2nd annual meeting. Matron Mandeville Halls conducted the group on a tour of the Home.

Our President as guest speaker told the meeting some of the history, work and activities of the Queen Elizabeth Home Auxiliary. Some time later this visit was returned and we had the pleasure of showing the President and Members of the Grace McKellar House Auxiliary over this Home.

A very enjoyable afternoon was held in April when members played indoor bowls with some of the residents and then entertained them to afternoon tea. We are looking forward to future afternoons such as this.

EFFORTS: The Annual Card Party raised £372.10, and Travellers Gala Day £23.0.0. A Hair Care Demonstration by Courtesy of Ashley's Chemist raised £9.7.0. A Picture night arranged by Mr. and Mrs. E. A. Negri realised £24.12.0. A Cat Show sponsored by the Short Hair Cat Club raised £41.11.7.

Miss O. Conaughton from her own efforts with the handicapped residents made and sold goods and donated £27.12.0 to our funds.

The Monthly Sewing group raised £5.6.0 and special efforts held each meeting realised £16.8.3, along with Market Table £4.9.9, and afternoon Tea donations £6.15.11.

A Crocheted Rug given by Mrs. J. Pratt realised £6.10.0, and donations to the Auxiliary £42.0.0. Mr. T. Cairns a Resident has given £12.0.0.

To all these very good friends we express our sincere gratitude and thank them most sincerely.

DAY HOSPITAL APPEAL: Our Ladies have assisted in many of the efforts held during the Appeal £13.12.0 being sale of Raffle tickets. From our Trust funds we have donated £625 and £75, from general funds, making a total with the donation from the last financial year to £913.12.0 to the Appeal.

CHRISTMAS FETE: The Annual Fete was held in November in Lederman Hall £124.8.5 was received from that effort.

Our Christmas Appeal this year was £135.7.6.

The Old Times Charities Club donated £10, Girls Secondary School £10, Philharmonic Singers £3.3.0, Mr. Clive Campbell £20 and Mr. F. Herman £5.5.0.

These donations along with many others are greatly appreciated by the Auxiliary to use for Christmas Cheer for the residents.

CHRISTMAS TREE: The Annual Christmas Tree is always a high-light for the residents and is looked forward to by all. It was held on 13th December and Messrs. Clamp, Heinz, Lonsdale and Torney acted as Fathers Xmas, distributing gifts to all residents.

Mr. J. Keith was absent this year owing to ill health, the first time for 38 years that he has not acted in that capacity. He was greatly missed by all. Our Ladies assisted and added a cheery greeting to all.

Mrs. R. Looney brought along her team of beautifully costumed dancing girls and they sang and danced in all wards. It is a wonderful treat for the bed patients.

Mr. A. Leviston arranged a varied programme for Lederman Hall and was assisted by Mr. R. Simpkin at the piano. The Home Choir contributed to the wonderful entertainment. We sincerely thank Matron Rollett, Nursing Staff, Male Nurses, and Mr. A. Hives for their help in this and all our efforts.

PICNIC: The Annual Picnic commenced at the Wendouree Municipal Hall where a sit down dinner was served by our Members. Residents were then taken to the Lake where Mr. C. McArthur was waiting to take them for rides across the lake in the

steamer. The perfect weather helped to make the outing very enjoyable and before returning home each resident was given fruit, and all thanked us for a lovely day.

BUS TRIPS : Each fortnight during the Summer months residents are taken for a trip and picnic to many places of interest. Two Ladies from the Auxiliary accompany the residents and help Home Staff. A popular trip is the tour of the City lights during the Begonia Festival, when the residents are taken to all vantage points where illuminations can be seen at their best.

APPRECIATION : This is only a brief resume of our work during the year and in conclusion my most grateful thanks are extended to the President, Mrs. F. Black, Treasurer Mrs. J. H. Eggleton and Assistant Secretary Mrs. E. A. Negri.

On your behalf I thank most sincerely the Executive Director Mr. Keith Mackay, Mr. F. Black, Mr. A. McMillan and office and nursing staff, and all contributors for

their valuable assistance. To our Auditor Mr. J. E. F. Hewitt we say a big thank you for his valuable service. Special thanks are due to the representatives of the Ballarat Courier for their co-operation and willingness always.

BERNICE I. FERGUSON,
Honorary Secretary.

☆☆☆

PRESIDENT'S ADDENDUM

I would like to add my sincere thanks to all members for their untiring efforts for the Auxiliary during the year. The executive members have all been most co-operative, but I feel I must make special mention of the efficiency and splendid work of our secretary Mrs. Ferguson and our treasurer Mrs. Eggleton, both of whom have done so much to make my year of office a most rewarding one.

JEAN M. BLACK,
President.

QUEEN ELIZABETH HOME LADIES' AUXILIARY



YEAR ENDING 31st MAY, 1964

REVENUE ACCOUNT

RECEIPTS		EXPENDITURE	
Balance in Bank 1-6-1963	£34 13 7	Day Hospital Appeal	
Bank Interest 1-6-1963	19 0	Trust Account	£75 0 0
Donations	43 10 6	Christmas Treat	276 7 6
Subscriptions	11 10 0	Annual Picnic	49 15 6
Christmas Appeal	135 7 6	Miscellaneous Efforts	46 12 8
Christmas Fete	124 8 4	Bus Treats	5 0 0
Miscellaneous Functions & Efforts	184 9 10	Sundries	14 8 3
Change for Functions re-banked	51 0 0	Change Drawn for Functions	51 0 0
Donations received for Red Cross & Freedom from Hunger	6 10 0	Donations to Red Cross & Freedom from Hunger	6 10 0
	£592 8 9	Balance in S.S. Bank	67 14 10
			£592 8 9

O. Eggleton (Mrs.)
Hon. Treas. 1963-64.

Examined and found correct,
J. E. F. HEWITT, A.A.S.A.

MUNICIPAL GRANTS

SHIRE OF ARARAT	£5 5 0
CITY OF BALLAARAT	125 0 0
SHIRE OF BUNGAREE	10 0 0
SHIRE OF BUNINYONG	10 0 0
CITY OF COLAC	3 3 0
SHIRE OF CRESWICK	3 3 0
SHIRE OF COLAC	2 0 0
SHIRE OF LEIGH	5 5 0
TOWN OF PORTLAND	2 10 0
SHIRE OF SEBASTOPOL	3 3 0

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