

STAWELL DISTRICT HOSPITAL  
ANNUAL REPORT

1996/97



## **STATEMENT OF BUSINESS MISSION**

Stawell District Hospital provides a complete continuum of integrated health and related services, by providing the highest quality facilities and skills delivered in a personalised and caring environment.

## **STRATEGIC DIRECTIONS**

Stawell District Hospital will achieve this business mission by its commitment to the following strategic directions:

- (a)  
embracing the principles of continuous quality improvement in everything we do
- (b)  
ensuring the agency remains financially viable thus enabling the re-investment of resources into the continued development of core services
- (c)  
developing the concept of 'single entry' into the community's health service continuum of care  
*(ie. once a person enters the system they will be guided to the appropriate service without re-entering the system)*
- (d)  
being active in the process of attracting supporting and retaining health professionals to the Stawell community
- (e)  
continuing the process of developing the Grampians Health Alliance into a purposeful entity that supports the development of services in this sub-region
- (f)  
providing a well co-ordinated range of community services that integrate with other care streams
- (g)  
providing an appropriate range of age care facilities and services that integrate with other care streams
- (h)  
developing our acute care facilities to meet the requirements of Stawell and District, and meet the changing face of medical technology and practice
- (i)  
being entrepreneurial in our approach to developing business activity allied to our core services that support and enhance the value of the organisation as a whole.

# BOARD OF MANAGEMENT



## Board of Governance

<i>President</i>	Mr. Gary Thomas
<i>Vice Presidents</i>	Mr. Andrew Cunningham Mrs. Janet Witham
<i>Treasurer</i>	Mr. Neville Dunn
<i>Other Board Members</i>	Mrs. Meg Blake Mrs. Joan Brilliant Dr. Norman Castle Mr. Ken Dadswell Mr. Graham Fuller Mrs. Sandra Wilkins Mr. Gary Withers

## Chief Executive

Mr. Michael Delahunty, B.Ec., A.A.S.A., CP.A., M.H.A., A.F.C.H.S.E., C.H.E.

## Nursing Director

Mr. Bruce Fowkes, R.N., B.A., Dip.N.Ed., G.Dip.H.S.Manag; Dip.Occ.Hlth&Safety;  
Ster.&Inf.Cont.Cert; W.S.Cert; F.R.C.N.A; Cert.C.Q.I.

## Medical Director

Dr. Alan Wolff (Consulting)  
Dr. Norman Castle (Sessional)

## Auditor

Auditor General

## Bankers

Australian and New Zealand Banking Group Ltd.



Gary Thomas  
Board of Management President

## Hospital Profile

<i>Hospital Name</i>	Stawell District Hospital
<i>Address</i>	Sloane Street, Stawell 3380 Victoria
<i>Phone</i>	(03) 53582255
<i>Facsimile</i>	(03) 53583553
<i>Originally Established</i>	Pleasant Creek: February 1859 Relocated to Sloane Street: June 1934
<i>Approved Operating Budget</i>	\$ 8.5m
<i>Accreditation Status</i>	Fully Accredited to 1999
<i>Employees</i>	Male 18 Female 150
<i>Approved Beds</i>	Hospital : 40 Nursing Home: 30



## PRESIDENT'S REPORT

It gives me great pleasure as President of the Board of Management to present the 138th Annual Report and the Financial Statements for the year ended June 30, 1997.

In presenting my first report as the Board's President, I wish to acknowledge the President for the previous two years Mrs. Janet Witham, for the outstanding leadership she provided and the dedicated manner in which she represented the hospital.

Highlights of the year under review were:

- ◆ Consolidation and expansion of Post Acute Care and Hospital in the Home Programme;
- ◆ Signing of formal Strategic Alliance Agreement with East Grampians Health Service;
- ◆ a 3% increase in number of hospital inpatients treated;
- ◆ Major capital improvements including:
  - \* relocation of Pathology Laboratory
  - \* commencement of new Ambulance Station on hospital campus
  - \* purchase of Endoscopic equipment costing \$62,200
  - \* construction of new carpark area including helicopter landing area
- ◆ A new Radiology provider appointed;
- ◆ Adoption of revised Business Mission and Strategic Direction adopted in May 1997.

### Grampians Health Alliance

The Board was delighted to formally sign an agreement with the Board of the East Grampians Health Service. The agreement has three broad objectives in relation to sub-regional health services:

- \* to be more self sufficient
- \* to identify opportunities to reduce costs
- \* to improve quality of services provided

In the very short time since August 1996 when the Alliance was formally established, significant positive advances have occurred including the following:

- \* An agreement signed with Ambulance Service Victoria-Western Region for urgent and non urgent patient transfers
- \* Developed information technology proposal for Alliance
- \* Finalised terms of reference for "Health Care Needs Assessment and Service Plan"

for sub region covered by the Alliance. That study is scheduled to be completed in October 1997.

- \* Formulated successful submission for Rural Hospital Specialist Service Grants
- \* Exchange of senior staff has occurred, eg. Food Services, Pharmacist, etc.
- \* Briefed the Health Minister Mr. Knowles on two separate occasions, on developments of the Alliance.
- \* Conducted joint Board Member Education Workshop

The Board will continue to place high priority on the development of the Alliance to ensure high quality-accessible health care is available in the sub-region.

### Capital Improvements

In partnership with a number of other groups, the hospital has been able to significantly upgrade a number of the hospitals facilities, thereby improving access for our patients:

- \* The new carpark/helicopter landing area was completed and officially declared open by the Premier Mr. Kennett on September 3, 1997. This facility was established with the assistance of the Northern Grampians Shire, Stawell Gold Mine and retired Municipal Engineer Mr. John Wynd and a number of local contractors.
- \* The Pathology Laboratory was relocated from a very inaccessible area of the hospital to a section of the old nursing home which provides improved patient access and staff facilities. This relocation was made possible through the support of the hospitals private provider St. John of God Pathology.



- \* Construction has commenced on the Ambulance Station and garage for two ambulances. When completed in October 1997, this project will result in one of the first co-locations of an ambulance service with a hospital campus in country Victoria.
- \* Two significant equipment purchases occurred during the year:
  - \* Endoscopic equipment \$62,200
  - \* Patient Monitoring System \$40,140

## **New Radiology Provider**

After a thorough tendering process the hospital has entered into a four year contract with Paul Walker Radiology. The benefits that the new provider brings to the hospital include a twice weekly visit by a radiologist, access to qualified relieving staff and provision of a CT service at no financial risk to the hospital.

## **Business Mission - Strategic Directions**

The Board spent a considerable amount of time during the year revising its Business Mission and Strategic Directions. The outcome provides a sound basis for the hospital to meet the challenges that confront it whilst at the same time providing a framework to ensure patients and staff of the hospital have a clear understanding of the hospital's priorities.

## **Medical Staff**

The Board express their appreciation to all the medical staff for continuing to provide high quality medical services to our community. Our appreciation is particularly extended to the visiting specialists who regularly travel large distances to this hospital, reducing the need for patients having to travel for specialist care.

During the year the hospital increased the services provided in the hospital's emergency department with nursing staff rostered to work in that area on weekends and public holidays. The local medical staff arrange their roster to ensure this co-operative facility provides services to our community and visitors in times of emergency.

The Board congratulates the following Doctors for successfully completing the Early Management of Severe Trauma Course : F. Maughan, P. Carter, G. O'Brien, A. Cunningham and Mr. R. Warne. Dr. Castle has also completed the course, in the previous year.

## **Board of Governance**

The Board farewelled Mr. David McCracken during the year, after fourteen years as a Board Member. During Mr. McCracken's term as President, the Castle Medical Wing was opened and agreement was reached to ensure that the next stage of the capital plan, Simpson Wing, was advanced. We sincerely thank David for his dedicated service to the hospital over this extended period.

The Board welcomed two new Board Members, Mrs. Sandra Wilkins and Mr. Gary Withers and we thank them for making themselves available to assist this community facility. To all Board Members I thank them for their support and dedication to the advancement of their hospital.

## **Finance and Performance**

The financial statements and performance indicators are comprehensively detailed later in this report. The Board is pleased to report that the hospital exceeded all its throughput targets as specified in its Health Service Agreement whilst at the same time reporting an operating surplus. A number of indicators important in the overall context of healthcare delivery in the 90's are worth noting:

- \* Number of operations performed in the hospital's theatre increase every year;
- \* Number of same day patients also increases every year;
- \* District Nursing visits increased by 12% compared to the previous year reflecting the increased demand for services provided by our District Nurses.

## **Staff**

A number of staff resigned during the year and the Board particularly wishes to acknowledge the dedicated service of Mrs. Barbara McLeod who had completed 19 years



service in the Food Service Department when she retired in October 1996.

In addition we thank the following for their contribution and time at our hospital : John Barke (*Pharmacist*), Dianne Berryman (*Occupational Therapist*), Debra Bruce and Andrew Giles (*Physiotherapists*) and Andrew Kinnersly (*Finance Manager*). We were delighted to welcome Kylie Nolan (*Occupational Therapist*), Stuart Millar (*Physiotherapist*) and we trust their time with us is stimulating and rewarding.

To all staff of the hospital we acknowledge their commitment and professionalism to ensure quality of care is maintained at a high level.

### Conclusion

In addition to the staff of the hospital the Board is appreciative of the large number of individuals and groups who are our most loyal and committed supporters.

These groups include Hospital Ladies Auxiliary, Stawell District Hospital Y-Zetts, Minister's Fraternal, Ambulance Service, SES, local Police, our elected Members of Parliament - Mr. W. McGrath and Mr. M. Ronaldson, the Stawell Times News and the Stawell Red Cross.

We wish also to acknowledge the support and co-operation we have received from the Department of Human Services, particularly Mr. Ron Tiffen, Mr. Geoff Iles and Ms. Sylvia Barry.

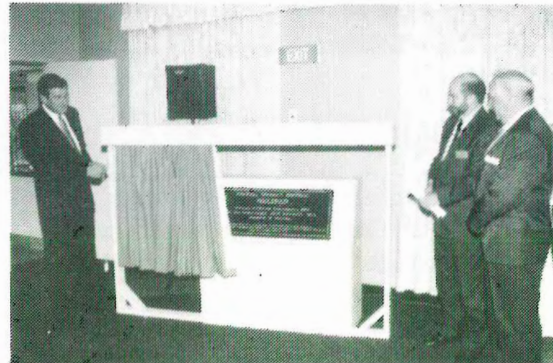
The next twelve months will provide further challenges as we seek to implement our strategic directions plan, whilst at the same time strive to enhance the quality and range of services available to the community we seek to serve.

On behalf of the Board of Management.

*Mr. Gary Thomas*  
*President*



Michael Delahunty, Chief Executive and Gary Thomas, Board of Management President



Board of Management President, Gary Thomas and Mayor of Stawell, Cr. Don Gardiner, watch as The Hon. Jeff Kennett, MLA, Premier of Victoria performs the official opening ceremony of Stawell District Hospital Helipad

# REPORT OF OPERATIONS



## PERFORMANCE INDICATORS

### Activity Statistics

	1992/93	1993/94	1994/95	1995/96	1996/97
Accommodation-Available Beds	40	40	40	40	40
Patients Treated in Hospital					
Public-No Charge	1,621	1,655	1,843	1,768	1,869
Nursing Home Type	4	12	18	19	24
Private/Third Party	500	486	483	474	431
Total Patients Treated	2,125	2,153	2,344	2,261	2,324
Total Patient Days in Hospital					
Public-No Charge	8,371	7,518	7,381	6,910	7,464
Nursing Home Type	156	482	622	2,232	1,541
Private/Third Party	2,300	2,559	2,380	1,801	2,286
Total Patient Bed Days	10,827	10,559	10,383	10,943	11,291
Daily Average of Occupied Beds	29.66	28.93	28.44	29.98	30.93
% Occupancy	74.15	72.32	71.10	74.95	77.33
Average Length of Stay (Days)	5.1	4.9	4.4	4.83	4.85
Babies Born	120	130	111	115	105
Operations	900	910	1,016	1,129	1,167
Patient Mix (Hospital Bed Days)					
Public No-Charge %	78.7	75.8	76.40	81.55	81.20
Private/Third Party %	21.3	24.2	23.60	18.45	18.80
Nursing Home					
Bed Days	10,701	10,933	10,902	10,922	10,950
Daily Average Occupied Beds	29.31	29.9	29.87	29.92	30.0
Outpatient Services					
Number of Attendances					
Casualty	3,045	899	731	928	2,645
Occupational Therapy	2,869	3,393	2,712	1,669	1,955
Physiotherapy	4,927	5,296	5,112	5,342	6,107
Podiatry	2,007	2,609	3,254	3,553	3,747
Pathology	6,498	6,528	8,263	3,239	—
Radiology	3,183	3,345	3,666	4,048	4,324
Day Centre	3,420	4,205	4,431	5,004	4,667
Audiology	—	—	242	260	244
Speech Therapy	182	227	191	425	404
Diabetic	—	—	78	53	—
Dental	506	—	240	548	159
Total Outpatient Attendances	27,692	27,509	28,920	25,069	24,252
District Nursing					
Persons Visited	970	974	977	1,094	1,103
Number of Visits	14,571	16,394	13,405	13,463	15,071
Catering					
Patient Meals	70,881	72,333	75,198	69,176	65,666
Staff Meals	9,803	10,720	11,225	10,812	11,869
Meals on Wheels	2,603	2,701	1,968	1,502	10,473
Pleasant Creek Centre	—	—	85,454	76,500	57,988
Total Meals Served	83,287	85,754	173,845	157,990	145,996
Patients Treated by Category					
Same Day	535	555	609	668	715
More than One Day Stay					
Medical/Surgical	1,466	1,456	1,537	1,417	1,415
Obstetrics	120	130	180	157	170
Nursing Home Type	4	12	18	19	24
	2,125	2,153	2,344	2,261	2,324

CASEMIX DATA	1994/95	1995/96	1996/97
Total Weighted Inlier Equivalent Separations	2,150	2,049	2,169
Average Inlier Equivalent DRG Weight	0.8715	0.8366	0.7983
Cost per DRG Weighted Admitted Patient	\$ 2,120	\$ 2,300	\$ 2,259

# REPORT OF OPERATIONS



UNIT COSTS	1992/93 \$	1993/94 \$	1994/95 \$	1995/96 \$	1996/97 \$
Hospital Av. Daily Bed Cost					
Inpatient	363.06	412.00	470.59	489.41	409.92
Hospital Av. Cost					
Inpatient Treated	1,849.02	2,020.60	2,073.50	2,249.75	1,991.39
Nursing Home Av. Daily Bed Cost					
Inpatient ( <i>inc Psychogeriatric 95/96</i> )	118.86	105.80	105.55	113.93	139.36
Nursing Home Av. Cost					
Inpatient Treated	21,198.90	20,767.82	17,174.91	18,634.77	33,174
Av. Cost Outpatient Attendance	44.18	48.90	48.34	52.45	46.36
Av. Cost Day Centre Attendance	35.30	35.91	36.52	39.62	37.71
Av. Cost per District Nurse Visit	12.94	10.84	17.11	18.56	17.12
Av. Cost per Meal	8.96	6.56	6.31	6.84	5.89

## Staffing Levels

The comparison between staffing levels by classification for the year under review and the previous three years is as follows:

	Paid EFT* 1993/94	Paid EFT* 1994/95	Paid EFT* 1995/96	Paid EFT* 1996/97
Nursing	61.70	62.04	64.04	63.65
Administration and Clerical	13.00	14.40	15.30	14.47
Medical Support	10.20	7.50	8.00	7.29
Hotel and Allied	30.00	32.62	33.00	31.16
	114.90	116.56	120.34	116.57

## Statistic Summary of Work Accidents and Costs

Employment Code	1994/95		1995/96		1996/97	
	Claims	Costs	Claims	Costs	Claims	Costs
Hygiene/Food	3	2,253	3	9,637	5	1,172
Nursing	2	9,547	1	147	5	16,563
Maintenance	--	--	--	--	--	--
Allied Health	--	--	--	--	--	--
	5	11,800	4	9,784	10	17,735

## Pecuniary Interests

Members of the Board of Management are required under the Hospital By-Laws to declare their pecuniary interest in any matter that may be discussed by the Board or Board Sub-Committees.

statements required in this Part II Publications Statement.

## Freedom of Information Part II Publications Statement

Four requests for access to Hospital documents were received during 1997 under the Freedom of Information Act 1982.

### Introduction

This statement is prepared to meet the reporting requirements stated in the:

- ◆ Freedom of Information Act 1982
- ◆ Freedom of Information Amendment Bill 1993

Reference in some instances is made to other sections of the 1997 Annual Report for

## F.O.I. Arrangements

### Access

Requests for access to written information kept by Stawell District Hospital should be made in writing to:

The Chief Executive Officer,  
Stawell District Hospital,  
Sloane Street,  
STAWELL, Vic., 3380





Requests to access documented information require a F.O.I. Request Form to be completed by the applicant (and consent authorisation of the person involved if applicant is a third party).

## Publicity Services

### Publications

Stawell District Hospital Annual Report.

## Legislative Changes

A number of Acts have been passed during the 1996/97 financial year. The most significant are:

### Acts

- Accident Compensation (Further Amendment) Act 1996
- Births, Deaths and Marriages Registration Act 1996
- Financial Management (Amendment) Act 1997
- Health Acts (Amendment) Act 1996
- Health Acts (Further Amendment) Act 1996
- Health Services (Community Health Centres) Act 1997
- Infertility Treatment (Amendment) Act 1997
- Mental Health (Interstate Provisions) Act 1996
- Superannuation Acts (Further Amendment) Act 1996
- Superannuation Acts (Miscellaneous Amendment) Act 1997

### Regulations

- Accident Compensation (Prescribed Particulars) Regulations 1996
- Competition Policy Reform (Victoria) Savings & Transitional Regulations 1996
- Dangerous Goods (Amendment) Regulations 1996
- Dangerous Goods (Storage & Handling)(Amendment) Regulations 1997
- Dentists (Qualifications) Regulations 1997
- Drugs, Poisons & Controlled Substances (Fees) Regulations 1997
- Financial Management (Amendment) Regulations 1997
- Health (Infectious Diseases)(Notification of HIV) Regulations 1996

## Hospital Fees

The Hospital charges fees in accordance with the Department of Human Services Victoria directives.

*Consultants Engaged and Their Cost* : Nil

## Public Authorities Equal Employment Opportunity Act 1990

The Stawell District Hospital has an ongoing commitment to eliminate discrimination and inefficient work practices, and to promote Equal Employment Opportunities in its workplace in accordance with the Public Authorities (Equal Employment Opportunity) Act of 1990.

Responsibility for the Equal Employment Opportunity programmes has been conferred upon the Pay Officer.

## Staffing Profile

### Employee Analysis by Tenure and Gender

	Male	Female	Total
Full Time	13	36	49
Part Time	4	101	105
Casual	1	13	14
Total	18	150	168

### Employment by Australian Standards Classifications of Occupation

	Male	Female	Total
Administration Professionals	6	7	13
Para Professionals	3	57	60
Trades	2	3	5
Clerical	2	12	14
Personal Service	1	35	36
Manual	4	36	40
Total	18	150	168

### Staff Training/Development

Department	Hours	Cost
Administration	124	2,615
Food Services	144	1,016
Health Professionals	168	4,350
Nursing	454	10,312
Maintenance/Hygiene	50	676
Total	940	18,969

# REPORT OF OPERATIONS



## *Competitive Neutrality Implementation Timetable*

Stawell District Hospital acknowledges the Governments commitment to Competitively Neutral Pricing Policies.

Competitive Neutrality "aims to ensure government businesses do not enjoy any net competitive advantage by virtue of Public Sector ownership".

To comply with the Competitive Neutrality pricing policies, the following implementation timetable has been established for Stawell District Hospitals significant business activities.

Competitive Neutrality Policy Activities-see note (1)

Business Act.	Priority see (2)	Service Definition	Service Pricing	Cost Attribution	External Bench	Target Date
Catering	H	C	C	A	A	31/03/98
Cleaning	M	A	A	A	A	31/03/98
Computing	L	A	A	A	A	30/06/99
Engineering	L	A	A	A	A	30/06/99
Allied Health	L	A	A	A	A	30/06/99
Pathology (3)	H	C	C	C	C	30/06/97
Pharmacy	H	A	A	A	A	30/06/98
Radiology	H	C	C	A	C	30/06/97

### Notes

1. A - Planning Stage; B - In Process; C - completed
2. H - High; M - Medium; L - Low
3. Provision of these services has already been let to private providers.



*From left: Cr. Don Gardiner (Mayor of Stawell), Dr. Norman Castle (Board of Management), Richard Carlton (Stawell Goldmines), Jeff Kennett (Premier of Victoria), Gary Thomas (Board of Management President), Michael Delahunty (Chief Executive), Janet Witham (Board Member), prior to Premier's departure by helicopter following official opening of helipad on September 3, 1997*

**VISITING MEDICAL OFFICERS**

The VMO Group meet regularly throughout the year (*usually monthly*) primarily to review procedures, protocols and outcomes relating to patient care. Systems that particularly assisted with this process were the outcome of the Inter Hospital Peer Review process (*auspiced by West Vic Division of General Practice*) and the hospital's own internal system co-ordinated by Dr. Castle.

In addition the Group were pleased to support the introduction of two new programmes namely "Hospital in the Home" and "Post Acute Care"; both these programmes

effectively supporting the discharge of patients from acute care back to the community.

The Group were also pleased to assist the hospital in its tendering for Radiology services and welcome Paul Walker Radiology as a result of that tender. The Medical Officers thank all staff, particularly the nursing staff for their support and assistance during the year and we look forward to further advancement of the hospital's objectives.

*Dr. Gary O'Brien*  
Chairman



*From left: Medical Student Caitlan Harrison, Dr. Peter Carter, Dr. Ursula Read (who relieved for a four month period) and Dr. Fiona Maughan*

**Visiting Medical Officers**

- Dr. P. Carter, MB, BS; Dip. Obs. R.A.C.O.G.; F.R.A.C.G.P.
- Dr. R.N. Castle, M.B., B.S.
- Dr. M.J. Connellan, M.B., B.S., D.R.A.C.O.G.; F.R.A.C.G.P.
- Dr. A.H. Cunningham, M.B., B.S., Dip. Obst., R.C.O.G.
- Dr. L. Hemingway, M.B., B.S.
- Dr. K. Ho, M.B., B.S.
- Dr. W. Lax, M.B., B.S.
- Mr. G.J.T. Lewis, M.B., B.S.; M.R.C.S., L.R.C.P., F.R.C.S. (Edin)
- Dr. D. Lia, MB, BS; D. Av. Med.
- Dr. F. Maughan, MB, BS; Dip. R.A.C.O.G.
- Dr. G.M. O'Brien, M.B., B.S., Dip. R.A.C.O.G.
- Mr. R.B. Wazne, M.B., B.S., F.R.A.C.S., F.R.C.S. (Eng.), F.R.C.S. (Edin)
- Dr. P. Wood, M.B., B.S.

**Visiting Consulting Anaesthetist**

- Dr. J. Oswald, M.B., B.S.; F.A.N.Z.C.A.
- Dr. G. Wajszel, M.D., Cert. Anaes; A.M.C.

**Visiting Consulting Geriatrician**

- Dr. M. Giles, M.B., B.S., M.R.C.P. (UK)
- Dr. J. Hurley, M.B., B.S., L.R.C.P., M.R.C.S., Dip. Obst. R.C.O.G., M.R.C.P. (UK); F.A.F.R.M.
- Dr. A. Vander Knijff, M.B., B.S., Dip. Geriatric Medicare (Melb)
- Dr. M. Yates, B.S., F.R.A.C.P.

**Visiting Consulting Gynaecologist**

- Dr. E.T. Miller, M.B., B.S., F.R.A.C.O.G.

**Visiting Consulting Ophthalmologist**

- Dr. D.G. McKnight, M.B., B.S., F.R.A.C.S., F.R.A.C.O.
- Dr. M.G. Toohy, M.B., B.S., F.R.A.C.S., F.R.A.C.O.

**Visiting Consulting Orthopaedic Surgeon**

- Mr. R. Miller, MB, BS; M.Sc; F.R.A.C.S.
- Mr. J. Nelson, M.B., B.S., F.R.A.C.S.

**Visiting Consulting Pathologists**

- Dr. P.J. Bedford, M.B., B.S., F.R.C.P.A.

- Dr. C.M. Pilbeam, B. Med. Sc., M.B., B.S., Ph.D., F.R.C.P.A.
- Dr. S.T. Pilbeam, M.B., B.S.; M.R.C.S.; L.R.C.P.; F.R.C. Path; F.R.C.P.A.

**Visiting Consulting Physicians**

- Dr. A. Ambikapathy, M.B., Ch.B., D.T., M.&H., M.R.C.P., F.R.A.C.P.
- Dr. T.W. Howison, M.B., B.S.; M.R.A.C.P., F.R.A.C.P.
- Dr. J. Stickland, M.B., B.S., F.R.A.C.P.; M.R.A.C.P.; F.A.C.R.M.

**Visiting Consulting Psychiatrist**

- Dr. J. D. Little, M.B., Ch.B.
- Dr. T.B. Stephens, B.Sc., M.B.B. Chr., F.R.C.P., F.R.C. Psych., F.R.A.N.Z.C.P.

**Visiting Consulting Oncologist and Haematologist**

- Dr. G. Kannourakis, M.B., B.S., B(Med)Sc., PhD., F.R.A.C.P.

**Visiting Consulting Radiologist**

- Dr. P. Graham, M.B., B.S.; F.R.A.C.P.; Dip. Diag. Ultrasound
- Dr. E.H. Kolner, M.D.
- Dr. B.J. Lightfoot, M.B., B.S.; F.R.A.C.R.
- Dr. A.M. McLaughlan, M.B., B.S.; F.R.A.C.R.; B. Ag. Sc.
- Dr. P.F. Walker, M.B. ChB; C.R.C.P.C.; F.R.C.P.C.; D.O.N.
- Dr. R. White, M.B., B.S.; F.R.A.C.R.
- Dr. L. Wong Shee, M.B. ChB, F.R.A.C.R.

**Visiting Consulting Urologist**

- Mr. K.J. Braslis, M.B., B.S.; M.S.; F.R.A.C.S. Urol.
- Mr. R. McMullin, M.B., B.S., F.R.A.C.S.

**Visiting Consulting Surgeon**

- Mr. D.E. Deutscher, B.Sc., M.B., B.S., F.R.A.C.S.

**Visiting Consulting E.N.T. Specialist**

- Mr. P. Thomson, M.B., B.S., F.R.A.C.S.

**Visiting Consulting Rheumatologist**

- Dr. K. Boyden, M.B., B.S.; M.R.C.P.; F.R.A.C.P.

**Visiting Consulting Dental Staff**

- Dr. D.L. Lye, B.D.S., B.D.sc.
- Dr. G.G. Robertson, B.D.S.



## NURSING DIVISION

Staffing has remained constant this year. Ms. Sarah Warren has taken up the position of Quality Audit Manager and a strong Quality Improvement Programme continues.

Development of community-based services continues with the implementation of the Post Acute Care and Hospital in the Home Programmes. These programmes are having excellent results in facilitating the transition of our clients back into the community. The load on our District Nursing Service remains high.

The demand for surgical services remains strong, with theatre staff providing near-record levels of surgical procedures. With the shift to greater numbers of day surgery cases the need for increasing surgical equipment acquisition remains constant. Similarly, changes in anaesthetic practice and greater flexibility of admission flows are required for day surgery to function well.

The continuing education programme is functioning well. A major educational event this year being a Critical Care Study Day held in February with an attendance of over twenty-five nurses.

My thanks to all nursing staff for their efforts to our colleagues in other departments for their co-operation, the medical staff for their support, and to the hospital auxiliaries for their never-failing provision of funds for upgrading equipment.

*Bruce Fowkes*  
*Nursing Division Leader*



*From left: Theatre Unit Manager Chris Shorten, Nursing Director Bruce Fowkes and Associate Charge Nurse Wendy Phillips, prior to Chris and Wendy attending the 44th American Association of Operating Room Nurses in Anaheim, California*

### Nursing Division Leader

Mr. K. B. Fowkes, R.N., B.A., Dip.N.Ed.,  
G.Dip.H.S.Manag;Dip.Occ.Hlth&Safety;  
Cert.inC.Q.I;Ster.&Inf.Cont.Cert;W.S.Cert.,  
F.R.C.N.A.

### Quality Audit Manager

Ms. S. Warren, R.N

### Nursing Supervisors

Ms. P. Gaffney, R.N.,R.M.  
Ms M. Henderson, R.N.,R.M.  
Ms B. Meumann, R.N.,R.M.  
Ms D. Perry, R.N.,R.M.  
Ms J. Sherwell,R.N.,R.M.

### Unit Team Leaders

Ms L. Carey, R.N., Gerontological Nursing  
Cert. (Nursing Home)  
Ms P. Pianta, R.N., R.M. (Simpson Wing)  
Ms P. Mackay, R.N. (Castle Wing)  
Ms. C. Shorten, R.N., Peri-Operative N. Cert.,  
C.S.I.C.N. (Theatre)  
Ms. J. Sherwell, R.N., R.M.(HITH)

### Infection Control Officer

Ms P. Fowkes, R.N., Ster.& Infection Control  
Cert.

### Education Co-Ordinator

Ms J. Farrer, R.N.

### Post Acute Care

Ms. L. MacKenzie, R.N., R.M., Dip. Rehab.



A typical activities day for Day Centre clients



### EDUCATION

My role as Nurse Educator Co-Ordinator has been evolving and expanding during the last financial year.

Apart from facilitating and conducting weekly inservice lectures on varied relevant topics, I have been involved in the inauguration and development of the Staff Welfare, Wound Management and Cardiac Rehabilitation Committees.

Our main priorities for nurse education on a large scale this financial year have been:

- \* two day regional study day on "Critical Care Nursing", involving guest speakers from a large rural centre
- \* Epidural workshop and assessment package, compulsory for all Division One Nurses to complete. this will enable the delivery of a method of pain relief for our surgical patients in a much more efficient and sophisticated way
- \* annual revision of Basic and Advanced Life Support is compulsory for all nursing staff, and other staff are encouraged to attend sessions on Basic Life Support

Extended study days on subjects considered useful in each department are frequently attended and a number of nursing staff are obtaining extra post-graduate qualifications. These are:

- \* Mrs. Sally Hamilton completed her Peri-Operative Nursing Certificate in October 1996
- \* Mrs. Sarah Warren is in her final year of Bachelor of Nursing
- \* Mrs. Trudy Scott de Costa is currently studying her Masters in Nursing Research
- \* Mrs. Sue Boag is in her second year of Bachelor of Nursing
- \* Ms. Jenny Priest has completed the first six months of Anaesthetic and Recovery Room Graduate Certificate
- \* Mrs Betty Meumann is in her final year of Bachelor of Nursing
- \* Mrs. Jenny Farrer is studying Graduate Diploma of Clinical Practice, Emergency Nursing

This hospital has a strong commitment to ongoing education and I am fortunate to receive the support and enthusiasm of all staff.

*Jenny Farrer*  
*Nursing Education Co-Ordinator*



Stawell Secondary College Teacher Margaret Nicholson and Hospital Clinical Educator, RN Jenny Farrer, during a visit by VCE students to learn about working in hospitals

### MEDICAL NURSING SERVICE

Once again it has been a busy year for Castle Ward. Castle Ward celebrated its tenth year of operating this year. Many changes have occurred over the last ten years. The big change this year has been the emphasis on the ward being managed independently.

The nursing staff become more than nurses. They now order stores, organise quality insurance studies/fire and safety audits/inservice education and update policy procedure manuals, etc. They are now actively involved in the EQUIP Programme.

My thanks to all nursing staff for the pursuit of quality care.

*Pam MacKay*  
*Castle Ward Leader*



## Midwifery/Surgical Services

This year 106 babies were born at Stawell Hospital. We support parents and babies from Stawell and District and other areas including St. Arnaud, Willaura and one family came back to Stawell hospital for the birth of their third baby from China. Our Midwifery staff are continually updating skills. Several midwives have completed Diploma of Midwifery and some are working towards Nursing Degrees.

Simpson Wing is a combined Midwifery/Surgical Unit offering a wide range of surgery which previously were performed at Ballarat and Melbourne. This has been achieved by increased service by visiting specialists in orthopaedics, eye surgery, ENT and diagnostic day procedures endoscopies, laparoscopic surgery which has decreased length of stay with optimal recovery.

Once again we have been well supported by Ladies Auxiliary who donated a much needed microwave to the unit; Y-Zetts, the Quilters Association who each year renew our cot quilts, Halls Gap CWA renewing supply of Precious Memory Nighties as needed.

Our sincere thanks to all concerned.

*Pam Pianta  
Simpson Wing Leader*

## DISTRICT NURSING SERVICE

1996/97 has been another very busy year for the District Nursing Service. Community demand from our higher than average ageing population has continued to push the currently funded resources to the limit, although we have not yet been forced to have waiting lists for care as do such services in larger centres.

Close liaison with other community resources, such as Home Care Services, Linkages, the GAP Programme, Do Care and Grampians Community Health Centre, Social Workers and Community Nurses make a comprehensive support network for our clients, who are overwhelmingly happy with

our service. The Primary Care Team of the hospital work together productively, with Post Acute Care providing valuable co-ordination and back up for our clients in the first month after discharge from hospital. Already we wonder how we managed without such a facility.

A powered bath lifter was funded from Y-Zetts fundraising and continence aids have been obtained for several patients. New cars have been appreciated.

District Nurses assisted at Race Day and have been involved in the Hospital EQUIP Programme. We held a display in the library and hospital foyer for District Nurses Continence Week in August, which was well received.

Staff continue to attend relevant study days to maintain their expertise.

*Julie Gunn  
District Nurse*

## AGED CARE ASSESSMENT TEAM

Aged Care Assessment Team's role is to help people make informed choices about aged care services. There is a variety of services available for people living in the community. ACAT offers advice to general practitioners and assess clients eligibility for hostel and nursing home care. The Aged Care Reform Bill is to be implemented in October 1997.

The assessment process aim is to help people choose the appropriate services available that meet the clients needs.

Community Aged Care Packages have now become available for the Stawell/Ararat area as from July 1, 1997. The criteria requires ACAT assessment and that at the time of admission to the CACP, the client is hostel eligible but not a hostel waiting list. The funding is to assist the client who chooses to remain living in the community rather than placing their name on a waiting list. The care



is provided at a cost recovery rate and does not cover nursing costs which must be met by the client.

The local ACAT community nurses role is to accept referrals and together relevant information from client, carer and other health professionals prior to arranging for a Geriatrician to see the client if this is assessed as required. All referrals are followed up with a letter back to the referring doctor or agency.

Approximately 110 clients have been seen by the ACAT team over the past twelve months. The ACAT consists of Dr. Mark Yates, Geriatrician; Allison Dalziel, ACAT Central Co-Ordinator; and local ACAT Community Nurse.

A large part of ACAT community nurses role is also in liaising with relatives and other service providers to enable an appropriate care plan to be implemented for the client.

The ACAT Community Nurse works one day per week based at the hospital. As we are an ageing population there will be an increased demand for ACAT services in the future.

*Denise Brennan  
ACAT Community Nurse*



*From left: Bruce Fowkes Nursing Director, Mary Bruce, Post Acute Care Case Manager and Lyn MacKenzie, Post Acute Care Manager*

### **CENTRAL GRAMPIANS POST ACUTE PROJECT**

The Post Acute Care Project began as a trial programme in 1996 funded by the State Government. The Consortium of Stawell District Hospital, East Grampians Health Service, Grampians Community Health Centre and the Central Western Division of General Practice successfully obtained funding for one of six projects throughout the State.

The aim of the project was to develop an innovative approach to any needs identified as impediments to a speedy recovery for patients from Stawell and Ararat in the post-acute phase following discharge from hospital.

The Post Acute Care Project commenced service delivery on July 1, 1996 for an estimated fifteen months. The success of the programme throughout the six project areas has ensured further funding until July 1998 with the expectation that it will be ongoing after this time. The State Government is also phasing in Post Acute Care to other areas in the State in the 1997/98 financial year and the expansion of the Central Grampians Project to cover people discharged from St. Arnaud, Beaufort and Skipton will benefit a broader group.

Post Acute Care has been well accepted in the Central Grampians region, with 505 clients accepting assistance over the first twelve months. The project has assisted in the forging of valuable links between community services and hospitals which directly benefits the people most in need of assistance.

*Lyn MacKenzie, RN, RM, Dip. Rehab  
Post Acute Care Co-Ordinator*

### **OCCUPATIONAL HEALTH AND SAFETY**

A strong Occupational Health and Safety Programme continues.

Further Ergonomics Reviews have been undertaken and the Annual Manual Handling Update is ongoing.

Refinement in our "Sharps" Procedure has resulted in decreased numbers of "sharps" injuries.

Further acquisitions of electric beds in Castle Wing have been welcome additions to our care of heavily dependent clients.

*Bruce Fowkes  
OH&S Co-Ordinator*

### INFECTION CONTROL

Strong staff health immunisation programmes were maintained with mandatory Hepatitis B and Mantoux vaccinations and "Flu" vaccination upon request. A further pleasing reduction in hospital-related infections has occurred.

*Pam Fowkes*  
*Infection Control Officer*

### QUALITY IMPROVEMENT PROGRAMME

June 1996 saw the launch of The Australian Council on Healthcare Standards Evaluation and Quality Improvement Programme - EQUIP. EQUIP replaces the 'old style' hospital Accreditation.

The emphasis of EQUIP is on continuous Quality Improvement. For the effective use of EQUIP the whole organisation must be committed to improving its performance. Using broad standards, the performance of Departmental Teams involved in customer care and service are evaluated.

To use resources/committees already established it was decided to use the Department Heads meeting co-jointly for the Continuous Quality Improvement Programme, which would disseminate information and allow feedback on EQUIP. This has provided an interdisciplinary approach, with each department represented, so the whole care team can assess their performance together, whilst working to meet patient needs and expectations.



**Christine Marrow**  
**with her new daughter Caitlin Louise**

Maintaining momentum, enthusiasm and commitment to this programme is proving a continuing challenge for all staff members. A periodic review of our progress is on September 11, 1997, with the Organisation Wide Survey due early March 1999.

Stawell District Hospital is also involved in a statewide patient satisfaction survey which commenced on June 26 and continued for a six week period. This survey will show through customer feedback how Stawell rates in performance compared to other hospitals in the same designated category, and will be useful in benchmarking against our own Patient Satisfaction Survey.

*Sarah Warren*  
*Audit Manager*



**Grace Flood, Nursing Home Resident,**  
**pictured with her son Norman and daughter Beryl,**  
**celebrating her 100th Birthday**



**Physiotherapists**  
**Mia Pithie and Stuart Millar**





### ADMINISTRATION

The 1996/97 financial year began with considerable budget cuts which were comprised of both a 3% unfunded pay increase and a 1.5% productivity grant reduction. These budget cuts placed significant financial pressure on the hospital, and it was only through the commitment of all Department Heads and all other staff to implement cost savings initiatives that we were able to generate such a satisfactory financial result.

The Administration Department continued to improve its budgeting and accounting systems during 1996/97 and it largely improved the quality of the information being reported to the Board of Management.

Several staffing changes occurred within our Department during 1996/97. Connie Maddocks commenced maternity leave whilst Carolyn McDonald returned from maternity leave. Tania Ross commenced as a member of our relieving staff and has proven to be a valuable addition to our staff. I also accepted a position with the Grace McKellar Centre in June 1997 and was replaced on a temporary basis by Judith Whelan. Mr. Rob Parker will become the permanent Finance Manager from August 1997.

The Purchasing/Stores area also continued to improve during 1996/97 and is now a very efficient and reliable service to both the hospital and the community. The store implemented a new service during 1996/97 which provides medical supplies directly to members of the community who suffer from Diabetes.

Our Information Technology Department has continually developed new and better ways of doing things. Major achievements of this department included the creation of an I.T. Strategic Plan (*jointly with East Grampians Health Service*) and the provision of an Internet Link so that staff can now access the Net via our Library.

Given that I have now left the Stawell District Hospital, I would like to take this opportunity to thank all of the Administration Staff, the

Board of Management, and in particular the Chief Executive for their assistance and support they have given me over the last two years.

Andrew Kinnersly  
Finance Manager



New Finance Manager Rob Parker with Relieving Finance Manager Judith Whelan

### MEDICAL RECORDS/ADMINISTRATION

The previous years trends of increasing patient activity has again been maintained with 2428 discharges in 1996/97, an increase of 52 discharges from 1995/96. This continued activity has kept our admission and clerical staff busy with both booked elective surgery and emergency admissions.

The Department continues to work closely with the Medical Clinics. In March, a linkage between the Stawell Medical Centre and the Hospital was completed to provide efficient and clear communication of elective surgical patient lists.

Health Information, its provision, storage and retrieval maintains a central role to the Department. The provision of a unique patient Unit Record Number, which is available currently for inpatients, is to be expanded into outpatient services provided by the hospital. This is a long term objective of the department and will be more readily

## DEPARTMENTAL REPORTS



achievable through modification to the existing computer system, planned for the coming year. The demand of physical storage for patient information has seen an extension of the secondary storage filing facilities.

We welcome back Carolyn McDonald and Connie Maddocks from maternity leave. Tania Ross joined our Administration team in November 1996 as our Reliever.

Staff development this year saw the commencement of a short course in medical terminology in April with six administration staff attending to broaden their skills.

The financial procedures of the office have been streamlined with the introduction from July 1996, of an accounts receivable system and fully computerised debtor system which directs banking into the one general ledger system.

My thanks to the staff for continually meeting and adapting to the challenges posed by the changing face of the health system, and all departments for their co-operation during the year.

*Carolyn Prescott*  
*Health Information Manager/Office Supervisor*

### ENGINEERING AND MAINT

The Engineering and Maintenance Department is staffed by three full time maintenance staff : Garrie Martin, Simon Healy, Paul Tangey; one part time gardening staff member : Melissa Taylor; along with individuals and companies under contract to perform specialised services to equipment, building and grounds.

Major projects in 1996/97 were the completion of the St. John of God Pathology Department, the partial refurbishment of the Radiology Department, landscaping and placement of wind sock light tower and other works associated with the completion of the Helipad/Carpark. The Department has also won a contract to remodel part of the Syme Wing and construct a garage for the Victorian

Ambulance Service to enable the service to relocate to the hospital site in November 1997.

The Engineering Staff also completed 811 requisitions for service to equipment, building and services the Department is responsible for.

I would like to take this opportunity to thank all departments, individuals and contractors who have helped the Engineering and Maintenance Department in 1996/97.

Garrie Martin  
Maintenance Supervisor



Maintenance Supervisor Garrie Martin and Simon Healy



Maintenance Department employee Paul Tangey, during upgrade operation of Radiology Department



### SUPPLY

1996/97 has been an extremely positive time for the Supply Department. The Supply Department which is very often overlooked has taken aboard some big tasks this year, including the setting up of a Diabetes Australia sub-agency. This service began in early March and provides people in the community with quick and easy access to test strips and syringes. The service is running smoothly and a great deal of thanks is extended to Frank Blake for his help and guidance in getting this service off the ground. The Department is also involved with TAC. This entails the buying etc. for accident victims in the community.

Much emphasis has been placed on occupational health and safety over the last year, due to this we have responded with the phasing out of most 25 litre containers of chemicals, changing now to 5 litre containers. This will ensure that no unnecessary lifting will be placed on staff. All chemicals that are stored now have a safety data sheet, which are easily accessible in case of an accident or emergency, and what action should be taken if needed.

Finally, as most people are aware, cost cutting to hospitals is an ongoing thing. The Supply Department takes pride in endeavouring to find the cheapest prices for the hospital without losing sight of the high standards and quality that the Stawell Hospital strives to achieve. This is not an easy task, but with the help of staff and suppliers I feel that we can achieve this in the long run.

*Todd Dunne*  
*Buying Officer*

### CATERING/HYGIENE

#### Catering Services

The focus of Catering Services is to provide attractive nutritious meals to all customers at correct temperatures.

Quality Assurance is a tool by which we monitor our results which have been positive

in all areas. Output has increased during 1996/97 with the successful tendering for the Meals on Wheels Contract with the Northern Grampians Shire. Catering Services also successfully re-tendered for supply of meals to Pleasant Creek for 1997/98.

Mrs. Barbara McLeod our Executive chef, and Mrs. Edith Baulch a valued Food Service Assistant and Relieving Cook, both left to a well earned retirement, after nineteen and twelve years, respectively. We wish them both well and thank them for many years of conscientious hard work and we hope to maintain the standards they set. Mr. Darren Turner also departed to further his career in Hotel and Gaming Management.

We welcomed Mrs. Tania Pollock to our Catering team and Mr. Stuart Kerr, Catering Manager from East Grampians Health Service to consult on Catering and Hygiene operations.

Catering Services look forward to a busy 1997/98 with enthusiasm and all catering staff are to be congratulated for the positive manner in which they absorbed an increased workload with reviewed resources.

Thanks also to other departments who assisted us throughout the year.

#### Hygiene Services

Staff objectives of Hygiene Services are to maintain cleaning standards in hospital areas and to review cleaning procedures.

Mrs. Rhonda Zanker departed after twelve years of service and the administration duties were passed to myself, from Mrs. Pam Fowkes. I thank her for her assistance and guidance during this time.

Thanks also to all Hospital Departments for their assistance during the year and congratulations to Hygiene Staff Members for the high standard they apply to their duties.

*Glenn Pulley*  
*Catering/Hygiene Supervisor*

## RADIOLOGY DEPARTMENT

The only recommendation from the Accreditation process was to obtain a long term contract for Radiology reporting services. Tenders were called for the provision of Radiologist reporting services for X-Ray and Ultrasound examinations undertaken at the hospital. After an extensive review, the successful tenderers were Dr. Paul Walker and associates with their service beginning from July 1, 1997. The Radiology Group provides services for a number of hospitals, including PANCH, Colac, Warrnambool and Wimmera Base Hospital. As a direct result of this process, we report a number of important changes in the hospital's Radiology Department.

Teleradiology is a computerised system in which x-ray and ultrasound films are scanned and digitised into a computer, which then allows these images to be transmitted through fibre-optic ISDN communication lines. The images will be sent to either PANCH or Wimmera Radiology where they will be reported. This system allows time critical reporting of urgent examinations so as to give a Radiologist's opinion of examinations which may be difficult to diagnose.

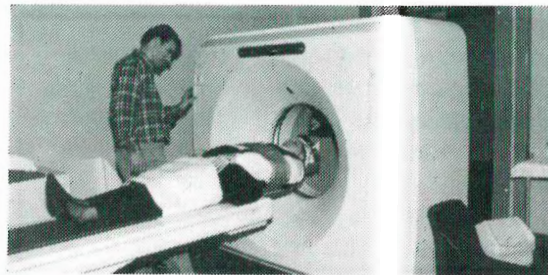
A dedicated Radiology computer system for patient records has also been installed. This will provide a more effective method of storing patient details and examination reports. It will also allow increased efficiency in transmission of reports from the reporting site back to the Stawell Hospital and then on to the referring doctors surgery.

Dr. Walker will also install a privatised Computerised Tomography (CT) scanner into the Radiology Department. This will mean that the majority of patients requiring this examination will no longer have to travel to Ballarat, Horsham or Ararat. Two sessions per week will be undertaken initially, with a Radiologist in attendance at these. This will also provide for greater access to these specialists by local doctors.

Assistance in providing the increased staffing requirements for these extra services and also

provision of leave for technical staff is covered within the agreement with the new service provider. These improvements in service start this year on a positive note and we look forward to the benefits they will bring to our patients.

*Peter Schenk*  
*Medical Imaging Technologist*



Peter Schenk, Medical Imaging Technologist with a patient during a CT scan



Peter Schenk, Medical Imaging Technologist at controls of CT scanner

## PATHOLOGY ANNUAL REPORT

The last year has seen further dramatic changes in the Pathology Department. In the course of the year we saw an extra 1000 patients utilise the services we offer, an overall increase of 11%. This increase in turn has had some unexpected spin-offs.

The most significant of these was the completion of a new purpose built facility located in what was formerly the lounge of the old nursing home. The new facility includes laboratory, office and collection areas and has enabled us to increase work-flow and has had



considerable benefits in terms of operational efficiencies. In addition public access is greatly improved with automatic doors, street level access and reserved parking just a few steps from our front door. The project was jointly funded between St John of God Pathology (70%) and the Stawell District Hospital and the resulting modern facility will serve the hospital well for many years to come. Originally scheduled as part of the theatre redevelopment the project was able to proceed earlier due to these funding arrangements.

During the year we have seen some staff movements with our junior scientist, Karen Howell transferring to St Johns new laboratory at Bacchus Marsh and being replaced by a local scientist fresh from Bendigo University in Christine Dunn. We all wish Karen the best in her new appointment.

It has been St John of Gods policy to maintain the standard of equipment and testing at their peripheral laboratories at the highest levels. This year has been no exception and we have seen the introduction of blood gases to our testing repertoire with the purchase of a state of the art portable blood gas analyser. In time for the opening of our new lab we installed a new cell counter for the Haematology Department replacing our outdated model and completing a course of upgrading all major analysers in the Department. We have also seen the expansion of our workload with the commissioning of an HPLC for biogenic amines, tests usually referred to a reference centre, in fact all of these tests for the St John of God pathology system in Victoria will now come here to Stawell. Additionally we have gained responsibility for all renal stone analysis for the system.

All together it has been a successful year for our Department that has seen significant changes none of which would have been possible without the assistance and co-operation of many others at Stawell District Hospital particularly the Maintenance Department and the Nursing Division to whom we are most grateful.

*R.D.Hutchinson B.App.Sc., M.A.I.M.S.,  
Laboratory Supervisor*

### PHYSIOTHERAPY

There has been much coming and going of staff in the Physiotherapy Department this past year. For the first half of the year we had a staff of 2.5, with Deborah Bruce and Andrew Giles both full time. We regretfully said goodbye to them when they set off to Rockhampton and Adelaide respectively, and wish them well.

Welcome back to Caroline Hamilton returning from her second maternity leave, to work for two days per week, and to Stuart Millar from Tasmania, who commenced full time work with us in February after graduating from Latrobe University. Our staffing is now equal to 1.8 effective full time.

Of necessity, some services have been reduced, but we are again covering many community areas, such as home visits, HITH, PAPC, hydrotherapy, cardiac rehabilitation, RDA, antenatal classes and community education.

Caroline and Kylie (*Occupational Therapist*) have completed two worksite assessments of the abattoirs.

Quality Assurance activities are ongoing in our department with improvements being made in the booking system, assessment forms and equipment loans.

Staff further education is also ongoing, with a variety of courses and workshops being attended over the past twelve months. These have included Lyn Watson's renowned course on shoulder injuries, an upper limb symposium, a sports injuries seminar and further education in cardiac rehabilitation, rural health and back problems in shearers. A weeks update of the Bobath method of treating children was also undertaken in Ballarat by Leigh.

Throughout all our changes, Carol Mullane and Jane Kibble have remained the backbone of the department providing a cheerful and efficient reception/secretarial service.

*Leigh Douglas  
Physiotherapist*



### OCCUPATIONAL THERAPY

The 1996/97 financial year has brought change to the Occupational Therapy Department and Day Centre. As the former Occupational Therapist, Dianne Berryman resigned at the commencement of April 1997, at which time Kylie Nolan was appointed to the position.

While Day Centre (ADASS) staffing remains constant, with positions continuing to be held by Moira Hareley, Norma Barton and Elizabeth Mackenzie.

The number of people attending Day Centre continues to increase, and staff have recently commenced attending the Nursing Home twice per week to provide activities for residents.

Day Centre activities continue to include crafts, games, exercises, singing, outings and wheelchair dancing.

A recent quality assurance study on client satisfaction with Day Centre services has yielded a positive response.

The Occupational Therapy service is provided by one full time therapist. Provision of service includes inpatient discharge planning, home assessments and rehabilitation for primarily the aged and disabled children within the community of Stawell. An occupational therapy service continues to be provided to St. Arnaud supplied through the Queen Elizabeth Centre.

Additionally, Occupational Therapy provides a service to outside agencies, by way of assessments and recommendations. These agencies include Health and Community Services, Veteran Affairs, T.A.C., and workcare. This service may entail travel as far as the Rural City of Ararat. Involvement in the Arthritis Support Group, Cardiac Rehabilitation, Senior Adult Planning Group, Cancer Support Group and Healthy Lifestyle Holidays continues to be an integral part of occupational therapy.

A quality assurance study on client satisfaction with Occupational Therapy services has also provided a positive feedback.

The most recent equipment purchased for this financial year is a large light weight wheelchair for use in the hospital. The wheelchair has proved to be a valuable resource for which the Hospital Auxiliary are to be sincerely thanked.

*Kylie Nolan*  
*Occupational Therapist*

### PODIATRY

The Podiatry Department now operates on a full time basis. The number of clients treated continues to increase with outpatients being referred from a wider district including St. Arnaud, Rupanyup, Willaura and Glenthompson.

We have begun a programme with Pleasant Creek Centre. For one day per month clients from Pleasant Creek are ferried to the hospital for podiatry treatment. Podiatry services continue at the Helen Schutt Nursing Home on a monthly basis. Home visits have also increased this year, particularly in the Post Acute Care area.

Paediatric patient numbers continue to increase with many attending for orthotic prescriptions, gait assessment and footwear advice.

Podiatry has formed a Quality Team with other Allied Health Departments, in particular with Physiotherapy, Occupational Therapy and Post Acute Care.

Continuing education has been a main factor this year, the subjects being bio-mechanics, foot examination, metatarsalgia, feet and systemic disease, foot pain and plantar fasciitis, painful feet in childhood, foot and footwear, clinical management of fungal infection, orthosis prescription, serial casting and children's gait.

The Department has also become involved with promotion of Allied Health in Rural and Remote Areas. CURHEV which is the coordinating unit for Rural Health Education in Victoria and SARRAH - Services for Australian Rural and Remote Allied Health.

Thank you to Carol Mullane for her help in reception which has been invaluable.

In conclusion, this year has been extremely successful and rewarding.

*Helen Davidson*  
*Podiatrist*

### GUEST SPEAKER

Mr. Damian McMahon was born in Gippsland and his family moved to Apollo Bay when he was eleven. He won a scholarship to attend Assumption College Kilmore and complete his secondary schooling.

On completing Year 12, he took a year off study and worked as a labourer with the Apollo Bay Council. He returned to study medicine at Monash University and one of his rural placements during that time was to the Stawell Medical Centre which involved some time in the Stawell Hospital.

In 1995 he obtained a Surgical Fellowship at the University of Pennsylvania Hospital in Philadelphia and stayed there for three (3) years with his wife Helen and their three sons, Xavier, Riley and Grange.

In July 1997 he returned to Australia having been appointed to position of "Staff Specialist in Surgery" at the Canberra Hospital.



Carmel Murphy SEN, during receptionist duties in Radiology Department



Receptionist Darrellyn Gray assists Physiotherapists Caroline Hamilton and Stuart Millar



Dr's Chris Coghill and John Marty during their six month appointments as G.P. Registrars



Crane operation during renovations to Radiology Department



1997 Australia Day baby, Cohen Morris with parents Debbie Holmes and Steven Morris RN Di Perry is holding Cohen



### PUBLIC RELATIONS/FUND RAISING

Even with the down turn in the economy, a failed spring and the lack of a decent autumn break, the support of Stawell and District residents and business remains magnificent towards the hospital.

The three regular special fundraising events : the PGA Pro-Am, Stawell District Hospital Earle's IGA Charity Race Day and the Annual 3WM Radio Appeal, were all conducted successfully.

The PGA Pro-Am conducted in conjunction with Stawell Golf club attracted sound sponsorship and assistance from Joy McCracken and Bert Pynappels as Golf Club Committee representatives, with proceeds benefiting the helipad.

Mr. Greg Earle of Earle's IGA Festival Supermarket Stawell, became major sponsor for Hospital Charity Race Day and along with race sponsor and many other donations, another outstanding day was held. I acknowledge the assistance of Stawell Turf Club Committee and Members for their involvement. Also Mr. John and Mrs. Eileen Glover for their donation of paintings that were raffled.

For the first time a corporate sponsor was sought for the Radio Appeal : Peter and Kath Odd of Toyworld generously supplied merchandise for children on Radio Appeal Sunday, and our major attraction on the day was Humphrey 'B' Bear. This day, like the others is dependent upon assistance from volunteers, who for Radio Appeal Day, conducted a phone-a-thon.

Grateful appreciation is extended to the community for their numerous large and small donations - which tallied up to a magnificent sum of \$30,000 - these proceeds were handed over to the Hospital Foundation. I wish to acknowledge the assistance of Harvey World Travel (Stawell) and Focus Apartments Surfers Paradise for their gift in kind of flights and holiday for two - won by Mr. Alan Coward of Stawell.

After many years thought and consideration by different people, an opportunity came whereby an initiative by way of Smith Read Consultants and assistance from Northern Grampians Tourism Director Mrs. Kaye Harris, funding was allocated to the formalising of an historical display and pictorial history of Stawell District Hospital. The project came under my auspices whereby a party of three: Mr. Don Leach, Mr. Ron Taylor and Mrs. Ellen McCutcheon, all took on roles of researching the history of Stawell, the Goldmines and Stawell District Hospital. The culmination of this project sees panelled displays in the hospital passageway.

Although mentioned by reports elsewhere in this report, I would acknowledge and congratulate the members of the Hospital Ladies Auxiliary, Y-Zetts and Murray to Moyne Kingston Sprockets, all of whom donate countless hours to serving and benefiting our hospital.

At this point may I extend appreciation to all Service Clubs, Organisations, Radio 3WM, Win Television, Sponsors, Donors, and Contributors for their endeavours in making Stawell District Hospital an even better place.

May I commend to anyone Stawell District Hospital as worthy recipient if you are considering making a bequest.

*Meg Blake*  
*Public Relations/Fundraising Officer*



Mrs. Alice Kennedy, Nursing Home resident with son Max, President of Stawell Lions Club and daughter-in-law Val, following presentation of six visitors chairs to the Helen Schutt Nursing Home





### Y-ZETTS

The primary object of the Y-Zetts constitution is to promote the welfare of the Stawell District Hospital and secure more widespread interest in its work and to obtain additional support for the hospital.

With this in mind we held two "Get to Know Your Hospital" nights and approximately 150 people have been privileged to see all aspects of the hospital, including theatre, midwifery, radiology, cardiac equipment and all the facilities that are available in the refurbished nursing home building. Many thanks to the Staff, Board Members and Doctors who took this Tour of Discovery. Thanks also to Wendy Barker who made and donated the raffle which raised \$200.

As usual, along with the Ladies Auxiliary, our members helped the hospital staff present the luncheon at the Pro-Am Golf Day in September. Also we assisted the setting up, catering and cleaning up at the Hospital Race Day in December. Several Y-Zetts were able to 'man' the phones for the 3WM Radio Appeal in February and we got to see Humphrey 'B' Bear too!

Our fundraising activities consisted of a barbecue during the Victorian Road Cycling event in August. This raised \$429, and thanks must go to Rod Blake, Peter Norton and Gus Boatman for their help.

Rosemary Perry and Janet West hosted a great trip to see "Sunset Boulevard" in November. Everyone enjoyed the show and raised \$770.

Sister Jenny Farrer attended our April meeting to discuss the values of purchasing a "Resusci Annie" Doll which is used to demonstrate life saving skills so in June we held a Shane St. James Night of hilarious entertainment which raised almost \$3,000, which enabled us to purchase this mannequin.

Twenty-six women have attended meetings throughout the year and ten other women also wish to help out when possible. Our partners are often involved as well (*thanks Peter*).

My thanks goes to all these people especially to Secretary Rosemary Perry, Treasurer Myriam Scott, Vice President Daz Fry, Lyn Bond for Newsletters and to Meg Blake for her inspiration.

Thank you to the terrific businesses and general public who support Stawell District Hospital.

Together, we have raised \$4,399 and may save lives with the "Resusci Annie" Doll.

*Sam Norton*  
*President*

### LADIES AUXILIARY

It is my pleasure to present the 69th Annual Report of the Stawell District Hospital Ladies Auxiliary for the year 1996/97.

Our members have put in an outstanding effort this year in raising approximately \$6,170.

Proceeds from cake stalls and a Xmas Gourmet Basket raffle totalled \$2,622. An additional cake stall held on Radio Appeal Day resulted in \$372 being donated to the Hospital Foundation.

Once again our Auxiliary catered for the afternoon tea on hospital Race Day rewarding us with a profit of \$923 which was sent directly to the hospital Helipad Fund.

All these fundraising events have involved a lot of preparation of food by our members and I do thank them for their generosity.

Our most recent function was the very successful concert presented by the Victorian Chorale at the Entertainment Centre. The high quality performance delighted a crowd of approximately 220 people, resulting in a profit of \$1,257.

During the year, we received generous donations from the Stawell Ladies Bowling



Club, the Stawell Golf Ladies Bowling Club, the RSL Ladies Auxiliary, the Stawell Golf Club, Peter Barham Insurance and Herb Skurrie from his collections. We do appreciate these contributions and thank the people of Stawell for their continued support of our functions.

The funds raised this year made it possible for us to purchase a Baxter Flo-gard Intravenous Pump valued at \$3,250 and a small microwave oven and seven heat bags to be used for the relief of pain.

We had an afternoon tea at my home to take the opportunity to thank one of our valued members - Mrs. Norma Crouch, who resigned from the Auxiliary after over twenty-five years of very active service.

For our November meeting, member Fay Cadzow invited us out to her home at Great Western, where she provided lunch and we all enjoyed the outing.

Our thanks also to:

- The Hospital Board of Management for the use of the Board Room for our monthly meetings
- Lyn Bond for assistance with printing for our various functions
- Meg Blake for her willing assistance
- Graham Fuller Pty. Ltd. for advertising costs
- Col Proctor who does our audit

My special thanks to our office bearers : Secretary Jocelyn Fuller, Treasurer Betty Gross and Press Secretary Kay Teasdale, and to each member of the Auxiliary for their support and cheerful co-operation throughout the year.

*Marj Delahunty*  
*President*

✂ -----

**FORM OF BEQUEST**

When making or altering your Will, please remember the constant needs of the Stawell District Hospital in its effort for the sick and aged persons in our Community.

**Please consult with your Solicitor or Trustee Company.**

For your assistance we set out a suitable Form of Bequest:

I .....  
Name

of .....  
Address

"I GIVE AND BEQUEATH unto Stawell District Hospital of Sloane Street, Stawell in the State of Victoria the sum of \$ ..... and I DECLARE that the receipt of the Treasurer for the time being of the said hospital shall be sufficient discharge for my executor or trustee".

**STAWELL DISTRICT HOSPITAL**  
**SLOANE STREET, STAWELL Vic 3380**  
**TELEPHONE (03) 5358 2255**

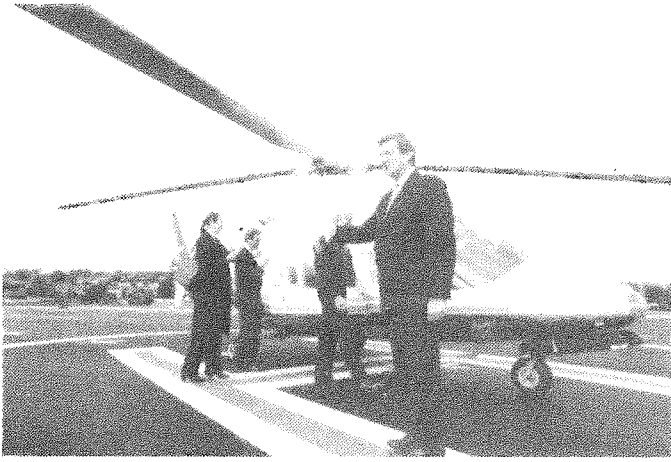
## AWARDS



### STAFF LONG SERVICE AWARDS

In recognition of long and valued service to the hospital, the Board of Management is pleased to present long service awards to the following staff members

<b>1997</b> <i>25 Years Gold Watch</i> Mrs. M. Graham Mrs. K. Holloway Mrs. V. Kennedy	Ms. D. Perry Mrs. J. Ryan Mrs. J. Sherwell	Mr. G. Pulley	Mrs. M. Graham
<b>1994</b> <i>20 Year Service Badge</i> Mrs. L. Clayton Mrs. C. Murphy Mrs. L. Willcock	<b>1994</b> Mrs. S. Dalziel Mrs. P. Fowkes Mrs. D. Gray Mr. S. Healy Ms. B. King Mr. G. Martin Ms. J. Meek Ms. C. Smith Mrs. R. Zanker	<b>1989</b> Mrs. D. Barry Mrs. P. Humphrey Mrs. C. Mullane	Mrs. K. Holloway Mrs. V. Kennedy Mrs. M. Kindred Ms. J. Mortyn Mrs. G. Rickard Mrs. D. Simmons Mrs. J. Skurrie Mrs. F. Stewart Mrs. L. Willcock
<b>1994</b> <i>10 Year Service Badge</i> Ms. F. Baker Ms. C. Dufty Mrs. S. Grainger Mrs. C. Kreunen Ms. T. Pianta Mr. P. Tangay Mrs. L. Waller	<b>1993</b> Mr. B. Fowkes Mrs. J. Healy Mrs. H. Thomas	<b>1988</b> Mrs. M. Binger Ms. A. Cooper Mrs. J. Gavin Mrs. M. McGaffin Mrs. B. McLeod Mrs. B. Naylor Mrs. K. Olerhead Ms. N. Sidebottom Mrs. D. Wilson	<b>1982</b> Mrs. M. Allan Mrs. H. Jerram Mrs. N. Trask
<b>1996</b> Mrs. C. Christian Ms. V. Cockburn Mrs. S. Fontana Ms. J. Gunn Mrs. Y. Harding Mrs. M. Henderson Mrs. R. Kalms Mrs. J. Marrow Mrs. L. McLaughlin Mrs. K. Moncrieff Ms. D. Noble Ms. R. Slorach Mrs. S. Warren	<b>1992</b> Mrs. E. Baulch Mrs. L. Bond Mrs. N. Crawford Mr. M. Delahunty Mrs. S. Jones Mrs. P. Pianta Mrs. S. Veroude	<b>1987</b> Mrs. P. Cook Mr. D. Guy Mrs. C. Murphy	<b>20 Year Service Badge</b> <b>1996</b> Mrs. M. Binger Ms. P. MacKay Mrs. P. Potter Mrs. N. Prydderch Mrs. Y. Richards Ms. S. Rowe
<b>1995</b> Mrs. H. Buckingham Mrs. C. Burke Ms. L. Douglas Mrs. S. Douglas Mrs. S. Dunn Mrs. J. Fiscalini Mrs. K. Gibson Mrs. L. Heslop Mrs. J. Maddocks Mrs. E. Meumann Mrs. M. Middleton Mrs. N. Nicholson	<b>1991</b> Mrs. D. Blackman Mrs. C. Brightwell Mrs. M. Cray Mrs. A. Davis Mr. R. Hemley Mrs. G. Owen Mrs. K. Petch Mrs. E. Peters Mrs. B. Redford Mrs. B. Savage Ms S. Summerhayes Mrs. M. Teasdale Miss J. Upson	<b>1986</b> Mrs. A. Bibby Mrs. R. D'Arcy Mrs. P. MacKay Mrs. P. Potter Mrs. Y. Richards Mrs. R. Smith Mrs. E. Wilson	<b>1994</b> Mrs. M. Perry
	<b>1990</b> Mrs. A. Baulch Mrs. L. Boak Mrs. H. Delley Mrs. K. Holmes	<b>1985</b> Mrs. L. Clayton Mr. K. Collins Mrs. S. Fletcher Mr. L. Kent Mrs. N. Prydderch Mrs. S. Rowe	<b>1993</b> Mrs. L. Carey Ms. L. Ellen Mrs. G. Rickard Mrs. D. Simmons
		<b>1984</b> Mrs. J. Boothman Ms. L. (Sally) Howell Mrs. M. Perry	<b>1992</b> Mrs. K. Holloway Mrs. M. Graham Mrs. V. Kennedy
		<b>1983</b> Mrs. L. Carey Mrs. R. Dunn Ms. L. Ellen Mrs. M. Forster Mrs. F. Goodinge	<b>1990</b> Mrs. R. Dunn
			<b>1982</b> Mrs. D. Evans Mrs. B. Smith
			<b>25 Years Gold Watch</b> <b>1996</b> Mrs. G. Rickard
			<b>1984</b> Mrs. Betty (Isobel) Smith



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2

Planning for the construction of the helipad commenced in August 1996 and was completed in August 1997 and officially declared open by the Premier of the State, Mr. Kennett on September 3, 1997. The Board of Management thank all persons and groups for their assistance in establishing the helipad, particularly our "partners" in the project - Stawell Gold Mine Pty. Ltd., the Northern Grampians Shire, and Design Engineer Mr. John Wynd.



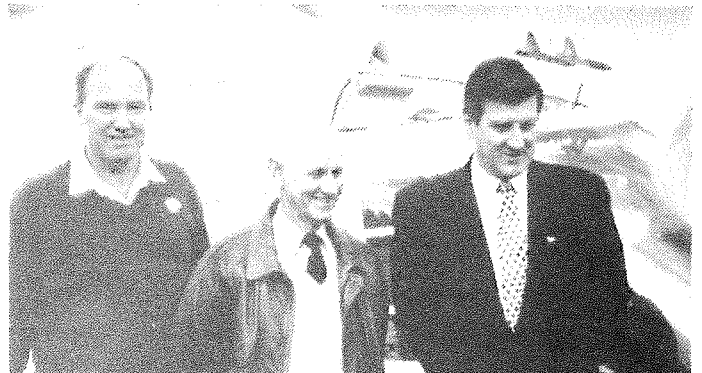
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**LIFE GOVERNORS**

BENNETT	Mr. J.M.	FRY	Mrs. D.	MIRANDA	Mr. C.
BLAKE	Mrs. M.	GAVAN	Mrs. I.	NEILSEN	Mrs. B.
BLAKE	Mr. R.	GAYLARD	Mr. R.	NEILSEN	Mr. V.C.
BOATMAN	Mrs. C.	GLOVER	Mr. J.	NEUMANN	Mrs. I.
BRILLIANT	Mrs. J.M.	GRAY	Mrs. P.	NORTON	Mrs. R.
CASTLE	Mrs. E.	GROSS	Mrs. B.	PERRY	Mrs. R.
CASTLE	Dr. R.N.	GYLES	Mrs. J.	PICKERING	Mrs. M.D.
COOTE	Mrs. J.C.	HOWDEN	Mrs. B.	POTTER	Mrs. V.
CROUCH	Mrs. J.	HUTCHINGS	Mr. C.J. (Mrs)	ROBSON	Mr. M.
CROUCH	Mrs. N.	JERRAM	Mrs. H.C.	ROBSON	Mrs. M.
DADSWELL	Mr. K.	KENNEDY	Mrs. V.	SMITH	Mrs. B.I.
DAVIDSON	Mrs. H.	KINGSTON	Mr. F.	STONE	Mr. R.C.
EIME	Mrs. A.	KUEHNE	Mrs. E.	SCHWARTZ	Mrs. W.L.
EARLE	Mr. G.	LANGSFORD	Miss J.G.	TANGEY	Mr. W.J.
EARLE	Mrs. J.D.	McCRACKEN	Mr. J.D.	TEASDALE	Mrs. K.
EVANS	Mrs. D.M.	McDONALD	Mrs. N.	WARD	Mr. F.C.
EVANS	Mrs. M.	McMULLIN	Mr. R.K.	WEST	Mrs. J.
FRASER	Mr. W.G.	MILLER	Mrs. K.	YOUNG	Mrs. K.

**VALE**

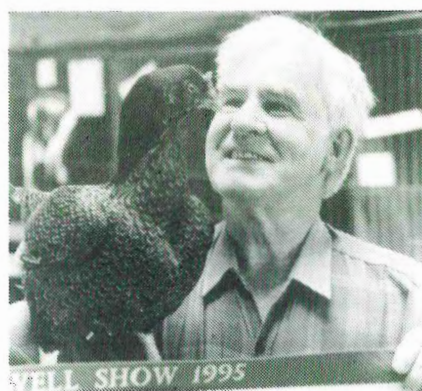
**Christopher William Tilley**

Chris was born in September 1932 and came to Stawell with his wife Marli and his young family from Edenhope in 1961. He established his accountancy business and soon got involved in community affairs which included joining the Rotary Club and Town Council. Chris became Mayor of Stawell in 1970-71 and was on council for eight (8) years.

His sporting interests included being a member of the Golf Club, Pigeon Club, the Tennis Club, Stawell Agricultural Society and was a very successful and knowledgeable breeder of poultry, having successfully exhibited his birds at many shows, including the Royal Melbourne and Canberra Shows.

In December 1989, Chris accepted an invitation from the Hospital Board to be an inaugural trustee of the Stawell District Hospital Foundation. The Foundation has raised in excess of \$400,000 since 1989 due largely to the special talents of each of the Trustees with Chris's financial expertise particularly apparent. Chris assisted the Finance Department of the hospital for several years to finalise the hospital's annual financial statements.

Sadly Chris died suddenly on Monday August 18, 1997. To Marli, Peter, Leann, Paul and Michael, we express our sympathies and acknowledge on behalf of all his friends at the hospital how his loyalty and support for the advancement of the hospital will be sadly missed



Chris with one of his prize winning hens

## CONTRIBUTORS



### HELEN SCHUTT NURSING HOME

#### \$11- \$50

Corbett Mr. A.  
Halls Gap CWA  
Houston A. & N.  
Willis Mr. R. & Mrs. G.

#### \$51 - \$100

Ex Stawellites Assoc  
Glenorchy CWA

#### \$101 - \$500

Lohse Mrs. L.

#### Over \$500

Carpenter Mr. F.

### RADIO APPEAL

#### \$1 - \$10

Ackers Mr. & Mrs. J.  
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Aitken Miss J.  
Alexander Mr. G.  
Allen Mrs. D.  
Anderson M. & J.  
Andrews Mrs. J.  
Antonio Mrs. J.  
Anyon A. & L.  
Anyon Mrs. J.  
Anyon Mrs. T.  
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Bachelor Ms. L.  
Bailey Mrs. L.  
Bain Mr. & Mrs. A.  
Baird Mrs. R.M.  
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Banham Mrs. J.  
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Bannett Mr. & Mrs. L.  
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Barber A. & E.  
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Barham Elect Cont.  
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Dunn Miss M.  
Dunn Miss S.  
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Dunn Mr. D.  
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Graham Mr. K.  
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Green Mrs. H.R.  
Greenberger H. & K.  
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Grinham Ms. J.  
Gromm Mr. R.  
Guest Mr. & Mrs. A.

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Hateley Miss H.  
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Hurley Mrs. D.  
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Illig Mr. G.
- Illig Mrs. T.  
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Iseppi Mr. A.T.  
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Jenkins Mr. & Mrs. H.J.  
Jenkins Mr. H.  
Jenkins Mrs. B.  
Jenkins Mrs. C.  
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Jones Mrs. K.  
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Jude Mr. & Mrs. E.  
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Kent Mr. W.  
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Kindred Mrs. M.  
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Kluge Mr. P.  
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KoschmannMr&Mrs W.  
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Krause J. & I.  
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Larkin T. & K.  
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Leithead Mr. & Mrs. J.  
Leithead Mrs.  
Lembo Mr. & Mrs. R.  
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Leversha Mrs.  
Lewin Mrs. G.  
Lewis Mr. & Mrs. G.  
Lewis Ms. R.  
Lewis P. & A.  
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MacKay C.  
Maddocks W. & C.  
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Madin Mr. K.  
Mainsbridge R. & B.  
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Malloy Mr. N.  
Malloy Mr. S.  
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Mann Miss S.  
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Mansbridge Mrs. A.  
Marrow Mr. B.
- Marrow Mr. C.  
Marrow S. & R.  
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Marshall Mrs. L.  
Marshall R. & M.  
Martin Mr. & Mrs. P.J.  
Martin Mr. D.  
Martin Mr. F.  
Mason Mr. G.  
Mason Mrs. P.  
Matheson Mrs. W.  
Matthews Miss V.  
Matthews Mrs. C.  
McAllister Mr. J.  
McAllister Mrs. P.  
McAllister Ms. M.  
McArthur Mrs. C.  
McCarthy Mr. R.  
McClure Mrs. J.  
McColl Mr. D.  
McCormick Mr. P.  
McDonald Mrs. M.  
McDonald Ms. C.  
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 Christian Mrs. C.  
 Hargreaves Mr. A.  
 McLeod Mrs.  
 Moller Mrs. A.  
 Van Dangen Ms. K.  
 Zanker Miss N.  
**MURRAY TO MOYNE**  
**\$1 - \$10**  
 Barton Mrs. N.  
 Bennett Mrs. M.E.  
 Boak J. & L.  
 Bond Mrs. L.  
 Davidson Mrs. H.  
 Devitt Mr. H.T.  
 Dunn Mr. & Mrs. H.  
 Duxson Ms. A.  
 Farrer Mrs. J.  
 Gray K.L. & D.R.  
 Hamilton Mrs. C.  
 Kibble C. & J.  
 Kinnersly Mr. & Mrs. A.  
 McKenzie Ms. E.  
 Millar Mr. S.  
 Ross M. & T.  
 Stawell District Hosp Staff  
**\$11- \$50**  
 Balcombe Griffiths P/L  
 Barke Mr. J.  
 Bennett J. & P.  
 Boags Cycles & Sports  
 Bonney Mr. T.  
 Brandi T. & G.

Carter Mr. A.  
 Castle Dr. R.N.  
 Central Pk Serv Station  
 Chester Mr. M.  
 Cloth & Caboodle  
 Comitti R.W. & M.H.  
 D. Weily Pharmacy  
 D'Arcy Mr. J.  
 Dunn N. & J.  
 Earles Lic Supermarket  
 Garlicks Retravision  
 Gary Lewis Refrig.  
 Grampians Exc& Soilyd  
 Halls Gap Centre  
 Haymes Paints  
 Healy Mr. S.  
 Hoiles Mrs. L.  
 Holloway Ms. D.  
 Holmes R.C. & L.J.  
 Hunter Mr. S.  
 Illig Mr. G.  
 J.H. Webb & Seng Hpa  
 Mayo Mr. P.  
 McCann A.E. & V.J.  
 McCartney Mr. R.  
 McGregor Mr. W.  
 Millers Classic Shoes  
 Murtagh Mr. B.  
 Mussett Upholstery  
 Newton Bros Butchers  
 Parker Mr. R.  
 Parsons M.J. & D.K.  
 Patterson Mr. J.  
 Pault & Hancock Chemist  
 Prydderch Upholstery  
 Pulley Mr. G.  
 Raitts Sportspower  
 Rosters Mensland  
 Stawell Apex Club  
 Stawell Auto Pro  
 Stawell Browse In  
 Stawell Build & Joinery  
 Stawell Electric  
 Stawell Freighters  
 Stawell Lions Club  
 Stawell Newsagency  
 Stawell Rotary Club  
 Stawell Sports Centre  
 Stawell Times News  
 Stawell Upholstery  
 Stawell Westside Carpets  
 Stawell&GrampOutdoor Cent  
 The Lolly Shop  
 W.W. & K.F. Skinner Elect  
 WP Computer Systems  
**\$51 - \$100**  
 National Hotel  
 Peter Norton Ford  
 Pyke Mr. W.  
**RACE DAY 1996**  
**\$1 - \$10**  
 Barham Real Est.  
 Castle Dr. R.N.  
 Dunn Mr. & Mrs. H.  
 Halls Gap CWA  
 McKinnon S. & L.  
 Prescott G. & C.  
 Walscott Mrs. E.



**\$11- \$50**

Altmann G.R. & R.J.  
 Altmann G.R. & W.J.  
 Barham Elect Contract  
 Bennett R. & L.  
 Blake R. & M.  
 Broadwood Ms. S.  
 Cahill Mrs. N.  
 Castle Dr. R.N.  
 Central Park Motel  
 CKS Industries  
 Cray Bros Memorial  
 Curtis & Thomas  
 David O. Jones Hardware  
 Delahunty Mr. M.B.  
 Dunn Miss C.  
 Eggintons Garage  
 Garden Gully Vineyard  
 Giles Plumbing  
 Graham Fuller Pty. Ltd.  
 Gramp Gard Carav Pk  
 Grampians Optical  
 Halls Gap Motel  
 Hemleys Aer. Waters  
 Henderson Steel P/L  
 Heslop Mr. B.  
 Holmes R.C. & L.J.  
 Hunter D. & S.  
 Illig Mr. G.  
 Kennedy Bricklayers  
 Kennedy Mr. D.  
 LWR Info Bus. Support  
 McCann Accountants  
 McIntyre Mrs. J.  
 McMillan Shakespeare Grp  
 Mirams B. & D.  
 Motel Stawell  
 Newton Bros Butchers  
 Norwellan Textiles  
 P&C Monument Freighters  
 Raggatt Mrs. E.  
 Redford Mr. B.  
 Reeves Mrs. P. & Family  
 Ross M. & T.  
 Rutter Ms. G.  
 Salon 74  
 Sibbett Mrs. E.F.  
 Smith T.W. & J.M.  
 Stawell Browse In  
 Stawell Build&Joinery  
 Stawell Farm Supplies  
 Stawell Gramp Gate C/Pk  
 Stawell Park Carav Pk  
 Stawell Toyworld  
 West Mrs. P.  
 WP Computer System  
**\$51 - \$100**  
 Advanced Techno. Lab.  
 ANZ Bank Group Ltd.  
 Barhams Real Estate  
 Blachford DR& DL P/L  
 Comitti R.W. & M.H.  
 Crouch K.F. & N.C.  
 Farrers Tyre & Brakes  
 Garel Attrills Florist  
 Gillespie D.D. & R.J.  
 Goldfields Motor Inn  
 Greenburger H. & K.  
 Grundig & Dictaphone Grp

Howell Miss K.  
 Karindean Australia  
 Kookaburra Restaurant  
 Lohse Mrs. L.  
 Mountain View Motor Inn  
 Overall Mr. & Mrs. R.  
 Robertson -Dentist  
 Schwartz Mrs. W.  
 Smith Mrs. B.  
 Stawell Athletic Club  
 Stawell Fish Mart  
 Stawell Freighters  
 Stawell Gold Mines P/L  
 Stawell Turf Club  
 Town Hall Milk Bar  
 Waldrons Tuckerbag

**\$101 - \$500**

Air Liquide Aust.  
 Bests Wines Pty. Ltd.  
 Blay J.A. & G.D.  
 Boronia Peak Hol. Vill.  
 Brandi T. & G.  
 Brix Hotel  
 Frewstal Pty. Ltd.  
 Grace & McIntosh  
 Great Western Hotel  
 Leeke Enterprises  
 Martin M. & D.  
 Minors Pic&Civic Store  
 Mocka's Garden Serv.  
 Northern Gramp Shire  
 Paulet & Hancock Chem  
 Peter Norton Ford  
 Radsonic Diag Clinic  
 Shippies J.  
 Skurrie:Collection Tin  
 Stawell Apex Club  
 Stawell Electrics  
 Stawell Farm Supplies  
 Stawell Medical Centre  
 Wesfarmers Dalgety  
 Woolman Petroleum

**Over \$500**

Earles Lic. Supermarket  
 Leeke Enterprises  
 Stawell Westside Carpets

**PRO-AM 1996**

**\$11- \$50**

Anonymous  
 Blachford G.R. & D.L.  
 Boak J. & L.  
 Brennan Ms. K.  
 Castle Dr. R.N.  
 Cent. Pk Service Station  
 Coombes Mr. H.  
 Crow Mr. D.  
 Designs & Signs  
 Evans Mr. & Mrs. L.  
 Fenwick M.J. & J.L.  
 Grand Canyon Motel  
 Halls Gap Garden Cent.  
 Haymes Paints  
 Highway Milkbar  
 Holmes R.C. & L.J.  
 Kinnersley Mr.&Mrs. A.  
 McMillan Shakespeare Grp  
 McMillan Shakespeare P/L  
 Miller Mr. R.

Powerlett Plumbing  
 Rathgeber Plaster  
 Sammy's Pizzeria  
 Savage Mr. & Mrs. J.  
 Savage R.G. & B.J.  
 Stawell Curtain Centre  
 Stawell Fam. Vid. Land  
 Stewart Mr. H.  
 The Office People  
 Tiny's Cleaning  
 Wallaloo Golf Club

**\$51 - \$100**

Baker Mr. W.F.  
 Barham's Insur. Agency  
 Boronia Peak Hol. Vill.  
 Cashin Mr. P.  
 Coorabbin Motor Inn  
 Frewstal Pty. Ltd.  
 Magdala Motor Lodge  
 McCann Mr. D.  
 Newton Bros Butchers  
 Norwellan Textiles  
 Prydderch Upholstery  
 Raitts Sportspower  
 Rickard Mr. S.  
 Stawell Wind. & Glass  
 Westway Nursery

**\$101 - \$500**

Ambicare  
 Anonymous  
 Aust. Diamond Drilling  
 Barham's Real Estate  
 Cameron J.B.  
 Coca-Cola Amatil  
 Colonial Motor Inn  
 Collector's Cottage  
 Commonwealth Bank  
 Drewniak Mr. J.  
 Garlicks Retravision  
 Glenorchy Golf Club  
 Goldfields Motor Inn  
 Independent Gas Serv.  
 John Lewis Food Serv P/L  
 Lake Fyans Hol. Park  
 Mackeys Peak Hol. Units  
 Marterra Eng. Service  
 Milestone Chem Pty Ltd  
 Motel Stawell  
 Nalder Car Sales  
 Norton Ford  
 Pacific Salt Pty. Ltd.  
 Prydderch Upholstery  
 Skinner W.W. & K.F.  
 Stawell Farm Supplies  
 Stawell Newsagency  
 Stawell Times News  
 Stawell Upholstery  
 Town Hall Hotel  
 Trackside Cabaret  
 Uniray Pty. Ltd.  
 Wimmera St Med Clinic  
 Wynd Mrs. M.

**Over \$500**

Anonymous  
 Carlton & Un. Brew Ltd  
 Nalder Car Sales  
 Prof. Golfers Assoc  
 St. John of God Hosp

**IN MEMORIAM**

Fisher Mr. E.  
 Horan Mrs. J.  
 Kennedy Mr. & Mrs. F.  
 Oakley, Family of  
 Stewart D. & A.

**TRUSTS & BEQUESTS**

Rudoph Mr. A. Estate  
**HELIPAD**

**\$1 - \$10**

Phillips Mrs. W.  
 Prichard Mrs. M.  
 Tweedie Mrs.  
 West Mr. P.

**\$11- \$50**

Cashin Mrs. G.  
 Kindred Mr. A.  
 Krause Mr. & Mrs. J.  
 Papst R. & C.  
 Rudolph Mr. & Mrs. D.  
 St. Patricks Church

**\$51 - \$100**

Greenwood Mr. L.  
 Mamoo Lodge  
 RSL Womens Aux.

**\$101 - \$500**

Anonymous  
 Stawell Magistrates Crt  
 Robson Mr. & Mrs. M.  
 Stawell Rotary Club

**Over \$500**

Anonymous

**COURT FINES**

**Over \$1000**

Anonymous

The hospital was delighted to welcome to Stawell in April 1997, three Hospital Administrators from Papua New Guinea. The three day visit to Stawell was part of a 17 day Australian tour by the Administrators.

The three ladies were qualified Medical Practitioners/Chief Executive Officers who have all completed a Master in Health Administration. The purpose of their visit to Stawell was to inspect modern health care service facilities and to review occupational health and safety programmes, management-reporting systems, quality improvement programmes, maintenance of equipment and community outreach services.

The visit proved most successful and included a soft ball match and evening dinner where a presentation was made by the visitors on the health services currently available in PNG.

In attendance at the dinner were the Mayor of Stawell Cr. D. Gardiner, Board Members, Medical Staff and Hospital Staff.

As a result of the visit the hospital, as part of its strategic projections, propose to formalise a “twinning” arrangement with one of the hospitals in PNG to facilitate the exchange of staff between each hospital.



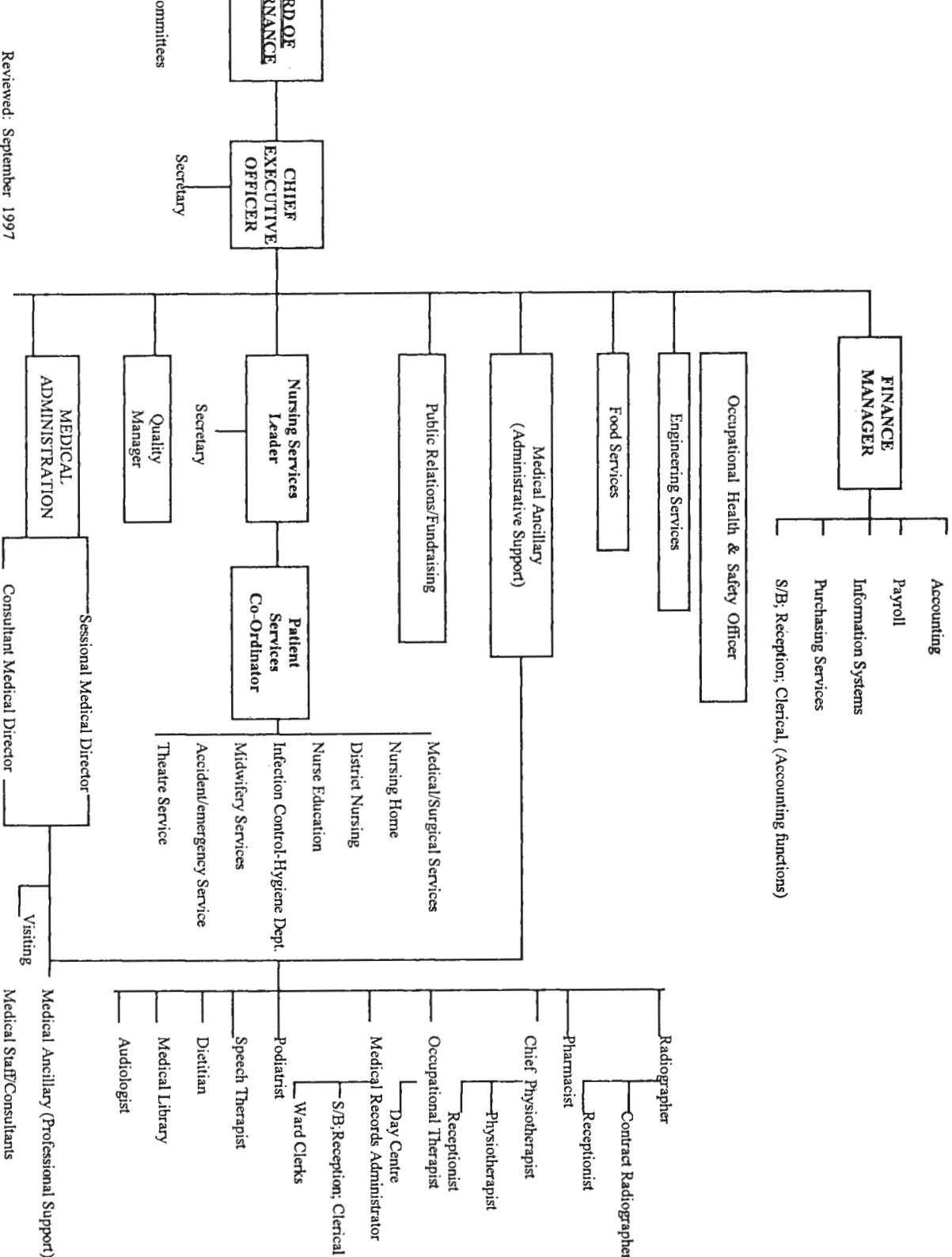
Getting ready for the game are Chief Executive Officer Michael Delahunty, Advisor Peter Thompson, Hannelley Taitarae and Margareth Samei from Papua New Guinea and Paul Tangey from Stawell District Hospital



The visiting Papua New Guinea Health Administrators L-R, Margareth Samei, Dr. Linda Tamsen and Dr. Hannelley Taitarae with Stawell Hospital Finance Manager Andrew Kinnersly (*second from left*)



# ORGANISATIONAL CHART



Reviewed: September 1997



**Stawell District Hospital  
And Its Controlled Entities Certification**

In our opinion the Report of Operations and the consolidated Financial Statements of the Stawell District Hospital and its controlled entities comprising a Revenue and Expense Statement, Balance Sheet, Statement of Cash Flows and Notes to the Financial Statements have been prepared in accordance with the provisions of the Financial Management Act 1994 and the Directions of the Minister for Finance - Part 9 Reporting Provisions.

In our opinion the Financial Statements present fairly the financial transactions for the year ended 30 June 1997 and the financial position as at that date of the Stawell District Hospital and its controlled entities.

At the date of signing the Financial Statements we are not aware of any circumstances which would render any particulars included in the statements to be misleading or inaccurate.

Chairperson

Chief Executive Officer

GARY JAMES THOMAS

MICHAEL B. DELAHUNTY

Dated the 14<sup>th</sup> day of AUGUST 1997



**VICTORIAN  
AUDITOR-  
GENERAL'S  
OFFICE**

*Auditing in the  
Public Interest*

## *Auditor-General's Report*

### **Audit Scope**

The accompanying financial statements of the Stawell District Hospital for the year ended 30 June 1997, comprising revenue and expense statement, balance sheet, statement of cash flows and notes to the financial statements, have been audited. The financial statements include the consolidated accounts of the economic entity comprising the Hospital and its controlled entity, the Stawell District Hospital Foundation. The members of the Hospital's Board of Management are responsible for the preparation and presentation of the financial statements and the information they contain. An independent audit of the financial statements has been carried out in order to express an opinion on them as required by the *Audit Act 1994*.

The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. The audit procedures included an examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements and comply with the requirements of the *Financial Management Act 1994*, so as to present a view which is consistent with my understanding of the financial position and the results of operations and cash flows of the Stawell District Hospital and the economic entity.

I have not acted as auditor of the controlled entity. However, I have received sufficient information and explanations concerning the controlled entity, including the financial statements and the auditor's report thereon, which are not subject to any qualification, to enable an opinion to be formed on the consolidated financial statements.

The audit opinion expressed on the financial statements has been formed on the above basis.

### **Audit Opinion**

In my opinion, the financial statements present fairly the financial position of the Stawell District Hospital and the economic entity as at 30 June 1997 and the results of their operations and their cash flows for the year ended on that date in accordance with Australian Accounting Standards and other mandatory professional reporting requirements and comply with the requirements of the *Financial Management Act 1994*.

C.A. BARAGWANATH  
*Auditor-General*

MELBOURNE  
3 / 9 / 1997





**Stawell District Hospital**

**Revenue and Expense Statement for the Year Ended 30th June, 1997**

	Note	Total 1996/97 \$000'S	Total 1995/96 \$000'S	Consolidated 1996/97 \$000'S	Consolidated 1995/96 \$000'S
<b>Operating Revenue</b>					
Investments Income	2	104	82	129	106
Sale of Goods and Services	3	7,578	7,330	7,578	7,330
Net Revenue from Disposal of Physical Assets	4	22	(35)	22	(35)
Fair Value of Assets Received Free of Charge		-	-	-	-
Other	5	948	990	957	993
<b>TOTAL REVENUE</b>		<b>8,652</b>	<b>8,367</b>	<b>8,686</b>	<b>8,394</b>
<b>Less Operating Expenses</b>					
Employee Entitlements		4,603	4,580	4,603	4,580
Superannuation		383	384	383	384
Supplies and Consumables		2,578	2,408	2,578	2,408
Depreciation	6	488	466	488	466
Grants Paid /Transfer Payments		-	-	-	-
Other	7	425	484	425	502
<b>TOTAL EXPENSES</b>	8	<b>8,477</b>	<b>8,322</b>	<b>8,477</b>	<b>8,340</b>
<b>Operating Surplus/(Deficit) for the Year</b>		<b>175</b>	<b>45</b>	<b>209</b>	<b>54</b>
Retained Earnings at 1 July		8,416	7,589	8,749	7,913
Aggregate of amounts transferred from Reserves		-	782	-	782
<b>Amount available for Appropriation</b>		<b>8,591</b>	<b>8,416</b>	<b>8,958</b>	<b>8,749</b>
Less Aggregate of amounts transferred to Reserves		-	-	-	-
<b>Retained Earnings at 30 June</b>		<b>8,591</b>	<b>8,416</b>	<b>8,958</b>	<b>8,749</b>

# FINANCIAL STATEMENTS



## Stawell District Hospital

### Balance Sheet as at 30th June 1997

	Note	Total 1996/97 \$000'S	Total 1995/96 \$000'S	Consolidated 1996/97 \$000'S	Consolidated 1995/96 \$000'S
<b>Equity</b>					
Special Purpose Reserve					
- Funds held in Perpetuity	9	1	1	1	1
		1	1	1	1
Retained Earnings		8,591	8,416	8,958	8,749
<b>Total Equity</b>		<b>8,592</b>	<b>8,417</b>	<b>8,959</b>	<b>8,750</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Bank Overdraft	19	-	74	-	56
Payables	10	245	168	245	168
Employee Entitlements	11	666	596	666	596
Monies Held in Trust	12	90	14	90	14
Other	13	289	256	289	256
<b>Total Current Liabilities</b>		<b>1,290</b>	<b>1,108</b>	<b>1,290</b>	<b>1,090</b>
<b>Non-Current Liabilities</b>					
Employee Entitlements	11	611	558	611	558
<b>Total Non-Current Liabilities</b>		<b>611</b>	<b>558</b>	<b>611</b>	<b>558</b>
<b>Total Liabilities</b>		<b>1,901</b>	<b>1,666</b>	<b>1,901</b>	<b>1,648</b>
<b>Total Equity and Liabilities</b>		<b>10,493</b>	<b>10,083</b>	<b>10,860</b>	<b>10,398</b>
<b>Assets</b>					
<b>Current Assets</b>					
Cash at Bank and on Hand	18	222	-	231	-
Inventory	14	43	49	43	49
Prepayments		9	1	9	1
Receivables	15	282	165	295	156
Investments	16	1,442	1,291	1,787	1,615
Monies Held in Trust	12	90	14	90	14
<b>Total Current Assets</b>		<b>2,088</b>	<b>1,520</b>	<b>2,455</b>	<b>1,835</b>
<b>Non-Current Assets</b>					
Investments	16	1	1	1	1
Land	17	481	481	481	481
Buildings	17	4,144	4,242	4,144	4,242
New Concept Nursing Home	17	1,751	1,791	1,751	1,791
Plant and Equipment	17	1,681	1,746	1,681	1,746
Motor Vehicles	17	203	163	203	163
Office Furniture and Fittings	17	144	139	144	139
<b>Total Non-Current Assets</b>		<b>8,405</b>	<b>8,563</b>	<b>8,405</b>	<b>8,563</b>
<b>Total Assets</b>		<b>10,493</b>	<b>10,083</b>	<b>10,860</b>	<b>10,398</b>

# FINANCIAL STATEMENTS



## Notes To And Forming Part Of The Financial Statements For The Year Ended June 30, 1997

### Note 1 : Statement of Accounting Policies

The consolidated general purpose Financial Statements of the Hospital and its controlled entities have been prepared in accordance with the provisions of the Financial Management Act 1994. These requirements incorporate relevant accounting standards issued jointly by The Institute of Chartered Accountants in Australia and the Australian Society of Certified Practising Accountants.

#### (a) Accrual Basis

Except where otherwise stated, these Financial Statements have been prepared on the accrual basis whereby revenues and expenses are recognised when they are earned or incurred, and are brought to account in the period to which they relate.

#### (b) Historical Cost Basis

The Financial Statements have been prepared on the historical cost basis whereby assets are recorded at purchase price plus costs incidental to their acquisition and do not take into account changing money values nor the current cost of non-current assets (unless specifically stated).

#### (c) Rounding Off

All amounts shown in the Financial Statements are expressed to the nearest thousand dollars.

<b>Stawell District Hospital</b>					
<b>Statement of Cash Flows for the Year ended 30 June, 1997</b>					
	Note	Total 1996/97 \$000S	Total 1995/96 \$000S	Consolidated 1996/97 \$000S	Consolidated 1995/96 \$000S
<b><u>Cash Flows from Operating Activities</u></b>					
<b>Receipts</b>					
Sale of Goods and Services		7,588	7,435	7,588	7,435
Interest Received		101	74	121	92
Other		876	1,085	885	1,087
<b>Total Receipts</b>		<b>8,565</b>	<b>8,594</b>	<b>8,594</b>	<b>8,614</b>
<b>Payments</b>					
Employee Entitlements		(4,480)	(4,366)	(4,480)	(4,366)
Superannuation		(383)	(379)	(383)	(379)
Supplies and Consumables		(2,523)	(2,774)	(2,523)	(2,774)
Other		(425)	(522)	(425)	(522)
<b>Total Payments</b>		<b>(7,811)</b>	<b>(8,041)</b>	<b>(7,811)</b>	<b>(8,041)</b>
<b>Net Cash Flows From Operating Activities</b>	19	<b>754</b>	<b>553</b>	<b>783</b>	<b>573</b>
<b><u>Cash Flows from Investing Activities</u></b>					
Payments for purchase of Property, Plant & Equipment		(423)	(874)	(423)	(891)
Proceeds from disposal of Property, Plant & Equipment		115	178	115	178
Payments for purchase of Investments		(151)	(105)	(171)	(113)
<b>Net Cash used in Investing Activities</b>		<b>(459)</b>	<b>(801)</b>	<b>(479)</b>	<b>(826)</b>
<b>Net Increase/Decrease in Cash Held</b>		<b>295</b>	<b>(248)</b>	<b>304</b>	<b>(253)</b>
<b>Cash at 1 July</b>		<b>(74)</b>	<b>174</b>	<b>(73)</b>	<b>180</b>
<b>Cash at 30 June</b>	18	<b>221</b>	<b>(74)</b>	<b>231</b>	<b>(73)</b>



- (d) **Principles of Consolidation**  
The assets, liabilities, revenues and expenses of all controlled entities of the Hospital have been included at the values shown in their audited Annual Financial Statements. Any inter-entity transactions have been eliminated on consolidation. The consolidated Financial Statements include the audited Financial Statements of the following controlled entities.
- (e) **Investments**  
Investments are valued at cost and are classified between current and non-current assets based on the Hospital Board of Management's intention at balance date with respect to the timing of disposal of each investment. Interest revenue from investments is brought to account when it is earned.
- (f) **Depreciation**  
Assets with a cost in excess of \$1,000 are capitalised and depreciation has been provided on depreciable assets so as to allocate their cost - or valuation - over their estimated useful lives using the straight-line method. This depreciation charge is not funded by the Department of Human Services.
- (g) **Inventories**  
Inventories are valued at the lower of cost and net realisable value. Cost is determined principally by the first-in, first-out method.
- (h) **Employee Entitlements**  
Based on pay rates current at balance date. On-costs such as Workcover and Superannuation are included in the calculation of leave provisions.
- Long Service Leave**  
The provision for long service leave is determined in accordance with Accounting Standard AAS30. Generally, the entitlement under various awards becomes payable upon completion of ten years service. The proportion of long service leave estimated to be payable within the next financial year is a current liability. The balance of the provision is classified as a non-current liability measured at the present value of the estimated future cash outflow arising from employee's services to date.
- Wages and Salaries, Annual Leave and Accrued Days Off**  
Liabilities for wages and salaries, annual leave and accrued days off are recognised, and are measured as the amount unpaid at the reporting date in respect of employee's services up to that date.
- (i) **Nursing Home**  
The Helen Schutt Nursing Home has a separate Committee of Management and is substantially funded from Commonwealth bed-day subsidies.
- The Nursing Home operations are an integral part of the Hospital and share its resources. An apportionment of land and buildings has been made based on floor space. The results of the two operations have been segregated based on actual revenue earned and expenditure incurred by each operation.
- (j) **Intersegment Transactions**  
Transactions between segments within the Hospital have been eliminated to reflect the extent of the Hospital's operations as a group.
- (k) **Donations**  
Donations are recognised as revenue when the cash is received.
- (l) **Fund Accounting**  
The Hospital operates on a fund accounting basis and maintains three funds: Operating, Specific Purpose and Capital Funds. The Hospital's Capital and Specific Purpose Funds include unspent capital donations and receipts from fund-raising activities conducted solely in respect of these funds.
- (m) **Services Supported by Health Services Agreement and Services Supported By Hospital and Community Initiatives**  
The Activities classified as *Services Supported by Health Services Agreement* are substantially funded by the Department of Human Services while *Services Supported by Hospital and Community Initiatives* are funded by the Hospital's own activities or local initiatives.

# FINANCIAL STATEMENTS



Notes To And Forming Part Of The Financial Statements For The Year Ended June 30,1997.

	1996/97 \$000'S	1995/96 \$000'S
<b>Note 2: Investment Income</b>		
Interest from Term Deposits	115	94
Bank Interest	14	12
	129	106

	1996/97 \$000'S	1995/96 \$000'S
<b>Note 3: Sale of Goods And Services</b>		
Department of Human Services - Operating Grants	5,290	5,204
Department of Human Services - Other Grants		
Home and Community Care	234	238
Dental	28	102
Post Acute Care	230	20
Prior Year Adjustment	42	53
Unallocated Equipment Grants	96	36
Capital Grants	-	121
<b>SUB TOTAL</b>	5,920	5,774
Indirect Contributions from Department of Human Services	87	80
Patient Fees	1,571	1,476
Other	-	-
<b>TOTAL</b>	7,578	7,330

Includes (\$93,900) which relates to provisional year end adjustment, and is classified as a cash grant recall to finalise Hospital funding based on performance during the year under the Health Service Agreement

	1996/97 \$000'S	1995/96 \$000'S
<b>Note 4: Net Revenues(Losses) From Disposal of Physical Assets</b>		
During the reporting Period, the Hospital sold motor vehicles and equipment .		
Proceeds from Disposal	115	178
Less : Written Down Value of Assets Sold	93	213
<b>NET REVENUES (LOSSES) FROM DISPOSAL OF PHYSICAL ASSETS</b>	22	(35)

	1996/97 \$000'S	1995/96 \$000'S
<b>Note 5: Other Operating Revenue</b>		
<b>Supported By Health Services Agreement</b>		
Recoveries	29	12
Fees for Service	33	-
Sundry	28	20
<b>SUB -TOTAL</b>	90	32

	1996/97 \$000'S	1995/96 \$000'S
<b>Supported By Hospital And Community Initiatives</b>		
Business Units		
-Radiology	378	304
-Pathology	-	77
- Catering Services	312	312
Property and Rental income	40	34
Donations- Capital Purchases	39	130
Donations - Other	6	28
Community Fundraising Activities	87	76
Other	5	-
<b>SUB -TOTAL</b>	867	961
<b>TOTAL</b>	957	993

	1996/97 \$000'S	1995/96 \$000'S
<b>NOTE 6: DEPRECIATION EXPENSES</b>		
Buildings	211	216
Plant & Equipment	247	216
Furniture and Fittings	30	34
<b>TOTAL</b>	488	466

	1996/97 \$000'S	1995/96 \$000'S
<b>NOTE 7: OTHER OPERATING EXPENSES</b>		
Repairs and maintenance	59	105
Audit Expenses		
-Auditor General	9	8
Bad and Doubtful Debts	1	5
Other - Post Acute Care Regional Program	223	116
Other	133	268
<b>TOTAL</b>	425	502

# FINANCIAL STATEMENTS



Notes To And Forming Part Of The Financial Statements For The Year Ended June 30,1997.

**Note 8 - Operating Expenses**

	Acute Care \$000S	Psychiatric Services \$000S	Aged Care \$000S	Primary Care \$000S	Other \$000S	Total 1996/97 \$000S	Total 1995/96 \$000S
<b>Services Supported by Health Services Agreement</b>							
Salaries and Wages	2,528	104	1,299	240	98	4,269	4,221
Workcover	27	2	15	5	1	50	63
Superannuation	235	6	95	18	4	358	361
Fee for Service Medical Officers	584	-	1	-	-	585	623
Drug Supplies	105	-	-	-	-	105	97
Medical and Surgical Supplies	204	-	16	15	-	235	244
Purchased Services	-	-	4	86	99	189	138
Food Supplies	49	-	126	-	-	175	175
Domestic Services	123	2	25	2	-	152	141
Repairs and Maintenance	80	6	8	11	1	106	88
Patient Transport	38	-	-	-	-	38	36
Administrative Expenses	422	-	78	13	19	532	423
Audit Fees	9	-	-	-	-	9	8
Other	238	-	41	18	4	301	369
<b>Total Expenses Requiring Fund Outflows</b>	<b>4,642</b>	<b>120</b>	<b>1,708</b>	<b>408</b>	<b>226</b>	<b>7,104</b>	<b>6,987</b>
<b>Add Operating Expenses not Requiring Fund Outflows:</b>							
Depreciation	297	-	92	8	2	399	380
Long Service Leave	136	3	35	2	2	178	193
<b>Sub-Total</b>	<b>5,075</b>	<b>123</b>	<b>1,835</b>	<b>418</b>	<b>230</b>	<b>7,681</b>	<b>7,560</b>
<b>Services Supported by Hospital and Community Initiatives</b>							
Salaries and Wages	-	-	-	-	283	283	294
Workcover	-	-	-	-	3	3	2
Superannuation	-	-	-	-	24	24	23
Fee for Service Medical Officers	-	-	-	-	16	16	11
Food Supplies	-	-	-	-	132	132	132
Purchased Services	-	-	-	-	132	132	138
Domestic Services	-	-	-	-	3	3	2
Repairs and Maintenance	-	-	-	-	21	21	16
Administrative Expenses	-	-	-	-	29	29	46
Other	-	-	-	-	54	54	15
<b>Total Expenses Requiring Fund Outflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>697</b>	<b>697</b>	<b>679</b>
<b>Add Operating Expenses not Requiring Fund Outflows:</b>							
Depreciation	-	-	-	-	90	90	86
Long Service Leave	-	-	-	-	9	9	15
<b>Sub-Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>796</b>	<b>796</b>	<b>780</b>
<b>Total Expenses</b>	<b>5,075</b>	<b>123</b>	<b>1,835</b>	<b>418</b>	<b>1,026</b>	<b>8,477</b>	<b>8,340</b>

# FINANCIAL STATEMENTS



Notes To And Forming Part Of The Financial Statements For The Year Ended June 30,1997.

	1996/97 \$000'S	1995/96 \$000'S
<b>NOTE 9: Special Purpose Reserve</b>		
Funds Held in Perpetuity	1	1
<b>TOTAL</b>	<u>1</u>	<u>1</u>

	1996/97 \$000'S	1995/96 \$000'S
--	--------------------	--------------------

**Note 10: Payables**

Trade Creditors	245	168
<b>TOTAL PAYABLES</b>	<u>245</u>	<u>168</u>

All outstanding Payables are less than twelve months old.

	1996/97 \$000'S	1995/96 \$000'S
--	--------------------	--------------------

**Note 11: Employee Entitlements**

<b>Current</b>		
Long Service Leave	150	128
Accrued Salaries and Wages	100	80
Annual Leave	404	377
Accrued Days Off	12	11
<b>Non-Current</b>		
Long Service Leave	611	558
<b>Total</b>	<u>1,277</u>	<u>1,154</u>

**Note 12 - Monies Held in Trust**

	1996/97 \$000'S	1995/96 \$000'S
Resident Monies held in Trust	90	14
<b>Total</b>		
Represented by:		
Cash at Bank	90	14
<b>Total</b>	<u>90</u>	<u>14</u>

**Total**

**Note 13: Other Liabilities**

	1996/97 \$000'S	1995/96 \$000'S
<b>Current</b>		
Department of Human Services	208	155
Other Accrued Expenses	81	101
<b>Total</b>	<u>289</u>	<u>256</u>

**Note 14 - Inventory**

	1996/97 \$000'S	1995/96 \$000'S
Pharmaceuticals	8	12
Catering Supplies	5	5
Housekeeping Supplies	3	2
Medical and Surgical Lines	23	27
Administration Stores	3	2
Other	1	1
<b>Total</b>	<u>43</u>	<u>49</u>

**Note 15 : Receivables**

	1996/97 \$000'S	1995/96 \$000'S
Inter Hospital Debtors	3	-
Patient Debtors	107	64
Business Unit debtors	128	29
Accrued Investment Income	31	17
Accrued Revenue		
-Department of Human Services	-	-
- Other	26	46
<b>Sub-Total</b>	<u>295</u>	<u>156</u>
<b>Less Provision for Doubtful Debts</b>		
Trade Debtors	-	-
Other	-	-
<b>Sub Total</b>	<u>-</u>	<u>-</u>
<b>Net Debtors and Accrued Revenue</b>	<u>295</u>	<u>156</u>

**Note 16 - Investments**

	1996/97 \$000'S	1995/96 \$000'S
<b>Current</b>		
Term Deposits	1,787	1,615
<b>Non-Current</b>		
Inscribed Stock	1	1
<b>Total</b>	<u>1,788</u>	<u>1,616</u>

All of the hospitals investments fall due and are payable within twelve months. The exception is Inscribed Stock which is held for Special Purpose Reserves.

# FINANCIAL STATEMENTS



## Notes To And Forming Part Of The Financial Statements For The Year Ended June 30, 1997.

### Note 17: Non-Current Assets

	Gross Valuation 1996/97 \$000'S	Accumulated Depreciation 1996/97 \$000'S	Written Down Value 1996/97 \$000'S	Written Down Value 1995/96 \$000'S	Additions 1997 \$000'S	Disposals 1997 \$000'S
<b>At Cost</b>						
New Concept Nursing Home	1,834	83	1,751	1,791	1	-
Plant and Equipment	3,202	1,521	1,681	1,746	145	41
Motor Vehicles	245	42	203	163	164	125
Office Furniture and Fittings	356	212	144	139	41	9
<b>At Valuation</b>						
Land*	481	-	481	481	-	-
Buildings*	4,699	555	4,144	4,242	72	-
<b>Total</b>	<b>10,817</b>	<b>2,413</b>	<b>8,404</b>	<b>8,562</b>	<b>423</b>	<b>175</b>

\* The basis of valuation of land is fair market value based on existing use. The basis of valuation of buildings is the current replacement cost (State Valuation Basis). The 1994 valuations were carried out by the Office of the Valuer-General.

### Note 18: Reconciliation of Cash

For the Purposes of the Statement of Cash Flows, the Hospital considers cash to include cash on hand and in banks and investments in money market instruments. Cash at the end of the reporting period as shown in the statement of cashflows is reconciled to the related items in the statement of financial position as follows:

	1996/97 \$000'S	1995/96 \$000'S
Cash at bank and on hand	231	-
Bank Overdraft	-	(56)
<b>Total Cash at 30 June</b>	<b>231</b>	<b>(56)</b>

### Note 19: Reconciliation of Net Cash from Operating Activities to Operating Result

	1996/97 \$000'S	1995/96 \$000'S
<b>Operating Surplus/(Deficit) for the Year</b>	<b>209</b>	<b>54</b>
Depreciation	488	466
Increase/(Decrease) in Payables	64	122
Increase/(Decrease) in Employee Entitlements	123	(68)
Net Revenue from Sale of Plant and Equipment	(22)	35
Decrease/(Increase) in Other Current Assets	(3)	-
Decrease/(Increase) in Receivables	(76)	(36)
<b>Net Cash used for Operating Activities</b>	<b>783</b>	<b>573</b>

### Note 20 - Patient Fees

	Patient Fees Raised		Patient Fees Receivable	
	1996/97 \$000'S	1995/96 \$000'S	1996/97 \$000'S	1995/96 \$000'S
Acute				
-Inpatients	392	364	75	42
-Outpatients	4	4	3	4
Aged Care				
-Nursing Home	1,063	1,012	29	18
-Outpatients	43	40	-	-
Primary Care	65	55	-	-
Other	4	1	-	-
<b>Total</b>	<b>1,571</b>	<b>1,476</b>	<b>107</b>	<b>64</b>
Less Provision for Doubtful Debts			-	-
<b>Net Patient Fees Receivable</b>			<b>107</b>	<b>64</b>

Commonwealth Nursing Home Inpatient benefits are included in patient fee revenue. The Hospital charged fees in accordance with the Department of Human Services directives.

### Bad Debts written off during the year:

	1996/97 \$000'S	1995/96 \$000'S
Inpatients	1	5
Outpatients	-	-
<b>Total</b>	<b>1</b>	<b>5</b>



# FINANCIAL STATEMENTS



Notes To And Forming Part Of The Financial Statements For The Year Ended June 30,1997.

**Note 21: Commitments**

As at the 30 June 1997 the Stawell District Hospital has no outstanding major commitments.

**Note 22: Contingent Liabilities**

As at 30 June 1997 the Stawell District Hospital has no knowledge of any contingent liabilities.

**Note 23: Superannuation**

- (i) The Stawell District Hospital contributes to the Hospital's Superannuation Fund for all eligible employees.
- (ii) During the 1996/97 financial year the Stawell District Hospital's contributions to the Hospital's Superannuation Fund totalled \$382,761 (1996/97 - \$383,853).
- (iii) There are no contributions outstanding in respect of the 1996/97 financial year payable by the Stawell District Hospital to the Hospital's Superannuation Fund.
- (iv) In accordance with Section 20(2)(a) of the Hospital's Superannuation Act 1988 and the State Superannuation Act 1988, contributions of the institution are calculated as a percentage of the employee's salary. Separate Contributions are determined for basic benefits and optional contributory benefits in accordance with Section 29(3).
- (v) There have been no loans made to the Stawell District Hospital from employee superannuation funds.

The unfunded superannuation liability in respect to members of State Superannuation Schemes is shown as a liability by the Department of Treasury and Finance.

**Note 24 - Segment Reporting**

	Segment Revenue \$000'S	Segment Expenditure \$000'S	Surplus/ Deficit \$000'S	Segment Assets \$000'S	Segment Liabilities \$000'S	Segment Equity \$000'S
<b>Segment</b>						
Hospital	7,335	7,023	312	8,742	1,736	7,006
Nursing Home	1,317	1,454	(137)	1,751	165	1,586
<b>Sub-Total</b>	<b>8,652</b>	<b>8,477</b>	<b>175</b>	<b>10,493</b>	<b>1,901</b>	<b>8,592</b>
Foundation	34	-	34	367	-	367
<b>Total</b>	<b>8,686</b>	<b>8,477</b>	<b>209</b>	<b>10,860</b>	<b>1,901</b>	<b>8,959</b>

# FINANCIAL STATEMENTS



Notes To And Forming Part Of The Financial Statements For The Year Ended June 30, 1997.

## Note 25 - Responsible Persons - Related Disclosures

### (a) Responsible Persons

Mr. R. Knowles MLC	Mr. G.B. Fuller
Mrs. M.I. Blake	Mr. J.D. McCracken
Mrs. J.M. Brilliant	Mr. R.I. McMillan
Dr. R.N. Castle	Mr. G.J. Thomas
Dr. A.H. Cunningham	Mrs. J.H. Witham
Mr. K.W. Dadswell	Mrs. S.J. Wilkins
Mr. N.S. Dunn	Mr. S.S. Wilkins
	Mr. M.B. Delahunty

### (b) Remuneration of Responsible Persons

The numbers of Responsible persons (which include staff, visiting medical officers and other service providers) are shown below in their relevant income bands:

Income	1996/97	1995/96
	No.	No.
\$0 - \$9,999	2	2
\$20,000 - \$29,999	1	1
\$50,000 - \$59,999	-	1
\$60,000 - \$69,999	1	2
\$70,000 - \$79,999	1	-
	1996/97	1995/96
	\$000'S	\$000'S

Total remuneration received, or due and receivable, by

Responsible Persons from the reporting entity amounted to -

165 223

### (c) Retirement Benefits of Responsible Persons

No benefits were paid in connection with the retirement of Responsible Persons

### (d) Other Transactions of Responsible Persons and their Related Entities

There are no amounts attributable to other Transactions with Responsible Persons and their Related Parties.

### (e) Other Receivables from and Payables to Responsible Persons and their Related Parties

	1996/97	1995/96
	\$000'S	\$000'S
Aggregate amount payable at Balance Date	14	7

### (f) Amounts attributable to other Transactions with Responsible Persons and their Related Parties

There are no amounts attributable to other Transactions with Responsible Persons and their Related Parties.

### (g) Executive Officer Remuneration

One Executive Officer received a total remuneration package in excess of \$100,000 and falls within the following band:

	1996/97	1995/96
\$100,000 - \$109,999	1	-
\$110,000 - \$119,999	-	1

# FINANCIAL STATEMENTS



## Stawell District Hospital Foundation

### Balance Sheet as at 30th June, 1997

SUBJECT TO AUDIT	Note	1996/97 \$	1995/96 \$
<b>Equity</b>			
Settled Sum		100	100
Retained Earnings		366,445	333,009
<b>Total Equity</b>		<b>366,545</b>	<b>333,109</b>
<b>Liabilities</b>			
Accrued Expenses		0	0
<b>Total Liabilities</b>		<b>0</b>	<b>0</b>
<b>Total Equity and Liabilities</b>		<b>366,545</b>	<b>333,109</b>
<b>Assets</b>			
Cash at Bank and on Hand		9,524	1,261
Accrued Interest		12,719	7,879
Investments	3	344,302	323,969
<b>Total Assets</b>		<b>366,545</b>	<b>333,109</b>

### Revenue and Expense Statement for the Year Ended 30th June, 1997

SUBJECT TO AUDIT	Note	1996/97 \$	1995/96 \$
<b>Income</b>			
Donations	5	8,270	2,400
Interest		25,173	24,164
<b>Total</b>		<b>33,443</b>	<b>26,564</b>
<b>Less Expenditure</b>			
Administrative Fees		7	293
Equipment Donation to Hospital - Echocardiograph		0	16,800
<b>Total</b>		<b>7</b>	<b>17,093</b>
<b>Operating Surplus/(Deficit) for the Year</b>		<b>33,436</b>	<b>9,471</b>
Retained Earnings at 1 July		333,009	323,538
<b>Retained Earnings at 30 June</b>		<b>366,445</b>	<b>333,009</b>

### Statement of Cash Flows for the Year Ended 30th June, 1997

SUBJECT TO AUDIT	Note	1996/97 \$	1995/96 \$
<b>Cash Flows From Operating Activities</b>			
Interest received		20,333	17,789
Donations received		8,270	2,400
Payments		(7)	(17,093)
<b>Net Cash Generated From Operating Activities</b>	4	<b>28,596</b>	<b>3,096</b>
<b>Cash Flows from Investing Activities</b>			
Payments for purchase of Investments		(20,333)	(7,820)
<b>Net Cash used in Investing Activities</b>		<b>(20,333)</b>	<b>(7,820)</b>
<b>Net Increase/Decrease in Cash Held</b>		<b>8,263</b>	<b>(4,724)</b>
Cash at 1 July		1,261	5,985
<b>Cash at 30 June</b>		<b>9,524</b>	<b>1,261</b>

# FINANCIAL STATEMENTS



## Stawell District Hospital Foundation

### Notes to and forming part of the accounts for the year ended 30th June, 1997

#### Note 1 - Statement of Accounting Policies

The accounts of the Foundation have been drawn up in accordance with the deed of settlement, the accounting standards and disclosure requirements of the Australian accounting bodies, and the requirements of law. They have been prepared on the basis of historical costs and do not take into account changing money values. Except where stated, the accounting policies have been consistently applied.

Set out below is a summary of the significant accounting policies adopted by the trust in the preparation of the accounts.

#### (a) **Accrual Accounting**

The accounts have been prepared on an accrual basis, whereby income is recognised as earned and expenditure is incurred.

#### (b) **Income Tax**

The Foundation is exempt from the requirement to pay Income Tax pursuant to Section 23(j)(ii) of the Income Tax Assessment Act.

#### (c) **Investments**

Investments are valued at cost. Interest revenue from investments is brought to account as it is earned.

#### (d) **Cash**

For the purposes of the Statement of Cashflows, cash includes cash on hand and in banks net of outstanding bank overdrafts.

#### Note 2 - Creation of Trust

A deed of Settlement was executed on December 18, 1989 to establish The Stawell District Hospital Foundation. The purpose of the Foundation is to establish a charitable fund to which any person, corporation or association may contribute for the purpose of providing money, property and benefits to the Stawell District Hospital.

#### Note 3 - Investments

	1996/97	1995/96
	\$	\$
Interest Bearing Bank Deposits	344,302	323,969

#### Note 4 - Reconciliation of Net Cash Provided by Operating Activities to Operating Surplus

	1996/97	1995/96
	\$	\$
Operating Surplus	33,436	9,471
Increase/(Decrease) in Accrued Expenses	0	0
(Increase)/Decrease in Accrued Interest	(4,840)	(6,375)
<b>Net Cash Flow from Operating Activities</b>	<b>28,596</b>	<b>3,096</b>

#### Note 5 - Donations

	1996/97	1995/96
	\$	\$
Mrs. E. McGregor	100	0
Mr. P. Mannington	20	0
Mrs. D. Mirams	150	0
Mr. & Mrs. M. Robson	8,000	1,500
Other	0	900
<b>Total</b>	<b>8,270</b>	<b>2,400</b>

#### Note 6 - Commitments and Contingent Liabilities

At balance date, the Trustees are unaware of any commitments or contingent liabilities not recorded or disclosed as at June 30, 1997



**Statement of Trustees**


We, Graeme Smalbroke Bennett, Robert Norman Castle, Kenneth William Dadswell, William David O'Driscoll, Mary Patricia Gray, John David McCracken, and Christopher William Tilley, being the trustees of the Stawell District Hospital Foundation:

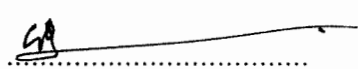
- (a) Believe the accompanying financial statements give a true and fair view of the state of affairs of the trust as at June 30, 1997 and of its results for the year ended;
- (b) Believe we have complied with the terms of the Deed of Settlement, dated December 18, 1989.

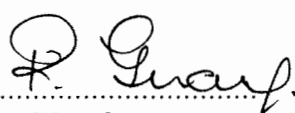
Signed at Stawell this twenty-fourth day of July, 1997.

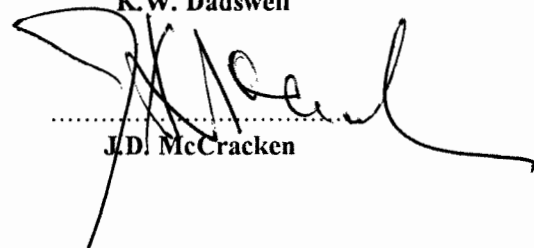
  
.....  
**G.S. Bennett**

  
.....  
**R.N. Castle**

  
.....  
**K.W. Dadswell**

  
.....  
**W.D. O'Driscoll**

  
.....  
**M.P. Gray**

  
.....  
**J.D. McCracken**

  
.....  
**C.W. Tilley**

## HOSPITAL PROFILE

Hospital Name	:	Stawell District Hospital
Address	:	Sloane Street, Stawell 3380 Victoria
Phone	:	(053) 582255
Facsimile	:	(053) 583553
Originally Established	:	Pleasant Creek: February 1859 Relocated to Sloane Street: June 1934
Approved Operating Budget	:	\$ 7.8m
Accreditation Status	:	Fully Accredited to 1999
Employees	:	Male 21 Female 152
Approved Beds	:	Hospital : 40 Nursing Home: 30

## FRONT COVER

### Top

First helicopter arriving with Mr. Jeff Kennett MLA, Premier of Victoria,  
to officially open new helipad

### Bottom

Aerial view of hospital with adjoining helipad

## CENTRE PAGE

### 1.

Jeff Kennett, Premier of Victoria, leaving by helicopter  
after official opening of helipad

### 2.

*From left: Gary Thomas (President : Stawell District Hospital),  
Cr. Don Gardiner (Mayor of Stawell),  
Dr. Norman Castle (Board Member) and Jeff Kennett (Premier of Victoria)*

### 3.

Dr. Norman Castle receiving congratulations from Jeff Kennett  
with Gary Thomas and Cr. Don Gardiner looking on

### 4.

Official Helipad plaque

### 5.

Jeff Kennett with Concongella school children following official ceremony

### 6.

Richard Carlton (*Stawell Gold Mines*), John Wynd (*Design Engineer*)  
and Jeff Kennett (*Premier of Victoria*)

### 7.

Northern Grampians Shire staff, Robert Morris and Toby Smith : line marking

### 8,9,10,12

First helicopter to land on Stawell District Hospital new helipad  
Wednesday September 3, 1997

### 11.

Windsock and signage of services at Stawell District Hospital