



Stawell District Hospital

131st Annual Report 1989-90

Hospital Profile

<i>Hospital Name:</i>	Stawell District Hospital
<i>Address:</i>	Sloane Street, Stawell 3380 Victoria
<i>Phone:</i>	053 - 58 2255
<i>Facsimile No.:</i>	053 - 58 3553
<i>President:</i>	Mr G. B. Fuller
<i>Chief Executive:</i>	Mr M. B. Delahunty
<i>Minister for Health (Vic.):</i>	The Honourable Caroline Hogg M.L.C.
<i>Originally Established:</i>	Pleasant Creek February 1859 Relocated to Sloane Street June 1934
<i>Approved Operating Budget:</i>	\$5.5 million
<i>Accreditation Status:</i>	Fully Accredited to September 1990
<i>Employees:</i>	Full Time 73 Part Time 114
<i>Approved Beds:</i>	Hospital 40 Nursing Beds 30

Functions of the Board of Management:

- (a) To direct the affairs of the Hospital.
- (b) To ensure the services provided by the Hospital comply with the requirements of the Health Services Act 1988 and objects of the Hospital.

Health Services Act 1988:

The Hospital does not administer any Acts. The Health Services Act 1988 is the vehicle by which Hospitals are incorporated and prescribes the manner in which they are regulated.

Board of Management



This Report is presented to you
with the Compliments
 of the
**STAWELL DISTRICT
 HOSPITAL**

in appreciation of your support and interest

OFFICE BEARERS 1989-90

PRESIDENT:
 Mr Graham Fuller

VICE-PRESIDENT:
 Mr David Reid and Mr David McCracken

TREASURER:
 Mrs Joan Brilliant

BOARD OF MANAGEMENT:
 Mrs M. I. Blake, Mrs J. M. Brilliant,
 Dr R. N. Castle, Mr G. B. Fuller,
 Mrs M. McConchie, Mr J. D. McCracken,
 Mr W. D. O'Driscoll, Mr D. A. Reid,
 Mr R. C. Stone, Mrs J. H. Witham,
 Mr I. A. McDonald, Mr K. W. Dadswell

EXECUTIVE STAFF:
 Chief Executive Officer
 Mr M. B. Delahunty, B.E.C., A.A.S.A., C.P.A., A.H.A.,
 M.H.A.

NURSING DIRECTOR:
 Mr K. B. Fowkes, R.N., D.N.E., B.A.(Soc.Sc.), W.S.
 Cert., F.C.N.A.

MEDICAL DIRECTOR:
 Dr A. Wolff (consulting)
 Dr N. Castle (Sessional)

AUDITOR:
 Auditor General

SOLICITOR:
 J. H. Webb & Seng Hpa

BANKERS:
 Australian and New Zealand Banking Group Ltd.

ARCHITECTS:
 Balcombe Griffiths Pty. Ltd.



President Mr Graham Fuller



Mr David Reid



Mr David McCracken



Mrs Joan Brilliant



Mrs Marilyn (Meg) Blake



Mr Bill O'Driscoll



Dr Norman Castle



Mrs Janet Witham



Mr Ivan McDonald



Mr Ken Dadswell



Mrs Marion McConchie



Mr Robert Stone

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*Mrs Pam Pianta (Unit Nursing Manager Midwifery)
weighing a newborn baby.*

Objectives

The specific objectives of the Hospital are:

- To provide the community with a wide range of appropriate and high quality health care.
- Hospital staff to obtain job satisfaction and be encouraged to develop their skills.
- To be innovative in expanding financial resources.
- To be effective and efficient in providing Health Care.
- To encourage good relations between Management and Staff and the community we serve.

Adopted by the Board of Management
December 1986.

Report of the Board of Management



It gives me great pleasure, on behalf of the Board of Management to present this, the 131st Annual Report and financial statements for the year ended June 30, 1990.

The outstanding highlight of this year was the signing of contracts and subsequent construction commencement of the "South Ward Development Project". The contracts for this project were signed on March 7, 1990 and construction commenced immediately.

The successful tender for this project was provided by S. J. Weir Pty. Ltd. of Ballarat. The total end cost of the project is estimated to be \$3.5m and is expected to be completed during March 1991.

South Ward Development

The South Ward Development provides for the construction of the following facilities: a combined Midwifery/Surgical Ward of 16 beds, Delivery Suite, new front Entrance/Reception Area, Staff Education Room, Pharmacy Department and a new Staff Cafeteria. This development is the final stage of the hospital's current building programme that commenced with the upgrading of the hospital's kitchen facilities in 1984 and included the opening of an additional eleven (11) Nursing Home beds in 1986 (Perry Wing) and the establishment of the Dr R. N. Castle twenty-four (24) bed Medical Wing which was commissioned in 1987. The total cost of these projects of \$6.0m was largely funded by both Federal and State Governments, but also included a significant contribution from the local community.

commissioning of the new building and conducting an official opening in probably April 1991.

Short and Long Term Objectives.

One of the major benefits of the Health Service Agreement process is that in consultation with, and the support of the Health Department, all public hospitals are required to develop short and long term objectives. A detailed report on both this year's and next year's objectives is provided in this report, however suffice to state in this section that the Board is delighted that most objectives set last year have been substantially advanced and in some cases fully achieved within the target set.

The objectives developed for the coming year are targetted at expanding the range and quality of services we are able to provide and to further meet the expectations of the community we serve. However, it is timely to make the point that as a community, we must of necessity be realistic in our expectations, as the cost of some services and in particular some equipment may exceed the community's ability to pay.

Accreditation

As reported in last year's report the Board invited the "Australian Council on Health Care Standards" to again survey the facilities and services of the hospital. This survey was undertaken in June 1989 and the subsequent report of the council highly commended the commitment by all staff to the Accreditation process and congratulated the hospital on the outstanding quality of the services it provides. However the one area the council judged the hospital to be deficient in was its Quality Assurance programme. As a result, the hospital has invited the council to conduct a focus survey on October 8, 1990 on its expanded Quality Assurance Programme.

Board of Management

The hospital continues to receive outstanding applications from the local community for positions on the Board when they are advertised. Mr K. Dadswell and Mr I. McDonald were new appointments to the Board, replacing Mrs J. Earle and Mr R. Illig who resigned their positions the previous year. Both Mr Dadswell and Mr McDonald have made an immediate impact and their contribution in Board deliberations is highly valued. The Governor in Council also appointed Mrs M. Blake, Mrs J. Brilliant, Cr. R. Stone and Mr D. Reid for a further term of three years. Unfortunately Mr Reid has since resigned due to a change in his recent business arrangements, and Mrs McConchie has also recently resigned. Both made a valuable contribution to the Board's deliberations.

During November 1989 the Board held a discussion afternoon to review all aspects of the hospital's activities. The meeting started with a review of the Board's structure and meeting processes and moved onto topics such as function of the Board, Sub-Committee structure, Financial Management and Staff Organisational Structure. This afternoon was most beneficial and a number of specific directions were agreed to. One in particular that has assisted Board Members in having a closer understanding of the hospital's services was the decision to establish a "Patient Services Review Committee". This committee provides all Board members to meet with Department Heads during the calendar year 1990 and 1991 on a formal basis.

Issues discussed at these meetings include activity levels, staffing levels, problem areas, adequacy of Department's facilities, and a review of Quality Assurance Programmes undertaken by the Department. These meetings are proving to be most beneficial and the Board is grateful for the effort Department Heads put into preparing for their respective meetings.

To all Board Members I express my thanks on behalf of all the community for their contribution to the affairs of the hospital and in particular their support and assistance to me for the past two years as their President.

Staff

It is pleasing to report that staff changes during the year were minimal. Our Medical Director whom we shared with Ararat Hospital, Dr Clyde Scaife resigned his position on December 1, 1989. Dr Scaife had been with us since October 1985 and during that time was a fine contributor, especially in the model he developed for delineating clinical responsibilities for Medical Staff, and the manual he collated for Visiting Medical Officers which has been widely sought by other hospitals. We wish Clyde and Shirley a long and joyful retirement.

Miss Caroline Wade was a welcome appointment to our Physiotherapy Department having had previous experience at the Queen Elizabeth Geriatric Centre Ballarat and Ararat Hospital.

In March Mr Ian Calvert was appointed to the position of Deputy Chief Executive Officer. Ian has qualifications in accounting and extensive experience in the Health and Welfare Industry. He is already providing valuable input into the Hospital generally, and support to Department Heads in particular.

To other staff who joined us we extend a warm welcome and trust their time with us is stimulating and rewarding.

Each year we farewell staff who have worked with us and contributed to the services of the hospital. In particular we farewelled Dr Mark Vawser, Miss Jenny Porter, Miss Patricia Lindner and Miss Pamela Williams who all resigned their positions during the year. It is pleasing to report at the time of writing this report we have appointed a replacement Medical Record Administrator who will commence October 1990.

To all the staff at the hospital, our V.M.O's and visiting Specialists the Board extends its thanks on behalf of the community for the excellent level of care provided to patients and clients of the hospital. It is only by this level of dedication the hospital is able to add to the quality of care for which it is so widely renowned.

Finance and Statistics

The hospital section again had a very busy year with a total of 2,109 patients being treated. This was forty (40) patients greater than the previous year. The average length of stay was again reduced to 5.5 days, which is the fifth successive year in which our average length of stay has been reduced, (was 9.2 days in 1984/85) and reflects our hospitals staff's commitment to a more efficient use of

Report of the Board of Management



resources and implementation of day surgery procedures where possible.

There were a number of areas where an increase in activity was significant: Theatre cases increased by 6% to a total of 677, the Radiology Department experienced a significant increase in attendances of 14.5% to 2,861 and as a result of additional resources being provided, Day Centre and District Nursing Departments both had a significant increase in activity.

On a cash basis the hospital's expenditure increased by 9.6% to 5.7m. Importantly the hospital achieved its output targets even though accessibility to some sections of the hospital were reduced due to the current building programme.

For the first time the hospital experienced virtually a balanced cash position with the difference between total receipts and payments being only \$5,400. A detailed report of the institution's financial and statistical data is provided later in this report.

Bequests and Donations

The hospital was fortunate to be a major beneficiary from the estate of Mr Allan Simpson. Mr Simpson was a well known figure in the Stawell Community and in his Will he provided for approximately \$400,000 to be given to the hospital to assist with advancing the services we are able to provide, especially in the Nursing Home area.

In recognition of this bequest, the largest ever received by the hospital, the Board in consultation with the Executors of the estate resolved that the new wing currently being built be named the "Allan Simpson Wing". Mr Simpson was a highly regarded member of our community and the Board is delighted to be able to name a section of the hospital in his honour.

In addition the hospital received the final distribution from the estate of Irene Dunn. That bequest in total amounted to \$130,000.

The Redex Variety Club Bash had an overnight stop in Stawell on June 5, 1990. This resulted in \$46,000 being donated to this hospital to purchase medical equipment to primarily assist children.

The hospital is very dependent upon the extremely generous and ongoing support of its fund raisers and contributors. Such money raised is directed towards the purchase of equipment for all departments of the hospital to provide the best possible facilities for our patients and staff.

During the year a total of \$115,560 (excluding Simpson Bequest) was donated to the hospital. This assistance is vital as government funding is not adequate to meet all of the hospital's requirements. Included in the above donations is \$2,400 from



Representative of the Uncle Bob's Club Mr Bob Willey and Ms Cherie Harris are pictured presenting Humidicrib to Mr Fuller and Mrs Pianta that was purchased with \$5,000 from Uncle Bob's Club.

the Stawell Apex Club for contributions towards a defibrillator and cardiac monitor.

Community Outreach

The Hospital Board are delighted that during the year under review health and welfare groups from the community formalised their meeting arrangements. The title under which this group meets is "Stawell and District Welfare Advisory/Co-Ordinating Committee". This is proving to be a valuable information sharing forum that allows all groups in the community to be kept informed on all health and welfare issues. During the year this group held a meeting at which both Regional Directors of Community Services and Health were present allowing future directions and priorities to be resolved.

Conclusion

The year 1989/90 will be looked upon as one of the most successful years of our hospital. It was a year that saw the signing of the contract for South Ward Development (Allan Simpson Wing), which is the final stage of a ten year programme of upgrading our ward facilities, both in our Acute Hospital Wards and Nursing Home. In addition, in a climate of financial constraint and demand-pushed pressures the hospital exceeded its output targets whilst not exceeding its expenditure budget. To achieve these outstanding results we must acknowledge the support of our local community and various other groups and individuals who continue to significantly support this hospital, In particular:

— Mrs Kerrie Cross our Regional Director of Health and her staff at

the Regional Office.

- Members of volunteer groups in the community who each year assist our residents in improving their quality of life.
- The Hospital Ladies auxiliary and Y-Zetts for continuing to be dedicated supporters of our hospital.
- The Clergy for pastoral care.
- The Wimmera District Ambulance Service for providing a responsive transport service.
- The Red Cross Society for co-ordinating the essential Blood Banking Service and coping with occasional venue changes due to our building programme.
- The Fire Brigade and Police for being available when required.
- The Stawell Times-News for being so willing to publicise activities relating to the hospital.
- To all individuals and groups who have assisted us, we record our sincere thanks.

The Hospital Board looks optimistically to the future and in particular 1990/91. There will continue to be challenges and frustrations that confront Hospital Board's and staff but we are confident these will be worked through and overcome because we have a community and staff committed to providing a high quality health service by the Stawell District Hospital.

On behalf of the Board of Management.

Mr G. B. FULLER
President.

Following is a review of specific goals for this Hospital established by the Board of Management and the Health Department as part of the Health Service Agreement for the year 1989/90:

Goal No. 1

Receive Government Funding of the Capital Works project titled "South Ward Development".

- Target** : Construction to commence during 1989/90.
- Result** : Achieved: Funding provided by Victorian Government in 1989 State Budget and construction commenced March 1990.

Goal No. 2

Improve access for pensioners/disadvantaged persons from the City and Shire of Stawell to the Public Dental Scheme.

- Target** : Extent of need and alternative solutions identified.
- Result** : Achieved: Persons are being transported to Public Dental Clinic at Ararat Hospital. This additional service is being co-ordinated by our Social Worker with the assistance of staff from our Day Centre.

Goal No. 3

Investigate the feasibility of establishing nursing home facilities for confused elderly.

- Target** : Investigation of needs concluded by June 1990.
- Result** : It appears the Commonwealth Government will not approve Nursing Home facilities for confused elderly.

Goal No. 4

Provide a palliative care service to the City and Shire of Stawell.

- Target** : Service introduced March 1990.
- Result** : Achieved: Palliative care service now available through the Hospital's District Nursing Service.

Goal No. 5

Improve the Hospital's discharge planning process by implementing formal discharge planning as soon as possible after hospital admission has occurred.

- Target** : Formal discharge planning introduced for all hospital inpatients.
- Result** : Achieved: A multi-disciplinary staff meeting is held weekly to plan hospital discharges.



Mr M. Delahunty, Mr G. Fuller and Mrs K. Cross signing 1989/90 Health Service agreement.

The Board of Management and the Health Department have agreed to the following goals as part of the 1990/91 Health Service Agreement:

A. PATIENT CARE

1. **Goal:** To commence treating inpatients in new South Ward development comprising sixteen (16) bed combined Midwifery/Surgical Ward and new Pharmacy Department.

Indicator: South Ward development commissioned and approved for occupancy.

Target: South Ward Development commissioned and approved for occupancy prior to July 1, 1991.
2. **Goal:** To establish a process by which the hospitals level and type of acute clinical services are reviewed and future requirements can be determined in conjunction with the Regional Office of the Health Department Victoria.

Indicator: Working party established comprising Board of Management, Medical Staff and Regional Office representatives.

Target: That composition and terms of reference of working party established and approved by March 1, 1991.
3. **Goal:** In consultation with State and Federal authorities to review the need for additional Nursing Home beds.

Indicator: Criteria for allocation of additional Nursing Home beds determined.

Target: Criteria determined by consultation between Board of Management, State and Federal Authorities.

B. QUALITY ASSURANCE

4. **Goal:** To have Australian Council on Hospital Standards undertake a survey on our quality assurance programme.

Indicator: Survey undertaken.

Target: Survey undertaken prior to November 1, 1990.

C. COMMUNITY/OUTREACH SERVICES

5. **Goal:** Improve access for eligible persons from the Stawell community to the public denture scheme by providing a co-ordinating and transport service for eligible clients to attend dental clinic at Ararat Hospital.

Indicator: Number of persons assisted.

Target: That at least ten persons have been assisted by June 20, 1991.

D. ORGANISATIONAL DEVELOPMENT AND ADMINISTRATION

6. **Goal:** Develop strategies to increase access to Allied Health Services.

Indicator: (1) Review and document existing levels of service and identify service gaps in the role, function and activities of the following departments: Physiotherapy, Occupational Therapy, Social Worker and Speech Therapy.
(2) Discuss and develop agreed strategies with the Regional Director to meet the recommendations of the review.

Target: (1) Review completed by March 1, 1991.
(2) Discussions held and strategies agreed to with Regional Director by June 30, 1991.
7. **Goal:** Determine the most suitable option for providing accommodation for the following departments who are currently in temporary accommodation whilst the South Ward is being constructed: Physiotherapy, Occupational Therapy, Social Worker, District Nurses, Day Centre and Pathology.

Indicator: That planning briefs are undertaken for each of the specified departments covering such factors as: purpose, scale, operational policy, staff numbers, constraints, preferred proximity to other departments and space requirements.

Target: (1) Planning briefs completed by December 1, 1990.
(2) Most suitable option or options determined by March 1, 1991.
8. **Goal:** That the position of Accountant forms part of the hospitals budgeted staffing profile as necessitated by the requirements of the Annual Reporting Act.

Indicator: Strategies developed.

Target: Preferred strategy to achieve goal agreed to with Regional Director during financial year ending June 30, 1991.
9. **Goal:** Develop a strategic information systems plan.

Indicator: Plan formulated and agreed to with Regional Office of Health Department.

Target: Plan developed after model guidelines released by Health Department Victoria.

Chief Executive's Report



Report of Operations

The financial year 1989/90 is the second year public hospitals have been required to present their annual reports in uniformity with the Annual Reporting Act 1983 and in accordance with the Annual Reporting (Contributed Income Sector) Regulations 1988 as amended. In addition the Annual Report is required to be submitted to an annual meeting and to the Minister for Health by October 31 each year.

1. Activity Statistics

	1986/87	1987/88	1988/89	1989/90
Accommodation - Available beds (Hospital)	38	40	40	40
Patients Treated in Hospital				
Public - No Charge	1,174	1,328	1,461	1,565
Nursing Home Type	16	21	30	11
Private/Third Party	486	553	578	533
Total Patients Treated	1,676	1,902	2,069	2,109
Total Patient Days in Hospital				
Public - No Charge	6,719	8,310	7,891	7,880
Nursing Home Type	922	1,246	1,224	868
Private/Third Party	3,213	2,802	3,082	2,935
Total Patient Bed Days	10,854	12,358	12,197	11,683
Daily Average of Occupied Beds	29.7	33.9	33.4	32.0
% Occupancy	79.3	84.4	83.5	80.0
Average Length of Stay (Days)	6.5	6.5	5.9	5.5
Babies Born	114	118	121	125
Operations	497	568	639	677
NURSING HOME				
Bed Days	10,920	10,962	10,922	10,801
Daily Average Occupied Beds (30 Available)	29.21	30.03	29.92	29.59
Outpatient Services				
Number of Persons	14,191	16,035	16,324	17,928
Number of Attendances				
Casualty	4,180	4,136	4,020	3,757
Occupational Therapy	3,806	2,562	2,608	2,940
Physiotherapy	7,201	6,079	6,761	4,015
Podiatry	1,437	1,748	1,913	2,062
Pathology	5,089	5,442	6,207	6,271
Radiology	2,066	2,860	2,922	3,042
Day Centre	2,752	2,761	3,039	3,630
Social Welfare	—	1,406	892	1,554
Total Outpatient Attendances	26,531	26,994	28,362	27,271
District Nursing				
Persons Visited	515	496	525	737
Number of Visits	10,284	9,256	9,416	12,649
Catering				
Patient Meals	59,707	64,831	67,492	71,323
Staff Meals	10,513	7,605	7,280	7,760
Meals on Wheels	3,158	4,063	4,728	4,686
Total Meals Served	73,378	76,499	79,500	83,769

Chief Executive's Report



PATIENTS TREATED BY CATEGORY (Hospital Section)

	Actual	Target
Same Day Procedure	580	540
More than One Day Stay:		
Medical	795	790
Surgical	598	588
Obstetrics	125	125
Nursing Home Type	11	25
	<u>2,109</u>	<u>2,068</u>

RECEIPTS

	1985/86	1986/87	1987/88	1988/89	1989/90
	\$	\$	\$	\$	\$
Govt. Grants & Payments	2,655,981	3,122,731	3,402,359	3,728,601	4,195,647
Patient Fees	677,118	777,193	1,168,055	1,234,520	1,216,608
Fee Sharing (Path/Radiol)	82,487	81,688	96,095	97,775	126,732
Income from Sundry Sources	1,192	3,871	7,739	8,526	10,212
Meals & Accommodation	24,168	23,273	19,342	18,709	19,342
Non-Operational Receipts	—	20,863	8,180	22,640	171,057
Deficiency	132,084	63,745	140,646	56,782	5,365
Total	<u>3,573,030</u>	<u>4,093,364</u>	<u>4,842,416</u>	<u>5,167,553</u>	<u>5,744,963</u>

PAYMENTS

	1985/86	1986/87	1987/88	1988/89	1989/90
Salaries & Wages	2,488,455	2,866,613	3,424,979	3,596,501	3,868,899
Superannuation	48,075	60,089	69,552	152,588	175,739
Workcare Premium	46,908	64,775	88,068	108,885	160,594
V.M.O. Payments	165,337	148,123	216,542	234,177	279,611
Food Supplies	107,425	104,499	132,438	140,699	144,231
Medical & Surgical Supplies	83,277	94,997	110,332	98,540	107,417
Special Service Departments	44,940	48,008	62,741	69,034	71,082
Drug Supplies	40,719	35,001	47,990	50,863	61,326
Fuel, Light & Power	58,052	65,580	83,538	88,702	101,750
Domestic Charges	139,006	150,940	164,997	174,955	175,234
Repairs & Maint/Contracts	116,091	195,801	162,757	174,963	183,300
Admin. Expenses	118,900	123,405	153,770	155,690	178,948
Ambulance	39,876	44,782	42,871	34,049	30,421
Equipment - Minor Works	44,000	36,000	43,000	39,500	17,000
SAAS Employment Payments	29,361	33,964	30,661	25,591	18,354
Other Non-Operating Payments	2,608	20,787	8,180	22,816	171,057
Total	<u>3,573,030</u>	<u>4,093,364</u>	<u>4,842,416</u>	<u>5,167,553</u>	<u>5,744,963</u>

UNIT COSTS

	\$	\$	\$	\$	\$
Hospital Av. Daily Bed Cost					
Inpatient	258.13	261.54	267.22	297.40	301.40
Hospital Av. Cost					
Inpatient Treated	2,041.06	1,693.77	1,736.24	1,753.30	1,669.70
Nursing Home Av. Daily Bed Cost					
Inpatient	105.04	112.52	118.55	116.00	127.90
Nursing Home Av. Cost					
Inpatient Treated	20,051.09	22,710.19	19,905.14	29,230.00	24,238.60
Av. Cost Outpatient Service	14.47	12.37	13.45	17.80	20.25
Av. Cost per Day Centre Attn.	22.78	16.78	10.77	8.07	26.90
Av. Cost per District Nursing Visit	6.84	7.97	9.40	8.90	12.90
Av. Net Cost per Meal	—	—	4.40	5.20	5.50
Meals on Wheels	—	—	2.35	2.95	2.95

2. Staffing Levels

The comparison between staffing levels by classification for the year under review and the previous year is as follows:

	Paid E.F.T.* 1989/90	Paid E.F.T.* 1988/89
Nursing	66.1	68.3
Administration & Clerical	11.5	9.7
Medical Support	10.1	9.8
Hotel & Allied	45.3	46.4
Medical	0.4	0.6
	<hr/> 133.4	<hr/> 134.8

* E.F.T. = Equivalent Full Time

3. Hospital Publications

The majority of publications produced by the hospital relate to the internal management of the hospital, however persons requiring further information about the hospital publications are encouraged to contact the Chief Executive Officer.

4. Revenue Indicators

	Average Days to Collect	
	1989/90	1988/89
Private Inpatient Fees	46.86	41.94
TAC Inpatient Fees	63.41	153.00
ACC Inpatient Fees	164.07	48.90
DVA Inpatient Fees	141.50	120.88
Total Hospital Section.	<hr/> 70.56	<hr/> 61.00



Mr I. Colvert and Mr M. Delahunty reviewing plans of the "Allan Simpson Wing".

Chief Executive's Report



DEBTORS OUTSTANDING AS AT JUNE 30, 1990

	Under 30 Days	31-60 Days	61-90 Days	Over 90 Days	Total 1989/90	Total 1988/89
Private Inpatients	21,123 (25)	13,763 (12)	1,607 (5)	5,830 (9)	42,323 (51)	20,020 (34)
TAC Inpatients	—	1,665 (2)	—	185 (1)	1,850 (3)	5,118 (13)
ACC Inpatients	—	9,087 (3)	—	764 (3)	9,851 (6)	5,283 (7)
DVA Inpatients	7,510 (7)	23,371 (8)	1,850 (1)	2,496 (3)	35,227 (19)	18,887 (14)
Total	28,633 (32)	47,886 (25)	3,457 (6)	9,275 (16)	89,251 (79)	49,308 (68)

Note:(a) Numbers in brackets indicate number of individual accounts in each category.

(b) T.A.C. is Transport Accident Commission
A.C.C. is Accident Compensation Commission
D.V.A. is Department of Veteran Affairs

5. Pecuniary Interests

Members of the Board of Management are required under the Hospital By-Laws to declare their pecuniary interest in any matter that may be discussed by the Board or Board Sub-Committees.

6. Freedom of Information

The Hospital received no requests for information under the Freedom of Information Act 1982.

7. Hospital Fees

The Hospital charges fees in accordance with Health Department directives issued under Section 8 of the Hospital and Charities (Fees) Regulations 1986, as amended.

8. Equipment Purchases

Each year an extensive amount of equipment is required for all areas of the hospital to assist both staff and patients to have the best possible facilities for patient care. The Hospital depends on various sources for funding the purchasing of new equipment including specific donations, bequests/donations, interest on investments, specific purpose funds managed by the Hospital and Government Grants. Major equipment purchased during the year is itemised below including the department for which the equipment was purchased:

Infant Incubator	\$ 8,330	Midwifery Ward
Steam Brush Carpet Tool	2,132	Hygiene Department
Water Extraction Unit	2,165	Hygiene Department
Stella Lifting Aid	4,000	Ward Areas
Pulse Oximeter & Finger Sensor	5,350	Theatre
Automatic Sliding Door	5,100	Kitchen Entrance
2-Way Radios	8,472	X-Ray/Pathology/District Nurses/Engineer
Three Wheel Electric Scooter x 2	7,890	Nursing Home
Mobile Radiant Warmer	2,007	Midwifery Ward
Mobile Light	1,950	Midwifery Ward
Surveillance Camera	1,230	Casualty Entrance
Tables & Chairs	1,760	Castle Wing
Computer Equipment	86,014	Administration
Jaundice Meter	3,500	Midwifery Ward
Electric Wheel Chair	3,806	Occupational Therapy
Infusion Pump	2,000	Castle Wing
	\$ 145,706	

100%

9. Computer Based Information System

The Board of Management recognised the need in early 1989 for the hospital to upgrade its information technology systems to provide more timely, accurate information and to process more data in-house rather than via the bureau system based in Melbourne.

Following representation to the Health Department, a grant for this purpose was received for \$60,000. The staff directly involved with this project met regularly and visited existing sites of similar hospitals that had recently implemented an in-house computer system. As a result of these investigations the staff working party recommended to the Board of Management the purchase of a PC-Network system as proposed by Health Computing Services-Vic. Ltd. The strengths of this system were : easy to install and maintain, competitively priced, installed in a large number of public hospitals, "user friendly", Health Department approved, and large pool of support services.

The objective of the installation of an in-house computer system is to improve efficiencies in the following areas : Patient Information Details, Raising and Collecting Patient Fees, Personnel/Payroll Data, Stock Control and Word Processing. The total first year cost of this project was \$101,000 which included hardware, software, consumables and staff training costs.

MICHAEL B. DELAHUNTY
Chief Executive Officer

As I write this report there is substantial noise coming from the South Ward building site outside. This sixteen bed Surgical/Midwifery Ward, when completed, will provide a high standard of ward facilities to service the inpatient health needs of the district.

It was a little sad for some of our staff to see the old Midwifery Ward with its many associated memories demolished, but we look forward to the challenge of providing good nursing care in our new facility. It is not many years ago that both our Acute Wards each had only one small bathroom, this was to service up to twenty-four patients.

Although the transformation of our Ward facilities has required some temporary dislocation, the results have certainly been worthwhile.

The temporary relocation of Midwifery to Castle Wing has not caused any major problems, and the improved facilities are welcomed by our "mums".

A mini "Baby Boom" has kept our Midwifery Ward hectic for several months this year.

There has been little change in our staffing arrangements during this year. Mrs J. Kayler-Thomson R.N. has been deployed as Project Officer for the latter part of this year, and her expertise has been appreciated in the role of Quality Assurance Co-Ordinator.

The leadership of Castle Wing in her absence has been capably maintained by Mrs K. Redford R.N. and Mrs P. MacKay R.N.

The acquisition of some appropriate and valuable neo-natal monitoring equipment through the generosity of the Variety Club has resulted in even safer care of our babies.

I acknowledge the valuable contribution of the Deputy Nursing Director, Nursing Supervisor's, Unit Nursing Manager's and all Nursing Staff. I pay tribute to the co-operation received from the Medical Staff and Heads of other Departments. It is satisfying and easy to work in an institution where inter-departmental relationships are free of tension, as individuals co-operate to reach a true "team" approach.

BRUCE FOWKES
Nursing Director



Mr B. Fowkes checking equipment in minor theatre.

Nursing Department Heads

Nursing Supervisors:

Ms D. Perry, R.N., R.M.
Mrs M. Henderson, R.N., R.M.
Miss N. Sidebottom, R.N., R.M.
Mrs J. Sherwell, R.N., R.M.
Mrs B. Meumann, R.N., R.M.
Mrs L. Humphrey, R.N., R.M.
Mrs P. Gaffney, R.N., R.M.

Unit Nursing Managers:

Mrs L. Carey, R.N., Geriatric Nursing Cert. (Nursing Home)
Mrs R. Dunn, R.N. (Grampians Ward)
Mrs P. Fowkes, R.N., Ster. & Infection Control Cert. (Theatre & C.S.S.D.)
Mrs P. Pianta, R.N., R.M.
Mrs J. Kayler-Thomson, R.N. (Castle Wing)

Continuing Education Teacher:

Mrs K. Redford, R.N., I.C.U. Cert.

Project Officer (Part Time)

Mrs J. Kayler-Thomson, R.N.

Visiting Medical Officer's Report



The completion of the new Wing at the Hospital will enable the Stawell Hospital to be one of the best equipped hospitals outside the metropolitan and provincial areas. Indeed, after visiting several metropolitan hospitals recently, I would say the quality of the accommodation and facilities will be better than some of the hospitals in the city itself.

The people of Stawell will indeed be very fortunate to have such an excellent facility to service their health needs. Nevertheless, it is the personnel who run the hospital that really count, and in this regard I would like to highly commend the staff that are employed at the Stawell District Hospital.

We have excellent nursing staff who show great care and in the last number of years under the excellent leadership of Mr Bruce Fowkes have become a very highly professional and caring body of people. We also have excellent paramedical staff, laboratory staff, physiotherapy staff, social worker, occupational therapist, radiographer, who all provide an excellent service.

The administration at the Stawell Hospital is aiming to provide the best quality service for the people of the Stawell District, and every department does their best to ensure this by keeping up to date and also holding quality assurance surveys.

The Doctor's meet on a regular basis to keep up to date with the latest trends and also to critically examine their methods of treatment on a regular basis, to make sure that the best possible treatment is being given for any particular complaint. This process is known as Quality Assurance which is a thing that does help to maintain and improve high standard of treatment. Recently



Mr P. Clayton (Senior Nursing Attendant), Mrs P. Fowkes (U.N.M. theatre) and Dr W. Lax undertaking a procedure in the operating theatre.

meetings have been held with different para-medical members and is proving very fruitful.

During the year we saw the departure of Dr Mark Vawser back to Adelaide, and this has placed an increasing work load on Dr Michael Gregg. We have also seen the return of Dr Gary O'Brien who indeed has been a most valuable addition to the medical staff. The hospital is fortunate to have three very good anaesthetists, and we have recently purchased a new anaesthetic machine which is the very latest design with the most modern monitoring equipment on it. This was partly due to the generosity of the Variety Club which stayed in Stawell for one night, and also to the very active Auxiliary "The Y-Zetts". This anaesthetic machine is a boon to the anaesthetists and also of great value to the people of Stawell.

The purchase of a new special birthing bed for the Midwifery Department will be a great asset for the Mids, again by generosity of the Y-Zetts.

After visiting several other hospitals in the last few months, I am pleasantly surprised to see how well equipped the Stawell Hospital is compared to others.

The people of Stawell have contributed towards the new buildings when they gave so generously towards the new nursing home wing, because to get the wing completed was a priority before renovations to the hospital in general could occur, and in the present financial conditions it is very apparent

that if the people of Stawell had not been so generous at the time they were, the second new wing may never have been able to be accomplished for some time.

The Doctors of Stawell like to provide an emergency 24 hour service for the people of Stawell and also for visitors and tourists in the area, but this does become very demanding on the Doctors time, and one of the things the Doctors will have to address in the near future is to try and rationalise this service in a way so that it will not be abused as it often is by a number of people to the detriment of those who really need it. It is much more difficult practicing in the country than it is in the city and I believe the doctors in Stawell do an excellent job to provide a good service to the people of this district, despite all the rules and regulations that the government brings in, which seem to have very little apprehension of the needs and necessities of Rural Doctors in general. The way the government is going at the present time in the next ten to fifteen years, it may be difficult to get Doctors to practice in the country at all. Hopefully the government will realise this before it is too late, so that country people are not disadvantaged in the area of health.

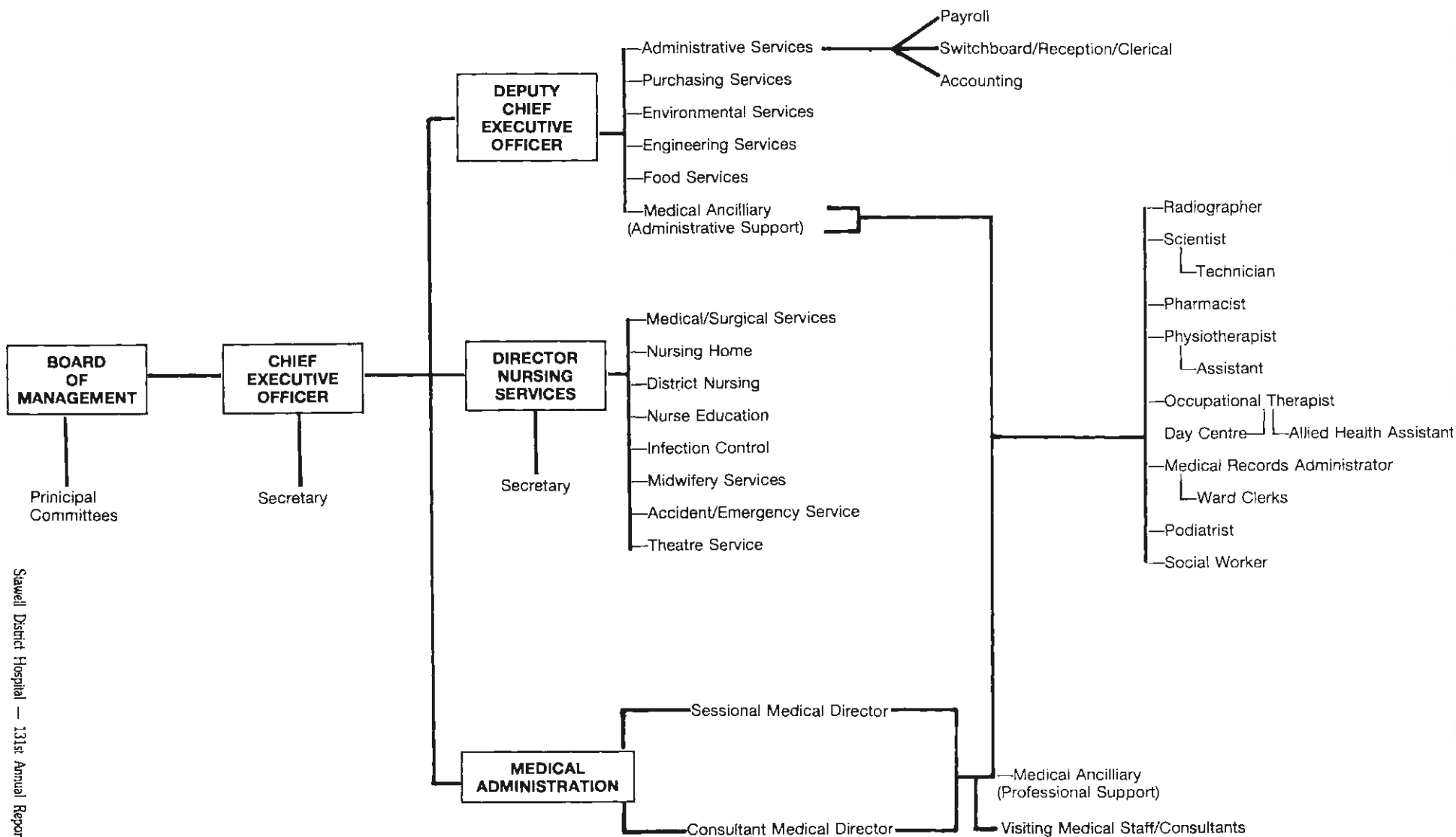
The Visiting Specialists also provide a good service. It is part of our effort to save people having to go out of Stawell for treatment.

Dr R. Norman Castle
Chairman — V.M.O. Group



Mr R. Warne attending to patient Mrs C. Murphy.

Organisational Chart



Department Heads 1989/90



Deputy Chief Executive Officer:

Mr I. Calvert, Diploma of Business (Accounting) A.A.S.A.;
C.P.A. (commenced 19/3/90)

Deputy Nursing Director:

Mrs J. Meek, R.N., R.M., A.C.N. (N.S.W.)

Physiotherapy:

Ms L. Douglas, Dip. Physio., M.A.P.A.
Mrs D. Evans, B.App.Sci.Physio;M.A.P.A.
Miss C. Wade, B.App.Sci.Physio;M.A.P.A.

Radiology:

Mrs S. Veroude, M.I.R.

Podiatry:

Mrs H. Davidson, H.A.Pod.A.

Dietitian:

Mrs P. Marshman, B.Sc., Grad.Dip.Diet.

Speech Therapy:

Miss J. Porter, B.App.Sc., Speech Pathology (resigned
16/3/90)

Audiologist:

Ms K. Magee, B.Sc. Dip.Ed., Dip.Aud.

Diabetic Educator:

Mr F. Blake, R.N.

Occupational Therapist:

Mrs J. Fuller, Dip.N.Z.O.T.

Social Worker:

Mrs E. Bowen, B.A., Dip.Soc.Stud., T.S.T.C.

Medical Record Administration:

Miss P. Lindner, Assoc.Dip.M.R.A. (resigned 15/12/89)
Ms P. Williams, B.App.Sci.M.R.A. (comm 11/12/89,
resigned 4/3/90)

Pharmacist:

Mrs S. Gunnell, B.Pharm. (commenced January 1990)

Hospital Scientist:

Ms R. Jansma, B.Sc., Haematology

Administrative (Accounting):

Mr L. W. Kent

Administrative Officer (Food Service/Hospital Hygiene/ Safety):

Mr R. Hemley

Pay Officer:

Mr M. P. Hosking

Engineering Foreman:

Mr G. Martin

Buying Officer:

Mr D. Guy

Medical Staff

Visiting Medical Officers:

Dr R. N. Castle, M.B., B.S.
Dr A. H. Cunningham, M.B., B.S., Dip.Obst., R.C.O.G.
Dr M. Gregg, M.B., B.S.
Dr W. Lax, M.B., B.S.
Dr G. M. O'Brien, M.B., B.S., Dip.R.A.C.O.G.
Mr R. B. Warne, M.B., B.S., F.R.A.C.S., F.R.C.S.(Eng.),
F.R.C.S.(Edin.)

Visiting Consultant Anaesthetist:

Dr S. D. Giddy, M.B.Ch.B., F.F.A.R.A.C.S., D.A.,
D.Obst.R.C.O.G.

Visiting Geriatrician:

Dr J. Hurley, M.B., B.S., L.R.C.P., M.R.C.S.,
Dip.Obst.R.C.O.G., M.R.C.P.(UK)

Visiting Consultant Gynaecologist:

Dr E. T. Miller, M.B., B.S., F.R.A.C.O.G.

Visiting Consultant Ophthalmologist:

Dr S. Siebert, M.B., B.S., F.R.A.C.O., F.R.A.C.S.

Visiting Consultant Orthopaedic Surgeon:

Dr J. Nelson, M.B., B.S., F.R.A.C.S.

Visiting Consultant Paediatrician:

Dr M. Brown, M.B., B.S., F.R.A.C.P.

Visiting Pathologists:

Dr G. Humphries, M.A., B.M., Ch.B., D.T.M.&H.,
D.R.C.Path., M.R.C.Path.
Dr N. Mulvany, M.B., B.Ch.B.A.O., D.C.P., F.R.C.P.A.
Dr C. M. Pilbeam, B.Med.Sc., M.B., B.S., Ph.D., F.R.C.P.A.
Dr S. T. H. H. Pilbeam, M.B., B.Ch., F.R.C.P.A.,
F.R.C.Path., D.C.P., Dip.Path.
Dr N. A. Roberts, M.B., B.S., M.R.C.Path., F.R.C.P.A.

Visiting Consultant Physicians:

Dr A. Ambikapathy, M.B., Ch.B., D.T., M.&H., M.R.C.P.,
F.R.A.C.P.
Dr J. Stickland, M.B., B.S., F.R.A.C.P.

Visiting Consultant Psychiatrist:

Dr T. B. Stephens, B.Sc., M.B.B.Chr., F.R.C.P.,
F.R.C.Psych., F.R.A.N.Z.C.P.

Visiting Consultant Radiologist:

Dr R. House, M.B., B.S., Dip.Obst., R.C.O.G., M.R.A.C.R.

Visiting Consultant Rheumatologist:

Dr K. Boyden, M.B., B.S., F.R.A.C.P.

Visiting Dental Staff:

Dr D. L. Lye, D.S., B.D.Sc.
Dr P. B. Nowell, B.D.S.
Dr C. G. Reid, B.D.S.
Dr J. F. H. Williams, B.D.S., F.R.A.C.D.S.

Staff Education and Training



The Board of Management are firmly of the view that in a dynamic organisation such as a hospital, it is essential that staff are encouraged to upgrade their skills and knowledge and given the opportunity to attend appropriate training courses and conferences. Each financial year a budget is allocated for this purpose to meet associated costs. It is particularly gratifying to report that on most occasions staff undertake these additional courses and attend study days in their own time which reflects their genuine desire to maintain and improve their skills for the ultimate benefit of our patients.

<i>Employee</i>	<i>Position</i>	<i>Course/Conference</i>
M. Delahunty	Chief Executive	Master of Business in Health Administration (R.M.I.T.)
B. Fowkes	Nursing Director	Graduate Diploma in Health Services Management (Mitchell)
J. Meek	Deputy Nursing Director	Bachelor of Health Science [Management] (Mitchell)
K. Redford	Registered Nurse	Bachelor of Applied Science [Nursing] (Warrnambool)
E. Bowen	Social Worker	Certificate of Social Gerontology (Mayfield)
R. Jansma	Scientist	Hepatitis C Workshop Red Cross, Melbourne
C. Wade	Physiotherapist	Cardiac Rehabilitation Programme Castlemaine Hospital
G. Martin	Maintenance Foreman	Safety Seminar, Ballarat
A. Mullane	Apprentice Gardener	Safety Seminar, Ballarat
C. Wade	Physiotherapist	Long Term Management of C.V.A. Patient: Mt. Royal
J. Fuller	Occupational Therapist	Long Term Management of C.V.A. Patient: Mt. Royal
C. Wade	Physiotherapist	Spinal Refresher Course. A.P.A.
D. Evans	Physiotherapist	Spinal Refresher Course. A.P.A.
S. Gunnell	Pharmacist	Pharmacy Conference, Geelong
L. Douglas	Physiotherapist	The Shoulder in Focus, Melbourne
G. Martin	Maintenance Foreman	Computing Skills, T.A.F.E. Stawell
C. Wade	Physiotherapist	Soft Tissue Manipulation, A.P.A. Melbourne
D. Evans	Physiotherapist	Soft Tissue Manipulation, A.P.A. Melbourne
R. Jansma	Scientist	In Service, Mt. Gambier
R. Jansma	Scientist	AIDS Workshop, Ararat
J. Fuller	Occ. Therapist	W.F.O.T. Workshop, Melbourne
P. Williams	M.R.A.	Novell Network, Melbourne
M. Hosking	Paymaster	Personnel Software H.C.S. Melbourne
M. Hosking	Paymaster	New Pay Advanced Seminar H.C.S. Melbourne
M. Delahunty	C.E.O.	Annual Reporting Workshop H.C.S. Melbourne
I. Calvert	Deputy C.E.O.	Annual Reporting Workshop H.C.S. Melbourne
C. Tilley	Consultant	Annual Reporting Workshop H.C.S. Melbourne
I. Calvert	Deputy C.E.O.	Workcare Update, Mayfield
R. Hemley	Admin. Officer	Workcare Update, Mayfield
M. Delahunty	C.E.O.	District Managers Conference V.H.A.
M. Delahunty	C.E.O.	Residential School, A.C.H.S.A.
S. Dunn	Fee Clerk	Medical Terminology, C.L.G. Stawell
D. Gray	Ward Clerk	Medical Terminology, C.L.G. Stawell
C. Smith	Fee Clerk	Medical Terminology, C.L.G. Stawell
M. Delahunty	C.E.O.	V.H.A. Annual Conference, Melbourne
J. Meek	Deputy Nursing Director	V.H.A. Annual Conference, Melbourne
R. Hemley	Admin. Officer	V.H.A. Annual Conference, Melbourne
R. Hemley	Admin. Officer	Cleaning Seminar, Ballarat
C. Mullane	Supervisor Hygiene	Cleaning Seminar, Ballarat
S. Rickard	Gardener	Supervisor Course, T.A.F.E. Stawell
D. Perry	R.N.	Caring for Terminally ill. Horsham
C. Brightwell	R.N.	Caring for Terminally ill. Horsham
J. Nicholson	R.N.	Caring for Terminally ill. Horsham
J. Kayler-Thomson	R.N.	Measuring Patient Satisfaction A.C.H.A.
B. Fowkes	Nursing Director	Industrial Relations, Melbourne
J. Kayler-Thomson	R.N.	Quality Assurance in Health Care, Mayfield
J. Kayler-Thomson	R.N.	Quality Assurance on Location A.C.H.S.
J. Kayler-Thomson	R.N.	Assessment Skills, Horsham
D. Simmons	R.N.	Midwife's Study Day, Horsham
T. Scott-De Costa	R.N.	Midwife's Study Day, Horsham
A. Cooper	SEN	The Highway Toll, Ballarat
E. Peters	SEN	The Highway Toll, Ballarat
K. Holloway	SEN	The Highway Toll, Ballarat
P. Clayton	Porter	Patient Handling & Risk Control, Mayfield
L. Carey	R.N.	Extended Care Conference, Beechworth
J. Meek	Deputy Nursing Director	Nursing Conference, Adelaide
D. Perry	R.N.	Midwifery Seminar, Hamilton
D. Evans	Physiotherapist	T.E.N.S. Seminar, Horsham
D. Evans	Physiotherapist	Obstetric Seminar, Horsham
J. Gunn	R.N.	Family Planning, Melbourne
M. Henderson	R.N.	Midwifery Seminar, Monash
D. Perry	R.N.	Midwifery Seminar, Monash
D. Simmons	R.N.	Midwifery Seminar, Monash
E. Meumann	R.N.	Midwifery Seminar, Ballarat
M. A. Cole	R.N.	Midwifery Seminar, Ballarat

Once again the Radiology Department experienced a very busy year, achieving a 4% increase in patient attendances and total examinations performed.

The unit costs have increased dramatically but as can be seen by the tables, the cost of running the Department has risen nearly 23%, attributable to consumables, service contracts and wage increases.

Our Radiologists installed a new ultrasound machine several months ago, resulting in much finer detailed examinations being possible. This service continues to be well patronised with a 14% increase in attendances this year.

Quality Assurance studies have been greatly increased this year throughout the Hospital, hopefully to gain the full three year Accreditation Status. This Department's studies have included a Reject Film Analysis to assess percentage and therefore expense of repeated films, a Patient File Analysis to determine percentage of absent films, and a study to test a new Departmental Protocol on the use of ionic and non-ionic contrast media.



On average fourteen ultra-sounds are provided weekly at the Hospital.

<i>Attendances</i>	<i>Patients</i>	<i>Examinations</i>
87/88.	2,854	3,415
88/89.	2,920	3,554
89/90.	3,036	3,666



SANDY VEROUDE
Medical Imaging Technologist

<i>Unit Costs</i>	<i>Cost</i>	<i>Cost/Attend.</i>	<i>Cost/Examin.</i>
87/88	\$ 72,044	\$25-24	\$19-77
88/89	\$ 86,176	\$27-80	\$22-80
89/90	\$105,799	\$34-85	\$28-86



Nurses Station: Castle Medical Wing.

As is evident from the breakdown of figures, there has been an increase in patient attendances over the period ending June 1990. The majority of patients present as outpatients, but monthly figures for inpatients reflect the general trend in bed occupancy.

The impact of the increase in testing has been softened by the automated biochemistry equipment purchased last financial year. The Kone Specific has a throughput of 60 tests per hour and has greatly relieved the time spent in that area. The access to clerical assistance in the form of Michelle Woodhams once a week to keep the filing respectable has also been invaluable in freeing the technical staff to absorb the increased workload.

A significant achievement of the laboratory this financial year has been accreditation by the National Association for Testing Authorities (N.A.T.A.). This body has been commissioned to establish and review the standards of Pathology and other laboratories throughout Australia.

Red Cross volunteers, headed by Evelyn Mason, collected 558 units of blood from our valuable local donors. A varying proportion of this blood is issued by the laboratory, the remaining being sent to Melbourne, where it is fractionated and the plasma utilized in the manufacture of other vital blood products.

REBECCA JANSMA
Hospital Scientist



Members of the Hospital's Allied Health staff include (standing) Ms R. Jansma, Mrs E. Bowen. (Seated) Miss C. Wade, Ms L. Douglas and Mrs J. Fuller.

	Patient Attendance	I/P	O/P	No. of Tests	Tests/ Patient	Cost/ Attendance
1987/88	5,442	1,360	4,082	53,328	9.8	\$22.50
1988/89	6,207	1,525	4,682	53,725	10.2	\$16.07
1989/90	6,271	1,776	4,495	56,786	9.0	\$18.60



Mr G. Savage, Pathology Technician, assisting with tests in the Hospital's laboratory.

The past year has shown a progressive increase in staffing levels, from one half-time Physiotherapist Leigh Douglas, to a staff of three, with the addition of Caroline Wade (full-time) and Debbie Evans (part-time). Marie Cray Physio Assistant, is the other member of this team, and the one without who the Department has difficulty functioning efficiently.

Inpatient services are the main function of the Physiotherapy Department, and with the increase in staff we have been able to allocate more time to midwifery, Inpatient and Rehabilitation work. Outpatient services continue to be a demanding area.

Several new programmes have been initiated this year. A Pain Management Group and an Arthritis Self-Help Group have commenced, and are run in conjunction with other Departments and G.C.H.C. Physio is also involved in running the Hydrotherapy Group each week.

A set of pre-work warm-up exercises for staff was prepared, in an attempt to help prevent back injuries, and a video was produced to assist this programme. Physio is also involved with ongoing staff education in back safety.

As the intergration programme continues in local schools, so does physio involvement, with students being seen regularly at Stawell West, 502 and the Secondary College.

With adequate staffing we have resumed providing clinical placements for third year Physio students, which is a good introduction to rural work (and may win the area some future physio's), and also an excellent opportunity for staff to keep in touch with training methods. Allied Health Assistant and Work Experience students are also often seen around the Department observing the roles of Physiotherapists.

All physio's regularly attend or participate in ongoing educational programmes, including courses relating to treatment of the shoulder and spine, the use of TENS in labour, and soft tissue manipulation. Caroline also attended a sessions on clinical supervision of physio students. Inservice session are often held amongst ourselves on selected topics, and Wimmera Group A.P.A. meetings are attended bi-monthly.

Within the past twelve months the Physio Department received a physical uplifting from its temporary position near the kitchen, to its present position by Grampians Ward.



Miss R. Spring being treated by Miss C. Wade.

	Patient Attendance	Cost per Attendance
1987/88	6,079	\$12.55
1988/89	6,761	\$11.10
1989/90	4,015	\$18.66

With such a busy Department the space within the pre-fab physio building is severely overtaxed. Some alterations are planned following the completion of the present hospital building programme, allowing for increased space and privacy of treatment cubicles, and the addition of two rooms in the present Grampians Ward for offices, storage and waiting rooms.

New equipment purchased this year

includes an Ultra Sound Machine, 2 TENS machines (pain - relieving modalities) and the instigation of a TENS rental system with a Bendigo firm, this system is working well. This allows more effective and timely treatment by TENS, for the first time in Stawell.

CAROLINE WADE
LEIGH DOUGLAS
DEBBIE EVANS
Physiotherapists

Occupational Therapy



This Department has had another busy twelve month period, with some significant happenings.

The Day Centre is now housed in its own building in Wimmera Street, enabling better management and is looking forward to extended patient hours in August.

Fran Anyon successfully completed her training as an Allied Health Assistant and runs a varied and interesting programme in the Nursing Home, ably assisted by volunteer Phillip Biggs.

Home visiting has become a growing field for me as Stawell's population grows older, and during the last year 209 Home Visits were made. A car, for the use of the Occupational Therapist and Social Worker has been a great benefit.

In April, I was able to attend a World Congress (in Melbourne), of Occupational Therapists along with 1,500 Occupational Therapists from fifty-two countries throughout the world.

During the year I have assisted on three Healthy Life Style Holidays, attended Regional Occupational Therapy meetings and Workshops when appropriate, and with the Physiotherapist have a Hydrotherapy Group in the pool on Thursday mornings.

I would like to thank the Day Centre Staff, Community Health Centre Staff, and all those people in the Hospital who give their assistance and enthusiasm so willingly.

JO FULLER
Occupational Therapist



Mrs J. Fuller discussing Self Help Arthritis classes with Ms E. Smith.

	Department Cost	Attendances	Cost Per Att.
1988	\$28,648	2,562	\$11.18
1989	\$24,540	2,608	\$ 9.41
1990	\$30,086	2,940	\$10.23

Day Centre

In my first full year as Co-ordinator, we have seen many changes and a successful year.

Last year we were operating from two venues in Stawell, one at Wimmera St. Community Centre and the other at Mini world, which circumstances made it a little difficult to operate.

Since then, there have been many improvements. From May 7, 1990, we have all been under one roof at the new Day Centre, adjacent to Wimmera Street Community Centre which has simplified programming.

I would like to thank the staff of Wimmera Street Community Centre for their co-operation and assistance. I would also like to thank the maintenance men, the kitchen, gardening staff and all the people involved from the hospital, in making it possible for our people to move into the new centre so smoothly.

Since we have been in our new centre, our number of attendances has built up to an average of nineteen per day.

I would like to thank the staff, Rose, Elizabeth, Moira and Bev for their co-operation and support and the volunteers for their time they give so willingly.

Throughout the year we have had different events take place. Major activities were, visiting Pleasant Creek and Wail Nurseries, both occasions were enjoyed with a picnic lunch. We exchanged visits and ideas as well as friendship with Horsham and Camperdown Day Centre's. We all enjoyed our B.B.O activities which took us to Green Hill Lake, Ararat, Halls Gap and at the Day Centre. A special thank you to Graham Carr our Bus Driver for his services, and Stawell Taxis for their help.

ZENA APPLEBY
Co-Ordinator



Ms Zena Appleby displaying some work of the Day Centre members.

	Attendances	Dept. Cost	Cost Per Att.
1988	2,761	\$29,748	\$10.77
1989	3,039	\$70,905	\$29.33
1990	3,630	\$101,270	\$27.90

Pharmacy



January 1990 saw the reinstatement of a Pharmacy service to the Stawell District Hospital after the appointment of Mrs Sue Gunnell to the previously vacated position of Pharmacist.

The first six months have been busy with re-establishment of the service previously carried out by pharmacist Mrs Jean Cornish.

Stock levels have been re-established throughout the hospital and drug levels monitored due to the re-introduction of individual patient medications, hence decreasing the workload of the nursing staff.

The purchasing of minimum quantities of drugs on a regular basis is now possible again, which ensures a high turnover of stock and minimum waste.

Cost of purchasing drugs is kept to a minimum, however with the ever increasing amount of more effective and expensive drugs available, this is always difficult to maintain.

During the next twelve months the pharmacy service will be updated by the introduction of a Pharmacy Computer Service. This service will enable us to maintain an up to date distribution of stock throughout the hospital and a more comprehensive medication history for inpatients.



Mrs Susan Gunnell appointed to the position of Pharmacist during year.

SUSAN GUNNELL
Pharmacist.

Geriatric Assessment Team

Consultant Physician's in geriatric medicine, Dr's John Hurley and Michael Giles, together with Sr June Lugg from the Central Regional Geriatric Team visit Stawell fortnightly.

This central team works with local Geriatric Assessment Committee comprised of senior Nursing Staff, District and Community Nurses, Occupational Therapist, Social

Worker, Physiotherapist, Hostel Supervisor and Domiciliary Service Co-ordinator.

Geriatric assessment services are intended to assist the elderly persons treating Doctor and family make decisions about arranging the best possible care. By assessment of a person's medical, physical and social functioning, recommendations can be made regarding appropriate services,

assistance, or a move into hostel or nursing home care. The Team can help arrange access to such services. In the past years, seventy-two elderly people have been assisted by the local Geriatric Assessment Team.

EILEEN BOWEN
Social Worker

Social Work



The social work service continues to provide assistance to patients of the hospital and their families. The work, especially in relation to home visiting, has been greatly facilitated by the provision of a car - the use of which is shared with the Occupational Therapy Department.

Much of the work involves close co-operation with workers from other professional disciplines as we develop a team approach to patient care. I convene the Geriatric Assessment Committee, meeting twice monthly, and the Discharge Committee, meeting weekly. Both groups aim to provide a comprehensive service to patients.

In an attempt to assist elderly people waiting for service in the Dental Hospital's Denture Scheme, we are now facilitating the initial assessment visit at Ararat Dental Clinic. Day Centre staff are providing transport in the hospital bus.

Assistance is also given in the Nursing Home in relation to financial matters and social stimulation activities.

In June I completed a certificate course in Social Gerontology. This has been of great benefit and relevance to the work in this hospital.

During the past twelve months, I have joined a regional group of Hospital Social workers. I also participate in

the Senior Adult Planning Group and the Family Violence Network, both of which function within the Grampians Community Health Centre.

In the past six months a new method of recording statistics of social work activity has been devised. Over this period an average of 173 contacts with 32 patients and/or families has been recorded each month.

EILEEN BOWEN
Social Worker

Diabetic Clinic

The Diabetic Clinic now operates on the first and third Friday each month. Attendances have been very satisfactory since the re-scheduled service commenced.

Diabetes Australia would like to thank the Stawell District Hospital for its continued support and use of

facilities, allowing continuity of this service to the area.

121 Outpatients have been seen over the twelve months, and Blood Screening (in conjunction with the Hospital), tested approximately 100 persons.

Overall, public awareness of diabetes

is a major aim of Diabetes Australia, as well as helping the diabetic person with their condition.

FRANK BLAKE
Diabetic Educator



Mrs E. Evans attending to the daughter of Mr & Mrs M. Holmes.

Hygiene Department



The general objectives of our Department are to provide an efficient and effective cleaning service to maintain the required standards of disinfection, general clean appearance at a minimum cost, taking into account patients needs.

Methods

Our cleaning methods are closely monitored and supplemented with the latest additions of the state of art cleaning procedures. We are able to reduce the risk of infection by using the appropriate cleaning agents and elbow grease.

Our Quality Assurance programme has been a success story for the past twelve months and has developed steadily, with thanks to staff members for their positive views and to Mrs Kayler-Thomson for her guidance and assistance.

Staff

Congratulations to our Department Supervisor Mrs Carol Mullane, who was awarded her ten year service badge in 1989



(L-R) Mrs B. McLeod, Mrs C. Mullane and Mr R. Hemley.

Catering Department

Food to patients is a critical part of health care. Our primary objective is to provide nutritious, palatable, attractive and hygienic meals according to individual needs. Under some conditions such as diabetes, dietary management is a major form of treatment. A maintenance of high standards for catering is therefore essential.

Functions

During the past year we were honoured to be asked to cater for the Hospital Foundation Ball and to assist with the Redex Bash. This gave us an opportunity to break from the routine grind, and all involved gained enormously from the experience.

Function Review

Following the resignation of Mrs Sally Howell and the pending retirement of Mrs Bobbye McIntosh, and how best to fill these vacancies, it was decided by staff and agreed to by management that a functional review of the Department be conducted. Mr Michael Hill Catering Manager of St. John of God Hospital, Ballarat, was appointed as Consultant to conduct the review, and at the time of writing this report we are anxiously awaiting the report.

R. D. HEMLEY
Administrative Officer



(L-R) Mr G. Pulley supervising Apprentice Chef Mr C. Reid.

The role of the Engineering and Gardening Department is to ensure that quality care is maintained through all areas of responsibility relating to the Department.

To help achieve this, Peter Holmes was appointed to the Engineering Staff on 16/10/89. Peter's major function in the Department is in the area of preventative maintenance which is considered to be of major importance in the prevention of hospital equipment breaking down when it is most needed. Thus ensuring continued quality patient care, plus comfort and safety to patient, staff and visitor alike. Areas under Peter's control are emergency generator, fire fighting pumps, water filter plant, air conditioning plant, hot water plant, hospital vehicles, commode shower and wheelchairs, etc. kitchen and domestic staff equipment.

The Engineering Department also carried out works to enable the new South wing to commence construction ie. relocation of Midwifery Ward and Delivery Suite, relocation of Admitting Office and Medical Records, relocation of Nursing Administration, relocation of Physiotherapy portable, relocation of Day Centre into a new portable building beside the Wimmera Street Community Centre and the construction of a footpath up the front hill driveway. We also completed 706 requisitions for service to equipment and buildings, an average of 59 per month.

The gardening side of the Engineering Department's function is to enhance the working environment for the staff and create a peaceful and congenial atmosphere for the patients. Maintenance of the gardens has in



(L-R) Apprentice Gardener Mr A. Mullane and Gardener Mr S. Rickard.

the past been time consuming and difficult due to the sharp incline of the hill and expansive lawn areas, which necessitate frequent mowing. Stephen Rickard Gardener and Adam Mullane Apprentice, set about landscaping to create low maintenance areas and decrease lawn areas. At present Stephen and Adam are landscaping the steep incline at the front hill to provide a natural, relaxing environment for patients and staff to relax or perhaps a quiet place for patients to sit and read away from the often noisy, sterile surrounds of the hospital wards.

On the steep inclined area, pathways will be formed leading to a bridge over a waterfall. The waterfall will be the main focal point of this garden. Rapidly flowing water will cascade

down the falls into a large pond area landscaped to a Japanese theme.

The Engineering Department would like to wish Chris Gehan former Apprentice Carpenter with our Department, the best for the future in his new employment with S. J. Weir, Building Contractors on the South Wing Development.

In conclusion we would like to thank all other Departments, contractors and suppliers for their co-operation and support in the past year.

GARRIE MARTIN.
Engineering Foreman



(L-R) Mr P. Holmes and Mr G. Martin.

Supply Department



With activity levels high in all areas of the Hospital, our Department has been kept very busy during the year. Prices have remained steady. This is due to a large degree to our buying organisation, Victorian Hospitals Association, negotiating very good annual contracts with suppliers on Domestic Services, Food and Catering, and Medical and Surgical items, which make up a substantial percentage of Hospital usage.

As a result our budgeted expenditure for the year ended in a satisfactory situation.

Work has commenced on the new South Ward Development, and is progressing to plan, and we look forward to its completion as scheduled early 1991. We have planned a supply store similar to the Castle wing which functions in a most satisfactory manner.

During the year our unloading bay at the back of the store was altered to provide better unloading facilities. In particular palletted goods and better access to unloading vehicles.

A special thanks to all Department Heads for their co-operation during the year.

DAVID GUY
Buying Officer



(L-R) Mr L. McClure and Mr D. Guy.

Occupational Health and Safety

The Occupational Health and Safety Committee has had a busy year in working towards their goals set last year to have a greater emphasis on accident prevention and a commitment to our Return to Work Rehabilitation Programme.

We were reminded of the need for an effective return to work programme when advice of our levy rate came in September, and we yet again received a penalty in acknowledgement that we have a high amount of staff receiving workcare benefits compared to other similar hospitals.

Items addressed by the committee were:

- Staff Hearing Screening Tests
- Staff Training and Education
- Purchase of Stella Patient Transfer Machine \$4,000
- Code of Practice in Lifting - Nursing Division
- Preventative Maintenance Programme
- Electrical Equipment
- Implementing a Smoke Free Environment

- Certificates in Lifting Proficiency - Nursing Division
- Form a Waste Management Sub-Committee
- Traffic Control - speed hump
- Physiotherapy Department produced a video to assist staff in warm up exercises
- Provided broad rimmed hats for outside staff
- Purchase of five upright vacuum cleaners \$3,700
- Installed an electric door for the kitchen

In February we were selected by the Department of Labour to take part in the Order of Manual Handling in the Health Industry. The main purpose of the order was to help us become more familiar with the Manual Handling Regulations in coded practice so that the frame work they outlined can be used to reduce the number of manual handling injuries.

R. D. HEMLEY
Safety Officer

Workcare Claims Statistics 1989/90			1988/89	
Employment Code	Claims	Hours Lost	Claims	Hours Lost
Administration . . .	—	—	—	—
Catering/Hygiene. .	3	682.00	3	1,745.30
Maintenance	1	2.30	1	10.30
Medical Support . .	1	80.00	—	—
Nursing	9	4,522.00	8	4,768.00
TOTAL	14	5,286.30	12	6,524.00

Foundation Chairman's Report



The Stawell District Hospital Foundation was established by deed dated December 18, 1989 and this therefore is the first report to be submitted by the Trustees of the Foundation for inclusion in the Hospital's Annual Report.

The purpose of the Foundation is to provide an independent public charitable trust designed to afford financial and other support to the hospital for the preservation, development and improvement of the standards, facilities and well being of the hospital.

I am honoured to have been elected inaugural chairman of the trust, firstly because of its worthy objectives and secondly because of the standing and calibre of my fellow trustees from our local community who so willingly and enthusiastically accepted appointment.

The other inaugural trustees are as follows:

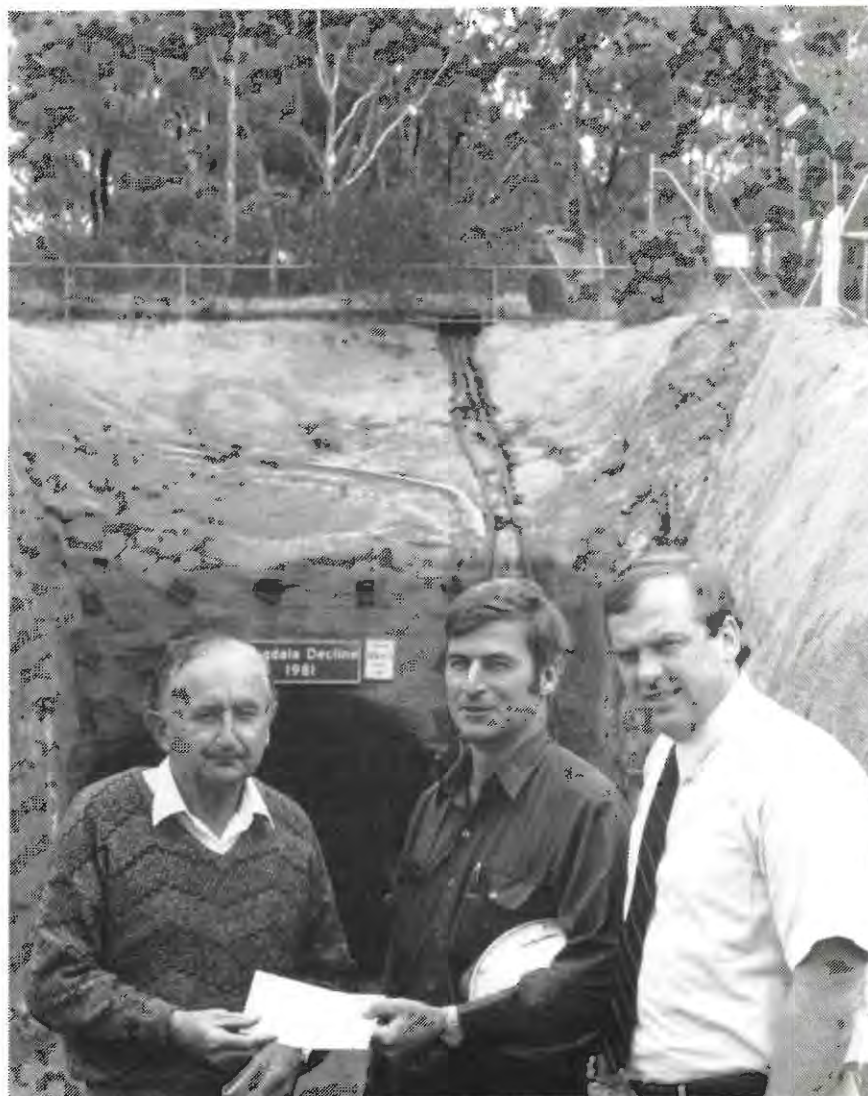
Mr Graeme S. Bennett
Dr R. Norman Castle, M.B.,B.S.
Mr William D. O'Driscoll, L.I.B
Mrs M. Patricia Gray
Mr J. David McCracken
Mr Chris W. Tilley, A.C.A.

The considerable professional expertise, the widespread community involvement and the special talents of each of the trustees is very apparent. The hospital is very fortunate to have these persons at the helm of the Foundation. On behalf of the trustees I express our appreciation to the Board of Management of the Hospital, to the Chief Executive Mr Michael Delahunty and his Secretary Mrs Lyn Bond, for their support and co-operation at all times.

The Foundation is a trust approved by the Commissioner of Taxation for the purpose of section 78(1)(a) of the Income Tax Assessment Act of 1936 and therefore all donations of \$2 and upwards to the Foundation are tax deductible. The initial response to the Foundation has been most encouraging with \$56,000 being received by June 30, 1990. We particularly express our appreciation to individual donors and the largest donation of \$9,000 pledged by Western Mining Corporation Ltd. - Stawell Joint Venture.

The Foundation is under the sole control and management of the Trustees who commit themselves to further the objects specified in the Trust Deed, all of which are directed exclusively to the present and future best interests of the Stawell District Hospital.

Mr K. W. DADSWELL
Chairman of Trustees



Mr K. Dadsell accepting a cheque from Stawell Joint Venture Resident Manager Mr D. Sheffield with Mr M. Delahunty.

FINANCIAL REPORT YEAR ENDED JUNE 30, 1990

REVENUE

Donations	\$ 55,307.80
Interest on Investments	2,118.07
	<hr/> 57,425.87

PAYMENTS

Excess of Revenue over Payments	<hr/> \$57,425.87 <hr/>
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REPRESENTED BY:

Interest Bearing Deposit @ 14%	\$ 40,000.00
Cash at Bank	16,367.24
Accrued Interest	1,058.63
	<hr/> 57,425.87 <hr/>

Foundation Chairman's Report



THE STAWELL DISTRICT HOSPITAL FOUNDATION AUDITOR'S REPORT TO THE TRUSTEES

We have audited the financial statements set out on pages 3 to 5 in accordance with Australian Auditing Standards.

In our opinion, the financial statements present fairly the financial position of the Stawell District Hospital Foundation at 30th June, 1990 and the results of its operations for the year then ended in accordance with Australian Accounting Standards and comply with the provisions of the Deed of Settlement dated 18th December, 1989.

COOPERS & LYBRAND
Chartered Accountants

Partner

G. D. HARRY

Date: 10th October 1990

STATEMENT BY TRUSTEES

We, Graeme Smalbroke Bennett, Robert Norman Castle, Kenneth William Dadswell, William David O'Driscoll, Mary Patricia Gray, John David McCracken, and Christopher William Tilley, being the trustees of The Stawell District Hospital Foundation:-

- Believe the accounts set out on pages 3 to 5 give a true and fair view of the state of affairs of the trust as at 30th June, 1990 and of its results for the year ended;
- Believe we have complied with the terms of the Deed of Settlement, dated 18th December, 1989.

Signed at Stawell this 8th day of October 1990.

G. S. BENNETT

R. N. CASTLE

K. W. DADSWELL

W. D. O'DRISCOLL

M. P. GRAY

J. D. McCRACKEN

C. W. TILLEY

BALANCE SHEET AT AT 30TH JUNE, 1990

	Notes	1990 \$
CURRENT ASSETS		
Cash at Bank		16,367
Accrued Interest		1,059
Investments	3	40,000
Total Assets		57,426
Settled Sum		100
Accumulated Surplus		57,326
		57,426

The accompanying notes form part of and should be read in conjunction with these accounts.



President Mrs Audrey Paul and Vice President Mr Frank Baker of the Stawell Branch of the Combined Pensioners Association are pictured presenting a cheque of \$500 to Chairman of Hospital Foundation Mr Ken Dadswell.



President of the Stawell Rotary Club Mr Rick Heinrich is pictured presenting \$10,000 cheque to Foundation Chairman Mr Ken Dadswell.



Secretary of the "Stawell Club" Mr Bert Howland is pictured presenting cheque for \$485.50 to Foundation Chairman Mr Ken Dadswell.

Foundation Chairman's Report



THE STAWELL DISTRICT HOSPITAL FOUNDATION

Notes to and forming part of the Accounts for the year ended 30th June, 1990

1. STATEMENT OF ACCOUNTING POLICIES

The accounts of the foundation have been drawn up in accordance with the deed of settlement, the accounting standards and disclosure requirements of the Australian accounting bodies, and the requirements of law. They have been prepared on the basis of historical costs and do not take into account changing money values. Except where stated, the accounting policies have been consistently applied.

Set out below is a summary of the significant accounting policies adopted by the trust in the preparation of the accounts.

(a) Accrual Accounting

The accounts have been prepared on an accrual basis, whereby income is recognised as earned and expenditure as incurred.

(b) Income Tax

The Trustees do not believe that the foundation is subject to income tax.

(c) Investments

Investments are valued at cost. Interest revenue from investments is brought to account as it is earned.

(d) Comparative Figures

The foundation was created on 18th December, 1989. Accordingly, no comparative figures are available for the year ended 30th June, 1989.

3. INVESTMENTS

	1990 \$
Interest bearing bank deposits	40,000

4. COMMITMENTS AND CONTINGENT LIABILITIES

At balance date, the trustees are unaware of any commitments or contingent liabilities not recorded or disclosed as at 30th June, 1990.

THE STAWELL DISTRICT HOSPITAL FOUNDATION

PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30TH JUNE, 1990

	Notes	1990 \$
INCOME		
Donations		55,208
Interest		2,118
		<hr/> 57,326
LESS EXPENDITURE		
		<hr/> —
Surplus for the period		<hr/> 57,326
ADD ACCUMULATED SURPLUS AT BEGINNING OF PERIOD . . .		
		<hr/> —
ACCUMULATED SURPLUS AT END OF PERIOD		<hr/> 57,326

2. CREATION OF TRUST

A deed of settlement was executed on the 18th December, 1989 to establish The Stawell District Hospital Foundation. The purpose of the foundation is to establish a public charitable fund to which any person, corporation or association may contribute for the purpose of providing money, property and benefits to the Stawell District Hospital.



Pictured are the inaugural Trustees and Founding Donor of the Hospital Foundation:
(L-R Back Row) Messrs K. Dadswell, C. Tilley, W. O'Driscoll; (L-R Front Seated) Dr N. Castle, Mr A. Howells (Founding Donor), Mrs P. Gray, Messrs D. McCracken and G. Bennett.

It is with great pleasure that I present the Stawell District Hospital Y-Zetts 13th Annual Report.

Due to unforeseen circumstances I took over the Presidency from Mrs J. Crouch early in the year. 1989/90 was an historic year in that the members felt the need to change the name of the Auxiliary from Stawell District Hospital Younger Set to Stawell District Hospital Y-Zetts. After twelve months I feel the change of name has been widely accepted by old and new members and the public alike.

The decision early in the year to publish a Newsletter has proven beneficial to members unable to attend all meetings, keeping everyone informed of decisions made at meetings and coming events.

With the assistance of Kingston's Coach Tours we organised a very enjoyable and successful tour to Central Australia. This trip netted us the wonderful sum of \$5,000.

Our Annual Oaks Day Luncheon held this year at Magdala Motor Lodge once again proved very popular. Although this luncheon is aimed more at being a social day rather than a major fund raising event, the function raised \$700.

When the Board of Management announced their decision to establish a Foundation, our committee decided unanimously to support their decision by contributing \$15,000 to the initial launch. Our members also decided to donate their time and expertise in decorating the hall for the Ball to launch the Foundation. A special thanks to Meg and Noelene for their planning and guidance for this project.

With Dr Castle's assistance and support, we were able to hold a Guess the Weight of the Bull Competition at the Stawell Agricultural Show.

During the latter months of 1989 we catered for the Grange Golf Club Annual Dinner, Amanda Blake's 21st Birthday and a Christmas Dinner for one hundred and forty people on tour from Adelaide.

The Christmas Stocking and Easter Egg Raffles were successful once again raising \$1,000. A social function in the form of a Supper Dance held on St Valentines Day was well supported and thoroughly enjoyed by all who attended.

Our thanks must go to the Stawell Floral Art Group for inviting us to assist them in what was to be their final activity, the Regional Championships. Their contribution to the Y-Zetts for our efforts on the day was \$1,100.

In June this year we prepared for the largest project our committee has tackled to date, providing dinner and breakfast for seven hundred people from the Redex Variety Club Bourke to Burnie Bash. The excellent results of this huge project have well been documented. Due to the loyal and determined support of all members of the Y-Zetts our committee benefited to the tune of \$9,700. Our final activity for the year was to cater for the Apex Changeover Dinner.

It was with enormous sense of achievement that we were able to announce the funding of \$18,000 for half the cost of a new state of the art anaesthetic machine for the hospital.

Our 'lolley trolley' has continued to be a service welcomed by the patients and my thanks must go to the Hospital Ladies Auxiliary and the Red Garters who continue to assist our members in voluntarily manning the trolley three days per week.

I wish to extend my personal thanks to the Hospital Chief Executive Officer Mr Michael Delahunty, Catering Staff and Clerical Staff for their co-operation and to the residents of Stawell and District for their continued support.

To Mark Dadswell and the Stawell Times-News our thanks for keeping the public informed of our activities.

My grateful thanks to a very loyal and competent Executive, Secretary Mrs Noelene McDonald, Treasurer Mrs Wendy Sanderson and Deputy's Mrs Judy Crouch, Mrs Julie Maddocks and Mrs Margaret Freeland.

It has been my privilege to be your President during another successful year and I wish the incoming Office Bearers all the best for the ensuing twelve months.

JOAN BRILLIANT
President



Members of the Y-Zetts pictured at their 1989 annual meeting.

Ladies Auxiliary Annual Report



It is with much pleasure I present the Annual Report of the Stawell District Hospital Ladies Auxiliary for 1989/90.

To help maintain the high quality of service and equipment we have at our hospital, the auxiliary have this year provided:

- Ro Ho Cushions
- A Glucometer
- A Oximeter
- and for the Nursery a Radiant Heater for newborn babies.

The Oximeter alone cost \$5,350 and is used to monitor the pulse and oxygen level of patients.

Funds are raised in a variety of ways. We started with a Street Stall, and a Stall is also held at the Lions Family Fair. Lunches for Shire Councillors were provided for two months, also supper one evening.

A Luncheon followed by a Fashion Parade arranged by Mrs Earle again proved very popular.

Two Card Afternoons were held, with keen card players travelling quite some distance. These were new functions and an outstanding success.

A most enjoyable evening was held at the Magdala Motor Lodge, which was both socially and financially rewarding.

We are grateful to Mrs June Price for offering the use of her home for a Morning Coffee party. Visitors also enjoyed wandering around the lovely garden.

For a number of years we have been wonderfully supported by Stawell Golf Lady Bowlers, who donate proceeds of opening day to our Auxiliary, also Stawell Bowling Ladies with the proceeds of their Hospital Day.

Herb Skurrie does a great job each year collecting money for our Auxiliary by rattling his tin around town. I do thank all concerned.

My appreciation to all who assisted with the Hospital Trolley through the year.



(Standing L-R) Mrs K. Teasdale, Mrs B. Howden, Mr B. Fowkes, (seated) Mrs I. Gavin.

We were all saddened to learn of the loss of one of our long time and valued members Fortune Holden. She is sadly missed.

I thank all Auxiliary members for their help and co-operation throughout the year, particularly our Secretary, Treasurer and Publicity Officer for their extra efforts. I must also thank husbands and friends for their help when needed.

Finally my sincere thanks to the public of Stawell and District for your

continued support of our functions and to the Stawell Times-News for your coverage of our events.

BETTY HOWDEN
President.

Guest Speaker



DR. PETER GRAHAM M.B.B.S., F.R.A.C.G.P.

Dr Graham was born in Warragul in 1927 and spent much of his early childhood in North Victoria. His father was a Country Bank Manager at Ultima, then Charlton. From 1941 to 1948 he was a scholarship student at Geelong Grammar from where in 1946 he entered Melbourne University to study Medicine, graduating in 1951.

After twelve months residency at Bendigo Base Hospital he practiced as assistant to Dr Cyril Checci of Willaura from the neighbouring town of Glenthompson.

On the death of Dr Charles Stewart of Cohuna in 1954, he bought his practice in the town and has practiced there ever since. He is a Fellow of the Royal Australian College of General Practitioners having passed the Diploma Examination in 1968.

He was a Councillor in the Cohuna Shire 1959 to 1965 and from 1982 to 1988, and was Shire President in 1988.

Among his other extra Medical interests are Charter Monarch of the Cohuna Lions Club and Past President and Life Member of the International Association of Lions

Club, Committee Member and Past President of the Cohuna Retirement Village, also Appeal Chairman for the Retirement Village Building Appeal in 1971, Member of Cohuna Squash Club Co-operative Committee.

He is a Foundation Member of the Royal Australian College of General Practitioners and a Member of the Victorian Faculty Board of R.A.C.G.P. for ten years. He is a V.M.O. of Cohuna District Hospital and an associate V.M.O. of Barham Koondrook Soldiers Memorial Hospital.

He was a member of the Sub-Committee of the Health Advisory Council Inquiry into the operation of Obstetric Services in small rural hospitals in 1983.

He has had a long experience in Isolated Rural General Practice and special interest in general practitioner Surgery and Obstetrics. This has culminated in his being the Foundation President of the Rural Doctor Association of Victoria in April this year.

He is married to Ann and has six children, three boys and three girls, (he is in the trade), and has nine and a half grandchildren.



Dr Peter Graham

Life Governors

BIBBY, Mrs Mona
BENNETT, Mr J. M.
BLAKE, Mrs M.
BOATMAN, Mrs Carol
BROWN, Mr L. G.
CAMPBELL, Mr N. C. A.
CASTLE, Dr R. N.
CROUCH, Mrs J.
CROUCH, Mrs N.
DADSWELL, Mr K.
DAVIDSON, Mrs H
EARLE, Mrs J. D.
EIME, Mrs A.
EVANS, Mrs D. M.
FRASER, Mr W. G.
FRY, Mrs D.

GILES, Mrs Dorothy
GLOVER, Mr J.
GRAY, Mrs P.
GYLES, Mrs J.
HOWELLS, Mr A.
HUGHES, Mrs J.
HUNT, Mrs Betty
HUTCHINGS, Mr C. J. (M. B. E.)
HUTCHINGS Mrs E. L.
JERRAM, Mrs H. C.
KENNEDY, Mrs V.
KUEHNE, Mrs E.
LANGSFORD, Miss J. G.
MILLER, Mrs K.
MIRANDA, Mr C.

NEIL, Mrs Edna
NEILSEN, Mrs B.
NEUMANN, Mrs I.
PAULETT, Mr A. J.
PICKERING, Mrs M. D.
POTTER, Mrs V.
ROBSON, Mr M.
ROBSON, Mrs M.
SMITH, Mrs B. I.
TEASDALE, Mrs Kaye
WARD, Mr F. C.
WEBB, Mr J. H.
WEST, Mrs Jan

Contributors



ANDERSON Ernest	31.00	JOLLY - in memory of the late Mr Charles Jolly		FRAUSIN A. G.	50.00
ANONYMOUS	5.00	ANSELM Mr & Mrs J.	20.00	KIM & FELICE	40.00
ANONYMOUS	4.39	COTTMAN Mr N. H.	20.00	MARCHANT Mr/KUHL R.	10.00
APEX CLUB OF STAWELL	400.00	HALLAM Mrs Olive	15.00	PAUL Audrey	20.00
APEX CLUB OF STAWELL (Patient Monitor)	2,000.00	HOGAN B. W. & V. E.	25.00	PENDLEBURY Julie	5.00
BAIN Donald R.	250.00	HURLEY Mr & Mrs L.	5.00	PENDLEBURY Yvonne & David	5.00
BIBBY Mona	5.00	JOLLY James & family	20.00	THISTLEWAITE P. & E.	10.00
BIBBY - in memory of the late Mrs Emma Bibby		MATHESON L. R. & J. E.	30.00	TOZER Mary	10.00
BIBBY Mona E.	5.00	SLEE M. E.	15.00	PEPETUAL TRUSTEES	3,800.00
BRAY - in memory of the late Mrs J. Bray		WEDNESDAY MORNING		PETHARD & TARAX CHARITABLE TRUST	500.00
ELLER FAMILY	500.00	FAITH SHARERS	30.00	PICKERING Myrtle	100.00
BURNS Pam	10.00	KUEHNE A. W. & E. M.	50.00	POMONAL S.S. MOTHERS CLUB	20.00
CARMICHAEL Mrs Ida	5.00	LAMBERT - estate late Mrs Doris Lambert	1,000.00	PRIMARY SCHOOL 502	
CAWTHORNE - in memory of the late Mrs Sylvia Cawthorne		LANDSBOROUGH UNITING CHURCH LADIES GUILD	30.00	WALKATHON	380.00
WEST S. & K.	30.00	LARKENS Mr R.	20.00	RICHARDS Mrs C. J. - deceased	50.00
CIVILIAN WIDOWS ASSOCIATION	50.00	LEVER Mr H. A.	200.00	RICKARD Mr & Mrs R.	20.00
CLAYTON J. & F. J.	10.00	LITTLE ATHLETICS CLUB	20.00	SAVAGE Mr R. G.	20.00
COMBINED CHRISTIAN WOMEN	285.42	LIQUID AIR AUSTRALIA	1,000.00	SCARSI - in memory of the late Mrs Beatrice Scarsi	
CROSS Doreen & Eric	60.00	LOATS Alan J.	50.00	BREHAUT A.	5.00
CROUCH Mr & Mrs K. F.	50.00	LOATS Leslie R.	50.00	COX Jean; LOCKS Gwen, Benjamin, Barbara	50.00
C.W.A. GLENORCHY BRANCH	50.00	LOCKWOOD Mr Henry - deceased	2,003.05	KRAUSE Mr & Mrs Jack	20.00
C.W.A. STAWELL BRANCH	50.00	MAHONY - in memory of the late Mr Eric Mahony		RICKARD Mr & Mrs R. W.	20.00
DAVID SYME CHARITABLE TRUST	130.00	HURLEY Mr & Mrs L.	5.00	STEWART J. N.	20.00
DAVIES W. P. & I. J.	20.00	MITCHELL Joan	10.00	TSCHAMPION Mrs Isobel	20.00
DENHAM K.	100.00	MARGETTS Mrs I.	20.00	SELF DEFENCE CLASSES	6.00
DRISCOLL Mrs G. A.	30.00	McGREGOR - estate of the late O. McGregor	1,305.70	SET DIRECTION - commission "Coopers Crossing Ball"	44.00
DRISCOLL Mrs N.	20.00	McINTOSH R. & M.	20.00	SHIMITRAS Mr & Mrs J. M.	20.00
DUNN - estate late Irene Dunn	36,853.25	McMILLAN J.	100.00	SIMMONS - estate late Mr Edward Simmons	1,37.50
DYSON Allan	500.00	MELBOURNE - estate of late Mrs Mary Melbourne	1,000.00	SLORACH - in memory of late Mrs Dianne Slorach	
EVANS C.	250.00	MORGAN L. A.	50.00	ANONYMOUS	33.00
EVANS Ted & Lorna	5.00	NASH BASKETBALL/CRICKET CLUB	5.00	BESTS WINES PTY. LTD.	20.00
EX-STAWELLITES ASSOCIATION	300.00	NICHOLSON - in memory of late Mr A. Nicholson		GRELLET Mr H.	25.00
FRASER R. & S.	100.00	ALEXANDER M. H.	5.00	SMITH C.	35.00
FRIEND Nancy B.	50.00	ANSELM Mr & Mrs J.	20.00	SPIRAL MONEY FOUNTAIN	5411.70
GAYLARD Mr D.	10.00	BIBBY C. & L.	20.00	SPRAKE Janet	50.00
GRANGE GOLF CLUB - Clarrie Richards Day (1989)	160.00	CAMERON M.	10.00	STAWELL SLIMMING CLUB	10.00
GRANGE GOLF CLUB - Clarrie Richards Day (1990)	190.00	CARTER FAMILY	10.00	STEWART Miss Alice T.	1,000.00
GREAT WESTERN DEBUTANTE BALL	50.00	COISTL Mrs	10.00	STEWART B.	1,200.00
HANNING D.	100.00	GIBSON Leon	20.00	STEWART N. B.	20.00
HELEN M. SCHUTT TRUST	17,300.00	GIBSON Mr & Mrs	50.00	ST. VINCENT DE PAUL SOCIETY (2 Ventilators)	400.00
HINES H. W. & B. C.	20.00	HANNETT Mrs Laurie	10.00	THE IAN POTTER FOUNDATION	1,000.00
HOCKING Graeme	1,000.00	HUBA A. & M.	30.00	THE R. E. ROSS TRUST	11,000.00
H. & L. HECHT TRUST	4,500.00	NAVARRE FOOTBALL/NETBALL CLUBS	30.00	THE SIDNEY MYER FUND	1,000.00
HOLDEN - in memory of the late Mrs Fortune Holden		NICHOLSON A. McD.	25.00	TOLLIDAY L. H. S. & V. L.	500.00
ANONYMOUS	76.00	SCHWARTZ & LANGSFORD	20.00	TYRELL Lea (Proceeds Doll Competition)	80.40
ANSELM Mrs	20.00	SHIMMEN B. & W.	30.00	UNCLE BOB'S CLUB (Isolette: Midwifery)	5,000.00
EUROKA MORNING STAR LODGE	150.00	NICHOLSON Mrs (Proceeds Doily Competition)	35.20	VARTY - in memory of the late Mrs Sylvia Varty	
GRAY Mrs A. T.	40.00	NICHOLSON Mrs (Proceeds Rug Competition)	36.90	GRAHAM Mrs	50.00
HALLAM Mrs Olive	15.00	NORWELLAN TEXTILES	1,000.00	WAY Mr F.	400.00
MATHESON L. R. & J. E.	20.00	OLIVER-AFFLECK FUND (4 Orthopaedic Chairs)	1,600.00	WEIR D.	75.00
MORROW I. T. & G. A.	50.00	PATRICK BRENNAN TRUST	1,000.00	WEST Phillip	10.00
SHIRE OF STAWELL	100.00	PAUL - in memory of the late Mr Arthur Paul		WHITE Mrs E.	10.00
SIBBETT Mrs B.	10.00	BAKER Frank & Betty	5.00	WHITING FUND	3,000.00
SLEE R. T.	15.00	BRAME M.	4.00	WIMMERA/MALLEE RADIO HOSPITAL APPEAL	100.00
STAWELL GIRL GUIDES	5.00	CLOSE Bob, Vi, Ron	20.00		
STEWART MR J. N.	25.00	CLOSE Dianne & Peter	10.00		
HOSPITAL LADIES AUXILIARY (Oximeter & Radiant Warmer)	7,250.00	CLOSE Leah	5.00		
HOUSE Dr Bob	500.00				
HURLEY Mr & Mrs L.	20.00				
JOLLY Charles - deceased	37.00				

Long Service Awards



LONG SERVICE AWARDS

In recognition of long and valued service to the hospital, the Board of Management is pleased to have presented long service awards to the following staff members:

RECOGNITION OF 20 YEARS SERVICE 1989/90:

Mrs R. Dunn 20 Year Service Badge

RECOGNITION OF 10 YEARS SERVICE 1989/90:

Mrs L. Boak 10 Year Service Badge

Mrs H. Delley 10 Year Service Badge

Mrs K. Holmes 10 Year Service Badge

Mr G. Pulley 10 Year Service Badge

PREVIOUS LONG SERVICE AWARDS:

Presented 1982:

Mrs D. Evans 20 Year Service Badge

Mrs B. Smith 20 Year Service Badge

Mrs M. Allan 10 Year Service Badge

Mrs H. Jerram 10 Year Service Badge

Mrs N. Trask 10 Year Service Badge

Presented 1983:

Mrs L. Carey 10 Year Service Badge

Mrs R. Dunn 10 Year Service Badge

Ms L. Ellen 10 Year Service Badge

Mrs M. Forster 10 Year Service Badge

Mrs F. Goodinge 10 Year Service Badge

Mrs M. Graham 10 Year Service Badge

Mrs K. Holloway 10 Year Service Badge

Mrs V. Kennedy 10 Year Service Badge

Mrs M. Kindred 10 Year Service Badge

Ms J. Mortyn 10 Year Service Badge

Mrs G. Rickard 10 Year Service Badge

Mrs D. Simmons 10 Year Service Badge

Mrs J. Skurrie 10 Year Service Badge

Mrs F. Stewart 10 Year Service Badge

Mrs L. Willcock 10 Year Service Badge

Presented 1984:

Mrs Betty (Isobel) Smith 25 Years Gold Watch

Mrs J. Boothman 10 Year Service Badge

Mrs L. (Sally) Howell 10 Year Service Badge

Mrs M. Perry 10 Year Service Badge

Presented 1985:

Mrs L. Clayton 10 Year Service Badge

Mr K. Collins 10 Year Service Badge

Mrs S. Fletcher 10 Year Service Badge

Mr L. Kent 10 Year Service Badge

Mrs M. Prydderch 10 Year Service Badge

Mrs S. Rowe 10 Year Service Badge

Presented 1986:

Mrs A. Bibby 10 Year Service Badge

Mrs R. D'Arcy 10 Year Service Badge

Mrs P. MacKay 10 Year Service Badge

Mrs P. Potter 10 Year Service Badge

Mrs Y. Richards 10 Year Service Badge

Mrs R. Smith 10 Year Service Badge

Mrs E. Wilson 10 Year Service Badge

Presented 1987:

Mrs P. Cook 10 Year Service Badge

Mr D. Guy 10 Year Service Badge

Mrs C. Murphy 10 Year Service Badge

Presented 1988:

Mrs M. Binger 10 Year Service Badge

Ms A. Cooper 10 Year Service Badge

Mrs J. Gavin 10 Year Service Badge

Mrs M. McGaffin 10 Year Service Badge

Mrs B. McLeod 10 Year Service Badge

Mrs B. Naylor 10 Year Service Badge

Mrs K. Olerhead 10 Year Service Badge

Ms N. Sidebottom 10 Year Service Badge

Mrs D. Wilson 10 Year Service Badge

Presented 1989:

Mrs D. Barry 10 Year Service Badge

Mrs P. Humphrey 10 Year Service Badge

Mrs C. Mullane 10 Year Service Badge



Pictured are a number of Midwifery Staff who returned to a reunion in February 1990 to farewell the forty-nine year old Midwifery Ward that was demolished as part of the South Ward Redevelopment.

Stawell District Hospital



FINANCIAL STATEMENTS

1989-90

CERTIFICATION

We hereby certify that the Financial Statements of the Stawell District Hospital have been prepared in accordance with the provisions of the Annual Reporting Act 1983 and the Annual Reporting (Contributed Income Sector) Regulations 1988 as amended.

In our opinion the Financial Statements present fairly the financial transactions during the 1989/90 financial year and the financial position of the Stawell District Hospital as at June 30, 1990.

At the date of signing the Financial Statements we are not aware of any circumstances which would render any particulars included in the statements to be misleading or inaccurate.

MR G. B. FULLER,
President.

MR M. B. DELAHUNTY,
Chief Executive Officer.

MRS J. A. BRILLIANT,
Treasurer.

MR I. R. CALVERT,
Principal Accounting Officer.

Dated the 17th Day of September, 1990

Stawell District Hospital

REVENUE AND EXPENSE STATEMENT FOR THE YEAR ENDED JUNE 30, 1990

	Notes	Hospital \$	Nursing Home \$	Total 1989/90 \$	Total 1988/89 \$
Operating Revenue Providing Fund Inflows					
<u>Health Service Agreement/Budget Sector</u>					
Government Grants	2	3,703,358	596,100	4,299,458	3,751,602
Indirect Contributions by Health Department Victoria	3	49,756	16,586	66,342	63,639
Patient Fees	4	503,812	761,067	1,264,879	1,235,670
Recoupment from Private Practice — Use of hospital facilities.		178,069	—	178,069	127,545
Other Revenue.	5	112,177	—	112,177	30,116
Abnormal income-prior year grant.		(7,300)	6,600	(700)	123,600
<u>Services supported by Hospital and Community Initiatives</u>					
Private Practice Fees		73,619	—	73,619	50,690
Interest		118,103	11,314	129,417	66,802
Other Revenue.	17	170,921	—	170,921	47,046
TOTAL OPERATING REVENUE PROVIDING FUNDS		4,902,515	1,391,667	6,294,182	5,496,710

Operating Expenses Requiring Fund Outflows

Health Service Agreement/Budget Sector

Direct Patient Care Services	1,810,841	679,418	2,490,259	2,480,783
Diagnostic and Medical Support Services	542,711	36,295	579,006	413,347
Administration and Quality Assurance	535,812	19,579	555,391	877,414
Engineering and Maintenance	230,211	68,245	298,456	177,766
Domestic and Catering Services.	715,178	468,192	1,183,370	729,259
Corporate Costs Funded by HDV	49,756	16,586	66,342	63,639
Workcare, Superannuation and Long Service Leave	290,573	93,424	383,997	303,084
Teaching and Research.	21,969	—	21,969	27,498
Community Services	177,826	—	177,826	94,494
Other — Day Care Centre	97,714	—	97,714	23,176

Services supported by Hospital and Community Initiatives

Private Practice — Diagnostic		11,973	—	11,973	28,318
TOTAL OPERATING EXPENSES REQUIRING FUNDS	6	4,484,564	1,381,739	5,866,303	5,218,778

Stawell District Hospital

REVENUE AND EXPENDITURE STATEMENT FOR THE YEAR ENDED JUNE 30, 1990 (Continued)

	<i>Notes</i>	<i>Hospital</i> \$	<i>Nursing Home</i> \$	<i>Total</i> 1989/90 \$	<i>Total</i> 1988/89 \$
Operating Surplus Providing Fund Inflows . . .		417,951	9,928	427,879	277,932
Operating Expenses Not Requiring Fund Outflows					
Depreciation		106,858	21,158	128,016	169,701
Long Service Leave Entitlements					
- Current Year		30,038	9,586	39,624	67,233
- Abnormal Item	8	243,262	36,753	280,015	—
Operating Deficit Not Requiring Fund Outflows		380,158	67,497	447,655	236,934
Operating (Deficit) Surplus for the Year . . .		37,793	(57,569)	(19,776)	40,998
Retained (Deficit)/Surplus at beginning of Year		(696,341)	(56,203)	(752,544)	(656,064)
Transfers from Reserves		—	—	—	3,127
Available for Appropriation		(658,548)	(113,772)	(772,320)	(611,939)
Transfers to Reserves	9	(198,778)	—	(198,778)	(140,605)
Retained (Deficit)/Surplus at end of Year . . .		(857,326)	(113,772)	(971,098)	(752,544)

Stawell District Hospital

BALANCE SHEET AS AT JUNE 30, 1990

	Notes	Hospital \$	Nursing Home \$	Total 1989/90 \$	Total 1988/89 \$
Equity					
Capital					
Contributed Capital		4,565,927	647,967	5,213,894	4,878,679
Funds held for Restricted Purposes	18	523,767	—	523,767	158,404
Funds held in Perpetuity		1,205	—	1,205	1,205
Reserves					
Retained Surplus/(Accumulated Deficit).		(857,326)	(113,772)	(971,098)	(752,544)
Total Equity		<u>4,233,573</u>	<u>534,195</u>	<u>4,767,768</u>	<u>4,285,744</u>
Current Liabilities					
Bank Overdraft		145,894	(86,252)	59,642	77,485
Creditors	7	112,211	—	112,211	142,764
Accrued Expenses		87,576	37,801	125,377	117,932
Provision for Employee Entitlements	10	297,361	46,114	343,475	304,784
Patient Trust Accounts	11	—	5,986	5,986	8,791
Total Current Liabilities		<u>643,042</u>	<u>3,649</u>	<u>646,691</u>	<u>651,756</u>
Non-current Liabilities					
Provision for Employee Entitlements	10	403,699	75,558	479,257	189,618
Total Non-Current Liabilities		<u>403,699</u>	<u>75,558</u>	<u>479,257</u>	<u>189,618</u>
Total Liabilities		<u>1,046,741</u>	<u>79,207</u>	<u>1,125,948</u>	<u>841,374</u>
Total Equity and Liabilities		<u>5,280,314</u>	<u>613,402</u>	<u>5,893,716</u>	<u>5,127,118</u>
Current Assets					
Cash at Bank and on Hand		530	120	650	2,095
Patient Fees Receivable	4	107,224	58,306	165,530	128,574
Stores	12	45,085	—	45,085	53,195
Debtors and Accrued Revenue	13	122,248	(87,522)	34,726	87,043
Short-Term Investments	14	890,000	66,000	956,000	456,000
Total Current Assets		<u>1,165,087</u>	<u>36,904</u>	<u>1,201,991</u>	<u>726,907</u>
Non-Current Assets					
Investments	14	5,140	—	5,140	5,432
Land	15	86,727	—	86,727	22,000
Buildings	15	3,039,988	481,805	3,521,793	3,355,499
Plant and Equipment	15	725,219	94,693	819,912	878,518
Office Furniture and Equipment	15	111,822	—	111,822	34,967
Motor Vehicles	15	146,331	—	146,331	103,795
Total Non-Current Assets		<u>4,115,227</u>	<u>576,498</u>	<u>4,691,725</u>	<u>4,400,211</u>
Total Assets		<u>5,280,314</u>	<u>613,402</u>	<u>5,893,716</u>	<u>5,127,118</u>

Stawell District Hospital

CONSOLIDATED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED JUNE 30, 1990

	Notes	Contributed Capital \$	Funds Held for Restricted Purposes \$	Funds Held in Perpetuity \$	Retained Surplus/ Accum. Deficit \$	Total 1989/90 \$	Total 1988/89 \$
Balance at beginning of the year		4,878,679	158,404	1,205	(752,544)	4,285,744	4,028,852
Surplus/(Deficit) for the year		—	—	—	(19,776)	(19,776)	40,998
Capital Contribution							
— Grants	2	244,617	—	—	—	244,617	176,016
— Donations		57,183	200,000	—	—	257,183	39,878
Transfers to Reserves . .	9	—	198,778	—	(198,778)	—	—
Other							
Transfer between funds .		33,415	(33,415)	—	—	—	—
Balance at end of the year		5,213,894	523,767	1,205	(971,098)	4,767,768	4,285,744

Stawell District Hospital

STATEMENT OF SOURCES AND APPLICATIONS OF FUNDS FOR THE YEAR ENDED JUNE 30, 1990

	Notes	Total 1989/90 \$	Total 1988/89 \$
Sources of Funds			
Funds from Operations			
Gross Inflows of Funds from Operations		6,294,182	5,496,710
Less Gross Outflow of Funds from Operations		5,866,303	5,218,778
Net Funds from Operations		427,879	277,932
Contributed Equity			
— Capital Grants	2	244,617	176,016
— Donations		257,183	39,878
Reduction in Assets			
Current Assets			
— Cash at Bank and on Hand.		1,445	6,641
— Stores		8,110	—
— Debtors and Accrued Revenue.		52,317	—
Non-Current Assets			
— Investments		292	255
— Plant and Equipment		4,920	1,300
— Vehicles		65,917	29,198
Increase in Liabilities			
Current Liabilities			
— Creditors		—	24,541
— Accrued Expenses		7,445	11,972
— Patient Trust Accounts		—	2,096
— Accrued Annual Leave and Rostered Days Off.		8,691	28,038
Total Sources of Funds		1,078,816	597,867
Application of Funds			
Increase in Assets			
Current Assets			
— Patient Fees Receivable.		36,956	5,274
— Stores		—	10,883
— Debtors and Accrued Revenue.		—	73,680
— Short Term Investments.		500,000	23,000
Non-Current Assets			
— Land		64,727	8,250
— Buildings		166,294	119,722
— Plant and Equipment		65,171	164,033
— Office Furniture and Equipment		86,014	—
— Vehicles		108,453	84,349
Decrease in Liabilities			
Current Liabilities			
— Creditors		30,553	—
— Patient Trust Accounts		2,805	—
— Bank Overdraft		17,843	108,676
Total Application of Funds		1,078,816	597,867

Stawell District Hospital

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 1990

NOTE 1: STATEMENT OF ACCOUNTING POLICIES

The financial statements of the hospital have been prepared in accordance with the provisions of the **Annual Reporting Act 1983** and the Annual Reporting (Contributed Income Sector) Regulations 1988 as amended. The Accounting Standards issued jointly by the Institute of Chartered Accountants in Australia and the Australian Society of Accountants have been complied with where applicable.

A. Accrual basis

The accrual basis of accounting has been used with revenues and expenses being recognised as they are earned or incurred, and brought to account in the period to which they relate.

B. Historical cost

The financial statements have been prepared on a historical cost basis whereby assets are recorded at cost and do not take into account changing money values nor the current cost of non-current assets (unless specifically stated).

C. Rounding off

All amounts shown in the financial statements are expressed to the nearest dollar.

D. Investments

Investments are valued at cost. Interest revenue from investments is brought to account when it is earned.

E. Depreciation

Depreciable assets with a cost in excess of \$1,000 are brought to account and depreciation has been provided over their estimated useful lives using the diminishing value method. This is a change in accounting policy during the period. Previously a straight line method of depreciation was being used with generally higher depreciation rates. The change was made because it was considered that the diminishing value method and the lower depreciation rates were more appropriate. The effect of the change during the current year, in monetary terms, has been a reduction in the depreciation expense of approximately \$40,000.

The Annual Reporting (contributed Income Sector) Regulations require buildings to be depreciated in accordance with Australian Accounting Standard AAS 4 Depreciation of Non-Current Assets. However, Regulation 5(3) provides for a transitional period of 2 years to allow hospitals time to value land and buildings and bring those valuations to account. Arrangements are being made with the Valuer-General to complete this process upon the transitional period ending on June 30, 1990. Consequently, buildings have not been depreciated in the 1989/90 financial statements. The effect of this departure from the accounting standards on the accounts have not been quantified.

F. Stores

Inventories are stated in the Balance Sheet at the lower of cost and net realisable value. Cost is determined principally by first-in, first-out method.

G. Employee Entitlements

Long Service Leave

Provision for long service leave in the 1989/90 Statements is made on a pro-rata basis for all employees who have completed five or more years service. Generally, the entitlement under various awards becomes payable upon completion of 15 years service. The proportion of long service leave estimated to be payable within the next financial year is included in the Balance Sheet under Current Liabilities. The balance of the provision is included under Non-Current Liabilities.

Annual Leave

A provision for annual leave is made for all employees based on the hospital's accrued liability for annual leave at June 30, 1990. This provision is included under current liabilities.

Accrued Days Off

A provision is made for liability in respect of days off accrued but not yet taken for eligible employees at June 30, 1990. The whole amount is included under current liabilities.

Superannuation

All eligible employees contribute to the Hospital's Superannuation Fund established under section 10 of the **Hospital Superannuation Act 1965**. This scheme is a public body to which the Annual Reporting Act (1983) applies.

Stawell District Hospital

H. Nursing Home

The Perry Wing Nursing Home is controlled by a separate Committee of Management, comprising the same individuals as those who are on the Hospital Board of Management, and is substantially funded from Commonwealth bed day subsidies and an annual operating grant from the State Government. However, as the Nursing Home operations are an integral part of the hospital, with shared resources, its operations have been included with those of the hospital for accountability purposes.

I. Changes in Reporting Requirements

The format of the *Revenue and Expense Statement* has changed for the 1989/90 year in accordance with the amendments to Regulations and comparative figures for 1988/89 have been restated in the new format.

J. Donations

Donations for capital purposes are included as Contributed Capital in the Balance Sheet and Consolidated Statement of Changes in Equity.

K. Incorporation

The Hospital is a body incorporated in accordance with the provisions of the Health Services Act 1988, Section 31.

NOTE 2: GOVERNMENT GRANTS

	1989/90 \$	1988/89 \$
HDV Ordinary Grants	4,121,900	3,698,900
Grants paid by Other State Departments		
— Home Nursing	82,417	22,984
— Subsidised Wages Scheme	18,828	29,718
— Day Care Centre	76,313	—
Total Operating Grants	4,299,458	3,751,602
Capital Grants		
— Minor Works	17,000	42,100
— Buildings	212,617	56,916
— HACC Vehicles	—	32,000
— HDV Computer	15,000	45,000
Total Capital Grants	244,617	176,016

Grants for capital purposes are included in the Statement of Changes in Equity and are included in the Balance Sheet as contributed Capital. Commonwealth Nursing Home inpatient benefits are included in Patient Fees. (See Note 4)

NOTE 3: INDIRECT CONTRIBUTION BY HEALTH DEPARTMENT VICTORIA

The Health Department Victoria makes certain payments on behalf of the hospital which, in accordance with their requirements, have been brought to account in determining the operating result for the year. They are brought to account as non-cash income and offset by expenditure.

	1989/90 \$	1988/89 \$
Audit Fees	12,170	11,500
Workcare Threshold Insurance (to December 31, 1989)	5,417	7,626
Industrial Special Risk Insurance	3,552	4,986
Public Risk Insurance	30,571	25,551
Industrial Relations Service	1,443	1,357
Hospital Computing Service Charges	13,189	12,619
Total	66,342	63,639

Stawell District Hospital

NOTE 4: PATIENT FEES

	<i>Patient Fees Raised</i>		<i>Patient Fees Receivable</i>	
	<i>1989/90</i>	<i>1988/89</i>	<i>as at 30/6/90</i>	<i>as at 30/6/89</i>
	\$	\$	\$	\$
Inpatients	471,353	449,729	102,851	77,454
Outpatients	16,088	27,622	8,252	25,482
Nursing Home	761,067	751,551	58,306	54,964
Day Care Centre and District Nursing	16,371	6,768	—	—
Total	1,264,879	1,235,670	169,409	157,900
Less provision for doubtful debts			3,879	29,326
Net Patient Fees Receivable			165,530	128,574

During the year, bad debts of \$21,510 were written off against the Provision for Doubtful Debts for Patient Fees.

NOTE 5: OTHER REVENUE — HEALTH SERVICE AGREEMENT BUDGET SECTOR

	<i>1989/90</i>	<i>1988/89</i>
	\$	\$
Meals and Accommodation	19,342	18,709
Meals on Wheels	12,323	10,640
Bad Debts Recovered	1,118	—
Proceeds from Sale of Non-Current Assets	75,391	—
Sale of Surplus Goods	4,003	—
Sundry	—	767
Total	112,177	30,116

The profit on sale of Non-Current Assets was \$9,474.

NOTE 6: OPERATING EXPENSES

	<i>1989/90</i>	<i>1988/89</i>
	\$	\$
<u>Direct Patient Care Services</u>		
Wards	1,581,655	
Theatre	150,290	
Nursing Home	679,418	
Outpatients	78,896	
Total	2,490,259	2,480,783
<u>Diagnostic and Medical Support Services</u>		
Pharmacy Suplies	85,057	
Medical Records	42,368	
Diagnostic Laboratory Service	172,679	
Organ Imaging — Radiography	108,113	
Allied Health/Tech. Support	170,789	
Total	579,006	413,347

Stawell District Hospital

	1989/90 \$	1988/90 \$
<u>Administrative and Quality Assurance</u>		
General Administration.	466,104	
Nursing Administration.	89,287	
Total.	555,391	877,414
<u>Engineering and Maintenance</u>		
Engineering and Maintenance.	209,154	
Fuel, Light and Power	89,302	
Total.	298,456	177,766
<u>Domestic and Catering Services</u>		
Food and Dietary Services	493,117	
Domestic Services	534,839	
Residences	12,050	
Linen Laundry Sewing	143,364	
Total.	1,183,370	729,259
<u>Corporate Costs Funded by HDV</u>		
Audit Fees.	12,170	11,500
Workcare Threshold Insurance	5,417	7,626
Industrial Special Risk Insurance	3,552	4,986
Public Risk Insurance	30,571	25,551
Industrial Relations Service	1,443	1,357
Hospital Computing Service Charge	13,189	12,619
Total.	66,342	63,639
<u>Workcare and Superannuation</u>		
Workcare	164,254	108,885
Superannuation.	163,971	166,633
Long Service Leave Paid	55,772	27,566
Total.	383,997	303,084
<u>Teaching and Research</u>		
Nurse Education	3,549	
Education and Training	18,420	
Total.	21,969	27,498
<u>Community Services</u>		
District Nursing	165,504	83,554
Meals on Wheels.	12,322	10,940
Total.	177,826	94,494
<u>Other</u>		
Day Care Centre	97,714	23,176
<u>Services Supported by Hospital and Community Initiatives</u>		
Private Practice — Diagnostic	11,973	28,318
TOTAL OPERATING EXPENSES REQUIRING FUNDS.	5,866,303	5,218,778

Stawell District Hospital

NOTE 7: CREDITORS

	<i>Less than 1 Year</i>	<i>Less than 2 Years</i>	<i>Greater than 2 Years</i>	<i>Greater than 5 Years</i>	<i>Total 1989/90</i>	<i>Total 1988/89</i>
	\$	\$	\$	\$	\$	\$
*Creditors	112,211	—	—	—	112,211	142,764

* No amount is owing as a result of public borrowings or financial accommodation.

NOTE 8: ABNORMAL ITEMS

Long Service Leave entitlements relating to service between five and ten years has never previously been brought to account. The charge applicable to prior years of \$280,015 is brought to account in this year as an abnormal item.

NOTE 9: TRANSFERS TO RESERVES

	<i>1989/90</i>	<i>1988/89</i>
	\$	\$
Income derived by Special Purposes Account.	198,778	140,605

The above income represents the Net Surplus on the Special Purposes Account after taking into account all Income and Expenditure.

NOTE 10: PROVISION FOR EMPLOYEE ENTITLEMENTS

	<i>Current</i>	<i>Non- Current</i>	<i>TOTAL 1989/90</i>	<i>TOTAL 1988/90</i>
	\$	\$	\$	\$
Long Service Leave	60,000	479,257	539,257	219,618
Annual Leave.	272,949	—	272,949	265,719
Accrued Days Off	10,526	—	10,526	9,065
Total	343,475	479,257	822,732	494,402

During the year, the following payments were made in respect of employee entitlements:

	<i>1989/90</i>	<i>1988/89</i>
	\$	\$
Long Service Leave	55,772	27,566
Annual Leave	265,719	237,961
Accrued Days Off	9,065	8,785
Total	330,556	274,312

NOTE 11: PATIENT TRUSTS

	<i>1989/90</i>	<i>1988/89</i>
	\$	\$
Patient monies held in Trust	5,986	8,791

NOTE 12: STORES

	<i>1989/90</i>	<i>1988/89</i>
	\$	\$
Pharmaceuticals	14,255	22,201
Catering Supplies	7,072	5,740
Housekeeping Supplies.	2,440	2,450
Medical and Surgical Lines.	21,067	22,533
Engineering Stores	251	271
Total	45,085	53,195

Stawell District Hospital

NOTE 13: DEBTORS AND ACCRUED REVENUE

	<i>Less than 1 Year \$</i>	<i>Less than 2 Years \$</i>	<i>Greater than 2 Years \$</i>	<i>Greater than 5 Years \$</i>	<i>Total 1989/90 \$</i>	<i>Total 1988/89 \$</i>
Pathology & Radiology Debtors	33,307	1,993	—	—	35,300	33,579
HDV Grants	(16,300)	—	—	—	(16,300)	62,500
S.A.A.S. Grant	3,333	—	—	—	3,333	—
Accrued Interest	17,070	—	—	—	17,070	—
Total					39,403	96,079
Less Provision for Doubtful Debts						
— Pathology & Radiology Debtors					4,677	9,036
Total Debtors and Accrued Income					34,726	87,043
HDV Grants due comprise						
— Nursing Home				(89,300)		
— Hospital				73,000		
				(16,300)		

During the year, bad debts of \$3,433 were written off against the provision for Doubtful Debts for Pathology and Radiology.

NOTE 14: INVESTMENTS

<i>Types of Investment</i>	<i>Operating Fund \$</i>	<i>Capital Fund \$</i>	<i>Specific Purpose \$</i>	<i>Endowment Fund \$</i>	<i>Total 1989/90 \$</i>	<i>Total 1988/89 \$</i>
— Current Bank Term Deposits	—	411,000	545,000	—	956,000	456,000
— Non-Current Victoria Bonds	—	—	—	1,205	1,205	1,205
S.E.C.	—	3,935	—	—	3,935	4,227
Total	—	414,935	545,000	1,205	961,140	461,432

NOTE 15: NON-CURRENT ASSETS

	<i>At Cost 30/6/90 \$</i>	<i>Deprecia- tion for 1989/90 \$</i>	<i>Accum. Deprecia- tion at 30/6/90 \$</i>	<i>Net Assets at 30/6/90 \$</i>	<i>Net Assets at 30/6/89 \$</i>
Land	86,727	—	—	86,727	22,000
Buildings	3,521,793	—	—	3,521,793	3,355,499
Plant and Equipment	1,636,274	118,854	816,362	819,912	878,518
Office Furniture and Equipment	153,024	9,159	41,202	111,822	34,967
Motor Vehicles	146,331	—	—	146,331	103,795
Total	5,544,149	128,013	857,564	4,686,585	4,394,779

Stawell District Hospital

NOTE 16: CAPITAL WORKS COMMITMENTS

	1989/90 \$	1988/89 \$
— South Ward Development	3,031,714	—
— Staff Cafeteria	163,311	—
— Supply Floor Covering, Syme Ward	—	16,500
Total	3,195,025	16,500

NOTE 17: OTHER REVENUE — HOSPITAL AND COMMUNITY INITIATIVES

	1989/90 \$	1988/89 \$
Commission	464	488
Rent Equipment	9,360	3,120
Rent Property	—	2,480
Donations (excluding Contributed Capital)	158,736	37,659
Sundry	2,361	3,299
	170,921	47,046

NOTE 18: FUNDS HELD FOR RESTRICTED PURPOSES

	1989/90 \$	1988/89 \$
Capital Replacement	306,390	—
Education	1,964	2,824
Other		
— Pathology Fund	180,600	137,632
— Radiology Fund	33,467	14,790
— Physiotherapy Fund	1,346	3,158
	523,767	158,404

NOTE 19: CONTINGENT LIABILITIES

As at June 30, 1990, the Hospital Board was unaware of any contingent liabilities not recorded or disclosed.

NOTE 20: BOARD MEMBER REMUNERATION

Other than amounts paid to board members in the normal course of trading with the hospital, no board member received any remuneration from the hospital.

AUDITOR-GENERAL'S REPORT

The accompanying financial statements comprising revenue and expense statement, balance sheet, statement of sources and applications of funds, consolidated statement of changes in equity and notes to the financial statements of the Stawell District Hospital have been audited as required by the *Annual Reporting Act 1983* and in accordance with Australian Auditing Standards.

In the revenue and expense statement, the Hospital has distinguished between revenue and expense items involving fund inflows and outflows and those not requiring fund inflows and outflows. This approach is required by the *Annual Reporting (Contributed Income Sector) Regulations 1988*. The statement prepared on this basis discloses a net deficit of \$19 776 for the year after incurring total expenses of \$6 313 958 and earning total revenues of \$6 294 182.

The revenue and expense statement purports to disclose the revenue and expenses associated with the Hospital's various activities. However those items not requiring fund inflows and outflows such as depreciation and employee entitlement have not been apportioned to the relevant activities. I consider that apportionment of such items to the Hospital's relevant activities together with separate reporting of supplementary information of a funding nature, would result in a clearer presentation of the Hospital's operating performance.

Under the *Annual Reporting (Contributed Income Sector) Regulations 1988*, the Hospital is not required to provide depreciation on non-current assets held prior to 1 January 1989. Consequently, the Hospital has not provided for depreciation on buildings and motor vehicles valued at \$3 668 124 in the balance sheet. This is a departure from Australian Accounting Standard *AAS4 Depreciation of Non-Current Assets*. In my opinion, depreciation, which allocates the cost of an asset over its useful life, should have been provided on these items and included as an operating expense in the revenue and expense statement.

The Hospital did not maintain a record of the value of Crown land under its control and consequently the asset was not included in the balance sheet. As the Crown land represents a significant resource utilised by the Hospital in the carrying out of its activities, it is my opinion that the land should have been valued and recorded as an asset in the balance sheet.

In my opinion, except for the effect on the financial statements of the matters referred to above, the financial statements comply, in all material respects, with the requirements of the *Annual Reporting Act 1983*, and present fairly the state of the affairs of the Stawell District Hospital as at 30 June 1990 and the results of its operations for the year ended on that date in accordance with Australian Accounting Standards.

MELBOURNE
15/10/1990

for *Joan Wood*
C.A. BARAGWANATH
Auditor-General

Stawell District Hospital Seeks Your Support

The Hospital has a continuing need for keeping its facilities and equipment abreast of the highest modern standards, to adequately cater for the needs of the local community. The range and quality of services presently provided by your Hospital is a tribute to the strong support of the community over many years.

To ensure the hospital continues to provide high quality care, we seek your financial support to purchase new and improved equipment, and to assist in the improvement of facilities.

Donations of \$2.00 or more are allowable as deductions for Income Taxation purposes. All donations will be acknowledged by letter, and listed in the Annual Report. Enquiries regarding the donation of specific items and equipment will be welcomed by the Chief Executive Officer.

Please address donation to:

Mr M. B. Delahunty
Chief Executive Officer
Stawell District Hospital
P.O. Box 116
STAWELL, VIC. 3380

Please find enclosed my donation for \$.....
to assist the Stawell District Hospital in:
undertaking building projects/the provision of new equipment/specifically for:

.....
(Please delete as appropriate)

Mr/Mrs/Miss.....

Address:

Form of Bequest

When making or altering your Will, please remember the constant needs of Stawell District Hospital in its efforts to provide for the sick and aged persons in our Community.

Please Consult with your solicitor or trustee company.

For your assistance we set out a suitable Form of Bequest:

I
Name

of
Address

"I GIVE AND BEQUEATH unto Stawell District Hospital of Sloane Street, Stawell in the State of Victoria the sum of \$.....and I DECLARE that the receipt of the Treasurer for the time being of the said Hospital shall be sufficient discharge for my Executor or Trustee."

Stawell District Hospital,
Sloane Street, Stawell, Vic. 3380,
Telephone (053) 582255

Seeks Your Support

The National Council on the Aging (NCA) is a national organization that represents the interests of older Americans. We are currently seeking your support to help us achieve our goals.

Our goals include: to ensure that all older Americans have access to the services and resources they need to live independently and with dignity.

We are currently seeking your support to help us achieve our goals. We are currently seeking your support to help us achieve our goals.

Thank you for your support.

Dr. J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D.C. 20535

Enclosed for you are two copies of a report on the activities of the National Council on the Aging.

Very truly yours,
J. Edgar Hoover

Enclosure

Form of Request

I am enclosing for you two copies of a report on the activities of the National Council on the Aging. I am enclosing for you two copies of a report on the activities of the National Council on the Aging.

Very truly yours,
J. Edgar Hoover

Enclosure

Dr. J. Edgar Hoover

Director

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J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D.C. 20535

A BRIEF HISTORY OF THE STAWELL HOSPITAL

The Stawell District Hospital is in its 131st year of community service. It is Stawell's oldest continuing Community Institution.

Prior to the discovery of gold in 1853, many large sheep holdings had started in the area. In 1856, the gold mining was on in earnest, and an estimated population of 20-30,000 people were in the area.

Sickness was rife and the mortality high. In July 1858, several concerned citizens met initially and three men, who could be regarded as the founders of the Stawell District Hospital, namely Mr James Playford, Mr A. R. Clemes and Mr R. H. Buchanan tirelessly visited all parts of the district to raise money for the hospital.

On August 2, 1858 a public meeting was held. A total of 500 pounds was raised in three months and by February 1859 a 16 bed hospital was ready for occupation. It had three rooms and was made of bark and calico construction. Its first patient was admitted on February 28, 1859 with a spinal injury suffered at the gold mine.

The hospital had cost 365 pounds to build, 130 pounds for the furniture inside and was debt free on completion. The population at this time was between 8,000 and 10,000 people.

The first annual meeting was held in June 1860 and it was reported that 67 patients had been admitted during the year, of which 42 were cured or relieved, 14 were still in the hospital and 11 had died.

At the time Maryborough and Portland were the only other hospitals west of Ballarat, and Stawell was one of the first 18 hospitals in Victoria.

A better hospital was built at Pleasant Creek in 1861, which is now Pleasant Creek Training Centre.

In 1887, the first ward to care specially for the aged (like our present nursing home ward) was built. It cared for the aged and the friendless. In 1874 hospitals were built in Horsham and St. Arnaud resulting in a loss of large subscriptions to the Stawell District Hospital.

In 1884, a drought and a severe economic depression hit the colony involving mining, agriculture and pastoral. This saw a cut in government grants and therefore the Hospital Committee was forced to restrict the number of admissions and to reduce the salaries and wages of the staff.

In 1930 Stawell Hospital was declared a Community Hospital on one condition of the new status being that no needy or poor patients were to be denied admission through paying patients occupying the beds.

The hospital at this time had become too small and old. A government grant of 4,000 pounds was offered for renovations and extensions but the committee of that time persuaded the government that a new hospital was necessary and so the present hospital was built on the site which was then known as the St. George Sands. The old hospital was taken over by the Mental Health Authority.

The present site was prepared by voluntary labour at the cost of 275 pounds. Plans were prepared and approved and the hospital opened in June 1934 by Sir W. Irvine, Governor of Victoria.

Services Provided by the Hospital Include:

- AUDIOLOGY
- MEDICAL AND SURGICAL
- PAEDIATRIC
- OBSTETRIC SERVICES INCLUDING:
ANTE-NATAL EDUCATION
- NURSING HOME
- ACCIDENT AND EMERGENCY DEPARTMENT
- BLOOD BANK
- DIETETICS
- MEALS ON WHEELS
- OCCUPATIONAL THERAPY
- PHARMACY
- PODIATRY
- ADULT DAY ACTIVITY AND SUPPORT SERVICE
- PATHOLOGY LABORATORY
- RADIOLOGY DEPARTMENT
- PHYSIOTHERAPY
- DISTRICT NURSING SERVICE
- WELFARE SERVICES
- GERIATRIC ASSESSMENT AND PLACEMENT
- VISITING OPHTHALMOLOGIST
- VISITING DIABETIC HEALTH EDUCATOR
- EDUCATION PROGRAMMES INCLUDING:
INSERVICE PROGRAMMES
ONGOING EDUCATIONAL PROGRAMMES
- LIBRARY FACILITIES
- APPRENTICESHIP TRAINING
- WORK EXPERIENCE FOR SCHOOL STUDENTS