

THE
FOURTH ANNUAL REPORT.

OF THE
COMMITTEE OF MANAGEMENT,

OF THE

**BENEVOLENT ASYLUM,
BALLARAT;**

WITH THE

RULES AND REGULATIONS OF THE INSTITUTION;

A LIST OF ALL SUBSCRIPTIONS RECEIVED DURING THE YEAR 1861;

A

FINANCIAL STATEMENT,

AND

STATISTICAL TABLE OF CASES TREATED,

FROM 1st OF JANUARY TO 31st OF DECEMBER, 1861,

&c., &c., &c.

BALLARAT:

PRINTED BY EVANS, BROTHERS, LYDIARD STREET.

1862.

NAMES OF OFFICE BEARERS FOR 1862.

PRESIDENT.

R. LEWIS, Esq.

VICE-PRESIDENTS.

A. ANDERSON, Esq.

J. A. DOANE, Esq.

TRUSTEES.

T. LEARMONTH, Esq.

R. LEWIS, Esq.

A. L. LENN, Esq.

R. SMITH, Esq.

W. DIMSEY, Esq.

HONORARY TREASURER.

A. S. PARK, Esq.

COMMITTEE OF MANAGEMENT.

REV. J. POTTER.

REV. R. T. CUMMINS.

D. O. DONNELL, Esq.

F. SUMMERS, Esq.

W. SCOTT, Esq.

J. ODDIE, Esq.

H. WOOD, Esq. X

W. MARTIN, Esq.

REV. DR. SHELDON.

R. BY ~~LARRY~~.

G. C. SHOPPER, Esq.

—TWENTYMAN, Esq.

J. TYNAN, Esq.

W. M. K. VALE, Esq. X

W. APPERBY, Esq.

W. T. POOLBY, Esq. X

HONORARY MEDICAL OFFICERS.

DR. HEISE

DR. RICHARDSON.

DR. HOLTHOUSE.

DR. M. A. GIBBON S.

DR. NICOLSON.

DR. KENWORTHY.

NON-RESIDENT MEDICAL OFFICER.

DR. BUNGE.

SECRETARY AND COLLECTOR.

MR. STEPHEN COOPER.

MASTER.

MR. W. H. BOUGHEN.

MATRÓN.

MRS. W. H. BOUGHEN.

N.B.—The Committee meet at the Mining Board Room every second and fourth Monday, at 7.30 p.m., to consider applications for relief.

The House Committee meet on the first and third Monday of every month. All accounts against the Institution must be sent in to the Master, at the Asylum, before four o'clock on the first Monday of every month.

Handwritten notes:
From
High
street
at
the
corner
of
the
road
to
the
Asylum
at
7.30
p.m.
at
the
Mining
Board
Room

LIFE GOVERNORS.

1858.

W. Bridges, Esq.	-	-	£50	0	0
Messrs Reid & Roy	-	-	20	0	0
Messrs Monckton & Hassell	-	-	10	10	0
A. Diant, Esq, Hon. Sec.	-	-			

1859.

Hon. G. Coppin, M.L.C.	-	-	10	0	0
Messrs. Evans & Barker	-	-	10	10	0
Hon. J. R. Bailey, Postmaster-General, moiety of Goddard Fund	-	-	50	0	0
Messrs T. & S. Learmonth	-	-	35	0	0
Moore & Dunn	-	-	10	10	0
Monckton & Hassell	-	-	10	0	0
R. McNeice	-	-	10	0	0
T. McDermott	-	-	21	0	0
Rowlands & Lewis	-	-	10	10	0
P. Russell	-	-	10	0	0
R. Smith	-	-	10	0	0
F. Summers	-	-	23	2	0
R. Le Poer Trench	-	-	10	0	0
Wallis Brothers and Tunbridge	-	-	10	5	0
	-	-	10	10	0

1860.

T. Bath, Esq	-	-	10	0	0
R. M. Dickson, President of the Caledonian Society	-	-	20	0	6
Rev. J. Potter, per Christ Church collection	-	-	24	8	0
Rev. Dr. Shiel, per St. Alipius' Church collection	-	-	20	0	8
Messrs Hassell & Monckton	-	-	10	0	0
Messrs T. & S. Learmonth	-	-	40	0	0
R. Lewis, Esq.	-	-	10	0	0
P. Russell, Esq.	-	-	10	0	0
R. Simson, Esq.	-	-	20	0	0

1861.

His Excellency Sir Henry Barkly, K.C.B.	-	-	10	0	0
A. Drury, Esq., per Christ Church collection	-	-	20	14	6
Rev. E. McCarthy, per St. Alipius' Church collection	-	-	20	7	6
Rev. R. T. Chunnis, per St. Paul's church collection	-	-	20	0	0
Rev. J. G. Millard, per Wesleyan Church collection	-	-	22	15	10
G. Munro, Esq, Hon. Sec. to the Caledonian Society	-	-	20	0	0
Williams & Little	-	-	20	0	0
C. N. Simson, Esq., pro R. Simson, Esq, of Langikalka	-	-	20	0	0
P. Russell, Esq, of Carnglum	-	-	10	0	0
R. Lewis, Esq	-	-	10	0	0
Thomas Learmonth, Esq., of Ereildoun	-	-	10	0	0
T. Bath, Esq., of Ceres	-	-	25	0	0
	-	-	10	0	0

LIST OF SUBSCRIPTIONS AND DONATIONS

FOR THE YEAR ENDING DECEMBER 31st. 1861.

Allison, Dr.	£1	0	0	Caledonian Society, per G. Munro, Esq.	£20	0	0
Anderson, A.	2	2	0	Crowther, Miss	2	10	0
Atkins, F.	0	13	0	Collin, Mrs.	2	0	0
Adams Brothers	0	6	6	Corkhill, W.	1	0	0
Appleby, W.	3	3	0	Cockerton	1	6	0
Ah Coon, collected by	3	13	0	Crosbie, Claxton & Co.	2	2	0
A Friend	0	2	0	Cosmopolitan Company; representatives—Messrs. J. Moore, E. Richards, F. Moore, J. B. Ballantyne, J. Walsh, and C. McIntosh	10	0	0
Bank of Australasia	10	0	0	Cheney, J. S. (Creswick) ..	1	0	0
Bank, Union, of Australasia ..	10	10	0	Caselli, H. R.	3	3	0
Bank, Colonial, of Australia ..	10	10	0	Clarke Brothers	2	2	0
Bank, London Chartered	10	10	0	Comb, J.	2	0	0
Bank of New South Wales	10	10	0	Clarke, T.	1	0	0
Bank, National, of Australasia ..	10	10	0	Clendinning, Dr.	2	2	0
Barkly, Sir Henry,	10	0	0	Cairncross, G.	2	2	0
Bath, Thomas,	10	0	0	Cameron & Co.	2	2	0
Bradshaw, S. J.,	1	1	0	Chin Kit, collected by, per Rev. Mr. Young	1	10	0
Barbour & Slater	2	2	0	Carter & Co., Workmen of ..	9	12	0
Bennett, R. D.,	1	0	0	Curthoys balance of Municipal Election expenses ..	1	17	0
Baird, J.,	1	0	0	Chalmers, Turner & Co.	2	2	0
Binney, Broadbent & Co.	2	2	0	Cohen, S.	1	1	0
Bailey, C.,	2	2	0	Campbell, M.	1	1	0
Baird & Brown	2	0	0	Cuthbert, Henry	2	2	0
Brown, (Lintons)	1	19	0	Connell (Clunes)	1	0	0
Eggs & Shoppee	2	2	0	Coundon (Clunes)	1	0	0
Bankin, J., sen.,	1	0	0	Clunes Quartz Mining Co., Directors of ..	10	0	0
Brudenell	1	0	0	Comb & Brown	1	0	0
Barry, Revd T. J.,	1	1	0	Chapman, Henry, per Mr. Summers	1	0	0
Brewer, C. V., (Lintons)	2	0	0	Cornish, J.	2	2	0
Boulter, H., (Clunes)	1	1	0	Cress, J.	2	2	0
Brewer, W. H. (Carngnam)	1	1	0	Coutts, D. & Son	2	0	0
Bolam & Hewett (Carngnam) ..	1	1	0	Clegg, T.	2	2	0
Bourke (Smythesdale)	1	0	0	Cooper, S.	2	2	0
Bewley, J.,	2	2	0	Craig, W.	2	0	0
Box Collections, per J. Baker at District Police-office ..	3	14	0	Chairman and Members of the Municipal Council of Ballarat East ..	240	0	0
" at Cobb & Co.'s office ..	0	9	4	Chairman and Members of the Municipal Council of Ballarat ..	192	0	0
" at Exhibition Committee ..	0	10	6	Davies & Son ..	2	2	0
Church collections—				Drury & Wright ..	2	0	0
Christ Church, per A. Drury, Esq.	20	16	6	Dimock, Dr.	2	0	0
St. Alpius' Church, per Rev. E. McCarthy	20	7	6				
St. Paul's Church, per Rev. R. T. Cummins	20	0	0				
United Presbyterian Church, per Rev. Mr. Walker	5	2	0				
Presbyterian Church, per Rev. Mr. Henderson	18	2	6				
Wesleyan Church, per Rev. J. G. Millard	22	15	10				

Dunn, R.	£2	2	0	Hamilton, J.P. (Smythesdale)	£2	9	0
Dickson, Ridcock & Co.	2	2	0	Hobson, Dr.	1	1	0
Drury, A.	2	0	0	Hillas, Dr.	2	2	0
Dodds	2	2	0	Head, J. J., per Mr. Young	1	0	0
Draper & Tabel	1	1	0	Hawell, J.	2	2	0
Doane, J. A.	1	1	0	Henderson (Carngham)	1	0	0
Dawes, R. (Linton)	1	0	0	Hudson (Smythesdale)	1	0	0
Duncan, G.	1	1	0	Hill, H. & Co.	2	2	0
Dixon	1	0	0	Jones & Clemesha	2	2	0
E. Riott, M.	2	2	0	Jones, D.	5	5	0
E. ttershank & Co.	5	5	0	Irwin, Wm.	0	6	6
Eyres Brothers & Newman	1	1	0	Jones, W. L. (Creswick)	1	1	0
Faton, B. F. (Creswick)	8	0	0	Jenner & Davey	2	2	0
Evans Brothers	2	2	0	Independant Quartz Mining Company, per Mr. Eddy	5	5	0
Eaves, W.	5	5	0	Knight	1	12	0
Edwards, T.	1	0	0	Kaul, A.	1	6	0
Forster, C.	2	2	0	Kennedy, D.	0	10	0
Ferguson, per Sumners	0	2	6	Keane, J.	1	6	0
Fretson (England)	5	0	0	Kerr, A. C.	2	2	0
Freeman (Linton)	0	5	0	Kraus (Lintons)	0	5	0
Fussell & Tress	2	2	0	King, J. T.	2	2	0
Fiskin, A.	1	1	0	Ittle	1	6	0
Featherstone, per Master	2	15	0	Lakeland	1	6	0
Francis, J.	2	2	0	Lynn, A. L.	2	2	0
Great Extended Company, Re- dan: representatives—Messrs.				Lovitt and Briant	1	1	0
J. Cain, J. James, J. Rumsey,				Learmonth, Thomas, of Ereil- doun	25	0	0
R. Ormond, Hughes, Williams				Lang, T.	1	1	0
J. Lowe, G. Mason, G.				Loyd, T. W.	1	0	0
Hocking, J. Healey, J. Deas				Luing, A. D.	1	1	0
J. Mackenzie, J. Douglas, G.				Lewis (Lintons)	0	2	0
Rutherford, R. S. Mitchell,				Le Young, collected by	2	0	0
J. Belt, and P. McQuic	38	0	0	Longstaff, and Co.	1	1	0
Gerrard & Sleep	2	2	0	Lock, J.	1	0	0
Grant, D. & Co.	1	1	0	Liebrich and Bang (Smythes- dale)	1	0	0
Glennie and Mitchell	1	6	0	Lewis (Smythesdale)	1	0	0
Grimmett	1	0	0	La Moty (Smythesdale)	1	0	0
Gibbings, R.	3	3	0	Lewis, R.	10	0	0
Gas Company, Directors of	10	10	0	Lister and Angel	0	10	6
Grundy, J. R.	1	0	0	Morrison	1	1	0
Gilbs, R. & S.	5	0	0	Morris, C.	2	2	0
George, J. (Clunes) per M. Campbell, Esq	5	0	0	Morison and Walker	1	6	0
Great Republic Company; re- presentative — Mr. J. Critchley	5	0	0	Main, D. G.	0	19	6
Gibson, Stewart, & Scott	2	0	0	Munro	1	0	0
Hardy, J.	1	1	0	Murton and Leggo	2	2	0
Herring, F.	2	2	0	Marks, T. (Clunes)	1	0	0
Hutson, S.	0	5	0	Martin, W.	1	1	0
Hopkins	0	15	0	Mumby, W. G.	1	1	0
Hathorn, G.	1	1	0	Morgan, J. D.	2	2	0
Holthouse, Dr.	2	0	0	Morrison (Clunes)	0	10	0
Hunter, A.	2	2	0	Marshall, A.	2	2	0
Hayden, Rev. F.	1	1	0	Martin, M. per J. Oddie & Co.	1	15	6
Hall, T., per F. Young	1	0	0	Marshall, S. H.	1	1	0
Hoiles, J. D.	1	1	0	Moser, C. (Clunes)	1	0	0
Hepburn, B.	1	0	0	Morgan, M.D.	2	2	0
Henderson, Rev.	1	1	0	Milson, G.	1	0	0
Hyman (Clunes)	0	5	0	Millard, Rev. J. G.	1	0	0
				Mathews, E.	5	0	0

Macfarlane, Dr.	£1	1	0	Stewart, Dr.	£2	2	0
McCallum, Neill & Co.	2	2	0	Sundries, per "Master"	0	7	0
McDermott T.	2	10	0	Sweeney Brothers	1	1	0
Mackay, G. G.	2	2	0	Steedman, C. E. (Smythesdale)	1	1	0
McArthur, collected by	0	17	6	Stoddart, G. (Smythesdale)	1	1	0
Norrie, A.	1	1	0	Sinclair and Mousell	1	1	0
Nicol & Wallace (Clunes)	1	0	0	Smith Brothers	5	5	0
Nicolson, N. (Clunes)	1	0	0	Spencer, C.	1	0	0
Oddie, J.	2	2	0	Twentyman and Stamper	2	2	0
O'Donnell, D.	1	1	0	Taylor, J. G.	1	0	0
Ochiltree, W. B.	1	1	0	Tulloch and McLaren	1	1	0
Oliver (Linton)	0	10	0	Thomas, D.	0	10	0
Patterson, J.	2	2	0	T.B., per Master	0	6	0
Park, A. S.	2	2	0	Tuxen	1	0	0
Philharmonic Concert	1	8	0	Tynan, J.	2	0	0
Payne, J.	1	0	0	Treloar, T. B.	0	10	0
Peebles	1	1	0	Triumphant Company, per Mr. Gilmore	7	10	0
Potter, Rev. J.	2	0	0	Turner, A. T.	1	0	0
Proctor, J. C.	1	0	0	Tyrrell	16	0	0
Pooley, W. T.	1	1	0	Train, W. (Smythesdale)	1	0	0
Price	1	0	0	Taylor, J.	2	2	0
Peters, per Master	0	3	0	Thom and Mulloch	1	1	0
Porteous (Carngham)	2	2	0	Treich, R. L. per	2	2	0
Perrott (Smythesdale)	1	0	0	Thompson, Mrs.	0	10	0
Proceeds of donation of Pigs, &c., per Master	20	7	1	Underwood, R.	2	2	0
Richardson, Dr.	2	2	0	Underwood, Mrs.	1	1	0
Rand	2	2	0	Victoria Oil Company	1	1	0
Robertson	2	0	0	Von Burgin	1	0	0
Richards, S. & J.	1	0	0	Usher, J. E.	1	1	0
Rees & Benjamin	1	6	0	Vale, W. M. K.	1	1	0
Roberison, per A. Drury, Esq.	0	5	0	Wills, T. T.	1	1	0
Roycroft (Creswick)	1	0	0	Wrigley, J. and R.	2	2	0
Russell, P. (Carngham)	10	0	0	Williams and Little	20	0	0
Royal Saxon Company,	30	0	0	Wray	1	6	0
Randle, T.	2	2	0	Wightwick	0	10	0
Roff and Co.	1	10	0	Warne and Raul	2	2	0
Reynolds and English	2	0	0	Williams P. J., per A. Drury, Esq.	1	3	6
Roberts, O. (Clunes)	0	5	0	White, W., per Master	1	0	0
Russel and Forest (Carngham)	1	0	0	Walls and Curwen	3	3	0
Robinson, W.	1	1	0	Wynd Brothers	2	2	0
Rowlands, E.	2	2	0	Warner, H.	1	1	0
Roberts, H. T.	1	0	0	Wanlis, T. D.	2	2	0
Shepherd and George	1	1	0	Wayne, P.	2	0	0
Steinfeld, E.	1	1	0	White, W. R.	0	10	0
Smith, W. C.	2	2	0	Widdlers	5	0	0
Sparkes and Newman	0	6	6	Warnicke (Smythesdale)	1	0	0
Smith, H.	1	1	0	Walker, S. J. J.	1	0	0
Smith, D.	1	0	0	Wood, H.	2	2	0
Seruse and Ainley	2	2	0	Whitten, E. T.	1	0	0
Simson, R. of Langkalkal, per C. N. Simson, Esq.	20	0	0	Young, F.	2	2	0
Southward and Sumpton	2	2	0	Young, Rev., per Mr. A. Drury	1	0	0
Sutton, Rev.	1	0	0				
Shanklin, R.	1	1	0				
Strongman, Rev.	1	0	0				
Stretton	0	10	0				
Stiel, Rev. Dr.	2	2	0				

£1,278 3 10

1861.

Dr.

To Cash in Bank, Dec. 31st, 1861
 Government Grant Maintenance 2500 0 0
 Building 500 0 0
 Maintenance of Deserted Child-
 ren 858 0 0
 Subscriptions, &c., Municipal }
 Donations 1258 3 10

5116 3 10

to

1861.

By Building 1074 4 6
 Furnishing 265 19 6
 Oct Door Relief:-
 By Cash 403 6 10
 Groceries 432 1 0
 Meat 187 0 0
 Fuel 164 8 0
 Funeral Expenses 11 2 8
 Medicines 8 8 0

Salaries 1206 17 4
 Bread 683 6 8
 Meat 2 0 15 6
 Groceries 244 1 0
 Milk 265 6 6
 Potatoes 4 8 15 6
 Wines, Beer and Spirits 4 0 0
 Medical Extras 46 0 0
 Drugs and Appliances 59 19 0
 Tobacco 22 14 0
 Clothing 186 2 0
 Firewood 96 8 0
 Lamp Oil 36 3 0
 Funeral Expenses 12 0 0
 Water 4 19 0
 Advertising 35 0 6
 Printing 28 17 6
 Stationery 15 1 0
 Garden 41 15 3
 Sundries 33 15 6
 Insurance 14 0 0
 Petty Cash 3 4 0
 Interest 12 12 0

December 31st.

Balance Cash in Colonial }
 Bank, Dec. 31st, 1861. }

£5189 11 6

4706 18 9

482 12 9

£5189 11 6

Audited, the 23rd January, 1862, and found correct,
 JOSEPH COMBES

THE FOURTH ANNUAL REPORT

OF THE
COMMITTEE OF MANAGEMENT

OF THE BALLARAT BENEVOLENT ASYLUM

THE Committee of Management of the Ballarat Benevolent Asylum, in making their fourth annual report to the governors and subscribers, have much pleasure in congratulating them upon the possession of an Institution, which, by the number of indigent and diseased persons relieved by it, has proved itself to be of indispensable necessity to this large and populous district; it is also gratifying to be able to report that the financial position of the Asylum is in a more prosperous condition now than heretofore.

As stated in the last annual report, 21 males, 3 females, and 20 children, total 44, remained in the Institution. Since, 58 males, 14 females, and 19 children, total 91, have been admitted, and 3 children born, making the total of 138 inmates who have enjoyed the benefits of the Institution during the past year; the greater number of the adult inmates have been under medical treatment for the diseases set forth in the table annexed. 28 males, 11 females, and 12 children, total 51 have either left the house of their own accord, have been discharged as relieved, or have been forwarded to other institutions. 9 males and 2 children, total 11 have died, and 42 males, 6 females, and 28 children, total 76 remain in the house.

The disbursements of the Institution have been carefully supervised by the house committee, and the strictest economy has been observed as far as practicable, without interfering with either the comfort of the inmates or the efficiency of the Institution, and they would direct your attention to the annexed return, showing the gross expenditure under the various heads of maintenance.

The average cost of each inmate has by this means been ascertained to be £29 3s 8½d, per annum.

As before stated in the last annual report, 66 families remained in receipt of out-door relief. Since, 182 new cases have been relieved, making a total of 248 families to whom aid has been rendered during the past year either in money or in provisions; of these 64 families, consisting of 78 adults and 115 children still remain dependant on the Institution.

The total expenditure under this head, has been £1206 17s 4d, of this, £403 has been given in cash and the remainder in provisions, although taken in the aggregate this amount may appear very large, it is gratifying to be able to show that a reduction has been effected in the average cost of relieving each case by the following comparison.

By reference to the last annual report it will be seen that the number of cases relieved per week in 1860 were 65; the cost £24 8s 1½d, giving the average value of relief granted to each family at 7s 6d, whereas during the past year although the weekly average number of cases relieved has increased to 71, still the cost has been reduced to £23 4s 2d, which gives the value of relief granted to each family during the past year at only 6s 6½d; whereby a reduction of one shilling per week on each case throughout the year has been effected.

The urgent necessity of erecting the centre building has been brought under the consideration of your committee sooner than might have been expected considering that the south wing was so recently opened for the admission of patients, but when the nature of the diseases under which the cases admissible to the Asylum are suffering is considered; also, that there is no other institution of a similar character in the North-Western District, it cannot be surprising that the limited accommodation afforded by the south wing should have proved inadequate to the requirements of this district. Impressed with the necessity of affording relief and shelter to persons suffering from chronic diseases, and whom the committee were compelled to refuse admittance owing to the full state of the house they determined to erect the centre building at once, trusting to the generosity of the public and the liberal support of the Legislature of the Colony in enabling them to meet their liabilities.

In November last, tenders were called for the erection of the building under the supervision of Mr. J A Doane, architect and that by Mr James Francis for £2200 was accepted; since the building has made rapid progress towards completion.

The additional room afforded by the erection of the centre building will enable the institution to accommodate 160 inmates, it will also offer facilities for the classification of sexes and diseases, which although much required has up to the present time been in a great measure impracticable owing to the limited number of wards.

The furnishing of the south wing has been completed under the supervision of the House Committee.

Such inmates as are able to work have been employed in the cultivation of the garden and laying out of the grounds; the amount of paid labour employed has been very limited, nearly three tons of potatoes besides other vegetables were produced last year; the grounds have again been put under crop, through the kind assistance of Messrs. Bath, Vaughan, Eaves, and Rowlands & Lewis under the superintendence of Mr. McDowall.

Besides the usual subscriptions, the Committee desire to acknowledge with thanks the special collections made in aid of the Institution by the Ministers and Congregations of Christ, St. Alipius, St. Paul's, United Presbyterian, Presbyterian and Wesleyan Churches.

The continued aid granted by the Municipal Councils of Ballarat and Ballarat East deserve the acknowledgement of the Committee.

During the past year Thomas Learmonth, Esq., of Ercildoun, Lake Learmonth, was elected Trustee, in place of W. B. Robinson, Esq., who resigned in consequence of leaving the district.

The thanks of the subscribers are justly due to the Honorary Medical Officers for their unremitting attention to the inmates of the Institution.

During the past year your Committee had to regret the loss of one of their Medical Officers by the death of the late Dr. Allison, his untiring exertions on behalf of the sick and destitute have repeatedly deserved special thanks.

In conclusion, the Committee desire to thank such as have by their liberality and sympathy enabled them to manage the Institution in a career of usefulness, with credit to themselves and benefit to several hundreds of their suffering fellow-creatures: but still, before resigning their trust, they would take this opportunity of urging upon all the actual necessity of increasing their aid to the Institution.

The erection of the centre Building, its furnishing, and the maintenance of an increased number of patients are matters to be impressed upon the serious consideration of the public: the past experience of the case treated in the house entitles the Institution to the liberal support not only of Ballarat but all the surrounding goldfields, for out of 134 cases admitted since the opening of the Asylum 77 have been inhabitants of the surrounding mining, agricultural, and squatting districts.

In incurring the responsibility of erecting the centre building, the Committee have done their duty towards meeting the requirements of this district, and they sincerely trust that their endeavours for the alleviation of destitution, disease, and old age will be liberally supported by all classes.

TABULAR STATEMENT

OF THE

ATTENDANCE OF MEMBERS

AT THE

MEETINGS OF THE COMMITTEE,

HOUSE COMMITTEE, AND BUILDING COMMITTEE,

DURING THE YEAR ENDING 31st. DECEMBER, 1861.

No.	Name.	Committee Meetings.			House Committee.			Building Committee.		
		Date of Appointment.	No. of Meetings	No. of times present.	Date of Appointment.	No. of Meetings.	No. of times present.	Date of Appointment.	No. of Meetings.	No. of times present.
	EX OFFICIO.	1861.			1861.			1861.		
1	R. Lewis, President	Jan. 18	40	38	Jan 21	35	27	Oct 7	9	7
2	A. Drury, Vice-president	—	—	34	—	—	21	—	—	6
3	J. A. Doane, do.	—	—	37	—	—	34	—	—	4
	COMMITTEE.									
4	D. O'Donnell	—	—	38	—	—	29	—	—	7
5	A. Dimant	—	—	32	—	—	31	—	—	6
6	F. Summers	—	—	31	—	—	—	—	—	4
7	A. Anderson	—	—	31	Oct 21	8	2	—	—	5
8	H. Wood	—	—	29	Jan 21	35	10	—	—	5
9	W. J. Higgins	—	—	28	May 20	23	9	—	—	
10	J. Oddie	—	—	27	—	—	—	—	—	
11	H. R. Caselli	—	—	27	—	—	—	—	—	
12	C. Forster	—	—	26	—	—	—	—	—	
13	Rev'd. Dr. Shiel	—	—	21	—	—	—	—	—	2
14	A. Hunter	—	—	20	—	—	—	—	—	
15	Rev'd. J. Potter	—	—	17	—	—	—	—	—	
16	W. Scott	(Resig'd)	—	15	Oct 14	27	7	—	—	
17	J. Baker	(Resig'd)	June 7	20	May 20	12	3	—	—	
18	J. Taylor	—	—	2	—	—	—	—	—	
19	— Hughes	—	—	2	—	—	—	—	—	
20	C. C. Shoppee	June 7	20	16	—	—	—	—	—	
21	W. Martin	—	—	16	—	—	—	—	—	
22	Rev. Mr Cummins	—	—	7	—	—	—	—	—	

A return showing the expenditure incurred under different heads: and also the average cost of inmates per head, for the year ending, December 31st, 1861.

Average number of inmates, &c. 74

TOTAL COST.

Groceries, Bread, Meat, Milk, Potatoes	-	£813	19
Wines, Sick Dietary, Medicine, and Tobacco	-	223	5
Clothing, Fuel, Water, Lighting, and Funerals	-	275	19
Salaries, Advertising, Stationery, Printing, &c.	-	847	7
Total		£2,159	17

AVERAGE ANNUAL COST PER HEAD.

Groceries, Bread, Meat, Milk, Potatoes	-	£10	19
Wines, Sick Dietary, Medicines, and Tobacco	-	3	0
Clothing, Fuel, Water, Lighting, and Funerals	-	3	14
Salaries, Advertising, Stationery, &c.	-	11	9
Total average annual cost per head		£29	8

TOTAL COST OF OUT-DOOR RELIEF.

Cash	-	£103	6	10
Groceries	-	432	16	0
Bread	-	187	1	0
Meat	-	164	3	0
Funeral Expenses	-	11	2	6
Medicines	-	8	8	0
Total		£1,206	17	

Average weekly number of Families relieved 71

Average weekly expenditure	-	£23	4
Average annual cost per family	-	£16	19
Average weekly cost per family	-	0	6

TABULAR STATEMENT OF DISEASES

TREATED IN THE

BENEVOLENT ASYLUM DURING THE YEAR 1861:

Diseases.	Number under treatment during the year.	Cured or relieved.	Deaths.	Removed to other Institutions	Remaining under medical treatment
Abscess	1	—	—	1	—
Aneurism	2	1	—	1	—
Amputated leg	1	—	—	—	1
Bad leg	1	1	—	—	—
Bad eye	2	2	—	—	—
Blindness	4	—	—	—	4
Bronchitis	2	1	—	—	1
Croup	2	1	1	—	—
Cutaneous Disease	2	2	—	—	—
Chronic Rheumatism	8	3	—	—	5
Disease of the Heart	5	2	—	1	2
Dislocated Hip	1	1	—	—	—
Dropsy	1	1	—	—	—
Debility	1	1	—	—	—
Dysentery	14	14	—	—	—
Epilepsy	1	—	—	—	1
Fractured Leg	1	1	—	—	—
Fractured Thumb	1	1	—	—	—
Injured by blasting	1	—	—	—	1
Measles	22	29	—	—	—
Nervous Debility	1	—	—	—	1
Old Age	13	—	2	—	11
Paralysis	10	—	—	—	10
Phthisis	16	6	8	—	2
Sciatica	1	—	—	—	1
Scrofula	1	—	—	—	1
Softening of the Brain	2	—	—	—	2
Sprained Ankle	1	1	—	—	—
Ulcerated Leg	3	1	—	—	2
Uterine Veneral Fistula	1	—	—	1	—
Weak Intellect	2	—	—	1	1
Whitlow	2	2	—	—	—
	183	71	11	5	46

WILLIAM BOUGHEN, MASTER.

RULES

OF

THE BALLAARAT BENEVOLENT ASYLUM.

OBJECTS:

TO RELIEVE THE AGED, INFIRM, DISABLED, AND DESTITUTE, AND MINISTER TO THEIR NECESSITIES, ACCORDING TO THE ABILITY OF THE INSTITUTE.

LIFE GOVERNORS,

1. Every donor of £10 or upwards, every person who shall raise one or more collections in one year the sum of £20 or upwards for persons not claiming membership on account of their contributions towards such sum; any person appointed by any society paying the sum £20; the executors, or, if more than one, the first named in any will, which a bequest of £20 or upwards shall be paid to the Institution, shall be considered Life Governors.

ANNUAL GOVERNORS.

2. Every subscriber of £1 and upwards annually, shall be considered an Annual Governor, to date from the time of paying such subscription and entitled to vote at all yearly and other special meetings of governance provided he shall have paid his donation or subscription seven days before such meeting.

3. The Institution shall be governed by a committee of management consisting of a president, two vice-presidents, five trustees, a treasurer, six honorary medical officers, and sixteen governors.

4. The aforesaid officers, except the trustees, with the Committee of Management, shall be elected annually by the Governors in the month of January in each year.

5. In the event of a vacancy occurring in any of the honorary offices of the Institution, the election of a successor shall be at a general meeting of Governors to be convened for that purpose.

6. The annual meeting of the Governors of the Institution shall be held in the month of January in each year to receive report from the Committee of Management, and elect honorary officers for the ensuing year.

7. It shall be competent at any time for the President to call a special meeting of Governors, on receiving a requisition signed by eight members of the Committee of Management, or twenty-four Governors

requiring him to do so, on giving seven days' notice in not less than two of the daily Ballarat Papers of such meeting and requisition, and no business shall be transacted at such special meeting except that for which it shall have been summoned.

8. At the annual or other special meeting of Governors, ten Governors shall form a quorum; but if after the expiration of half an hour after the time appointed for such meeting ten Governors shall not be present, such meeting shall stand adjourned to the same hour on the day next following, when if five Governors be present they shall form a quorum at such adjourned meeting.

9. The Committee of Management shall manage and direct the general business of the Institution, shall frame bye-laws for its internal regulations, the same not being contrary to the general rules,—appoint and discharge all officers and servants of the Institution,—shall meet one day in each month, and at other days as they shall appoint,—admit and discharge patients, and make rules and regulations respecting them and their treatment, and shall appoint sub-committees for all necessary purposes, and auditors; the Chairman of Committees to have a casting but no deliberative vote.

10. The President and Vice-Presidents shall be members ex-officio of all committees.

11. All sub-committees shall have five members, three to form a quorum.

12. The Committee of Management shall, at each annual meeting of the Governors, present a general report of the affairs of the Institution.

13. The accounts of the Institution shall be audited in the month of January in each year.

14. No member of the Committee of Management, or officer of the Institution shall become security for any contractor, directly or indirectly, or vote in any contract in which he may have any interest whatsoever.

15. Any member of the Committee of Management absenting himself for one month without reasonable cause shall cease to be a member of the Committee of Management, and another shall be appointed in his stead.

TREASURER.

16. All monies received on account of the Institution shall be paid into the Bank appointed by the Committee of Management, to the credit of the Treasurer of the Institution, and be appropriated by him to the purposes of the Institution under direction of the Committee of Management.

17. No payment shall be made by the Treasurer out of the monies of the Institution until ordered by the Committee of Management.

SECRETARY.

18. The Secretary shall attend all annual, special, and Committee meetings, and take minutes of all the proceedings transacted at such meetings, and transcribe them carefully into the books kept for that purpose, and carry out all the directions of such meetings in all particulars incident to his department.

19. The Secretary shall collect subscriptions and all monies due to, or receivable by the Institution, and in all cases give receipts for the same,

and shall pay over the same to the Treasurer once in each week, with account of the sums received, and the names of the persons from whom received by him since the previous payment.

20. The Secretary shall conduct the correspondence, and the clerical business of his department, and keep the accounts of the Institution under the direction of the several Committees.

21. The Secretary shall compile all reports of the Committees, fill in cheques, and perform the clerical duties connected with the office of Treasurer.

HONORARY MEDICAL OFFICERS.

22. The Honorary Medical Officers of the Institution shall be duly qualified Medical Practitioners, and shall attend daily, the rotation of duty to be left to themselves.

23. The Honorary Medical Officers shall have access to the Institution at all times and perform all Surgical operations and report the same in a book kept for that purpose at the Institution.

24. Any Honorary Medical Officer neglecting his duty for one month without reasonable cause, shall cease to be a member of the Institution and another officer shall be appointed in his stead.

INTERNAL GOVERNMENT OF THE ASYLUM

DUTIES OF MASTER.

25. The Master shall have the charge, control, and management of the Institution, and of the inmates and hired servants thereof, subject to the Regulations and Orders of the Committee.

26. He shall have power to suspend servants for gross misconduct, until the next meeting of Committee.

27. He shall keep an exact inventory of all the goods belonging to the Asylum, and shall present a Report thereof to the Committee, at the first meeting in January and July of every year.

28. He shall examine, both as regards quantity and quality, all supplies and enter an account thereof in the supply book, which shall be regularly audited before the Committee.

29. He shall keep an exact account of the admission and discharge of Inmates, and also of all out door Almspeople, the nature of the relief given and its period of continuance, in the registry book.

30. He shall keep a Diet Book, according to the Dietary of the Committee, and according to the orders of the Honorary Medical Officers, as to sick inmates, so as to exhibit the individual and aggregate consumption of provisions.

31. He shall regularly visit every part of the Institution connected with the men's department daily, to enforce proper order and cleanliness.

32. He shall report all disorder, neglect and misconduct to the next ensuing Committee.

OF MATRON.

33. The Matron shall in like manner superintend and daily visit the departments belonging to the Female inmates and maintain order and cleanliness therein.

OF ATTENDANTS.

34. The Wardsmen and Wardswomen shall carefully keep clean their several Wards, and attend such inmates as may become sick, according to the direction of the Master or Medical Officers.

35. They shall withdraw when desired from the Ward on the entry of the Committee, and shall not receive any kind of gift or remuneration for anything done or to be done in virtue of their situation, upon pain of peremptory dismissal.

36. They shall immediately report any infringement of the Regulations to the Master or Matron as the case may be.

MISCELLANEOUS.

37. The Master or Matron shall not both be absent from the Asylum at the same time, and neither of them shall be absent from the house from ten p.m. to eight a.m., nor more than three hours at one time, without permission of the President or Committee.

38. Any inmate behaving in a disorderly manner, or leaving the premises without permission of the Master shall be forthwith reported to the Committee, and be liable to be dismissed.

39. Any inmate entering into any Ward but his or her own, without permission, or playing at cards or dice, gambling or smoking tobacco in the house, or habitually spitting on the floor, or being guilty of other improper or rude behaviour, or using indecent or profane language, or defacing or injuring the property of the institution, or refusing to obey the directions of the Honorary Medical Officers or Master or Matron, shall be forthwith reported to the Committee and liable to dismissal.

40. All inmates who are judged by the Honorary Medical Officers to be capable, are to give their services under the direction of the Master or Matron in the work of the house, or in the cultivation of the garden and grounds.

41. The Master and Matron shall respectively preside at the Meal Tables of the Male and Female inmates, and duly say Grace before and after Meals.

42. The inmates shall be at liberty to receive Religious Instruction from the Ministers of the Church to which they belong, at such times as the Committee shall appoint.

43. That no application for admission be received without the usual forms being filled up and by a Governor. And no applicant shall be admitted into the Asylum until *one week* shall have elapsed from the date of his or her application, in order to afford time for inquiry, but in the event of any urgent cases arising, the President and any three members of the Committee shall have the power of dealing with such cases as they shall require.

44. That in electing to any appointment by the Committee, when there are more applicants than are required, the voting shall take place by voting cards, and the lowest on the poll shall be struck off and the vote taken again for the remaining candidates, until one or more has a majority of the members of Committee then present, and so on with the remainder of the candidates, always striking off the lowest, until the required number have been elected by such majority.

COMMITTEE OF MANAGEMENT OF THE BALLAARAT BENEVOLENT ASYLUM.

STANDING RULES AND ORDERS.

ORDER OF BUSINESS.

1. The business of the meeting shall commence at the hour appointed or as soon after as a quorum shall be present.
2. The presence of five members shall constitute a quorum of the Committee; but if, at the expiration of twenty minutes from the time appointed for the Committee to meet, there is not a quorum, such meeting shall proceed to business.
3. The minutes of any preceding meeting, not previously confirmed, shall be read as the first business at all meetings of the Committee, in order to their confirmation; and no discussion shall be permitted thereon, except as to their accuracy as a record of the proceedings.
4. The reading of the correspondence unconnected with the orders of the day, and the bringing up of reports of Committee and notices of motion, shall have precedence in the order of business, but shall not be introduced during the consideration of the orders of the day.
5. Orders of the day shall include all matters arising out of the proceedings of former meetings of the Committee; any business which the Chairman may think fit to bring under consideration; and such orders shall take precedence in the rotation in which they stand in the minute book.

NOTICES AND MOTIONS.

6. No member shall make any motion initiating a subject for discussion or for re-considering a motion previously disposed of, except in pursuance of a notice given at a previous meeting of the Committee, and such notice must be given either previous to the Committee entering upon the orders of the day, or after such orders have been disposed of.
7. Every member in giving notice of motion shall read it aloud, and deliver to the Chairman a copy of such notice, together with his name, and the day proposed for bringing on such notice of motion.
8. A member may give notice for any other member not then present, by putting the name of the member for whom the notice is given on the notice of motion.
9. No motion entered on the notice paper shall be proceeded with unless the member who has given such notice, or some one authorised by him, be present when the business is called in order. Notices not so proceeded with shall be struck out of the paper.
10. Any motion not seconded shall not be further debated, but shall lapse.

11. Any member who has proposed a motion may withdraw the same by leave of the Chairman, but should such motion be seconded, such leave can only be granted provided there is no negative voice.

12. The Chairman may order a complicated question to be divided.

13. So soon as a debate upon a question shall be concluded, the Chairman shall put the question to the Committee in a distinct and audible manner.

14. The question put shall be resolved in the affirmative or negative by a show of hands.

15. No question or amendment, which is the same in substance as any question which has been resolved in the affirmative or negative, shall be a resolution of the Committee unless carried by two-thirds of the members present.

AMENDMENTS.

16. A question having been proposed, may be amended by leaving out substituting, or adding words, and such amendments shall be resolved by a majority of votes.

17. An amendment proposed, but not seconded, will not be entertained or entered on the minutes.

18. Amendments may be proposed to an amendment, as if such amendment were an original question.

19. When amendments have been resolved, the main question as amended shall be put.

20. When amendments have been lost, the original question shall be put.

ORDER OF DEBATE.

21. Any member desirous of proposing a motion or amendment, or of discussing any matter under consideration, must rise and address the Chairman, and no member when speaking shall be interrupted, unless called to order, when he shall sit down; in which case the member calling to order shall be heard thereon, in preference to any other speaker, and the question of order shall be disposed of before the subject is resumed, or any other subject entered upon.

22. No member may speak to any question after the same has been put by the Chairman, and the voting has been given in the affirmative or negative thereon.

23. When two or more members rise to speak, the Chairman shall call on the member who, in his opinion, first rose in his place.

24. A motion may be made that any member who has risen "be now heard," or "do now speak."

25. A member may speak to any question before the Committee, and upon any amendment proposed thereto, and upon a question or amendment proposed by himself, or upon a question of order arising out of the debate, but not otherwise.

26. That any member proposing or seconding a resolution or amendment, shall be held to have spoken, and that the mover shall have the right to reply.

27. Whenever the Chairman rises during a debate, any member then speaking, or offering to speak, shall sit down, so that the Chairman may be heard without interruption.

28. Any member having used objectionable words, and not explaining or retracting the same, or offering an apology for the use thereof, to the satisfaction of the Committee, will be censured by the Committee, and shall not be allowed to hold his seat or vote on any question. If the offensive words shall have been retracted by him, or an apology rendered to the satisfaction of the Committee.

SUSPENSION OF STANDING ORDERS.

29. It shall be competent by a vote of two-thirds of the members present, for the Committee to suspend any order herein contained provided the effect of such suspension shall not be the rescinding of any resolution previously adopted by the Committee.

SUB-COMMITTEES.

30. That the foregoing Rules and Orders shall also regulate the proceedings of all Sub-Committees.