



Morsham Base Hospital
(Incorporated)

FIFTY-FOURTH
ANNUAL REPORT
of the Committee of Management

From 1st JULY, 1927 to 30th JUNE, 1928

With the Bye-Laws of the Institution
List of Amounts Received from all Sources,
Financial Statement.

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Officers and Members of Committee for 1928-29

President:

David Anderson, Esq. (1928)

Vice-Presidents:

A. Langlands, Esq. (1928) Thos. Young, Esq. (1926)

Hon. Treasurer:

W. C. Bolton, Esq., J.P. (1928)

Town Members of Committee.

Elected.

Elected

F. J. Millar, Esq., J.P.	1926	C. Rennison, Esq.	1927
Thos. Young, Esq.	1928	G. L. Ray, Esq., J.P.	1927
J. J. Hennessy, Esq.	1926	J. R. Baillie, Esq.	1928
A. D. Stanistreet, Esq.	1926	John Bennett, Esq.	1928
P. Learmonth, Esq.	1927	J. B. Cranage, Esq.	1928

And one representative of the Hon. Medical Staff.

Country Members of Committee.

The Presidents for the time being of the Wimmera, Kowree, Deakin, Arapiles, and Dimboola Shire Councils.

Councillors A. H. Millar and E. A. Dahlenburg, of the Wimmera Shire; J. C. Tepper esq, Coromby; J. McRae, Esq., Jung; J. E. Smith, Esq., Vectis; A. A. Lutz, Esq., Coromby.

Hon. Solicitor : John Bennett, Esq.

Hon. Architect: P. Learmonth, Esq., M.C.E.

Hon. Dentists : C. W. Mathers, R. S. Grant, C. W. Dougall

Hon. Veterinary Surgeon: James Barnes, Esq.

Building Sub-Committee.

Messrs. F. J. Millar, W. C. Bolton, P. Learmonth, J. Davey, Thos. Young, J. B. Cranage.

Tenders Sub-Committee.

Messrs. W. C. Bolton, P. Learmonth, and F. J. Millar.

Hon. Medical Officers:

Dr. G. R. Felstead.

Dr. H. W. Charlton

Dr. J. P. Black.

Dr. R. J. A. Henderson

Auditors.

T. Houston, Esq.

D. S. Wallis, Esq.

Matron.

Secretary.

Mrs. G. M. Arthur.

C. R. Frencham.

Horsham Base Hospital

PAST PRESIDENTS.

Year of Office.		Year of Office.	
Temporary Chairman	1873-74	George Ryan	1900-01
Rev. G. W. Adams	1874-75	Wm. Sinclair	1901-02
Robert Clark, J.P.	1876	Wm. Sinclair	1902-03
J. Langlands, J.P.	1877	G. Rutherford	1903-04
Angus Cameron, J.P.	1878	R. L. Kirk	1904-05
Joseph Flechler	1879	R. L. Kirk	1905-06
George Young	1880	late H. Balfour Cathcart	1906-07
William Robinson	1881	late H. Balfour Cathcart	1907-08
William Drummond	1882	late H. Balfour Cathcart	1908-09
S. S. Bowden	1883	late H. Balfour Cathcart	1909-10
C. G. Rasmussen, J.P.	1884	F. J. Sanders	1910-11
R. H. Andrews	1885-86	F. J. Sanders	1911-12
J. H. Brake	1886-87	P. Learmonth	1912-13
W. C. Wright	1887-88	P. Learmonth	1913-14
Fred. Martin	1888-89	C. Rennison	1914-15
R. Garland	1889-90	C. Rennison	1915-16
J. Kenny	1890-91	John McCann, J.P.	1916-17
F. Williams, J.P.	1891-92	F. J. Millar, J.P.	1917-18
R. J. Moon	1892-93	F. J. Millar, J.P.	1918-19
H. F. W. Kruger	1893-94	G. S. Symonds	1919-20
W. Bolton	1894-95	G. S. Symonds	1920-21
R. G. Finchan	1895-96	G. S. Symonds	1921-22
T. DeB. Twycross	1896-97	G. S. Symonds	1922-23
G. Bodey, J.P.	1897-98	F. J. Millar, J.P.	1923-24
James Carroll, J.P.	1898-99	F. J. Millar, J.P.	1924-25
George Ryan	1899-00	David Anderson, J.P.	1925-26
W. F. Osborn		David Anderson, J.P.	1926-27
		David Anderson, J.P.	1927-28

LIFE MEMBERS:

Hon. Walter Madden.
 Carl Schurmann
 G. E. Peart.
 Mrs. J. T. Weight.
 D. Grant.
 L. A. Rosel.
 W. J. Sudholz.
 Wm. Butler.
 H. B. Cathcart.
 B. T. Pearse.
 Albert Scholes.
 John W. Davis.
 G. H. Hill.
 Mrs. George Ryan.
 D. Lewis.
 William Sinclair.

John Schmidt.
 P. W. Jones.
 J. E. Harper.
 Mrs. H. W. Aumann, sen., Murtoa.
 Mrs. Ida V. Pietsch, Kornheim.
 T. J. Noske, Melbourne.
 Thomas Mills, Longerenong.
 J. H. Currie, Dimboola.
 G. Antony, Natimuk.
 Mrs. James Anderson.
 W. McClintock, Murtoa.
 William Gill, Dimboola.
 A. A. Lutze, Murtoa.
 F. P. Schulze, Murtoa.
 C. G. Davies, Horsham.
 A. J. Coad, Horsham.

Horsham Base Hospital

Incorporated

FIFTY-FOURTH ANNUAL REPORT FOR THE YEAR ENDING JUNE 30th 1928

**To Life Governors, Annual Governors and Subscribers
of the above-named Institution**

LADIES and GENTLEMEN,—

In presenting the 54th Annual Report and Balance Sheet, the Board of Management notes with pleasure the splendid support which has so consistently been given by all sections of the community, and desire to express their thanks to all those who have thereby helped the Hospital during the year.

BASE HOSPITAL—The year that has just ended marks a new era in the history of the Hospital. For some time building operations were in progress, and at the end of November the contractors had completed their work and our Base Hospital was ready to be opened officially. Monday, December 12th, was the day set apart for this ceremony, and an invitation to the Chief Secretary, the Hon. G. M. Prendergast, M.L.A., to perform the Opening Ceremony. This was accepted and in the presence of representatives of the Charities Board, and representative citizens of the town and district, the Horsham Base Hospital was officially declared open.

FINANCE—The Maintenance Account opened with a credit balance of £183 2/6. The total receipts for the year were £4177/5/9, which is an increase of over £800 from the previous year. Some of the principal sources of revenue were—

Government Grant	£800
Ladies' Committee	975
Municipal Grants	525
Bequests	295
In-patients' Fees	1068
District Committee	242
Entertainments	125

The total expenditure for the year was £4841/15/, which is an increase of £1246 on the previous year. This is due to the very much increase costs consequent on our increase in accommodation and patients. Although there may be a few items that will not recur during the coming year, the above figures may be taken as an indication of

what our Maintenance Costs will amount to. We can be quite safe in saying that to manage the Hospital in an efficient manner requires the sum of about £500 annually.

We are commencing the new financial year with a debit balance of £491/6/9, but are optimistic as to the future. We can confidently expect to receive a much larger Grant from the Government, and several other proposals are being discussed which should return a considerable amount. We feel sure that the public of Horsham and District have every reason to be proud of their Hospital, and are also confident that they will rally to our assistance in the matter of maintaining it.

LADIES' COLLECTING COMMITTEE—The splendid work of this Committee is very gratifying to the Managers of the Hospital. This year the magnificent sum of £975 was paid into the funds of the Hospital. To raise this amount has entailed a tremendous amount of work and self sacrifice on behalf of the members and we consider that this effort has no parallel in the history of Hospital work in this State. This Committee is still working assiduously, and already for the next financial year has a good sum in hand. To the Executive and all those who assisted in any way we express our warmest thanks.

BUILDINGS—In November last all contracts were completed and the accounts paid. It was found that to meet all payments, we would have to make arrangements at our Bankers for a considerable sum. The present debit in the Building Fund stands at £4909/8/10. We approached Mr. B. Wood, the local manager of the Commercial Banking Co., of Sydney, and he placed the position before his Head Office. Almost immediately we were advised that we could draw up to £5000. This prompt action was very much appreciated by my Committee, and we desire to thank Mr. Wood and his Head Office for this assistance. We are now faced with the problem of liquidating this amount. An application has been forwarded to the Charities Board asking for a Grant, and we expect that within a very short period, we will hear of a substantial grant. The total cost of Buildings, Furnishings and Equipment was about £35,000, and towards this amount the Government found £8,200.

BED DONATIONS—The following organisations have contributed during the year the sum of £25 for the establishment of a Bed in the Hospital: Horsham Band, Horsham "Times" Roman Catholic Church, Cole's Players, Laharun Residents and St. Helen's Residents contributed £31 and £70 respectively. These latter amounts were used for the establishment of a bed and other furnishings.

SPECIAL DONATIONS—During the furnishing of the Hospital, we received several handsome donations, among them being two for £250 each from two of our Committeemen. These amounts were used to fur-

nish two wards complete. Mr. Fred Lawson, of Kewell, also sent along a cheque for £100, which was devoted to the furnishings. To these donors the Board of Management expresses thanks.

PATIENTS—Owing to the increased accommodation available, our daily average has risen considerably. We treated 746 Inpatients and 75 Outpatients during the twelve months, making a total of 821. The daily average was 40.34. The figures last year were: Inpatients 448, Outpatients 98. Daily average 22.43. From the above figures some idea can be gained of the work the Hospital is doing.

MEDICAL AND NURSING STAFF—We wish to again express our appreciation of the valuable assistance given to the Hospital by the Honorary Medical Officers, Drs. G. R. Felstead, J. P. Black, H. W. Charlton and R. J. A. Henderson. They have at all times, and often at great inconvenience and personal loss attended to the welfare of the patients in the Hospital, and no thanks can be too great for this unselfish service of these gentlemen. We regret having to report that after faithfully serving in the position of Matron for a period of seven years, Miss M. Humphreys has resigned owing to having accepted the position of Matron at the Police Hospital, Melbourne. Miss Humphreys was a very efficient Matron and her experience was invaluable during the Building and Furnishing. Whilst regretting her departure we are pleased to know that she has secured such an important post, and we wish her every success. Sister I. Young is at present in the position of Acting Matron, and at the time of compiling this report applications are being called for the position of Matron. The Nursing Staff, under the guidance of Miss Humphreys and Miss Young, has at all times earned the appreciation of the Board of Management. During the year the following Nurses were successful in passing their final examination, thus maintaining the high percentage of passes at the Hospital: Misses E. Crouch, I. Hatley and A. West.

MATERNITY WARD—This valuable adjunct was opened in July last under the very capable management of Sister M. Blacklock. During the year 68 cases were admitted, and the register of births shows that 38 males and 31 females, a total of 69, were born at the Hospital. This wing of the Hospital, as the foregoing figures show, is filling a great need in this community. To Sister Blacklock we express our thanks for the very keen interest she has taken in the management and administration of this important Ward.

LOCAL COMMITTEES—Splendid work has again been accomplished by our local Committees at Murtoa, Dimboola and Natinuk. Each year we receive valuable financial assistance from these centres, and we wish to express our appreciation of same. We feel that there is a big scope in this district for more local Committees and are hopeful that, during the coming year, new Committees will be formed. During the year special efforts were made at Jung, St. Helens Plains, Laharua.

and to those ladies and gentlemen who assisted at these efforts we convey our thanks, with the wish that this year they form themselves into a Hospital Committee and each year set themselves a definite objective. If centres such as those mentioned were formed we would have the whole of our district working for the Hospital.

X-RAY DONATION—It is with great pleasure that we place on record the magnificent donation of £2000 from Mr. John Russell, to be used in the purchase of X-Ray Equipment. Mr. Russell stipulated that the Committee should purchase the best equipment available, and after careful consideration of the various types of equipment, the order was placed with W. Watson & Sons Melbourne, who expect to give delivery in August. When the plant is installed we will have one of the most up to date X-Ray Departments in the State.

WOOD DAY—Mr. G. W. Cochrane organised this Appeal and received a fair response, but it has fallen short of previous efforts. To Mr. Cochrane and those gentlemen who donated wood we express our thanks.

JAM APPEAL—Mr. J. S. Bacon Inspector of Schools for this district, again organised this appeal and the response by the Schools was a splendid one, enough jam being received to last for twelve months. A special word of praise is due to Mr. Bacon, his teachers and the scholars for this splendid response. We have a very valuable asset in the schools of this district, and the assistance received throughout the year has been very gratifying to the Committee.

GIFT DAY—Our Ladies Committee again organised a Gift Day, which was held at the Town Hall. Again the response was a very liberal one, and, in addition to a very fine collection of articles, quite a good sum of money was obtained. To the organisers, and all those who assisted our best thanks are due.

AMBULANCE SERVICE—This service is a valuable asset to the town and district, and our only regret is that it is not more freely used. Mr. J. Baulderstone, who is in charge of the ambulance is deserving of the highest praise for his unselfish devotion to the work. At all times and in all weather he has responded to calls in an honorary capacity. To Messrs Young Bros. who provide garage room for the car, and also allow Mr. Baulderstone to leave his work to attend calls, we express our thanks.

GIFTS—Gifts of all kinds have been numerous throughout the year, and to all donors we extend our thanks. The various local District and Metropolitan paper offices have generously supplied us with copies of their papers, and these have been much appreciated by the patients and staff.

OBITUARY—It is with deep regret that we bring under notice, the loss the Hospital has sustained through the death of one of the Vice-Presidents—the late H. Balfour Cathcart. As a Past President and Committeeman for over 35 years, he always took a very lively interest in

the management of the Institution, especially during the building of the Base Hospital. Our deepest sympathy goes out to his widow and family in their sad bereavement.

THANKS—We again record our appreciation of our Hon. Dentist, Mr. C. W. Mathers and the Hon. Vet. Surgeon, Mr. James Barnes for their valuable services given throughout the year. The Horsham Borough Band has always been at our service when required and we thank them for this assistance. The local Press are deserving of our warmest thanks for the full publicity they have given to Hospital matters throughout the year. In conclusion we wish to thank the clergymen of the various denominations, all these ladies and gentlemen, and Sunday School children who make it a practice of regularly visiting the Hospital with gifts of flowers, fruit, etc.

It will be seen from the foregoing, what a great work is being done in the cause of Humanity for the sick and suffering in our midst.

The beds are not long empty, when they are filled again with astonishing regularity by an endless stream of sick and broken lives; 821, no less, were treated at the Hospital for the year, 746 In-patients (Bed cases), and 75 Out-patients.

Whilst the cost is great (nearly £5000) we like to think of the great help and relief given to so many, and the pleasure it has afforded a still greater army of workers, and givers, of strong and healthy people assisting their less fortunate Brethren in their time of need.

It must be of great interest to the Public, who in a one day's Carnival raised over £3500, for the Maternity Ward, to know that 69 Births occurred at the Institution for the year, and the mothers of these 69 Young Australians recognize with gratitude this splendid Department of the Hospital, which is equipped with all the latest improvements. The Building and equipment being so kindly provided by a thoughtful public.

The Noble Work of the Hospital, as a whole, has only been possible by the hearty co-operation of all sections of the Community, and your Committee look forward with all confidence to the continuance of this splendid feeling being vouchsafed to the Institution.

The Public Hospitals have a claim on every Man, Woman, and Child in the Community, be they rich or poor. It is there the Doctors and Nurses receive most of their training. The Hospital is the front line of defence and attack in case of Epidemic diseases and the Public Hospital is the place where cases of certain kind of infectious diseases must go for treatment.

We do not wish to enter into the domain of politics, our job being Hospital work, under the supervision of a Government Department, viz., the Charities Board, with whom we have always worked smoothly and successfully, but we are of the opinion that the time is now ripe, in

At present in Victoria, it is only the very rich, and the poor that command fact overdue, for a change in the Constitution of Country Hospitals, whereby their benefits may be extended to an ever wider circle the best Hospital treatment, to the disadvantage of the great body of people possessed of means in-between.

We sincerely trust that a solution of the present position will be found, which will prove acceptable to the Hospitals, the Public, and the Medical Profession.

(Signed) DAVID ANDERSON, President.

C. R. FRENCHAM, Secretary.

July 16th, 1928.

We desire to express our sincere appreciation of the services of our Secretary, Mr. C. R. Frencham, who has carried out his duties in a faithful, able, and satisfactory manner.

DAVID ANDERSON, President.

July 16th, 1928.

Medical Officer's Report for the year ending June 30, 1928

	M.	F.	Ttl.
Number of In-patients remaining on June 30, 1926	12	14	26
Number of Patients admitted during the year	331	389	720

	M.	F.	Ttl.
Number of Patients discharged, cured or relieved	314	372	686
Number of Deaths	17	16	33
Number remaining on June 30, 1926	12	15	27

Outdoor Relief—

Distinct cases treated	75
Number of attendances	217

	M.	F.	Ttl.
Daily average of indoor relief	21.22	19.12	40.34
Average cost per head per annum of maintenance (indoor)	£6 9 9		
Average cost per bed for daily average	£120 10 3		

Statement of Receipts and Ex

July 1st, 1927 to

RECEIPTS

To Bank Balance, 30/6/27 ..	£183	2	6		
Government Grant	800	0	0		
Municipal Grants	525	0	0		
Private Contributions ..	91	15	11		
Proceeds Entertainments	125	3	8		
Hospital Sundays	242	12	7		
Ladies Committee	975	0	0		
In Patients Fees	1068	8	5		
Out Patients Fees	1	10	0		
Bequests	295	0	0		
Donations	10	8	1		
Sale of Cows	31	17	6		
Telephone Box	2	17	0		
Refund on Hire Tents ..	4	12	7		
Mortuary Fees	1	0	0		
				£4358	8 3
Less Dishonored Cheque ..				8	0 0
				£4350	8 3
Bank Balance 30/6/28 ..	£434	17	11		
Unpresented Cheques ..	56	8	10		
				491	6 9

Examined and Found Correct,

D. S. Wallis

F. Houston

Auditors

16/7/28

Audit, Maintenance Account

June 30th, 1928

EXPENDITURE

By PROVISIONS--

Meat	£258	0	5	
Fish, Poultry, etc.	22	8	7	
Butter, Cheese, etc.	157	14	4	
Milk	162	7	7	
Bread, Flour, etc.	140	18	5	
Groceries	276	14	11	
Potatoes, Vegetables, etc	46	1	3	
Malt Liquors	1	10	0	
				£1065 15 6

By SURGERY & DISPENSARY--

Drugs, Chemicals, and Disinfectants	£259	14	1	
Dressings, Bandages, ..	29	11	8	
Instruments and Appliance s	190	7	10	
Ice and Aerated Waters	15	15	3	
Wines and Spirits	10	6	3	
Sundries	12	2	7	
				£517 17 8

By DOMESTIC--

Renewal Furniture	£16	10	0	
Bedding and Drapery ..	64	0	10	
Hardware, Crockery, Brushware, etc	100	4	2	
Fuel and Light	407	0	10	
Sundries	7	10	9	
				£595 6 7

By ESTABLISHMENT--

Insurance	6	8	10	
Sanitary Charges	30	0	0	
Repairs	52	0	5	
Telephone	22	17	10	
				£111 7

By SALARIES & WAGES--

Uniforms	20	10	0	
Nursing	1041	17	2	
Other Salaries	1119	2	2	
				£2181 9 4

By MISCELLANEOUS--

Printing, Advertising, Sta tionary, Postage	37	4	0	
Cartage and Freight ..	49	4	1	
Travelling Expenses ..	8	9	3	
Purchase Cows	40	2	0	
Sundries	10	0	0	
				£144 19 4

By ADMINISTRATION--

Official Salaries	£150	0	0	
Printing, Advertising, Sta tionary, Postage	57	13	0	
Bank Charges	0	10	6	
Interest	12	12	0	
Auditors Fees	4	4	0	
				£ 224 19 6

£4841 15 0

Auditors Report

Horsham,
July 16, 1928

TO THE PRESIDENT, COMMITTEE AND SUBSCRIBERS,
HORSHAM BASE HOSPITAL

Sirs :

We beg to report having examined the Books, Accounts, Vouchers, etc., of the Institution for the year ending June 30, 1928, and found same correct; receipts from all sources and expenditure on all accounts being duly recorded and set forth.

The Balance Sheet, to which we have appended our signatures, is correctly drawn up from the Books of the Institution, and truly represents the financial position thereof.

We have much pleasure in recording that the books and papers have been effectively kept.

We have the honor to be,

Sirs,

Yours faithfully,

T. HOUSTON,)
D. S. WALLIS,) Auditors.

Hospital and Charities' Act 1922

ELECTION AND APPOINTMENT OF COMMITTEES AND OFFICERS OF INCORPORATED INSTITUTIONS

Section 57. The secretary of every incorporated institution acting under the authority of the committee thereof shall call an annual general meeting of contributors to such institution to be held on some day between the first day of July and the thirty-first day of August in each year for the election of the committee and other elective officers and for any other purposes.

58. Save as otherwise expressly provided in this Act, on the day of the annual general meeting of the contributors to any incorporated institution in each year one-third part or the number nearest to one-third part of the elected members of the committee shall retire from office but may nevertheless be re-elected and the persons who shall so retire shall be—

- (a) all members temporarily appointed by the committee as hereinafter provided; and
- (b) the members who have been the longest in office without re-election. Where two or more persons have been in office for the same length of time then those who shall retire shall be determined between themselves by lot in the presence of a quorum of the committee.

59. (1) Any contributor to an incorporated institution may be elected to any elective office of such institution; and any person (whether a contributor or not) may be elected to the office of auditor.

(2) No person shall be elected to any elective office in any incorporated institution unless at least seven days before the day of the annual general meeting there has been delivered to the secretary thereof a written nomination of such person to such office signed by at least two contributors thereto and also a written consent of such person to act in such office.

(3) Every meeting at which there is to be an election of elective officers of any incorporated institution shall be advertised by the secretary at least a week before the day on which such meeting is to be held in some newspaper circulating in the neighborhood.

Building Account

RECEIPTS

To Donations	£931	16	6
Balance, 13/4/28/	4909	0	10
Government Grant	1000	0	0
	£6841	5	4

EXPENDITURE

By Balance, 30/6/27	£301	8	7
Contractors Accounts	4081	17	5
Architects Fees	637	12	8
Furnishings and Equipment	1664	3	2
Interest	155	8	6
Bank Charges	9	15	0
	£6841	5	4

Ambulance Account

RECEIPTS

To Borough of Horsham	£25	0	0
Ambulance Fees	10	11	0
Balance, 30/6/28	0	7	6
	£35	18	6

EXPENDITURE

By Balance, 30/6/27	0	9	10
Car Registration	7	7	0
Oil, Petrol etc.	2	8	8
Insurance	10	0	0
Replacement	15	0	0
Bank Charges	0	13	0
	£35	18	6

X-Ray Account

RECEIPTS

To Donation John Russell Esq.	£2000	
at Credit Commercial Banking Co.		

Statistical Return as at June 30

RECEIPTS.

	1924	1925	1926	1927	1928
Government Grant	£535	£650	£700	£780	£800
Municipal Grant	445	475	475	485	525
Local Contributions	1521	1511	907	825	1077
In-patients	493	619	522	476	1068
Out-patients	3	3	2	2	2
Ordinary Revenue	3787	4136	3067	3335	4167

EXPENDITURE.

Provisions	667	595	708	736	1065
Surgery	196	170	192	194	517
Domestic	388	556	384	552	706
Establishment Charges	85	136	144	86	111
Miscellaneous	121	82	36	90	145
Administration	256	210	194	255	225
Salaries and Wages	1291	1349	1548	1678	2181
Total Ordinary Expenditure	3008	3098	3208	3595	4841
Cost per occupied bed	130	124	166	147	120

FINANCIAL POSITION

Cash in Hand	464	1003	443	183	—
Unpaid Accounts	246	221	256	187	300

STATISTICAL.

Daily Average	23.65	22.42	20.59	22.43	40.34
In-patients	440	435	392	448	746
Paid Staff	19	19	18	20	28
Accommodation	32	33	32	60	80
Accommodation (Infections)	8	8	8	8	8
Out-patients	134	91	81	98	75

†Nine months.

Municipal Grants

Winmerra Shire	£200	0	0
Horsham Borough	150	0	0
Dimboola Shire	70	0	0
Dunmunkle Shire	50	0	0
Kowree Shire	20	0	0
Arapiles Shire	35	0	0
	£525	0	0

Bequests

Trustees Sstate Edward Wilson	£50	0	0
Trustees Estate Alfred Felton	80	0	0
Trustees Estate Patrick Brennan	40	0	0
Trustees Estate Jas. Kronheimer	5	0	0
Trustees Estate late W. Byrne	100	0	0
Trustees Estate late H. C. Budde	10	0	0
Trustees Estate late V J. Saul	5	0	0
Trustees Estate late Mrs. W. P. Schache	5	0	0

£295 0 0

Birthplace, Religion, and Age of Inmates

Victoria	580	Church of England ..	247
New South Wales	10	Presbyterians	139
Other Australian States	60	Methodists	133
England and Wales	52	Church of Christ	47
Scotland	12	Roman Catholics ..	124
Ireland	10	S. Army	22
Other British Possessions ..	2	Other Protestant ..	28
Germany	3	Baptist	4
Other Foreign Countries	11	Other Persuasions ..	2
New Zealand	4	Total	746
China	2		
Total	746		

Ages.	M.	F.	Tot.
Under 5 years	42	30	72
5 and under 10 years	27	38	65
10 and under 15 years	29	27	56
15 and under 25 years	69	115	184
25 and under 35 years	64	83	147
35 and under 45 years	36	57	93
45 and under 55 years	24	22	46
55 and under 65 years	26	21	47
65 and under 75 years	17	5	22
75 and under 85 years	7	8	15
85 and under 95 years	2	3	5
95 and upwards	—	—	—
Total	343	403	746



By-Laws of the Horsham Base Hospital

(Incorporated August 31, 1887).

(G.G. 31st August, 1877, p. 1642).

1. The Bye-Laws of the Horsham District Hospital (hereinafter referred to as "the Hospital") in force up to the date of this Bye-Law are hereby repealed save as to all rights accrued, acts done, appointments made, or liabilities incurred thereunder.

MANAGEMENT.

2. There shall be a President, two Vice-Presidents, and a Treasurer of the hospital, who shall hold office for one year.

3. There shall be two Auditors, who shall hold office for one year.

4. The Hospital year shall run from the day for the time being fixed for the retirement of one-third of the Committee to and inclusive of the next such day. All contributions shall be deemed to have been made for the current Hospital year.

5. The Committee shall direct the general business of the Hospital, frame rules for its internal regulation, and appoint, suspend, discharge all paid officers, and arrange the terms of the employment of such.

6. The Committee shall meet on the second Tuesday in each month, at 3.30. Any three members of the Committee may summon a meeting for any time upon giving twenty-four hours' notice of the hour of the meeting, and stating in such notice the business for which the meeting is summoned.

7. The Medical Officer shall have full power to deal with all urgent applications for admission, recording in writing the reasons for treating the case as urgent.

8. No paid officer of the Hospital shall be a contractor, directly or indirectly; nor shall any member of the Committee be present at the discussion of nor vote upon any matter in which he is peculiarly interested.

9. The Books and Accounts of the Hospital shall be audited annually by the Auditors.

10. The Committee shall present a general report of the affairs of the Hospital, together with an audited Balance Sheet, at the Annual Meeting. Such Balance Sheet shall be published in one or more of the local papers at least three days before such meeting.

11. The Committee shall appoint a House Committee of three of its members, two to form a quorum, who shall attend to the internal management of the Hospital, the admission and discharge of in-patients, the examination of all accounts passed for payment, the supervision of the Medical Officer's, Collectors', Dispenser's, and House Steward's Books, and such other matters as may be delegated to them by the Committee of Management:—

(a) The House Committee shall retire quarterly, and its members shall be eligible for re-appointment on the next Committee.

(b) It shall meet once in each week, or oftener, on such days and such hours as it may appoint, and the Honorary Medical Officers shall be members ex-officio of the House Committee.

(c) It shall also, once at least in each month, audit the House accounts and check the stores books.

- (d) It shall watch the entire expenditure of the Hospital and shall carefully scrutinise the monthly analysis of such expenditure, with due regard to the number of patients in the House, reporting to the Committee any matter of importance.
 - (e) It shall be present (without notice) once in each fortnight at the receipt and distribution of stores, and once in each quarter shall check the balance remaining on hand of such stores with the House Steward's and Dispenser's Books.
 - (f) It shall have power to employ persons other than the Medical Officer, Secretary, Matron, and Nurses for any work in or about the Hospital, and to discharge the same.
 - (g) It shall define the duties of officers and servants, and such duties shall be incorporated in their several agreements.
12. All contracts may be made by the Committee.
13. The common seal of the Hospital shall be kept by its banker for the time being.

ELECTION AND APPOINTMENTS.

14. The President, Vice-Presidents, and Treasurer shall be elected at the Annual Meeting.
15. The Auditors shall be appointed at the Annual Meeting.
16. Members to fill the vacancies of retiring members of the Committee shall be elected at the Annual Meeting.
17. All contesting elections or appointments shall be by ballot only.

VOTES.

18. For voting purposes Members shall be divided into "Members" and "Corporations":—
- (a) Members contributing £1 per annum shall be entitled to 1 vote.
 - (b) Members contributing £5 per annum shall be entitled to 2 votes.
 - (c) Members contributing £10 per annum shall be entitled to 3 votes.
 - (d) Members contributing £20 (in one sum as a personal contribution during the current year), 3 votes, and thereafter 1 vote for life.
19. Corporations shall be entitled to the same votes as members, save that the right to vote shall cease with the expiry of the current year, notwithstanding the amount of contribution.
20. Corporations shall be entitled to vote by any member or officer appointed by the Corporation under seal, or by resolution for that purpose.
21. No member shall be entitled to vote while he is a salaried officer or pupil of the Hospital.

MEETINGS.

22. There shall be held at the hour of 3.30 p.m. on the day for the time being appointed for the retirement of the Committee the Annual Meeting of the Members.
23. At all meetings of Members ten shall form a quorum. If a quorum be not present within half an hour of the hour of the meeting, or if there shall cease to be a quorum, the meeting shall be adjourned by the President, Vice-Presidents, Chairman, or Treasurer, or in their absence by the Secretary, for one week, and at the adjourned meeting any number shall constitute a quorum.
24. Ten or more members may, by requisition signed, require the Secretary to convene a Special Meeting of Members. Such requisition

shall specify the business to be dealt with at the meeting, and none other shall be introduced unless the introducer shall have given three day's notice thereof to the Secretary.

25. Notice of Special Meetings shall be given by the Secretary to Members seven days clear before the date; and any notice of any business intended to be introduced at a Special Meeting shall be given by the Secretary to Members immediately on receipt of such notice.

26. All requisitions and other notices of special business shall be accompanied by a number of copies equal, at least, to the number of Members for the time being.

27. The President, Vice-Presidents (in the order of election) or the Treasurer shall take the chair at all meetings, except those to be held under section 7 of the Act incorporating the Hospital; and in the absence of such officers, the meeting shall elect its own Chairman, and by ballot on demand of any two Members. The Chairman shall have a deliberative as well as a casting vote.

28. Minutes shall be kept by the Secretary, and in his absence by the Acting Secretary, to be appointed for the time being by the Chairman.

29. The minutes when confirmed and signed by the Chairman at a subsequent meeting shall be conclusive evidence of the proceedings of the meeting of which they are a record.

30. At any meeting the Chairman may, and at the request of three Members shall, appoint a meeting at not less than seven days nor more than fourteen, at which the minutes of the then meeting shall be brought up for confirmation, and such meeting shall be a Special Meeting.

31. The Secretary shall, on demand, at any time within five days of any meeting, produce for inspection of any Member requiring the same the minutes to be brought up for confirmation.

OFFICERS.

32. There shall be a Medical Officer, who shall be a duly registered Medical Practitioner.

33. All Medical Officers shall be duly registered Medical Practitioners.

34. There shall be a Secretary, Matron, and Nurses, at salaries to be fixed for the time being by the Committee.

PATIENTS.

35. Members and Honorary Medical Officers shall be entitled to recommend one in-patient and three out-patients annually, subject to the approval of the House Committee.

36. Any person wishing to be received into the Hospital, and being in a position to pay for medical aid, may be admitted with the sanction of the House Committee, provided there be accommodation, and on producing a recommendation signed by a Member.

37. No pregnant female (for the purpose of confinement), no child under five years of age (unless suffering from serious injury, or for the purpose of undergoing a surgical operation, or in case of accident), no insane person, no person afflicted with primary syphilis or suffering from chronic paralysis, nor any person who in the opinion of the Medical Officer, Honorary Surgeon, or of the Committee of Management is unsuitable to be admitted, shall be received as an in-patient under any circumstances.

38. Patients quitting the Hospital at their own desire shall sign a declaration to that effect before leaving.

39. Any patient having any cause of complaint shall make the same known to the Medical Officer, whose duty it shall be to enter such complaint immediately, in the presence of the nurse of the ward, in a book kept for the purpose, which book shall be laid before the House Committee at each meeting.

40. Patients not paying full Hospital fees, deemed able by the Medical Officer to assist in the work of the Hospital staff, shall, at his request, so employ themselves.

41. The Committee, subject to the approval of the Medical Officer, shall from time to time make and alter regulations:—

- (a) For the conduct of patients.
- (b) For the treatment of out-patients.
- (c) For the admission of visitors.
- (d) For the admission of Clergymen and Religious Instructors.

Such regulations shall be posted in the wards and hung on the Hospital door

CLERGYMEN AND RELIGIOUS INSTRUCTORS.

42. Every Clergyman or Religious Instructor who visits at the Hospital shall confine his visits to the sick patients who belong to his religious communion, unless his services are specially requested by any patient of another communion.

43. Every such Clergyman or Religious Instructor shall perform the duties of his office at the bedside of his patients in such a way as to be as little overheard as possible by the surrounding patients.

44. No person shall read aloud or conduct public religious service in the sick wards of the Hospital.

45. Clergymen or other visitors must retire from the bedside if requested to do so by any members of the Medical Staff or Matron.

APPENDIX No. 1.

At the General Meeting of the Contributors of the Horsham District Hospital, held on the 28th July, 1902, it was resolved:—"That the Committee of Management be composed of twenty members, irrespective of the four honorary officers."

APPENDIX No. 2

At the Annual Meeting of the Governors and contributors to the Horsham District Hospital, held on 28th July, 1904, it was resolved:—

- (a) That these bye-laws may be amended by resolution of a majority of Subscribers present at the Annual Meeting, or at a duly convened meeting called for the purpose, provided that 14 days' notice in writing, signed by not less than six Subscribers of all proposed amendments shall have been given to the Secretary, who shall thereupon give notice by advertisement to the Subscribers.

And at a special meeting of contributors, held on the 14th day of May, 1918, it was agreed that—

(b) Any number of persons formed as a Committee and conducting entertainments or services of a public nature for the funds of the Hospital, and thereby contributing in one sum the amounts hereunder specified, shall have the privilege of nominating Annual Governors as follows:—

If £10 and up to £20 be contributed	1 Governor
Over £20 and up to £50	2 Governors
Over £50 and up to £100	3 Governors
And for Amounts over £100	4 Governors

Persons presenting a Trust Estate contributing in one sum £10 or over may also nominate one Annual Governor. The year of an Annual Governor's appointment shall be from the date of payment to the Hospital.

APPENDIX No. 3

At the Annual Meeting of the Governors and Contributors to the Horsham District Hospital, held on the 25th July, 1912, it was resolved:—

“That a person who has by personal effort, extending over a term of not less than five years, been instrumental in augmenting the funds of the Institution by a sum of not less, in the aggregate, than £100, may be appointed by the Committee of the Institution a Life Governor thereof and thereafter shall be a Member entitled for the year of appointment to three votes and thereafter one vote for life.”

APPENDIX No. 4.

At the Annual Meeting of the Governors and Contributors to the Horsham District Hospital, held on 31st July, 1919, it was resolved:

“That a person or persons, not exceeding two in any one year, who has or have in an official capacity in public efforts during at least two years, been instrumental in augmenting the funds of the Institute by a sum of not less than Eight Hundred Pounds may be appointed by the Committee of the Institution of Life Governor or Life Governors thereof, and thereafter shall be Members entitled for the first year of appointments to three votes and thereafter one vote for life.”

