

**Horsham Base Hospital**  
(Incorporated.)

**FIFTY-FIFTH**  
**ANNUAL REPORT**  
of the  
**COMMITTEE OF MANAGEMENT**

---

From 1st July, 1928, to 30th June, 1929.

---

**With the By-Laws of the Institution,  
List of Amounts Received from All Sources,  
Financial Statement.**

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With the By-Laws of the Institution,  
List of Amounts Received from All Sources,  
Financial Statement.

## Officers and Members of the Committee for 1929-30.

### President :

David Anderson, Esq. (1928).

### Vice-Presidents :

A. Langlands, Esq. (1928). Thos. Young, Esq. (1929).

### Hon. Treasurer :

W. C. Bolton, Esq., J.P. (1928).

### Town Members of Committee :

	Elected.		Elected.
P. Learmonth, Esq. . . . .	1927	J. B. Cranage, Esq. . . . .	1928
C. Remison, Esq. . . . .	1927	F. J. Millar, Esq., J.P. . . . .	1929
G. L. Ray, Esq., J.P. . . . .	1927	Thos. Young, Esq. . . . .	1929
J. R. Baillie, Esq. . . . .	1928	J. J. Hennessy, Esq. . . . .	1929
John Bennett, Esq. . . . .	1928	A. D. Stanistreet, Esq. . . . .	1929

And one Representative of the Hon. Medical Staff.

### Country Members of Committee :

The Presidents for the time being of the Wimmera, Kowree, Dumbuck, Arapiles, and Dimboola Shire Councils.

Councillors A. H. Millar, Laharum, and E. A. Dahlenburg, Pinnaroo; J. E. Smith, Esq., Veetis; A. A. Lutze, Esq., Coromby; J. C. Tepper, Esq., Coromby; J. McRae, Esq., Jung.

**Hon. Solicitor:** John Bennett, Esq.

**Hon. Architect:** P. Learmonth, Esq., M.C.E.

**Hon. Dentists:** C. W. Mathers, R. S. Grant, C. W. Dougall.

**Hon. Veterinary Surgeon:** James Barnes, Esq.

### Building Sub-Committee :

Messrs. F. J. Millar, W. C. Bolton, P. Learmonth, Thos. Young, J. B. Cranage.

### Tenders Sub-Committee :

Messrs. W. C. Bolton, P. Learmonth, F. J. Millar.

### Hon. Medical Officers :

Dr. G. R. Felstead.  
Dr. H. W. Charlton.

Dr. J. P. Black.  
Dr. R. J. A. Henderson.

### Auditors :

T. Houston, Esq.

D. S. Wallis, Esq.

### Matron :

Miss G. M. Arthur.

### Secretary :

C. R. Frencham.

# Horsham Base Hospital.

## PAST PRESIDENTS.

	Year of Office.		Year of Office.
Temporary Chairman	1873-74	Wm. Sinclair	1902-03
Rev. G. W. Adams	1874-75	G. Rutherford	1903-04
Robert Clark, J.P.	1876	R. L. Kirk	1904-05
J. Langlands, J.P.	1877	R. L. Kirk	1905-06
Angus Cameron, J.P.	1878	H. Balfour Cathcart	1906-07
Joseph Fechler	1879	H. Balfour Cathcart	1907-08
George Young	1880	H. Balfour Cathcart	1908-09
William Robinson	1881	H. Balfour Cathcart	1909-10
William Drummond	1882	F. J. Sanders	1910-11
S. S. Bowden	1883	F. J. Sanders	1911-12
C. G. Rasmussen, J.P.	1884	P. Learmonth	1912-13
R. H. Andrews	1885-86	P. Learmonth	1913-14
J. H. Brake	1886-87	C. Remison	1914-15
W. C. Wright	1887-88	C. Remison	1915-16
Fred. Martin	1888-89	John McCann, J.P.	1916-17
R. Garland	1889-90	F. J. Millar, J.P.	1917-18
J. Kenny	1890-91	F. J. Millar, J.P.	1918-19
F. Williams, J.P.	1891-92	G. S. Symonds	1919-20
R. J. Moon	1892-93	G. S. Symonds	1920-21
H. F. W. Kruger	1893-94	G. S. Symonds	1921-22
W. Bolton	1894-95	F. J. Millar, J.P.	} 1922-23
R. G. Fincham	1895-96	G. S. Symonds	
T. DeB. Twycross	1896-97	F. J. Millar, J.P.	1923-24
G. Bodey, J.P.	1897-98	David Anderson, J.P.	1924-25
James Carroll, J.P.	1898-99	David Anderson, J.P.	1925-26
George Ryan	} 1899-00	David Anderson, J.P.	1926-27
W. F. Osborn		David Anderson, J.P.	1927-28
George Ryan	1900-01	David Anderson, J.P.	1928-29
Wm. Sinclair	1901-02		

## LIFE MEMBERS :

Hon. Walter Maddern.  
 Carl Schurmann.  
 G. E. Peart.  
 Mrs. J. T. Weight.  
 D. Grant.  
 L. A. Rosel.  
 W. J. Sudholz.  
 Wm. Butler.  
 H. B. Cathcart.  
 B. T. Pearse.  
 Albert Scholes.  
 John W. Davis.  
 G. H. Hill.  
 Mrs. George Ryan.  
 D. Lewis.  
 William Sinclair.  
 John Schmidt.

P. W. Jones.  
 J. E. Harper.  
 Mrs. H. W. Aumam, sen., Murtoa.  
 Mrs. Ida V. Pietsch, Kornheim.  
 T. J. Noske, Melbourne.  
 Thomas Mills, Longerenong.  
 J. H. Currie, Dimboola.  
 G. Antony, Natimuk.  
 Mrs. James Anderson.  
 W. McClintock, Murtoa.  
 William Gill, Dimboola.  
 A. A. Lutz, Murtoa.  
 F. P. Schulze, Murtoa.  
 C. G. Davies, Horsham.  
 A. J. Coad, Horsham.  
 George Tydeman, Horsham.  
 J. H. Young, Blackheath.

# Horsham Base Hospital

(Incorporated)

Fifty-fifth Annual Report for Year ending June 30th, 1929.

To Life Governors, Annual Governors and Subscribers.

Ladies and Gentlemen :

In presenting the 55th Annual Report and Balance Sheet the Board of Management notes with pleasure the splendid support which has been so consistently given by all sections of the community, and desire to express thanks to all those who have assisted the Hospital during the year.

## FINANCE.

At the beginning of the financial year we were faced with a very much larger expense for maintenance, and an appeal was made to the public to rise to the occasion and if possible give increased support. How this has been magnificently done the following figures will show. The Maintenance Account opened with a debit balance of £491 6/9, which was a severe handicap. An appeal was made to our Municipalities for an increase in the annual grants, and we are pleased to say that with no exceptions the grants were raised considerably. Last year an amount of £525 was received from this source, and this year the amount received was £824. As expected, the Government grant was increased from £800 to £135.0. Our Ladies' Committee handed in the sum of £106.0. In-patients' fees rose from £1068 to £1622, the R.A.C.V. Motor Gynkhana realised £240 and the 1929 Hospital Carnival £702 10/5. These were the main items on the receipts side.

Our expenditure on maintenance was £6159 1/4, and the total Receipts were £6671 17/, so that after accounting for the Overdraft which existed at the commencement of the year the Maintenance Account paid its way and showed a credit balance of £21 8/11 at the close of the year. This constitutes a record, and we feel sure that our subscribers will feel proud of the result.

This has been a test year for the Maintenance Account, and we can take our Expenditure figures as a criterion for the future. About £6000 has to be found annually to maintain the Hospital. We feel sure that our generous public will rally to our assistance in the next and succeeding years and enable us to carry on the good work.

## LADIES' COLLECTING COMMITTEE.

It is our pleasing duty to once more congratulate the Members of the Ladies' Committee for the wonderful achievement in raising the sum of £1060. To raise this sum has entailed a great deal of organisation and work, and this effort is probably unparalleled in the history of the Hospital. To the Executive and all those ladies who assisted in any way we express our warmest thanks.

**R.A.C.V.  
GYMKHANA.**

Realising the need of increased financial assistance for the Hospital, the local branch of the Royal Automobile Club organised a Motor Gymkhana in November, and, by concentrated effort on the part of the Members of the Branch, made it a great success. As a result of the effort the sum of £240 was handed to the Hospital. The best thanks of this Committee has been conveyed to the Executive of the branch.

**1929 HOSPITAL  
CARNIVAL.**

At a meeting of the sporting and other bodies of the town held at the latter end of 1928 it was decided to abandon the Horsham Athletic Club Sports, and conduct a Carnival in March on behalf of the Hospital. The meeting decided to take over the Assets and Liabilities of the Athletic Club, and a representative Executive was appointed with Mr. A. E. Watts as chairman to go on with the details of arrangement. By very persistent work, whereby every organisation in the town was asked to assist, excellent results were achieved. The Carnival took place on March 10, when a responsive public again came to the front and did their part nobly. Despite the quiet times, the net proceeds of this effort amounted to over £850. After allowing for the liabilities of the Athletic Club, which were offset by the acquiring of an efficient plant to conduct the Carnival, we were handed a cheque for £702 10/5. To the Executive Committee, all those who in any way worked for the success of the Carnival, and to the people who attended and in this way assisted, we express our thanks.

**GOVERNMENT  
GRANT.**

We are pleased to report that the Government, on the recommendation of the Charities Board, has increased the Maintenance Grant from £800 to £1350. It is possible that during the coming year this amount may be again increased.

**MUNICIPAL  
GRANTS**

Representations were made during the year to the various Municipalities in the Hospital area to increase the Annual Grant to the Hospital. Every Council acceded to the request, the amounts granted being set out hereunder.

Wimmera Shire .. .. .	£400
Borough of Horsham .. .. .	300
Dimboola Shire .. .. .	100
Donninkie Shire .. .. .	75
Arapiles Shire .. .. .	50
Kowree Shire .. .. .	20

The total amount granted by the Municipalities totals £945. Last year the amount received was £525. This increased assistance is greatly appreciated by the Committee.

**BUILDING  
ACCOUNT.**

This account commenced the year with a debit balance of £4909 8/10. On representations being made to the Trustees of the late Alfred Felton we received an amount of £400, which reduced the overdraft. With interest charges, etc., for the year the overdraft now stands at £4725 2/4. This amount will be slightly increased very shortly when accounts for additional work will be met. During the visit of Sir Wm. McPherson, Premier of Victoria, to Horsham in April representations were made to him on this subject, when your President gave him the complete figures

for the work, stating that the Charities Board had intimated to his Committee that they would recommend to the Government of the day that one-third of the total cost should be granted to the Hospital. Up to the present the sum of £8200 has been received, and if the promise of the Board is acknowledged by the Government the debt will be practically wiped out. We would like to here acknowledge our deep appreciation of the Commercial Banking Co. of Sydney, through the local manager, Mr. W. M. B. Wood, for accommodating the Hospital for this amount without any security, and we hope that, in the very near future, we will be able to square the account.

## **NURSES' HOME.**

The accommodation for Nurses is a problem that confronts us very forcibly and we are faced with the necessity of providing adequate and suitable quarters. During the year we received a visit from the Architect of the Edward Wilson Trust, who inspected the Hospital to ascertain what work was most urgent. He decided that the provision of suitable quarters for the Nursing Staff was an urgent matter and reported to his Trustees to that effect. As a result of his recommendations we received from the Jubilee Distribution of the Trust the sum of £2000, which is to be set apart for the specific purpose of Nurses' Quarters. For this magnificent donation we sincerely thank the Trustees.

## **X-RAY PLANT.**

In October last we installed, through W. Watson & Sons, of Melbourne, the most up-to-date plant that it was possible to procure. The cost of the plant, etc., was £1885 19/2, and the account shows at present a credit of £113 15/4, which amount will be used on additions to the plant when necessary. An official opening and handing over ceremony took place in November, when your President officially took over the plant from the donor, the late Mr. John Russell. Since the installation of the plant it has been largely availed of by the Medical Staff, and the value to the community is inestimable. It is with feelings of sincere regret that we record the loss we have sustained in the death of the donor, which sad event took place recently, and sympathy is extended to Mrs. Russell and family.

## **PATIENTS.**

As was anticipated, our numbers rose considerably for the period under review: 27 patients were in Hospital at the commencement of the year, and 968 were admitted during the twelve months, so that 995 in-patients were treated, and the daily average rose to 47.11. 43 out-patients also were treated, so that we handled the grand total of 1038 cases in the twelve months—equal to one-fifth of the population of Horsham.

## **MATERNITY WARD.**

In this important department of our Hospital we handled 107 cases in the year, which shows that this utility is freely availed of, 108 young Australians were born here in the twelve months.

## HONORARY MEDICAL STAFF.

We wish to again express our appreciation of the services rendered by the Honorary Medical Officers, Drs. J. P. Black, H. W. Charlton, G. R. Felstead and R. J. A. Henderson. They have at all times, and often at great inconvenience and personal loss, attended to the welfare of the patients in the Hospital, and no thanks can be too great for their service.

## NURSING STAFF.

In August last we appointed Miss G. M. Arthur, of Ballarat, to the position of Matron, and she is worthily filling the position. Under her guidance the Nursing Staff has done a wonderful work, earning the appreciation of the Committee and also of the patients. Nurses P. Cathcart and I. Major have been successful in passing their final examinations, thus maintaining the very high percentage of passes at the Hospital.

## DISTRICT COMMITTEES.

Splendid work has again been accomplished by the local Committees at Murtoa, Dimboola and Natimuk. Each year we receive valuable assistance from these centres, and we wish to express our appreciation of the efforts of the Committee in each centre. The residents of Brimpaen, this year, formed a local Committee, and, as a result of their efforts we received the sum of £43 14/. We wish to express our thanks to the workers in this new centre, and hope that the lead set by Brimpaen will be followed in other localities.

## WOOD DAY.

Mr. G. W. Cochrane again organised this appeal and received a splendid response. The saving to the Hospital by this effort is a big one, and to Mr. Cochrane and the donors of wood we express grateful thanks.

## JAM APPEAL.

Mr. E. B. Pederick, Inspector of Schools for the District, organised this appeal, and the response by the Schools was a splendid one.

In addition to the gifts of jam we have constantly received other gifts from the Schools throughout the year, and no word of praise is too high for the splendid support that we receive from this source.

## GIFT DAY.

Gift Day was held during the month of May, and the result of same was a record. By splendid organisation the ladies of Horsham and District were successful in touching every portion of the district, and the results achieved were very gratifying. To receive goods to the value of £150 and cash £80, making a total of £230, speaks volumes for the thoroughness of the organisation. To the organisers and the donors we express our best thanks.

## AMBULANCE SERVICE.

This service is a valuable asset to the town and district, and we are pleased to report that it was availed of more freely this year than in the past. Mr. J. Baulderstone, who is in charge of the Ambulance, is deserving of the highest praise for his unselfish devotion to this work. At all times and in all weather he has responded to calls in an honorary capacity. To Messrs. Young Bros., who garage the car, and also allow the honorary driver to leave work to attend to calls, we express our thanks.



## GIFTS.

Throughout the year gifts of all kind have been numerous, and to all donors we express our thanks. To the district and metropolitan paper offices we also extend thanks for copies of papers received.

## THANKS.

To our Honorary Dentists, Messrs. C. W. Mathers, R. S. Grant and C. W. Dougall we desire to express thanks for the services so freely given during the year, also to our Honorary Veterinary Officer, Mr. James Barnes.

The Horsham Borough Band has always been at our disposal, and their recitals at the Hospital at various times have been highly appreciated. Our warmest thanks are due to the local Press for the great assistance given to us at all times.

In conclusion we desire to thank the Clergy of the various denominations for their co-operation at the Hospital, and also those ladies and gentlemen and children from the Sunday Schools who make a practice of regularly visiting the Hospital with gifts of fruit, flowers, etc. Also to Mr. Chas. Hoskin, whose gift of song every Sunday afternoon to the patients is greatly appreciated.

From the foregoing it will be gleaned that the building of the Base Hospital, big as it seemed at the time, was amply justified. The daily average fully bears this out, as will be seen by the following figures:—The daily average for the last year of the old Hospital was 22.43 (1926-27). In 1927-28 the average was 40.34, and this year 47.11. These figures prove conclusively the needs and demands of Hospital Accommodation in our town and district, and further, the willingness of the people to see that these are met and satisfied. That this has been done and paid for, leaving the Maintenance Fund free of debt, stands to the credit of a generous and charitable public, for which the Committee are sincerely grateful and considerably heartened in this great work of healing the sick and alleviating the suffering.

The debt on the Buildings naturally causes us some concern, but we feel sure that the Government through the Charities Board will fulfil what we have been led to expect, and that we will be able to have this paid off in the near future.

In our last report we mentioned that we hoped that Community Hospitals would soon be established in this State, and recent developments indicate that the necessary legislation will shortly be passed enabling this to be done. When this comes to pass the functions and benefits of our Institution will be extended to many to whom at present these benefits are now denied.

On behalf of the Committee of Management.

DAVID ANDERSON, President.

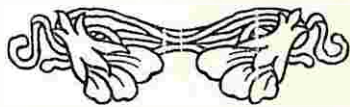
C. R. FRENCHAM, Secretary.

I desire, on behalf of the Committee, to place on record the very able, efficient and faithful services rendered by the Secretary, Mr. Claude R. Frencham, who since our last report was appointed as full-time Secretary and X-Ray Technician. At all times he has been keenly alert to the welfare and efficiency of the Institution.

DAVID ANDERSON, President.

### *Medical Officer's Report for the Year Ending June 30, 1929.*

	M.	F.	Ttl.
Number of In-patients remaining on June 30, 1928 ..	12	15	27
Number of Patients admitted during the year .. . . .	440	528	968
	M.	F.	Ttl.
Number of Patients discharged, cured or relieved ..	401	507	908
Number of Deaths .. . . . . . . . . . . . . . . . . .	24	16	40
Number remaining on June 30, 1929 .. . . . . . . . . .	27	20	47
Outdoor Relief—			
Distinct cases treated .. . . . . . . . . . . . . . . .			43
Number of attendances .. . . . . . . . . . . . . . . .			137
	M.	F.	Ttl.
Daily average of indoor relief .. . . . . . . . . . . . . .	22.09	25.02	47.11
Average cost per head per annum of maintenance (indoor)		£3	3 7
Average cost per bed for daily average .. . . . . . . . . .		£130	14 8



# HORSHAM

## Statement of Receipts and Payments

### RECEIPTS.

To Government Grant .. .. .	£1350	0	0
„ Municipal Grants .. .. .	820	0	0
„ Private Subscriptions .. .. .	244	2	7
„ Entertainments .. .. .	488	2	5
„ Hospital Sunday Efforts .. .. .	224	2	10
„ Ladies' Committee .. .. .	1060	0	0
„ 1929 Carnival Committee .. .. .	702	10	5
„ In-Patients' Fees .. .. .	1621	19	8
„ Out-Patients' Fees .. .. .	4	9	11
„ X-Ray Fees .. .. .	12	0	0
„ Interest on Investment, G. W. Ward Trust .. .. .	7	10	0
„ Bequests .. .. .	97	6	6
„ Donations .. .. .	2	13	8
„ Sale of Cows .. .. .	17	0	0
„ Insurance .. .. .	6	0	0
„ Mortuary Fees .. .. .	2	0	0
„ Telephone Box .. .. .	1	19	0

£6671 17 0

Examined and Found Correct.  
(Signed),

T. HOUSTON,  
D. S. WALLIS,  
Auditors.  
12/7/29.

# SE HOSPITAL

Year Ending 30/6/29.

12 234  
27

## EXPENDITURE.

<b>Maintenance.</b>			
By	<b>PROVISIONS—</b>		
	Meat .. .. .	£321	0 4
	Fish, Poultry, etc. .. .	56	8 11
	Butter, Cheese, etc. .. .	196	5 6
	Eggs .. .	31	14 7
	Milk .. .	132	7 10
	Bread, Flour, etc. .. .	167	19 8
	Groceries .. .	298	3 9
	Potatoes, Vegetables, etc. .. .	80	17 2
			<hr/>
			£1284 17 9
„	<b>SURGERY and DISPENSARY—</b>		
	Drugs, Disinfectants, etc. .. .	271	5 11
	Dressings, Bandages, etc. .. .	48	3 7
	Instruments and Appliances .. .	206	15 1
	Ice and Aerated Waters .. .	15	4 7
	Wines and Spirits .. .	13	10 0
	Sundries .. .	5	19 0
	X-Ray Supplies .. .	30	2 7
			<hr/>
			000 0 9
„	<b>DOMESTIC—</b>		
	Renewal of Furniture .. .	9	17 6
	Nurses' Uniforms .. .	17	10 0
	Bedding, Drapery, etc. .. .	90	19 6
	Hardware, Brushware, etc. .. .	57	14 0
	Materials for Washing .. .	43	3 8
	Fuel and Light .. .	764	4 9
	Sundries .. .	2	9 7
			<hr/>
			985 19 0
„	<b>ESTABLISHMENT CHARGES—</b>		
	Insurance .. .	37	7 4
	Sanitary Charges .. .	42	0 0
	Ordinary Repairs .. .	100	5 0
	Telephone .. .	29	12 6
			<hr/>
			209 4 10
„	<b>SALARIES and WAGES—</b>		
	Nursing .. .	1316	6 3
	Domestic and other .. .	1301	16 9
			<hr/>
			2618 3 0
„	<b>MISCELLANEOUS—</b>		
	Printing, Stationery and Postage .. .	26	18 1
	Funeral Expenses .. .	35	0 6
	Travelling Expenses .. .	6	0 0
	Cartage and Freight .. .	33	2 5
	Sundries .. .	30	5 6
			<hr/>
			131 6 6
„	<b>ADMINISTRATION—</b>		
	Official Salaries .. .	225	0 0
	Official Printing, etc. .. .	40	0 0
	Official Advertisements .. .	4	8 0
	Interest on Overdraft .. .	54	15 9
	Bank Charges and Exchange .. .	1	1 0
	Auditors' Fees .. .	4	4 0
			<hr/>
			329 9 6
„	Bank Overdraft June 30th, 1928 .. .		491 6 9
„	Bank Balance June 30th, 1929 .. .		21 8 11
			<hr/>
			£6671 17 0

6641-17-0  
513 18-8

6671  
899

£6671 17 0

## Auditors' Report.

Horsham,

July 12, 1929.

TO THE PRESIDENT, COMMITTEE AND SUBSCRIBERS,  
HORSHAM BASE HOSPITAL.

Sirs :

We beg to report having examined the Books, Accounts, Vouchers, etc., of the Institution for the year ending June 30, 1929, and found same correct ; receipts from all sources and expenditure on all accounts being duly recorded and set forth.

The Balance Sheet, to which we have appended our signatures, is correctly drawn up from the Books of the Institution, and truly represents the financial position thereof.

We have much pleasure in recording that the books and papers have been effectively kept.

We have the honor to be,

Sirs,

Yours faithfully,

T. HOUSTON,

D. S. WALLIS,

} Auditors.

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## Hospital and Charities' Act 1922.

### ELECTION AND APPOINTMENT OF COMMITTEES AND OFFICERS OF INCORPORATED INSTITUTIONS.

Section 57. The Secretary of every incorporated institution acting under the authority of the Committee thereof shall call an annual general meeting of contributors to such institution to be held on some day between the first day of July and the thirty-first day of August in each year for the election of the Committee and other elective officers and for any other purposes.

58. Save as otherwise expressly provided in this Act, on the day of the annual general meeting of the contributors to any incorporated institution in each year one-third part or the number nearest to one-third part of the elected members of the Committee shall retire from office but may nevertheless be re-elected and the persons who shall so retire shall be

- (a) all members temporarily appointed by the Committee as hereinafter provided ; and
- (b) the members who have been the longest in office without re-election. Where two or more persons have been in office for the same length of time then those who shall retire shall be determined between themselves by lot in the presence of a quorum of the Committee.

59 (1) Any contributor to an incorporated institution may be elected to any elective office of such institution; and any person (whether a contributor or not) may be elected to the office of auditor.

(2) No person shall be elected to any elective office in any incorporated institution unless at least seven days before the day of the annual general meeting there has been delivered to the Secretary thereof a written nomination of such person to such office signed by at least two contributors thereto and also a written consent of such person to act in such office.

(3) Every meeting at which there is to be an election of elective officers of any incorporated institution shall be advertised by the Secretary at least a week before the day on which such meeting is to be held in some newspaper circulating in the neighborhood.

## Building Account.

Dr.	RECEIPTS.	Cr.	EXPENDITURE.
To Donation Felton Trust	£400 0 0		By Bank Balance 30/6/28
„ Bank Balance 30/6/29	475 2 4		„ Interest . . . . .
			„ Bank Charges . . . . .
	£5125 2 4		£5125 2 4

## Ambulance Account.

Dr.	Cr.
To Borough of Horsham ..	£25 0 0
„ Ambulance Fees .. ..	48 1 3
„ Bank Balance 30/6/29	0 3 7
	£73 4 10
	By Bank Balance 30/6/28
	„ Petrol, Oil, etc. . . . .
	„ Civil Ambulance Service
	„ Insurance . . . . .
	„ Telephone . . . . .
	„ Bank Charges . . . . .
	£73 4 10

## X-Ray Account.

Dr.	Cr.
To Balance 30/6/28 . . . .	£2000 0 0
	By Watson & Sons .. ..
	„ Furnishings .. .. .
	„ Remodelling Rooms ..
	„ Bank Charges .. .. .
	„ Bank Balance 30/6/29
	£2000 0 0

## Nurses' Home Account.

Dr.	Cr.
Edward Wilson Trust .. ..	£2000 0 0
	By Bank Balance 30/6/29
	£2000 0 0

Examined and Found Correct.  
(Signed),

T. HOUSTON,  
D. S. WALLIS,  
12/7/29.

Auditors.

## Statistical Return as at June 30.

### RECEIPTS.

	1925	1926	1927	1928	1929
Government Grant .. . . . . .	£650	£700	£780	£800	£1350
Municipal Grant .. . . . . .	475	475	485	525	820
Local Contributions .. . . . . .	15 11	907	827	1077	2009
In-patients .. . . . . .	610	522	476	1068	1621
Out-Patients .. . . . . .	3	2	2	2	5
Ordinary Revenue .. . . . . .	4136	3067	3335	4167	6671

### EXPENDITURE.

Provisions .. . . . . .	745	708	736	1065	1284
Surgery .. . . . . .	170	192	194	517	600
Domestic .. . . . . .	556	384	552	706	986
Establishment Charges .. . . . . .	136	144	86	111	209
Miscellaneous .. . . . . .	82	36	90	145	131
Administration .. . . . . .	210	194	255	255	329
Salaries and Wages .. . . . . .	1349	1548	1678	2181	2618
Total Ordinary Expenditure .. . . . . .	3008	3208	3595	4841	6159
Cost per occupied bed .. . . . . .	124	166	147	120	130

### FINANCIAL POSITION.

Credit at Bank .. . . . . .	1003	443	183	—	21
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### STATISTICAL.

Daily Average .. . . . . .	22.42	20.59	22.43	40.34	47.11
In-patients .. . . . . .	435	392	448	746	995
Paid Staff .. . . . . .	19	18	20	28	30
Accommodation .. . . . . .	33	32	40	70	70
Accommodation (Infectious) .. . . . . .	8	8	8	8	8
Out-patients .. . . . . .	91	81	98	75	43

### Municipal Grants.

Wimmera Shire .. . . . . .	£400	0	0
Horsesham Borough .. . . . . .	300	0	0
Dimboola Shire .. . . . . .	100	0	0
Dunmunkle Shire .. . . . . .	75	0	0
Kowree Shire .. . . . . .	20	0	0
Arapiles Shire .. . . . . .	50	0	0
	£945	0	0

## Birthplaces, Religion, and Age of Inmates.

Victoria .. . . .	815		Church of England .. . . .	392
New South Wales .. . . .	12		Presbyterians .. . . .	214
Other Australian States .. . . .	65		Methodists .. . . .	177
England and Wales .. . . .	37		Church of Christ .. . . .	53
Scotland .. . . .	26		Roman Catholics .. . . .	163
Ireland .. . . .	8		S. Army .. . . .	11
Other British Possessions .. . . .	2		Other Protestant .. . . .	58
Germany .. . . .	15		Baptist .. . . .	9
Other Foreign Countries .. . . .	10		Other Persuasions .. . . .	3
New Zealand .. . . .	2			
China .. . . .	2			995
At Sea .. . . .	1			
	995			

Ages.	M.	F.	Tot.
Under 5 years .. . . .	29	46	75
5 and under 10 years .. . . .	42	40	82
10 and under 15 years .. . . .	28	40	68
15 and under 25 years .. . . .	86	182	268
25 and under 35 years .. . . .	108	106	214
35 and under 45 years .. . . .	58	59	117
45 and under 55 years .. . . .	27	37	64
55 and under 65 years .. . . .	31	21	52
65 and under 75 years .. . . .	30	9	39
75 and under 85 years .. . . .	12	3	15
85 and under 95 years .. . . .	1	—	1
95 and upwards .. . . .	—	—	—
Total .. . . .	452	543	995





## By-Laws of the Horsham Base Hospital.

(Incorporated August 31, 1887).

(G.G. 31st August, 1877, p. 1642).

1. The By-Laws of the Horsham Base Hospital hereinafter referred to as "the Hospital") in force up to the date of this By-Law are hereby repealed, save as to all rights accrued, acts done, appointments made, or liabilities incurred thereunder.

### MANAGEMENT.

2. There shall be a President, two Vice-Presidents, and a Treasurer of the hospital, who shall hold office for one year.

3. There shall be two Auditors, who shall hold office for one year.

4. The Hospital year shall run from the day for the time being fixed for the retirement of one-third of the Committee to and inclusive of the next such day. All contributions shall be deemed to have been made for the current Hospital year.

5. The Committee shall direct the general business of the Hospital, frame rules for its internal regulation, and appoint, suspend, discharge all paid officers, and arrange the terms of the employment of such.

6. The Committee shall meet on the second Tuesday in each month, at ~~2.30~~ <sup>7.30</sup>. Any three members of the Committee may summon a meeting for any time upon giving twenty-four hours' notice of the hour of the meeting, and stating in such notice the business for which the meeting is summoned.

7. The Medical Officers shall have full power to deal with all urgent applications for admission, recording in writing the reasons for treating the case as urgent.

8. No paid officer of the Hospital shall be a contractor, directly or indirectly; nor shall any member of the Committee be present at the discussion of nor vote upon any matter in which he is pecuniarily interested.

9. The Books and Accounts of the Hospital shall be audited annually by the Auditors.

10. The Committee shall present a general report of the affairs of the Hospital, together with an audited Balance Sheet, at the Annual Meeting. Such Balance Sheet shall be published in one or more of the local papers at least three days before such meeting.

11. The Committee shall appoint a House Committee of three of its members, two to form a quorum, who shall attend to the internal management of the Hospital, the admission and discharge of in-patients, the examination of all accounts passed for payment, the supervision of the Medical Officer's, Collectors', Dispenser's, and House Steward's Books, and such other matters as may be delegated to them by the Committee of Management:—

(a) The House Committee shall retire quarterly, and its members shall be eligible for re-appointment on the next Committee.

(b) It shall meet once in each week, or oftener, on such days and such hours as it may appoint, and the Honorary Medical Officers shall be members ex-officio of the House Committee.

(c) It shall also, once at least in each month, audit the House accounts and check the stores books.

- (d) It shall watch the entire expenditure of the Hospital and shall carefully scrutinise the monthly analysis of such expenditure, with due regard to the number of patients in the House, reporting to the Committee any matter of importance.
  - (e) It shall be present (without notice) once in each fortnight at the receipt and distribution of stores, and once in each quarter shall check the balance remaining on hand of such stores with the House Steward's and Dispenser's Books.
  - (f) It shall have power to employ persons other than the Medical Officer, Secretary, Matron, and Nurses for any work in or about the Hospital, and to discharge the same.
  - (g) It shall define the duties of officers and servants, and such duties shall be incorporated in their several agreements.
12. All contracts may be made by the Committee.
13. The common seal of the Hospital shall be kept by its banker for the time being.

### ELECTION AND APPOINTMENTS.

14. The President, Vice-Presidents, and Treasurer shall be elected at the Annual Meeting.
15. The Auditors shall be appointed at the Annual Meeting.
16. Members to fill the vacancies of retiring members of the Committee shall be elected at the Annual Meeting.
17. All contesting elections or appointments shall be by ballot only.

### VOTES.

18. For voting purposes Members shall be divided into "Members" and "Corporations" :—
- (a) Members contributing £1 per annum shall be entitled to 1 vote.
  - (b) Members contributing £5 per annum shall be entitled to 2 votes.
  - (c) Members contributing £10 per annum shall be entitled to 3 votes.
  - (d) Members contributing £20 (in one sum as a personal contribution during the current year), 3 votes, and thereafter 1 vote for life.
19. Corporations shall be entitled to the same votes as members, save that the right to vote shall cease with the expiry of the current year, notwithstanding the amount of contribution.
20. Corporations shall be entitled to vote by any member or officer appointed by the Corporation under seal, or by resolution for that purpose.
21. No member shall be entitled to vote while he is a salaried officer or pupil of the Hospital.

### MEETINGS.

22. There shall be held at the hour of 3.30 p.m. on the day for the time being appointed for the retirement of the Committee the Annual Meeting of the Members.
23. At all meetings of Members ten shall form a quorum. If a quorum be not present within half an hour of the hour of the meeting, or if there shall cease to be a quorum, the meeting shall be adjourned by the President, Vice-Presidents, Chairman, or Treasurer, or in their absence by the Secretary, for one week, and at the adjourned meeting any number shall constitute a quorum.
24. Ten or more members may by requisition signed, require the Secretary to convene a Special Meeting of Members. Such requisition

shall specify the business to be dealt with at the meeting, and none other shall be introduced unless the introducer shall have given three days' notice thereof to the Secretary.

25. Notice of Special Meetings shall be given by the Secretary to Members seven days clear before the date; and any notice of any business intended to be introduced at a Special Meeting shall be given by the Secretary to Members immediately on receipt of such notice.

26. All requisitions and other notices of special business shall be accompanied by a number of copies equal, at least, to the number of Members for the time being.

27. The President, Vice-Presidents (in the order of election) or the Treasurer shall take the chair at all meetings, except those to be held under section 7 of the Act incorporating the Hospital; and in the absence of such officers, the meeting shall elect its own Chairman, and by ballot on demand of any two Members. The Chairman shall have a deliberative as well as a casting vote.

28. Minutes shall be kept by the Secretary, and in his absence by the Acting Secretary, to be appointed for the time being by the Chairman.

29. The minutes when confirmed and signed by the Chairman at a subsequent meeting shall be conclusive evidence of the proceedings of the meeting of which they are a record.

30. At any meeting the Chairman may, and at the request of three Members shall, appoint a meeting at not less than seven days nor more than fourteen, at which the minutes of the then meeting shall be brought up for confirmation, and such meeting shall be a Special Meeting.

31. The Secretary shall, on demand, at any time within five days of any meeting, produce for inspection of any Member requiring the same the minutes to be brought up for confirmation.

### OFFICERS.

~~32. There shall be a Medical Officer, who shall be a duly registered Medical Practitioner.~~

~~33. All Medical Officers shall be duly registered Medical Practitioners.~~

34. There shall be a Secretary, Matron and Nurses, at salaries to be fixed for the time being by the Committee.

### PATIENTS.

35. Members and ~~Honorary Medical Officers~~ shall be entitled to recommend one in-patient and three out-patients annually, subject to the approval of the House Committee.

36. Any person wishing to be received into the Hospital, and being in a position to pay for medical aid, may be admitted with the sanction of the House Committee, provided there be accommodation, and on producing a recommendation signed by a Member.

37. ~~No pregnant female for the purpose of confinement, or child under five years of age (unless suffering from serious injury, or for the purpose of undergoing a surgical operation, or in case of accident), no insane person, no person afflicted with primary syphilis or suffering from chronic paralysis, nor any person who in the opinion of the Medical Officer, Honorary Surgeon, or of the Committee of Management is unsuitable to be admitted, shall be received as an in-patient under any circumstances.~~

38. Patients quitting the Hospital at their own desire shall sign a declaration to that effect before leaving.

39. Any patient having any cause of complaint shall make the same known to the Medical Officer, whose duty it shall be to enter such complaint immediately, in the presence of the nurse of the ward, in a book kept for the purpose, which book shall be laid before the House Committee at each meeting.

40. Patients not paying full Hospital fees, deemed able by the Medical Officer to assist in the work of the Hospital staff, shall, at his request, so employ themselves.

41. The Committee, subject to the approval of the Medical Officer, shall from time to time make and alter regulations :—

- (a) For the conduct of patients.
- (b) For the treatment of out-patients.
- (c) For the admission of visitors.
- (d) For the admission of Clergymen and Religious Instructors.

Such regulations shall be posted in the wards and hung on the Hospital door.

### CLERGYMEN AND RELIGIOUS INSTRUCTORS.

42. Every Clergyman or Religious Instructor who visits at the Hospital shall confine his visits to the sick patients who belong to his religious communion, unless his services are specially requested by any patient of another communion.

43. Every such Clergyman or Religious Instructor shall perform the duties of his office at the bedside of his patients in such a way as to be as little overheard as possible by the surrounding patients.

44. No person shall read aloud or conduct public religious service in the sick wards of the Hospital.

45. Clergymen or other visitors must retire from the bedside if requested to do so by any members of the Medical Staff or Matron.

### APPENDIX No. 1.

At the General Meeting of the Contributors of the Horsham District Hospital, held on the 28th July 1902, it was resolved :—“That the Committee of Management be composed of twenty members, irrespective of the four honorary officers”

### APPENDIX No. 2.

At the Annual Meeting of the Governors and contributors to the Horsham District Hospital, held on 28th July, 1904, it was resolved :—

- (a) That these bye-laws may be amended by resolution of a majority of Subscribers present at the Annual Meeting, or at a duly convened meeting called for the purpose, provided that 14 days' notice in writing, signed by not less than six Subscribers of all proposed amendments shall have been given to the Secretary, who shall thereupon give notice by advertisement to the Subscribers.

And at a special meeting of contributors, held on the 14th day of May, 1918, it was agreed that—

(b) Any number of persons formed as a Committee and conducting entertainments or services of a public nature for the funds of the Hospital, and thereby contributing in one sum the amounts hereunder specified, shall have the privilege of nominating Annual Governors as follows :—

If £10 and up to £20 be contributed .. . . .	1 Governor
Over £20 and up to £50 .. . . .	2 Governors
Over £50 and up to £100 .. . . .	3 Governors
And for Amounts over £100 .. . . .	4 Governors

Persons presenting a Trust Estate contributing in one sum £10 or over may also nominate one Annual Governor. The year of an Annual Governor's appointment shall be from the date of payment to the Hospital.

### APPENDIX No. 3.

At the Annual Meeting of the Governors and Contributors to the Horsham District Hospital, held on the 25th July, 1912, it was resolved :—

"That a person who has by personal effort, extending over a term of not less than five years, been instrumental in augmenting the funds of the Institution by a sum of not less, in the aggregate, than £100, may be appointed by the Committee of the Institution a Life Governor thereof and thereafter shall be a Member entitled for the year of appointment to three votes, and thereafter one vote for life."

### APPENDIX No. 4.

At the Annual Meeting of the Governors and Contributors to the Horsham District Hospital, held on 31st July, 1919, it was resolved :—

"That a person or persons, not exceeding two in any one year, who has or have in an official capacity in public efforts during at least two years, been instrumental in augmenting the funds of the Institute by a sum of not less than Eight Hundred Pounds, may be appointed by the Committee of the Institution of Life Governor or Life Governors thereof, and thereafter shall be Members entitled for the first year of appointments to three votes and thereafter one vote for life."

