

**Dimboola  
District  
Hospital**

**39th Annual Report**

**1982**

# DIMBOOLA DISTRICT HOSPITAL (INC.)

Founded 5th November, 1943  
Incorporated 28th March, 1961

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## COMMITTEE OF MANAGEMENT

**President:**

Mr. A. E. Walsgott

**Vice-Presidents:**

Mr. R. W. Westendorf  
Cr. W. J. McKenzie

**Treasurer:**

Mrs. L. D. McKenzie

**Members:**

Mr. L. A. Dean  
Mr. R. T. Feery  
★Mr. M. H. Goodier  
Mr. R. H. Gooding  
★Mr. R. S. Howland  
Dr. J. A. Pickering  
Mr. A. G. Stephan

**Administrator:**

Mr. A. B. Wells, L.H.A., A.F.A.I.M.

★ Appointed during the year.

## LIFE GOVERNORS

- ★ MR. H. E. TAYLOR, 1957
- ★ MRS. I. M. ANDERSON, 1958.
- ★ MR. J. B. HENSTRIDGE, 1959.
- ★ MR. G. W. WESTENDORF, 1960.
- ★ MR. W. N. MUNTZ, 1961.
- ★ MR. F. G. KLINGE, 1962.
- ★ MR. B. H. ZANKER, 1964.
- MRS. N. MUIR-SMITH, 1965.
- MR. N. E. BARBER, 1968.
- ★ MR. W. H. MCKENZIE, 1968.

- ★ MR. A. H. WALSGOTT, 1972.
- MR. T. MICHIE, 1973.
- ★ MR. C. E. WESTENDORF, 1973.
- MR. J. E. McCABE, 1975.
- DR. A. A. HINCHLEY, (M.B.E.), 1976.
- MRS. L. D. MCKENZIE, 1980.
- MRS. J. MCKENZIE, 1981.
- MRS. L. MUNTZ, 1981.
- MRS. J. WELLS, 1981.

★ Deceased.

# HOSPITAL OFFICERS

## **DIRECTOR OF NURSING:**

Mrs. P. McQuilton, S.R.N.

## **DENTAL OFFICER:**

Dr. G. R. Muggleton, B.D.Sc.

## **ADMINISTRATIVE OFFICER:**

Miss M. Menzel, A.A.I.M.

## **AUDITORS:**

Messrs. Morton, Watson and Young (Melb.).

## **SOLICITORS:**

Messrs. Muntz and Moroney. (Dimboolo).

## **ARCHITECTS:**

Messrs. R. S. Demaine, Russell, Trundle, Armstrong and Orton (Melb.).

## **BANKERS:**

The Notional Bank of Australiosio.

## **VISITING CHAPLAINS:**

Mr. J. de Ridder, (Appointed January 1982).

The Rev. Father N. Fryer.

The Rev. P. Grimmett. (Resigned 31.12.81).

Pastor R. Schmidt.

## **REGIONAL SERVICE**

(supplied by Wimmera Base Hospital Staff)

- Pharmacy:
- Physiotherapy:
- Occupational Therapy:
- Speech Therapy.
- Medical Records:

## **REGIONAL SERVICE**

(Supplied by the Dimboola Hospital)

- Dental Prosthetics.

## **ASSOCIATE ANAESTHETISTS**

Dr. J. Horwood, M.B.B.S.

Dr. M. Lloyd, M.B., B.S.

## **VISITING MEDICAL CONSULTANT:**

Dr. A. A. Hinchley, M.B.E., M.B., B.S.

## **VISITING SURGEON:**

Mr. E. Brownstein, M.B., Ch.B., F.R.C.S., F.R.A.C.S.

## **VISITING OBSTETRICIAN—GYNAECOLOGIST:**

Dr. E. Miller, M.B., B.S., M.R.C.O.G.

## **REGIONAL GERIATRICIAN:**

Dr. M. Griffith, M.B., B.S., D.A. (Melb.),  
F.R.A.R.A.C.S.

## **VISITING PODIATRIST:**

Mrs. E. Wills, Dip. Ch. (Vic.) Resigned Moy 1982

Mrs. J. Lehmann, Dip. Ch. Appointed June 1982

## **VISITING MEDICAL OFFICERS**

Dr. E. Bailey, M.B., Ch.B., B.A.O.

Dr. P. J. Clements, M.B., B.S., (Adel.), D. Obst.  
R.C.D.G.

Dr. D. Harris, M.B., B.S.

Dr. J. A. Pickering, M.B., Ch. B., F.R.A.C.G.P.

## **VISITING ANAESTHETIST**

Dr. R. Bennett, M.B., B.S., D.A.(Lond.), M.F.A.R.C.S.

# PRESIDENT'S ANNUAL REPORT 1981-82

Ladies and Gentlemen,

It is with pleasure that I submit to you this the 39th Annual Report.

The past year has been a busy one for the Board, and also, I am happy to say, a fruitful one. Highlights of our activities are as follows:

(A) A successful reunion was held during August 1981 when slides were shown of various stages of our Hospital Building Programme. These slides created much interest and discussion and brought back memories to us all that the building of our Hospital made very good use on an otherwise unsightly sandhill. Mr. Norman Barber, who is the most Senior surviving past Board Member, spoke on the early history of planning and works, and I wish to thank him for his most interesting address.

Mr. Barber then planted a tree which, I am happy to say, has survived the severe frosts and is growing well.

(B) In an effort to alleviate the problem of car parking in Lloyd Street, and to lessen the potential hazards associated with parking and heavy traffic along the Western Highway, an alternative parking area was approved off Acacia Street. Dimboola Shire Council has these works in hand.

(C) A public meeting was held in the Alister Hinchley Wing Day Centre to discuss changes to Health Benefit Funds. Questions were asked by those in attendance, and answers supplied by Mr. Wells and representatives from various Health Benefit Societies.

(D) Our Guest Speaker last year, Mr. Norman Geschke, was most interesting, and I again thank him for his time. It was a pleasure to have him and his wife with us.

(E) Drs. Rodney Abud and Mary Brown were appointed to the Specialist Visiting Medical Officers Team, Mrs. Wong Shee was appointed as part-time Radiographer, and Drs. J. Horwood and M. Lloyd were appointed as Associate Anaesthetists.

Mrs. E. Muntz, Mrs. J. McKenzie and Mrs. J. Wells were appointed Life Governors of our Hospital. I congratulate these ladies on this achievement, for to gain Life Governorship is indeed a great honour.

I congratulate Mr. Steven Haby on successfully completing his Apprenticeship.

(F) A Planning Group Committee from the Health Commission led by Dr. Wilkinson visited us last September. This Committee met with representatives of our Board and Mr. Wells. Much discussion took place as to possible upgrading of various services within the Hospital. After an extensive tour through the Acute and Alister Hinchley Wing sections, Dr. Wilkinson made the statement, "Dimboola's wants are their needs". Unfortunately, little extra funding was forthcoming as a result of this meeting.

(G) The appointment of Mr. Bob Howland and Mr. Max Goodier to the Board has lifted the number of members to twelve. I thank these two gentlemen for making themselves available as members of our Board and hope their stay with us is a long and happy one.

(H) On behalf of the Board, I extend congratulations to Victorian Hospitals Association on the opening of their new warehouse at Mulgrave by the then Deputy Premier, Mr. Borthwick and hope all goes well for their future.

(I) We have within the Board, four Sub-Committees and these met regularly, and were well attended. I wish to thank Mrs. L. McKenzie, our Treasurer, for her leadership of the Finance Committee, Mr. R. Westendorf who chairs the House Sub-Committee, and Cr. W. McKenzie for his job as Chairman of the Building Committee. The Executive Committee also met on several occasions.

(K) A decision to seek Accreditation was made during the year. This has put a greater workload on the staff and I thank them for the way they have risen to the challenge. I am sure we will be very proud when our Hospital is fully accredited. It is hoped that about 26th April 1983 will be Accreditation Day.

(L) Apart from Sub-Committees at Board level we also have Staff Advisory Committees that meet regularly. These are Executive Staff, Standards, Environmental, Nursing and General Services (Food Services, Domestic, Engineering), and Clerical.

- (M) We were fortunate over the past year to receive a number of legacies which helped us to start on the new building programme, namely the Administration Wing. In particular, the \$53,500 from the Estate of the Late A. B. Collard was indeed a fine gesture.
- (N) With their customary loyalty, the citizens of Dimboola and District gave solid support to the Direct giving Appeal held last year. This had a target of \$20,000 and in fact raised a total of \$31,695.70
- (O) My thanks to every member of the Board whose whole hearted support has been most appreciated. A special thank you to Mr. Wells, our Administrator, who really makes a Chairman's job easy.
- I wish to also thank the following: Matron McQuilton, all Departmental Heads, the visiting Clergy for their dedication in ministering to the sick and the needy, to all members of the three Auxiliaries, and finally to you all. Thank you for your help and support during my third term as Chairman.

A. E. Walsgott,  
President.

## ADMINISTRATOR'S ANNUAL REPORT 1982

The principle administrative objectives during the last financial year were twofold. The first, was to improve and most adequately control operating costs through departmental budgeting, and second was to achieve better communication throughout the Hospital by staff participation and input by the creation of Staff advisory and Standards Committees and monitoring of programmes to provide staff with continuing education.

The former goal was substantially achieved, hence the much reduced deficit from \$56684 in 1981 to \$5318 at the conclusion of 1982. This objective, although detached from direct patient contact, has resulted in a reduction in percentage terms of operating costs.

The latter (Staff participation) has, I believe, improved management and patient care.

Within the Hospital it has been realised that dependent and not independent communication is essential to achieving objectives, and because of this I wish to pay tribute to each and every staff member especially heads of Department for the extra effort since January 1982.

Mr. Walsgott, the Hospital President and the Committee of Management have strongly supported the concept of education at Committee level as well as staff level. Budgets permitting this aspect of management and patient care will continue.

I wish to record my thanks to Mr. Walsgott and the Committee of Management for their support and understanding and to my colleagues Dr. Pickering, Mrs. McQuilton, Dr. Muggleton and Miss Menzel for their co-operation and advice.

A. B. Wells,  
ADMINISTRATOR.

# FINANCE

## DIMBOOLA DISTRICT HOSPITAL OPERATING ACCOUNT

STATEMENT OF INCOME AND EXPENDITURE FOR YEAR ENDED 30th JUNE, 1982

### INCOME

#### STATE PAYMENTS

Ordinary .....	\$65400	
Insurance — cost met by Health Commission of Victoria .....	20750	
Special .....	2864	
Department of Health — Nursing Home .....	189351	
Visiting Nursing Service .....	6560	
		873525

#### COMMONWEALTH SPECIFIC PAYMENTS

Nursing Home Subsidy .....	4379	
Apprentice and Craft Subsidy .....	836	
		5215

#### INPATIENT FEES

Nursing Home .....	59277	
Private — Hospital .....	201749	
		261026

OUT PATIENT FEES .....		100788
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#### OTHER INCOME

Meals and Accommodation .....	18867	
Sundry .....	3556	
		22423

#### TOTAL INCOME

\$1262977

#### LESS EXPENDITURE

Salaries and Wages .....	875731	
Superannuation .....	11232	
Payments — Visiting Medical Officers .....	19898	
Administration .....	50326	
Food Supplies .....	43356	
Domestic Charges .....	41632	
Fuel, Light and Power .....	41977	
Repairs and Maintenance .....	28246	
Medical and Surgical expenses .....	59224	
Ambulance .....	22567	
Long Service Leave .....	23890	
Annual Leave .....	5051	
Insurance .....	20750	
Depreciation .....	5379	
Sundry Expenditure .....	19536	
		1268795

#### DEFICIT FOR YEAR

\$5818

## DIMBOOLA EAST LADIES' AUXILIARY

STATEMENT OF INCOME AND EXPENDITURE AS AT 30th JUNE, 1982

INCOME		EXPENDITURE	
Bank Balance 1st July, 1981 .....	\$952.56	Advertising .....	\$27.00
Twenty Three Members .....	4.60	Hall Hire .....	7.00
Donations .....	870.80	Petty Cash .....	10.00
Meeting Comp .....	22.90	Fashion Parade .....	20.00
Raffles .....	583.94	Garden Party .....	13.00
Cake Stall .....	90.78	B.B.Q. ....	18.45
Garden Party .....	372.44	Hospital:	
Fashion Parade .....	168.55	Building Appeal .....	105.00
B.B.Q. ....	356.35	Compressor Unit .....	64.00
Cent Afternoon .....	85.19	Resuscitator .....	1000.00
Change .....	20.00	Drip Regulator .....	1000.00
Bank Interest .....	19.36	Change .....	20.00
		Bank Balance .....	1262.00
	\$3547.47		\$3547.47

## DIMBOOLA HOSPITAL LADIES' AUXILIARY

STATEMENT OF INCOME AND EXPENDITURE AS AT 30th JUNE, 1982

INCOME		EXPENDITURE	
Memberships .....	\$4.20	Advertising .....	\$26.00
Sewing .....	6.80	Pot plant .....	5.50
Cake Stall — July .....	104.48	Hire of Hall and chairs .....	52.30
Fete — August .....	300.25	Raffle .....	8.00
Coffee Party — September .....	389.58	Wreath .....	6.00
Donations .....	55.00	Hospital — Ward lights .....	498.00
Raffles .....	123.00	Hospital — Resuscitator .....	1000.00
Fete — May .....	283.24		
Bank Interest .....	23.24		
Total Income .....	1,289.85	Balance 25th June, 1982 .....	1,595.80
Balance 30th June, 1981 .....	512.22	Less O/S Cheque \$10.00 .....	206.27
	\$1,802.07		\$1,802.07



## DIMBOOLA DISTRICT HOSPITAL APPEALS COMMITTEE

STATEMENT OF INCOME AND EXPENDITURE AS AT 30th JUNE, 1982

INCOME		EXPENDITURE	
Cook Books .....	\$120.00	Advertising .....	\$141.50
Golf Day .....	309.00	Golf Day .....	158.31
Deb. Ball .....	748.00	Deb. Ball .....	740.76
Melbourne Cup .....	301.91	Melbourne Cup .....	145.00
Donations .....	568.02	Sign Writing .....	50.00
Bank Interest .....	447.14	Donation to Hospital .....	2,045.21
	<u>2,494.07</u>		<u>3,280.78</u>
Change .....	350.00	Change .....	350.00
Bank Transfers .....	730.00	Bank Transfers .....	730.00
Balance 1st July, 1982 .....	5,142.53	Bank Balance 30th June, 1982 .....	4,355.82
	<u>\$8,716.60</u>		<u>\$8,716.60</u>

### DIMBOOLA DISTRICT HOSPITAL

#### OPERATING FUND ACCOUNT

Balance 1st July, 1981 .....		\$14008
ADD Prior Year's Income .....	\$12877	
Transfer of Provision for Depreciation to Capital Fund .....	5379	18256
		\$32264
LESS Prior Year's Adjustments .....	31137	
Prior Year's Expenditure .....	8978	
Assets funded under Minor Works .....	4126	
Deficit for year .....	5818	50059
BALANCE AS AT 30th JUNE, 1982 .....		\$ (17795)

#### CAPITAL FUND ACCOUNT

Balance—1st July, 1981 .....		\$729582
ADD Assets funded under Minor Works .....	\$58711	
Result for year .....	87147	145858
		\$875440
LESS Prior Year's Adjustments .....	7618	
Provision for Depreciation transferred from Operating Fund .....	5379	12997
BALANCE AS AT 30th JUNE, 1982 .....		\$862443

#### TREASURER'S REPORT

Again, I have pleasure in submitting the Treasurer's Report for the year ending June 30, 1982.

The year showed that the finances reached an all time high in both income and expenditure. This has enabled the hospital to continue giving employment to many people, and also to maintain health services at an appropriate high level not only to in-patients but to many others within the community.

Last year's deficit of \$56,684 has been greatly reduced to a \$5,818 deficit this year. Salaries and wages accounted for \$875,731 (an increase of \$102,161 on last year) while increases were also noted in food and domestic areas, repairs and maintenance, renovations and additional works, fuel and electricity and medical and surgical expenses. Administration expenses showed a marked decrease.

Our main source of income was \$873,525 from Government grants (an increase of \$123,000). Each department is working on a strict budget and we feel that this will help towards keeping the hospital also working within its budget limits.

We would like to again thank all those people who have helped with the finances of the hospital and look forward to their continued support.

L. D. McKenzie  
TREASURER.

## DIMBOOLA DISTRICT HOSPITAL

BALANCE SHEET AS AT 30th JUNE, 1982

Operating Fund .....		\$(17795)
Capital Fund .....		862443
TOTAL FUNDS AS AT 30th JUNE, 1982 .....		\$844648
Represented by:		
<b>CURRENT ASSETS:</b>		
Cash on Hand .....	\$200	
Bank Accounts:		
Operating Fund .....		
Capital Fund .....	7934	
Patients' Fees Outstanding		
Operating Fund .....	55832	
Prepayments and Other Debtors .....	2141	
Stores on Hand .....	36033	102140
<b>INVESTMENTS</b> .....		53500
<b>FIXED ASSETS</b>		
Building and Equipment Additions		
Capital Fund .....		822018
TOTAL ASSETS .....		\$977658
LESS CURRENT LIABILITIES		
National Bank Mortgage Loan .....	16883	
Assets funded under Minor Works .....	4126	
Overdraft — Operating Fund .....	9181	
Trade Creditors .....	8275	
Accrued Expenses .....	26947	
Provision for Long Service Leave .....	67598	133010
NETT ASSETS .....		\$844648

### AUDITORS' REPORT

We report that we have examined the Accounts of Dimboola District Hospital for the year ended 30th June, 1982.

We note that for the year ended 30th June, 1982 the basis of accounting has changed from cash basis to accrual basis to comply with regulations established by the Health Commission of Victoria.

These Accounts comprise Statement of Income and Expenditure for the Operating Account for the year ended 30th June 1982, Statement of Income and Expenditure for the Capital Fund for the year ended 30th June 1982, Statement of Balances at 30th June 1982 and Supplementary Information.

In our opinion, the Statement of Balances and Statements of Income and Expenditure are properly drawn up in accordance with the accounting instructions issued by the Health Commission of Victoria so as to give a true and fair view of the situation of the Institution at 30th June 1982 and of the Income and expenditure for the period ended on that date.

We have examined the Supplementary Information at 30th June 1982 and, in our opinion, it is in accordance with the records of the Institution and has been properly prepared so as to give a true and fair view of those items.

The accounting and other records examined by us have been properly maintained.

Morton, Watson and Young,  
CHARTERED ACCOUNTANTS.

## MEDICAL REPORT

The past year has been a very busy one for the Hospital with the heavy workload falling on Matron and the Nursing Staff who of course have responded magnificently. The conversion of the old Physiotherapy room to a post-operative recovery area has helped by allowing the special care required by patients recovering from general anaesthesia to be given in close proximity to the theatre suite and without putting further demands on the general ward area.

The new Consulting-rooms—Casualty area, as most of you know, has proved a great success and its physical connection with the Hospital has helped to ensure the close teamwork which is essential between a country general practice and the community hospital.

The practice itself (and like-wise the Hospital) has become involved in the Australian Family Medicine Programme whereby Doctors intending to enter General Practice, spend part of a 3-4 years training programme in accredited general practices for periods of six months, as well as selected Hospital appointments. Dr. Louise Holliday has just completed her term and we now welcome Dr. Paul Davey. We all wish Dr. Louise well in her future career.

All departments are heavily committed to gaining Accreditation for the Hospital next year and the Medical Department has not been excluded. The formalising of standards and goals has already resulted in improvements in the patients medical records and I'm sure the on-going nature of the programme will mean continuing improvements in all aspects of patient care and well-being.

Again the support and co-operation of the Consultant Staff from Horsham has been readily available at all times and we do extend our gratitude to them all.

My thanks to my colleagues, Matron McQuilton and Mr. Wells for their unstinting support also—and for putting up with me for yet another year.

Dr. J. A. Pickering.

## DENTAL REPORT

Although the past year has not been one of our busiest when actual numbers are considered, the work-load has often been considerable since October, when Leeanne left us to work in Melbourne.

It was decided not to fill the vacancy left by Leeanne Whitehouse, and Carol Fuller kindly agreed to be both Nurse and Receptionist with help from Belinda Boone and Sharon from our Main Office.

Belinda is now in her second year of her apprenticeship course at the Royal Melbourne Institute of Technology and appears to be coping quite easily. Her first year results confirm this. The Laboratory is still providing an excellent regional service to Nhill and Warracknabeal, and this year completed some work for the Dental Clinic at the Wimmera Base Hospital.

Leeanne and I once again attended the Regional Dental Officers' and Nurses' Meeting in September at the Royal Dental Hospital and renewed acquaintances with staff from other Clinics around Victoria.

With the kind permission of Mr. Wells and the Committee of Management, I attended the 23rd Australian Dental Congress in Perth from 2nd to 7th of May, 1982. About 800 Dentists from here and overseas attended the Congress to hear Lectures from many Clinicians. The three principle lectures came from the U.S.A., Denmark, and England, and gave excellent presentations.

A Trade Exhibition was held concurrently with the Congress to present the very latest in Dental materials, techniques and equipment, and I have already put some of these new techniques into practice with great success.

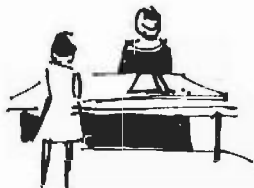
Considering the economic conditions, I feel that the year has been a successful one, and I would like to thank my staff and Mr. Wells and the Hospital staff for their support during the year.

During the year there were 3224 general appointments and 276 pensioners appointments.

Doctor G. R. Muggleton,

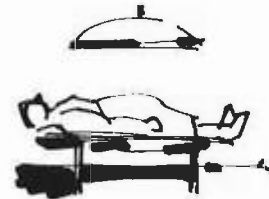
# SERVICES FOR THE YEAR 1981-82

Admissions



582

Operations



159

Births



25

Day Centre Occupational  
Attendances



3581

Dental Clinic Attendances



3,500

District Welfare  
Nursing Visits



2960

X-ray Examinations



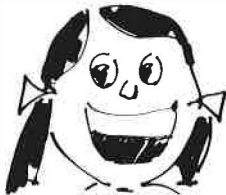
104

Physiotherapy  
Attendances



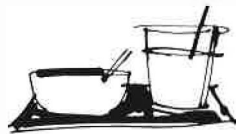
390

Speech Therapy



Attendances  
40

Dietetic Services



Attendances  
118

Meals Prepared



49,554

Laundry Output



37,431 Kg

Hairdressing



Attendances  
473

Chiropody



Attendances  
259

# **NURSING SERVICES**

## **Director of Nursing Report**

It is with pleasure that I present my 1982 report. The year has been a busy one in the acute area and I wish to thank all the staff for their co-operation over the last twelve months.

Six cadet nurses have successfully passed their course this year.

The Hospital has participated in "Work Experience" in most departments as usual.

My thanks to Dimboola and Dimboola East Ladies Auxiliaries for their untiring efforts to supply several items which were gratefully received for staff and patient use.

I have included separate reports on Library, Theatre, Alister Hinchley Wing and District Nurse—Welfare sections.

In conclusion I wish to thank the Committee of Management, Dr. Pickering and the Chief Executive Officer, Mr. Wells for their help over the past twelve months.

P. M. McQuilton,  
DIRECTOR OF NURSING.

## **DISTRICT NURSE REPORT FOR YEAR ENDED JUNE 30, 1982.**

The year once again has been a busy one with the number of visits per month reaching a maximum of 311. Overall an increase of 429 visits on the previous year. The number of actual patients seen has also increased as the service now covers a wide field with greater emphasis now placed in the Welfare area. Unfortunately due to this increased workload and time associated with bookwork and preparation for accreditation the Social Visiting to the elderly in the town has decreased.

The Meals on Wheels Service has run very smoothly and the Community effort roster for January was quickly compiled. A successful public meeting was held in June and it has been decided to run a meeting each year.

After a State meeting of Country Hospital Social Welfare Workers in Melbourne in November, it was decided to form a Western Regional Group with bi-monthly meetings which I have been attending. These meetings are valuable in providing communication, interaction and education with other professionals and assist in overcoming feelings of isolation sometimes experienced in the rural hospital setting. At present each member is taking turn in hosting this meeting and our turn will probably fall in early November.

Some time has also been spent in updating and regularly reviewing our Geriatric Survey. New surveys are being carried out as time permits.

Overall a busy but rewarding year for me and one that could not have been achieved without the co-operation and assistance of all other staff.

Susue Barber,  
DISTRICT NURSE.

# Alister Hinchley Wing

## Report for 1981-82

The past twelve months have been busy ones for the Alister Hinchley Wing. We have had a substantial turnover of staff. During this period we have farewelled:

Sister H. Hanson  
Sister J. Petchel  
Sister L. McLean  
S.E.N. H. Charlton  
S.E.N. K. Fiegert  
S.E.N. W. Franklin  
S.E.N. J. Dahlenburg  
S.E.N. H. Borgelt  
S.E.N. J. Eldridge  
(Maternity Leave)

New Staff members:  
Sister A. Nicklin  
S.E.N. J. Gammon  
S.E.N. N. Storer  
S.E.N. R. O'Brien  
S.E.N. C. Mitchell  
S.E.N. F. Jones  
S.E.N. S. Wollerman

We are currently busy with preparations for Accreditation assessment.

Sadly some of our long term residents are no longer with us, but all beds are full and we have maintained seventeen patients all the time.

The para-medical Services are kept busy, Physiotherapy, Speech Therapy, Podiatry, Dietician and Optometry Services are all provided within the Alister Hinchley Wing. Mrs. Enid Wills resigned as Podiatrist and Mrs. Jan Lehman has replaced her.

The Day Centre numbers have increased. An open day to increase public awareness of the functions of the Day Centre was very successful. The ancillary medical team meetings have been held each month, during the past year we farewelled Dr. T. Walpole, and welcomed Dr. Griffiths, as Regional Geriatrician. Sister Barber and I have been working on reviewing the Aged survey and updating it. Three monthly meetings have been commenced with Dr. Pickering to do this.

If we can continue to better our standards of care and services at the progressive rate achieved at present, we will be justifiably proud of the Alister Hinchley Wing.

Barbara J. Eldridge,  
SISTER-IN-CHARGE.  
ALISTER HINCHLEY WING.

## DIMBOOLA RED CROSS LIBRARY

The Library is very popular with Hospital patients and particularly the large print books of which we now have a wide selection. Also a comprehensive range of magazines are sent to us regularly from Red Cross Headquarters for them we must record our thanks. Individual personal subscription gifts are also appreciated.

Once again most sincere thanks must go to Mrs. Kath Fechner and Mrs. Jean Martindale for their untiring work in the distribution of books and magazines to Hospital patients on a weekly basis. I extend to them grateful appreciation for a job well done.

The picture library is also of great interest and pictures are changed periodically, thus providing patients with a change of scenery.

### Home Nursing Equipment

Red Cross does a wonderful job by providing various equipment for the assistance in the nursing of sick and aged persons in their own homes. Wheelchairs, commodes, crutches etc. may be obtained for this purpose.

I would like to commend the wonderful and extensive work of Red Cross, and ask for your support to this very worthy society. For further information please contact myself or Miss Jean Jackman, Honorary Secretary of the Dimboola branch.

In conclusion, my thanks must go to the staff of the Dimboola Hospital or their co-operation at all times.

Joan Wells,  
LIBRARIAN.

## STAFF TRAINING

My initial task as Clinical Staff Training Co-ordinator has been to establish a Clinical Staff Register. This lists for each person:

- i. Basic qualifications
- ii. Post Graduate qualifications and experience
- iii. Study Days and Lectures attended
- iv. Special interests.

A series of Coronary Care Lectures were held in late 1981, conducted by Sister Glenda Feery (ex-Charge Sister, C.C.U. Adelaide). These were extremely helpful, giving clear guidelines for the admission, observation, and rationale of treatment of Myocardial Infarct. Sister Wendy Sleep (Charge Sister, Special Care, Wimmera Base Hospital) addressed one of these lectures on the use of the defibrillator. In the practical demonstration which followed all Sisters present were able to use the defibrillator.

All staff were involved in a fire drill day organised by the Country Fire Authority.

This included the use of the various extinguishers, hoses and alarms, evacuation of patients etc., plus two films including the graphic "Hospitals Don't Burn". Two "surprise" fire drills subsequently have provided valuable lessons.

Dr. Pickering and Dr. Holliday have attended Clinical Meetings at the Wimmero Bose Hospital twice monthly, plus the three monthly Professional Meetings held at Wimmera Base Hospital where case studies are presented to visiting Specialists.

Dr. Muggleton attended the 23rd Dental Congress in Perth on the 2nd to the 7th of May, 1982. This was attended by 800 Dentists from Australia and overseas. Four overseas lecturers addressed the Congress on the latest developments in techniques and materials in Dentistry.

Apprentice Dental Mechanic, Belinda Boone has attended Apprenticeship Training at R.M.I.T. for eight weeks during the year.

Sisters Menzel and Schaefer attended a study day at Swan Hill on 27th March. Subject — Oncology.

They also attended a two day Seminar at Notimuk Bush Nursing Hospital on 24th and 25th June covering a wide range of general and obstetrical emergencies. Pain relief and Infection Control.

Sister Schaefer attended on Infection Control Seminar at Melbourne on May 29th, 1982.

Sister Argall and myself attended on Infection Control Study Day at Wimmera Base Hospital on 3rd April.

Sister Eldridge attended a five day "Introduction to Management Course" conducted by the Mayfield Centre at the Wimmera Base Hospital during June.

Sister Barber has attended several "Social Welfare" regional meetings since they were commenced on a regular two monthly basis. These have been very informative and helpful.

Activities Supervisor, Mary Argall has attended the regular Occupational Therapy Study Days at the Wimmera Base Hospital.

A lecture on Lifting Techniques and postural drainage was given by Physiotherapist, Peter Bond.

Mr. Lindsay Pipporn (Training Officer for the Wimmera District Ambulance Service) gave two lectures on Cardio Pulmonary Resuscitation, where members of staff and nursing cadets from Dimboola Memorial High School were able to practice their techniques on the "Resuss Ann" doll.

Plans for the coming year include maintenance of the Clerical Staff Register, a "refresher" lecture in Coronary Care and Resuscitation. Further development and education of staff on Infection Control, and attendance at study days relevant to our situation.

Commencing first July 1982 the Staff Register will be expanded to include all staff of the Hospital. ie. It will become a record of continuing education for all departments:

- Administrative
- Medical
- Nursing
- Dental
- Domestic
- Engineering and Maintenance.

Sister N. Elsom,  
CONTINUING EDUCATION STAFF CO-ORDINATOR



## LADIES AUXILIARY REPORT

The ladies of the Auxiliary have once again supported the Hospital in their efforts to improve the equipment and amenities at the Hospital and I thank them all for their individual efforts.

This year the Auxiliary was able to spend over \$1500.00 on:

- (a) Childrens' books for the Dental Clinic
- (b) Individual Ward lights
- (c) A Maymed appliance
- (d) Assist in the purchase of an infant Resuscitator.

The fund raising activities this year consisted of two Fetes and a very successful morning coffee party. We are very fortunate having so many people who patronise these activities, and sincere thanks are due to them.

My thanks to Matron McQuilton for her regular reports and attendance at our meetings, to the Auxiliary's Vice-President Mrs. G. Taylor, Secretary Mrs. J. Wells, Treasurer Mrs. E. Philmore and Assistant Secretary Mrs. D. Stalker for their support throughout the year.

Hanneke Maroney,  
PRESIDENT.

## APPEALS AUXILIARY ANNUAL REPORT

Once again it gives me much pleasure to present the Annual Report for the Dimboola and District Hospital Appeals Auxiliary.

I would firstly like to thank the small band of men that makes up our Committee for their support that means so much in terms of fund raising for our Hospital, and a special thanks to our Secretary Lang Dean.

As our title infers our main activities have been associated with fund raising. Our Appeal raised \$11,696 above our target of \$20,000 due to the generous support of the community who so willingly subscribed.

The local shop-keepers have continued to support us by selling our Hospital Cookery Books which remain popular with visitors to the town.

The Dimboola Golf Club also continued to support us by allowing us to hold our Annual Hospital Golf Day using their fine facilities. A special thanks also to the licensees of both the Victoria and Dimboola Hotels who helped us in our special efforts. Our Melbourne Cup Sweep also provided much welcome income for our Hospital.

While our Hospital continues to expand its facilities to cater for the needs of the community, we will continue to help finance it in every way possible.

May the forth coming year be as successful as the past few years.

I once again conclude with my thanks to the community and my Committee.

G. B. P. Docherty,  
PRESIDENT.

## **DIMBOOLA EAST LADIES AUXILIARY**

It is with much pleasure that I report on the activities of the Auxiliary for 1981-82. Our membership is twenty three, and meetings have been well attended. Money raising efforts have been successful and members have been most generous with their money, time and talents.

Functions held were the Garden Party at the Hospital, Fashion Parade, courtesy of Noranne's, a Cent Afternoon and Barbeque held at Collards. We thank Mrs. Bev Hoffmann and Francie Collard for their assistance.

We have paid for the following items of Hospital equipment. Foot Compression Unit, half cost of Infant Resuscitation Unit, Drip Regulator, and contributed \$105.00 to the Hospital Building Fund.

Members enjoyed meeting with the Dimboola Auxiliary for afternoon tea in November also the pre-Christmas luncheon at the Hotel.

We congratulated foundation members Mrs. McKenzie on being made a Life Member of the Hospital and were saddened by the death of Mrs. Mary Bretag, who had been an active member for thirty three years.

I would like to record appreciation for the work done by our retiring Secretary Mrs. Mara Jochinke, also to thank Mrs Joan Blythe for the capable way she manages our finances.

The Hospital complex in Dimboola is one we are proud of and I feel sure this is evident in the wonderful effort that has been made by Auxiliary again this year and the support we have received from the public.

We thank Matron McQuilton and our Administrator, Mr. Wells, also our Auditors for their co-operation.

My thanks to my Vice-President and all members for their support.

Rita McKenzie,  
PRESIDENT.

## **OPERATING THEATRE REPORT**

During the year Theatre has functioned regularly with Medical Officers and Surgeons utilising our facilities which enables patients to stay in their own local Hospital.

Due to our high occupancy of beds, the Central sterilising Department with our new autoclave is in constant service, providing the necessary sterile equipment for ward use and dental service, and Alister Hinchley Wing Nursing Home.

Recently a Thermometer Monitor was donated, and has been in constant use.

I shall be attending lectures and a training course at the end of this year. This enables the Hospital to maintain high standards in modern operational theatre procedures.

## **LIBRARY REPORT**

The Library is situated in the Alister Hinchley Wing, with magazines, books and leaflets well displayed.

Books on most subjects pertaining to Hospital services may be borrowed for educational purposes and information on a variety of subjects.

I keep in touch with the latest trends in Library facilities through Mrs. Nakouz of the Health Commission. Mrs. Nakouz has been very helpful with advice on setting up this facility.

A 16mm film projector was purchased for the showing of Training and Educational films, also for use in the Day Centre.

Miss Menzel and Sister Argall completed a four week Projectionist Course, and will be showing films in the near future.

Sister L. Argall,  
THEATRE SISTER/LIBRARY CLERK.