

THE  
SECOND ANNUAL REPORT  
OF THE  
COMMITTEE OF MANAGEMENT  
OF THE  
BALLARAT DISTRICT HOSPITAL,

WITH THE  
Rules and Regulations of the Institution,  
A LIST OF ALL SUBSCRIPTIONS RECEIVED DURING THE YEAR,  
A  
FINANCIAL STATEMENT,  
AND  
STATISTICAL TABLE OF CASES TREATED DURING THE  
YEAR 1858.

&c. &c. &c.

BALLARAT  
PRINTED AT THE "STAR" OFFICE, MAIN ROAD.

1859.

## NAMES OF OFFICE-BEARERS FOR 1859.

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### PRESIDENT.

Adam Loftus Lynn, Esq.

### VICE-PRESIDENTS.

R. Smith, Esq. | R. Lewis, Esq.

### TRUSTEES.

M. Elliot, Esq. | J. Dixie, Esq.  
J. Oddie, Esq. | W. B. Rodier, Esq.  
W. B. Robinson, Esq.

### HONORARY TREASURER.

A. S. Park, Esq.

### COMMITTEE OF MANAGEMENT.

Revds. J. Potter	Revds. J. Bickford
J. Strongman	C. Searle
P. Madden	Messrs W. Frazer
Messrs H. Wood	W. J. Higgins
S. Donnelly	A. Drury
E. Bradley	H. Cuthbert
W. H. Foster	W. Cooper
A. Dimock, M.D.	A. F. Rowe

### HONORARY MEDICAL OFFICERS.

Drs. Charles J. Kenworthy | Drs. Henry Mount  
Geo. Nicholson | Richard J. Hobson

### RESIDENT SURGEON.

T. Hillas, Esq.

### HOUSE STEWARD AND DISPENSER.

Mr. J. F. Usher.

### SECRETARY AND COLLECTOR.

Edward C. Moore.

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### ERRATA.

Page 6, for "Longmore, F. £2," read "10s."  
" 6, for "M'Intosh, W.," read "M'Intosh, Jas. £2 2s."  
" 6, for "McLean, —, £2," read "M'Lean, Jas."  
" 6, for "M'Lean, —, £2 2s." read "M'Lean, Jas."  
" 7, for "Ogilvie, R. 10s." read "£2."

#### HONORARY GOVERNORS.

Baird, Rev. J.	Kenworthy, Dr.
Bickford, Rev. J.	Lalor, P.
Hunffray, J. B.	Potter, Rev. J.
Hobson, Dr.	

#### LIFE GOVERNORS.

Bath, T.	Hobson, Dr.
Bunce, Dr.	Holmes, R.
Bishop, Madame Anna	Irwin, S.
Belford, R.	Kenworthy, Dr.
Campbell, W.	Learmonth, G.
Cusack, J. B.	Lopaz, A.
Coppin, G.	Montgomery, J.
Cummins, J.	Mitchison, F.
Cogdon, J.	M'Dowall, J.
Coleman, F.	Oddie, J.
Dewes, J.	Ormond, F.
Daly, J.	Parker, W.
Dixie, J.	Rede, R.
Douglas, J. A.	Robinson, W. B.
Drury, A.	Rice, J.
Elliot, M.	Stewart, Dr.
Fiskin, A.	Smith, H.
Foster, H.	Smith, B.
Fitzpatrick, D.	Taylor, J. G.
Fitzpatrick, P.	Underwood, R.
Gibbs, J.	Webster, G.
Ham, J. J.	

#### LIFE SUBSCRIBERS.

Buxton, T.	Muir, R.
Brown, T.	Marks, L.
Bradshaw, W.	Ochiltree, W. B.
Collier, J.	Poolley, W. T.
Evans, J.	Phillips, L.
Fiskin, A.	Steele, A.
Howells, J.	Watkins, E.
Jones, D.	Webster, G.
Lang, G. D.	Watt, J.

# BALLARAT DISTRICT HOSPITAL.

## SUBSCRIPTION LIST

FOR THE YEAR ENDING DECEMBER 31st, 1859.

Anderson, A. ....	£2	2	0	Brown, J. ....	£1	0	0
Antcliffe & Cross.....	2	2	0	Brawn, J. ....	2	0	0
Alexander Brothers.....	2	2	0	Bath's party .....	22	0	0
Atkins & Taylor .....	2	0	0	Buninyong Gold Mining Company	10	0	0
Antrobus, J. ....	2	0	0	Black Lead, committee of, per T. D.			
Ainley .....	1	0	0	Wanliss .....	2	10	0
Ah Jipp & Co. (proceeds of benefit				Binstead, G. E. ....	1	1	0
at Chinese Theatre).....	24	4	6	Berger, H. A. ....	2	2	0
Allison, Dr. ....	1	0	0	Bauer, F. ....	2	2	0
Anderson, C. ....	0	10	0	Baird, J. K. ....	1	0	0
Allingham.....	0	10	0	Bull, J. ....	1	1	0
Anonymous .....	12	0	0	Biggs & Shoppee .....	2	2	0
Anthony .....	2	2	0	Brudennell, J. ....	2	2	0
Bradshaw, Salmon & Co. ....	3	3	0	Crane, W. ....	2	0	0
Brannon & Wrigley.....	2	2	0	Comb, J. ....	2	0	0
Bade, M. ....	2	2	0	Cuthbert, H. ....	2	2	0
Brown, W. M. ....	2	2	0	Chalmers, H. B. ....	2	2	0
Barrett, I. ....	2	2	0	Clarke, T. ....	2	0	0
Bradley, E. ....	2	2	0	Chown, H. C. ....	2	0	0
Baird, M. H. ....	2	2	0	Carter, R. & Co. ....	2	2	0
Bacchus.....	5	0	0	Curle, Wildey & Co. ....	2	2	0
Bickford, Rev. J. ....	2	0	0	Cameron, W. ....	2	2	0
Backhouse, J. ....	2	2	0	Crees, J. ....	2	2	0
Bailey, G. ....	2	2	0	Carter, M. ....	2	0	0
Baird, A. ....	2	2	0	Clendinning, G. ....	2	0	0
Baird, J. ....	2	2	0	Cottee Brothers .....	2	2	0
Brown, T. ....	2	0	0	Conway, P. ....	2	0	0
Bailey, C. ....	2	2	0	Couch, W. H. ....	2	2	0
Barker .....	1	1	0	Cameron, R. ....	2	0	0
Baird, J. K. ....	1	0	0	Codlin, Mrs. ....	2	0	0
Burton, R. ....	1	0	0	Crellin, W. ....	2	0	0
Bird, W. ....	1	0	0	Cooper, W. ....	1	0	0
Bath, T. ....	5	0	0	Chalmers, A. ....	2	0	0
Bath, T. ....	10	0	0	Cockerton, J. ....	1	4	0
Brown .....	0	5	0	Corker, Mrs. ....	1	0	0
Brooke, G. V. ....	5	0	0	Coghill, Mr. ....	1	0	0
Brind, H. ....	0	10	0	Collection-box at Unicorn Hotel ...	1	10	0
Bishop, J. ....	0	10	0	" U. ion Bank .....	1	6	0
Bachelors' Ball, committee of .....	3	3	0	" Bath's Hotel .....	0	9	2
Bank of Australasia .....	25	0	0	" Bank of Australasia	1	0	0
Bushell, Professor, proceeds of bene-				" Bank of New South			
fit at Council Chambers .....	20	0	0	Wales.....	1	5	0
Brayshaw & O'Donnell .....	2	2	0	" Robinson & Wayne's	0	10	0
Bank of New South Wales.....	25	0	0	" Mr. A. Davies ...	10	10	0
Baird, M. H. ....	1	1	0	" Colonial Bank ...	0	10	0
Blair .....	0	5	0	" Wilson Brothers	0	13	6

Collection box at Bradshaw, Salmon & Co. ....	£0	5	0	Dantziger .....	£1	0	0
Gas Compy's office 1 12	6	0	0	Dimant, A. ....	1	1	0
Craig, W. ....	5	0	0	Domestics at Bath's Hotel .....	10	10	0
Cownden .....	10	0	0	Devine, E. ....	2	0	0
Cummins, J. ....	1	0	0	Dewar, J. A. S. ....	2	0	0
Coles, J. ....	2	2	0	Dalgleish, J. ....	2	0	0
Cherry, H. ....	0	10	0	Dyde, C. ....	0	10	0
Collection in Christ Church, Lydiard-street .....	26	0	0	Dodds & Thompson .....	4	0	0
" at Temperance Boarding-house, per Mr Buchanan .....	5	4	0	Dunk .....	1	1	0
" by police at Hospital ball .....	3	3	0	Donnelly, T. ....	2	0	0
" in Wesleyan Church, Lydiard-street .....	15	2	6	Elliot, M. ....	2	2	0
" in Catholic Church, Melbourne-road .....	18	2	6	Eldridge, T. ....	2	0	0
" in Congregational Church, Sturt-street .....	4	1	0	Eyres, Brothers & Newman .....	2	2	0
" in Presbyterian Church, Sturt-street .....	18	2	6	Mitchell & Bonneau .....	2	2	0
" at Mr. Needham's lecture from wardsmen, domestics, &c., at Hospital .....	7	5	0	Edwards, C. H. ....	3	0	0
Cummins, M. J. ....	2	0	0	English & M'Manus .....	2	0	0
Cole, C. ....	2	0	0	Emery .....	2	0	0
Chinese subscriptions, per W. H. Foster .....	222	10	0	Everingham .....	1	0	0
Carver, J. S. ....	2	0	0	Evans, J. ....	10	0	0
Conwell, H. ....	2	10	0	Evans & Barker .....	2	0	0
Chapman, B. ....	2	0	0	Evans, J. ....	2	10	0
Craig, W. ....	5	0	0	Enterprise Company .....	6	8	0
Cornish Engine Company .....	1	0	0	Everitt .....	1	0	0
Catch-me-who-can Company .....	5	0	0	Francis, J. ....	2	2	0
Clissold, S. T. ....	2	2	0	Farley, H. ....	2	2	0
Clegg, J. ....	2	2	0	Fleming, J. ....	2	0	0
Clunes Quartz Mining Company ...	10	10	0	Fry, J. ....	2	2	0
Duke & Smith .....	2	2	0	Fox, J. ....	2	0	0
Dimsey .....	2	0	0	Ferguson, J. ....	2	10	0
Dewar, A. ....	2	0	0	Finlay, J. ....	2	0	0
Donnelly, S. ....	2	0	0	Fenelly, Rev. P. ....	5	0	0
Dodds, H. ....	2	0	0	Fleischauer, A. ....	2	0	0
Davidson, R. ....	2	0	0	" Friend " .....	0	5	0
Dawson, R. G. ....	2	2	0	Fine inflicted at General Sessions..	10	0	0
Dickson & Anderson .....	2	2	0	Foley, E. T. ....	2	0	0
Dimock, Dr. ....	2	0	0	Foster, W. H. ....	5	0	0
Dixie, J. ....	2	2	0	Fiskin, A. ....	15	0	0
Duncan, G. ....	2	2	0	Farley, J. ....	2	0	0
Dickson Brothers .....	2	2	0	Freehold Company .....	29	0	0
Doane, J. A. ....	2	2	0	Gerrard & Sleep .....	2	2	0
Douglas, J. A. ....	2	2	0	Grundy, J. R. ....	2	2	0
Dance, J. E. ....	2	0	0	Gibbs, R. B. ....	2	2	0
Draper & Tabel .....	2	0	0	Gadsby, Mrs. ....	2	0	0
Dyke, W. ....	2	2	0	Gripe, J. ....	1	0	0
Dougall, J. ....	2	0	0	Gellatly, J. ....	1	0	0
Dougall, W. ....	2	0	0	Golden Point Quartz Company .....	46	9	0
Dyde, C. ....	2	0	0	Graham, S. ....	2	0	0
Darlot, J. M. ....	10	0	0	Goodfellow, C. ....	2	0	0
Dennis, R. ....	1	0	0	Great Eastern Company .....	4	0	0
Dean, S. ....	1	1	0	Gas Company irectors of .....	5	5	0
				Gundry, J. ....	7	0	0
				Golden Fleece Company .....	1	10	0
				Garth & Smith .....	2	2	0
				Gibbings, R. ....	2	2	0
				Higgins, W. ....	2	0	0
				Hobson, Dr. ....	2	2	0
				Hassall & Monkton .....	2	0	0

Henderson, W. ....	£2 2 0	Laborers in Burns & Drake's em-	
Holles & Davies .....	2 0 0	ployment .....	£2 0 0
Healey .....	1 0 0	Lovel, W. ....	2 10 0
Howells, J. ....	10 0 0	Lambert .....	0 10 0
Harper .....	0 5 0	Lopez, A., for self and R. Belford..	40 0 0
Haydon .....	2 0 0	Lewis, W. ....	5 0 0
Hoyt, H. ....	2 0 0	Lovel, W. ....	1 0 0
Horr, J. C. ....	2 0 0	Lovel & Vowles .....	2 0 0
Hospital ball, proceeds of .....	57 3 6	London Chartered Bank of Aus-	
Holthouse, Dr. ....	2 2 0	tralia .....	25 0 0
Howe, Mrs. H. ....	1 1 0	Lazarus, S. S. ....	2 2 0
Hiles, T. ....	2 0 0	Le Gassett, W. ....	5 0 0
Hilding .....	0 10 0	"Leonard Fund," per Dr. Kenworthy	5 10 0
Hit or Miss Company .....	2 0 0	Laborers in Mr. McArthur's em-	
Homeward Bound Company .....	5 5 0	ployment .....	1 10 0
Holmes, R. ....	2 0 0	Little Engine Company .....	14 0 0
Hunter, A. ....	2 2 0	Leviathan Company .....	2 0 0
Howe, G. ....	5 0 0	Lang, T. ....	2 2 0
Hillas, Dr. ....	2 2 0	Lamont, D. ....	2 0 0
Inman, G. ....	1 1 0	McNiece, R. ....	2 2 0
Jeffries .....	2 0 0	McNicol & Gibb .....	2 0 0
Johnson .....	2 0 0	McNaught & Boyd .....	2 2 0
Jenner, J. C. ....	2 0 0	McLaren .....	2 0 0
Jones, D. ....	2 2 0	McDowall, J. ....	2 0 0
Jackson, G. ....	1 0 0	McCallum, Neill, Bruce & Compy..	2 2 0
Jerusalem Lead, committee of .....	4 11 0	McIntosh, W. ....	2 2 0
Jones, D. ....	10 0 0	McLean, J. ....	2 2 0
Jenkin, J. ....	0 10 0	McPhillimy, J. ....	5 0 0
Jones, R. ....	0 10 0	McDonald & McAndrew .....	2 2 0
Jurymen's fees, per Major Wallace	1 6 0	McGuinness & McKenzie .....	2 0 0
Jung and Ainschick, (winners of		McDonald, R. ....	2 2 0
Nil Desperandum Nugget.) .....	20 0 0	McLean .....	2 0 0
Jackson & Young .....	2 2 0	McLean .....	2 2 0
Jeffrey, J. ....	2 2 0	McIntosh, H. ....	5 0 0
Jones, T. ....	1 1 0	McCrae .....	1 0 0
Jones & Clemesha .....	2 2 0	McDermott, T. ....	5 0 0
Kenworthy, Dr. ....	2 2 0	McBride, J. ....	0 10 0
Kennedy .....	2 0 0	Mackay, G. ....	2 2 0
Kean, P. ....	1 0 0	McMurray, J. ....	2 0 0
King, G. B. ....	1 0 0	Macarthur .....	2 14 0
Kerr, B. ....	2 0 0	McKay, J. ....	2 0 0
King, A. H. ....	2 2 0	McHattie & Bonnell .....	2 0 0
		McKay, W. ....	2 0 0
		Macro, A. ....	2 0 0
Lynn, A. L. ....	2 2 0	Moore & Dunn .....	2 2 0
Laidlaw, J. ....	2 0 0	Mulholland, J. ....	2 2 0
Lockhart, J. ....	2 0 0	Middleditch .....	2 2 0
Lockhart, A. ....	2 0 0	Morris, C. ....	2 2 0
Lakeland, W. ....	2 0 0	Mack & Moore .....	2 0 0
Lockman, Mrs. ....	2 2 0	Medwell, G. ....	2 0 0
Longmore, J. ....	2 0 0	Morton, G. G. ....	2 0 0
Longmore, F. ....	2 0 0	Makins, W. T. ....	2 2 0
Lilley, G. ....	1 0 0	Millson, G. ....	1 0 0
Lester, A. ....	1 0 0	Masons at Hospital .....	3 0 0
Learmonth, T. & S. ....	20 0 0	Mitchell, A. ....	2 0 0
Leah, J. ....	0 5 0	Munkurn, W. ....	1 0 0
Lewis, J. ....	1 0 0	Miles, J. ....	2 0 0
Laborers in Mr. J. Baird's employ-		Mumby, W. C. ....	2 0 0
ment .....	4 5 0	Mather, R. ....	2 0 0
Liyall, G. ....	10 0 0	Martin, W. ....	2 0 0

Madden, Rev. P. ....	£5	0	0	Ross & Smith .....	£20	10	0
Moore, E. C. ....	2	0	0	Rankin, Dr. ....	2	0	0
Moore, Mrs. E. C. ....	1	0	0	Richardson, Dr. ....	1	1	0
Matheson, W. F. S. ....	3	0	0	Rossiter & Nicholls .....	5	0	0
Maguire, J. ....	0	10	0	Ross & McKenzie .....	2	0	0
Nicol, Scott & Compy. ....	2	2	0	Ross, D. ....	2	0	0
Norrie, A. ....	2	0	0	Raw, Brothers .....	2	0	0
Norris, N. ....	0	5	0	Retallack, J. ....	0	5	0
Niegs, J. B. ....	2	0	0	Robertson, McIntosh & Smith ....	1	1	0
Oddie, J. ....	2	2	0	Slater .....	2	2	0
Ochiltree, W. B. ....	2	2	0	Shaw, P. ....	2	0	0
Oliver, D. ....	2	2	0	Sheppard, J. ....	2	0	0
Oakey, Hunt & Opie .....	2	2	0	Smith, W. C. ....	5	5	0
O'Sullivan, Dr. ....	2	0	0	Smith, Mrs. W. C. ....	2	2	0
Ocock, R. ....	1	0	0	Smith, R. ....	2	2	0
O'Connor, D. ....	1	1	0	Summers, J. ....	2	2	0
Oddie, J. & T. ....	15	0	0	Stewart, Dr. ....	2	2	0
Ormond, F. ....	20	0	0	Serace & Fry .....	2	2	0
Ogilvie, R. ....	0	10	0	Strongman, Rev. J. ....	2	0	0
O'Neil, J. ....	3	0	0	Simpson, R. ....	10	0	0
Ophir Company .....	5	0	0	Stewart & Fisher .....	2	0	0
Ogilvie, R. ....	5	0	0	Stuckey, W. ....	2	2	0
Pavelin, E. ....	2	0	0	Seal, C. ....	2	2	0
Pohl, A. ....	2	2	0	Shaw, J. T. ....	2	0	0
Pooley, W. T. ....	2	2	0	'Star' printers .....	2	0	0
Potter, Rev. J. ....	2	0	0	Sinclair .....	1	0	0
Park, A. S. ....	2	2	0	Stanley, Miss E., benefit given by ..	46	8	0
Paul .....	1	0	0	Saunders .....	1	1	0
Philips, L. ....	10	0	0	Sellick .....	5	5	0
Provost, Miss M., proceeds of benefit given by .....	26	18	0	Sweeney Brothers .....	5	0	0
Parker, W., for self and D. Fitzpatrick	40	0	0	Sweeney, D. ....	0	17	6
Potter, W. ....	2	0	0	Stephens, E. ....	2	0	0
Parker & Marshall .....	1	0	0	Shurtleff, J. ....	2	0	0
Pearce, S. ....	2	0	0	Sheppard, W. H. ....	2	0	0
Poynton & Sheppard ..	5	0	0	Sing Lee .....	0	5	0
Prince of Wales Company .....	4	10	0	Searle, Rev. C. ....	2	2	0
Palmer, G. ....	2	0	0	Smith, Rufus .....	2	0	0
Quiney, J. ....	2	0	0	Scott, W. ....	2	2	0
Rand, E. ....	2	2	0	Smith, W. ....	1	0	0
Rowlands & Lewis .....	3	0	0	Sherard, C. W. ....	2	0	0
Robertson, William .....	2	2	0	Sewell, T. ....	2	0	0
Robinson & Wayne .....	2	2	0	Steinfeld, E. ....	1	1	0
Roberts .....	2	0	0	Shannon, J. ....	2	2	0
Rodier & Rowe .....	2	2	0	Sinclair, J. ....	2	0	0
Rodier, W. B. ....	2	2	0	Sons of Freedom Company .....	5	0	0
Read, R. ....	2	0	0	Thompson, A. ....	2	0	0
Roberts, H. ....	2	0	0	Tatham, F. ....	2	0	0
Russell, P. ....	10	0	0	Tristram, J. ....	2	0	0
Rough and Ready Company .....	2	0	0	Twentyman & Stamper .....	2	2	0
Ryan, Mrs. ....	1	0	0	Tulloch .....	2	0	0
Ryan, Miss .....	1	0	0	Trench, R. ....	2	2	0
Ryan, Mr. ....	1	0	0	Turpie, D. ....	2	0	0
Randall, T. (legal expenses returned)	34	18	2	Trial Saw Mills Company .....	5	0	0
Randall, T. ....	2	2	0	Thompson, W. ....	0	10	0
Ross, R. ....	0	10	0	Tapley, Dr. ....	5	0	0
				Thom .....	0	8	6
				Torpy, D. ....	1	0	0
				'Times' printers .....	2	2	0
				Taylor & Appleby .....	15	0	0

[illegible]



**BALANCE SHEET FOR THE YEAR ENDING 31ST DECEMBER, 1858.**

Dr.		Cr.	
£	s. d.	£	s. d.
1858.		1858.	
To balance from 1857	517 19 4	By paid for salaries and wages	1745 5 4
" Received from Government balance of grant for 1857	1750 0 0	" Maintenance	2044 0 11
" Government grant for 1858	4000 0 0	" Drugs	349 8 9
" Private subscriptions, as per list annexed	5750 0 0	" Furniture	285 13 0
" Paying patients	2179 19 4	" Ironmongery	249 15 8
" Returned funeral expenses	28 0 0	" Wines, spirits, &c.	224 8 7
" Rent from Great Republic Co. for three weeks	21 0 0	" Soft goods	291 12 8
"	9 0 0	" Funerals	201 15 0
"		" Repairs	212 18 1
"		" Stationery, printing, and advertising	142 4 11
"		" External improvements and casual labor	219 8 4
" Overdraft at bank	2237 19 4	" Firewood	164 0 0
	417 3 4	" Gas	108 15 0
		" Surgical instruments	40 8 0
		" Forage	35 5 0
		" Crockery	34 15 3
		" Library of medical works	30 19 0
		" Sundries	47 19 2
		" Insurance	9 7 6
		" Library for patients' use	12 18 7
		" Expenses of M. Crow in Geelong Infirmary	6 15 0
		" Interest on overdrawn account	2 13 0
		" Loan to Building Fund	
			6160 6 9
			2462 15 3
			£8923 2 0

Signed, { DANIEL OLIVER, }  
 { ROBERT LEWIS, }  
*Auditors.*

A. S. PARK, Hon. Treasurer.

## BALARAT DISTRICT HOSPITAL.

## BUILDING ACCOUNT.

## BALANCE SHEET FOR THE YEAR ENDING 31st DECEMBER, 1858.

Dr.		Cr.	
1858.	£ s. d.	1858.	£ s. d.
To Balance in Colonial Bank of Australasia—1st January,			
1858	536 9 0	Ladies' Wing account—	
" Government Grant for 1858	2000 0 0	By carpenters, painters and plumbers' work	1722 4 0
" Loan from General Fund	2462 15 3	" Stone, brick and masons' work	1475 16 5
" Interest	5 3 0	" Plasterers' work	838 2 6
" Sundries	0 12 6	" Gasfitting and gliding	171 0 0
		" Architects' commission	168 14 0
		" Clerk of Works' salary	126 10 0
		" Bellringing	19 0 0
		" Interest on overdrawn account	20 5 6
		" Sundries	8 8 6
			4550 0 5
Storeroom and Water Tank account—			
By erecting storeroom and excavating and constructing water tank	189 7 6		
" Architects' commission	9 8 0		
	198 16 6		
Cesspool, &c., account—			
By excavating and constructing cesspool, drains, &c.	241 16 0		
" Architects' commission	12 1 6		
	253 17 6		
Balance in Colonial Bank of Australasia			
	2 6 4		
Total	£5004 19 9	Total	£5004 19 9

A. S. PARK, Hon. Treasurer.

Signed, { DANIEL OLIVER, }  
ROBERT LEWIS, } Auditors.

Number of Patients admitted into the Ballarat Hospital from January 1st, 1858, to January 1st, 1859, with a Classification of Diseases.

Diseases.	Cured or Relieved.	Died.	In House.	Total.
Abcess	10	4	1	15
Anasarca	5	1	0	6
Aneurism	1	1	1	3
Apoplexy	1	1	1	3
Blasting Powder Injuries	2	0	1	3
Brain, Diseases of	2	6	0	8
Bronchitis	4	3	0	7
Burns	5	4	1	10
Calculus	1	0	0	1
Caries	3	0	3	6
Child-birth	0	0	1	1
Concussion	1	4	0	5
Constipation	2	0	0	2
Cut-throat	1	0	0	1
Delirium Tremens	1	0	0	1
Dislocations	3	0	0	3
Dysentery	11	13	0	24
Erysipelas	3	0	1	4
Fever	22	10	2	44
Fistula	3	0	2	5
Fractures	35	8	17	60
Gun-shot Wounds	1	0	2	3
Heart, Diseases of	3	3	1	7
Hemorrhoids	1	0	1	2
Hepatitis	3	4	2	9
Hernia	1	0	0	1
Hiccup	0	1	0	1
Jaundice	1	0	0	1
Knee, Inflammation of	0	0	1	1
Lungs	0	0	1	1
Menorrhagia	3	0	0	3
Necrosis	3	0	1	4
Ophthalmia	5	0	2	7
Orchitis	6	0	1	7
Paralysis	1	0	2	3
Periostitis	2	0	1	3
Phthisis	2	9	3	14
Pneumonia	9	1	2	12
Psoriasis	1	0	0	1
Purpura	3	0	0	3
Rheumatism	20	0	8	28
Secondary Symptoms	8	0	0	12
Sciatica	1	0	0	1
Scirrhus	2	1	0	3
Spermatorrhea	1	0	0	1
Stabs	2	0	0	2
Stricture	4	0	0	4
Sun Stroke	1	0	2	3
Synovitis	3	0	1	4
Tetanus	0	1	0	1
Tumours	2	0	1	3
Ulcers	5	0	3	8
Urethra, Rupture of	1	0	0	1
Uterus, Diseases of	2	1	1	4
Wounds	5	1	1	7

Total number of Patients admitted 232 78 70 380  
 Out-patients relieved during year 701  
 T. HILLAS, Resident Surgeon. —1,081

## CAUTION.

Rule 1. "That the object of the Institution be to afford medical and surgical aid to poor persons requiring it, irrespective of creed, country or color, and for casualties; but no person who shall meet with casualties, and shall be found able to pay for surgical aid, shall receive further than temporary assistance."

Rule 2. "That in the event of any person in a position to pay for medical or surgical advice elsewhere, being detected in receipt of the charity of the Institution, such patient be held accountable for all expenses incurred on his or her behalf."

## FORM OF RECOMMENDATION.

TO THE MANAGING COMMITTEE OF THE BALLARAT HOSPITAL.

Gentlemen,—

day of

185

I recommend

aged                      years, whom I believe to be a fit and proper person to receive the benefits of the Ballarat Hospital as an in or out patient.

Has three clean shirts.

In case of death, I undertake to pay this patient's Funeral Expenses, not exceeding £5.

Your obedient servant,

NOTE.—If the Governor will not guarantee the Funeral Expenses, let him erase the memorandum at the foot.

Out Patients' Days—Tuesdays and Fridays only, before 11 o'clock a.m.

In Patients' Admission Days—Mondays and Thursdays, before 12 o'clock noon.

THE  
SECOND ANNUAL REPORT  
OF THE  
COMMITTEE OF MANAGEMENT  
OF THE  
BALLARAT DISTRICT HOSPITAL.

THE Committee of Management of the Ballarat District Hospital, in surrendering to the governors and subscribers their annual trust, offer them their congratulations upon the extensive and permanent improvements which have marked the progress of the institution during the past year; and while they contemplate with satisfaction the work which has been already accomplished, they look forward with confidence to an increased support, to enable their successors in office not only to complete, but to maintain efficiently when completed, an Institution of which the subscribers have just reason to be proud.

In the last yearly report it was stated that the plans for the proposed additions and alterations, furnished by Messrs Backhouse & Reynolds, had been adopted. On the 6th January tenders for the various works were accepted. On the 27th July, these works having been satisfactorily completed, the inauguration of the 'Ladies' Wing' took place, and on the 3rd September the house was re-opened for the reception of patients.

During the early months of the year, the medical staff, owing to the limited accommodation at their command, were in some instances compelled to relieve as out-patients persons whom they would gladly have received within the walls. With the increased room, however, now at their disposal, it is to be hoped that the Institution will for some time to come be found adequate to the wants of all who require its shelter.

A reference to the annexed tables will show that during the past year 380 patients have been admitted into the house; of this number 232 have been cured or relieved, 78 have died, and 70 remain in the Hospital at the present time, while 701 persons have received gratuitous relief as out-patients; making a total of 1,081 cases treated, being an increase of 220 on the preceding year.

The record of deaths is unusually large, but, in justice to the medical

staff, your committee feel it their duty to inform you, that no fewer than 22 cases were moribund and past all hope of recovery when admitted; they would moreover assure you, that a reprehensible carelessness appears in many instances to attach to those recommending persons evidently in a dying state, when no medical skill could avail, the only apparent object being to lay the onus of the patient's funeral upon the establishment. Such a course cannot be too severely commented on: it is not only prejudicial to the interests of the Institution, but also most unjust to the medical staff.

Accidents, the result of mining pursuits, have been very numerous, and it is with much pleasure that your committee notice the daily increasing interest manifested by the miners in the welfare of the Institution. Many companies, amongst which the White Flat, Waterloo, Telegraph, and Golden Point Quartz Companies, stand prominently forward, have contributed steadily and handsomely towards its support; others it is true, have met repeated applications with apathy and indifference; but the steady increase of the contributions from this class of the community, is the best proof of the high position which the Institution has attained in public estimation.

Adverting to pecuniary matters, you will perceive that the Bank account is considerably overdrawn; this liability will, however, be liquidated on receipt of the Government grant for the present year. For detailed particulars of the receipts and expenditure, your Committee refer you to the annexed balance sheet, from which it appears that although the number of cases treated has been much larger than last year, the working expenses have but slightly increased, notwithstanding the heavy outlay incurred in moving the patients to and from the temporary Hospital at the Camp, the expense of fitting up this building for their reception, and the cost of furniture and outfit for the new wards.

The 'Ladies' Wing' (so called in compliment to those ladies who contributed so handsomely by the proceeds of a bazaar towards its erection) contains four spacious wards and an operating theatre, constructed upon the most approved principles and fitted with all necessary appliances.

One of the lower wards detached from the other parts of the building is devoted to the use of Chinese patients, while the addition of one upper storey to the main building affords the necessary accommodation for the increased hospital staff. A thorough system of ventilation has been secured. The house has been lighted with gas throughout, and a considerable consequent saving in the expense of lighting is anticipated.

A water tank capable of containing 6000 gallons has been constructed of brick and cement, and it is proposed to obtain a water supply from the main pipes as soon as a meter shall have been procured.

As regards the improvement of the grounds, the garden immediately in front of the house has been fenced in, partly laid out and planted, and a sub-committee have under their consideration the best means of bringing the remaining portion under cultivation.

A Library of standard medical works has been founded, and the

formation of a Patients' Library-commenced, contributions to which will be thankfully received by the Secretary.

The building has also been insured for £2500.

While, however, congratulating you upon the improvements which have been achieved, your Committee must inform you that during the year many circumstances have arisen rendering their position one of considerable anxiety. Owing to the unsatisfactory progress made by the contractor for the stone and brick work of the new wing, your Committee were compelled to authorise the architect (in accordance with the terms of the contract) to employ labor and purchase materials for the furtherance of the works; and although the building has undoubtedly been erected in a very superior manner, it is to be regretted that its cost has considerably exceeded the original estimate.

The medical officer of the gaol has exerted himself with the utmost pertinacity to remove an onerous duty which at present comes within his own province, and to secure the admission of lunatics into the Hospital. At the commencement of the year a communication from the Chief Secretary's office, requesting that cases of this nature might be admitted, was referred to the medical officers of the Institution for their consideration; they strongly deprecated such a course, but generously offered to attend such persons gratuitously, if the Government would erect suitable buildings and provide proper officers for their control. Your Committee, therefore, entirely concurring in these views, respectfully but firmly refused to receive insane patients into the Institution, under any pretext, such a concession being in direct opposition to the rules of the establishment, and likely to prove highly injurious, if not fatal, to other occupants of the building, with whom they might come in contact.

Another source of anxiety has arisen in the alleged abuse of the outdoor relief of the Hospital. In the month of September a deputation from the Ballarat Médico-Chirurgical Society waited upon your Committee, to request that an investigation might be instituted into the working of this system, with a view to the prevention of its abuse by persons in a position to employ a medical practitioner. A sub-committee was accordingly appointed to confer with the Society, and upon enquiry it was found that in some instances an undue advantage had most undoubtedly been taken by those removed above want. To remedy this evil, it has been thought advisable to alter the form of recommendation of patients, and to revise some of the present rules and regulations. Amendments, and additions, which have been carefully weighed, will therefore be submitted for your consideration; and it is to be hoped that, by the proposed means, an effectual stop will be put to the abuse of the charity by those who, for their personal benefit, would, under a false garb of poverty, divert the resources of the Institution, already taxed to the utmost, to the exclusion of those poor persons whose destitution gives them a legitimate claim upon it.

The Committee, before concluding their report, would assure the governors and contributors of the efficient, satisfactory, and economical working of the establishment, which they are firmly convinced will bear favorable comparison with any institution of a similar character. They

would also express their appreciation of the services rendered by all the officers, both honorary and paid, on whose energy, skill, and integrity the successful working of its details must mainly depend, and would return their sincere thanks to the members of the Building and House Committees, for the unwearied perseverance with which they have at all times devoted their time and attention to the business coming under their notice.

In conclusion, they would invite all who are interested in such matters, to visit the Institution and judge for themselves of its merits; they would appeal to all who have witnessed its gradual development, to aid its onward progress by a liberal system of contribution; they would remind the miners and working men that their interests are intimately connected with its prosperity; they would remind those residing in the surrounding country, that the Hospital is now a refuge for the destitute sick of the entire district; and the rich, that they can find no nobler means of bestowing a portion of their wealth, than in the alleviation of human misery. Much has been already accomplished, but far more remains to be done. Every year the claims upon the resources of the Hospital must increase, while institutions equally necessary, and with equal claims upon the public generosity, will also appeal for a share of support. Your Committee, however, when they consider the handsome sum which has been raised, (notwithstanding the depression of the times), during the past twelvemonths, exceeding as it does by more than four hundred and twenty pounds, the amount collected in the preceding year, are convinced that no fear need be entertained of the result. They once more, therefore, call upon the public for continued and increased liberality, to enable their successors in office to extend the sphere of their usefulness to the utmost, and to meet all legitimate demands upon the Institution, irrespective of class, color, or creed.



BALLARAT DISTRICT HOSPITAL.

## COMMITTEE OF MANAGEMENT.

Name.	When Elected.	No. of Meetings held.	Present.	Absent.
A. L. Lynn	Jan. 29th	37	20	7
H. Wood	Feb 1st	37	30	7
R. Smith	Jan. 29th	37	28	9
R. Lewis	Feb. 1st	37	26	11
W. B. Robinson	Do	37	25	12
W. Cooper	Do	37	23	14
H. Cuthbert	Jan. 29th	37	22	15
A. S. Park, Hon. Treasurer	Feb. 1st	37	22	15
W. Higgins	Do	37	19	18
W. Frazer	Do	37	18	19
Rev. J. Strongman	Do	37	17	20
Rev. P. Madden	Do	37	16	21
D. Oliver	Do	37	13	24
Rev. J. Potter	Do	37	11	26
Rev. J. Hickford	Do	13	7	6
R. S. Hassell	July 30th	13	7	6
S. Donnelly	Do	13	6	7
A. Drury	Do	13	6	7
Rev. C. Searle	Sept. 3rd	8	3	5

**BUILDING COMMITTEE.**

Name.	When Elected.	No. of Meetings held.	Present.	Absent.
A. L. Lynn	Feb. 3rd	21	17	4
A. S. Park	Do	21	17	4
R. Lewis	Do	21	15	6
R. Smith	Do	21	13	8
W. B. Robinson	Do	21	10	11
B. S. Hassell	July 30th	6	5	1

  

Name.	When Elected.	No. of Meetings held.	Present.	Absent.
A. S. Park	Feb. 3rd.	21	16	5
A. L. Lynn	Do	21	14	7
R. Lewis	Do	21	13	8
W. Cooper	Do	21	9	12
B. S. Hassell	July 30th.	9	7	2

**SUNDRY SUB-COMMITTEES.**

Name.	When Elected.	No. of Meetings held.	Present.	Absent.
Hy. Cuthbert	...	...	...	...
A. L. Lynn	...	...	...	...
W. Frazer	...	...	...	...
Rev. C. Searle	...	...	...	...
R. Smith	...	...	...	...
H. Wood	...	...	...	...
R. Lewis	...	...	...	...
W. Higgins	...	...	...	...
A. S. Park	...	...	...	...
B. S. Hassell	...	...	...	...
W. B. Robinson	...	...	...	...
Rev. J. Potter	...	...	...	...
Rev. J. Hickford	...	...	...	...
W. Cooper	...	...	...	...
Rev. P. Madden	...	...	...	...
Rev. J. Strongman	...	...	...	...

RULES  
OF THE  
BALLARAT DISTRICT HOSPITAL.

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1. That the object of the Institution be to afford medical and surgical aid to poor persons requiring it, irrespective of creed, country or color, and for casualties; but no person who shall meet with casualties, and shall be found able to pay for surgical aid, shall receive further than temporary assistance.

2. That in the event of any person in a position to pay for medical or surgical advice elsewhere, being detected in receipt of the charity of the Institution, such patient be held accountable for all expenses incurred on his or her behalf.

3. That the Institution shall consist of a president, two vice-presidents, five trustees, treasurer, and four honorary medical officers.

4. That the above officers (with the exception of the trustees) be elected by the governors and annual subscribers of one pound from the governors.

*Qualifications and Privileges of Governors and Subscribers, and  
Admission of Patients.*

5. That every benefactor of £20 or upwards be a life governor, and every annual contributor of £2 an annual governor, with liberty of voting at all general meetings, and of having one in-patient or one out-patient, always on the books of the Institution, subject to the approval of the Committee of Management hereinafter mentioned, provided there are vacant beds, and the funds of the Hospital admit of the reception of such patients. That accidents, and such cases as may be deemed of decided emergency by the honorary medical officers or the resident surgeon, be received at any time; but the admission of patients in ordinary cases on the recommendation of a governor or subscriber, be restricted to Mondays and Thursdays, between the hours of 10 a.m. and 1 p.m. No pregnant female, for the purpose of confinement, no child under five years of age, no insane person, no person affected with syphilis, or an infectious disease, or suffering from chronic paralysis, or any person who, in the opinion of one of the honorary medical officers and resident surgeon; or house committee, is unsuitable to be admitted, shall be received as an in-patient under any circumstances; and the cause of the refusal of any patient so refused admittance, shall be stated to the next meeting of the Committee of Management by the resident surgeon.

6. That every executor (first named) under any will, paying to the

Institution a bequest of £50 or upwards; and every minister raising by one or more collections, in his church, in any one year the sum of £50 or upwards; and that every other person elected at a general meeting of governors and subscribers, at the recommendation of the Committee of Management, in consideration of special services rendered to the Institution, be respectively honorary governors, with all the rights and privileges of life governors; and any person (with the exception of the paid collector) collecting, by subscriptions in any one year, the sum of £20 or upwards, shall have the right and privileges for that year only.

7. That every benefactor of £10 or upwards be a life subscriber; and every contributor of £1 per annum an annual subscriber, with liberty of recommending six out-patients in every year, and voting at all public meetings.

8. That the annual subscriptions must be paid in advance for the current year, such year to be computed from the day on which such subscription is paid, and no governor or subscriber will be entitled to any privilege until the subscription be paid.

9. That no person shall vote as a governor or subscriber while he is a salaried officer, or pupil of the Hospital, nor any new governor or subscriber, unless his subscription shall have been paid three days preceding.

10. That no new law or regulations, or any repeal or alteration in the existing laws, shall be valid, unless the same shall have been passed at a general or special meeting of the governors and subscribers.

11. The Committee of Management shall consist of the president, vice-president, treasurer, trustees (if governors), honorary medical officers, and sixteen other governors to be elected annually.

12. It shall be competent at any time for the Committee of Management, at which at least eight members shall be present, or for nine or more governors by a writing under their hands, to require the president to summon at the expiration of seven days a special meeting of governors, the occasion of calling such meeting being stated in the requisition; and no business shall be transacted at such special meeting, except that for which it shall have been summoned; every such meeting to be called by the president by advertisement in two (at least) of the public newspapers published in Ballarat, at least four days before the day of meeting.

13. In the event of any vacancies in the offices of president, vice-presidents, treasurer, trustees, honorary medical officers, the election of a successor shall take place at a general meeting of governors and subscribers, to be convened by the Committee of Management, which election shall be according to the act.

14. And it shall be lawful at meetings of subscribers for any subscriber duly qualified to vote, to vote either in person or by proxy, such proxy being also a subscriber duly qualified, provided that such proxy shall have the authority in writing signed by the subscriber: and such authority shall only extend to the one meeting especially named therein.

#### *Committee of Management.*

15. The Committee of Management shall direct the general business

of the Institution; shall frame bye-laws for its internal regulation, the same not being contrary to the general rules; and appoint and discharge all paid officers and servants of the Institution. They shall meet on the first Wednesday in every month and on such other days as they may appoint. They shall have the power to admit patients and to make regulations respecting them. The chairman of committees to have a casting vote, but no deliberative vote.

16. That the president, vice-presidents, and honorary medical officers be members *ex officio* of all committees.

17. The Committee of Management shall choose from among themselves a house committee of five, three to form a quorum, who shall meet on such day and hour in each week as they may appoint, and have power to audit the house accounts, engage and discharge servants, and to regulate the internal management of the Institution.

18. The Committee of Management shall elect from among themselves a board to superintend the admission and discharge of out-patients.

19. The Committee of Management shall present a general report of the affairs of the Institution at the annual meeting of subscribers and governors, in January of each year.

20. The accounts of the Institution shall be audited twice in every year, and presented at the meetings of subscribers held in July and January.

21. That no member of the Committee of Management, or officers of the Hospital, shall become security for any contractor directly or indirectly.

22. That any member of Committee of Management neglecting his duty for one month without reasonable cause, cease to be a member of the Institution, and that another officer be appointed in his stead.

#### *Treasurer.*

23. All moneys received on account of the Hospital shall be paid to the Treasurer, and appropriated by him to the purposes of the Institution, under the direction of the Committee of Management.

24. Previously to making any payment, the treasurer shall require a warrant of the Committee of Management, authorising such payment, which shall be signed by the president, one of the committee, and countersigned by the secretary.

#### *Officers.*

25. That there be four honorary medical officers, together with treasurer, resident surgeon, dispenser, and house steward, head nurse, and secretary and collector.

#### *Honorary Medical Officers.*

26. They shall consist of four legally qualified medical practitioners, who shall be elected for one year.

27. One of them shall attend daily, the rotations of duty to be left to themselves.

28. The honorary medical officers shall have access to the Institution at all times.

29. They shall perform all capital surgical operations, but no capital operation shall be performed without a previous consultation of the medical staff, except in cases of emergency. And they shall regularly consult in all cases of importance or protracted continuance in the house.

30. That any honorary medical officer neglecting his duty for one month, without reasonable cause, cease to be a member of the Institution, and that another officer be appointed in his stead.

31. They shall make a daily report, to be inserted in a book kept for that purpose.

*Resident Surgeon.*

32. He shall live in the house, and shall not absent himself for more than four hours, without the sanction of the Committee of Management.

N.B. He and the Dispenser shall never be absent at the same time.

33. He shall have the charge of the in-patients during the absence of the honorary medical officer, and shall have the ordinary charge of all out-patients, and shall report to him at his next visit any patient who may have been disorderly. He shall make a special report to the House Committee of every patient who may have been two months in the Hospital, and he shall report any case he may consider incurable by the Medical Staff, to be dealt with as the Committee may see fit.

34. He shall have the immediate superintendence of the wardsmen and nurses; he shall preserve order, sobriety, and, in case of insubordination, or gross default of duty on the part of any nurse or wardsmen, he may discharge or suspend such servant until the next meeting of the House Committee, and if necessary he may provisionally hire a substitute for such servant so discharged or suspended, and he shall report his having done so, with the cause of such discharge or suspension, to the House Committee at their next meeting.

35. He shall have the charge of the surgical instruments, and shall make an inventory of the same in a book to be kept for that purpose; the receipt, expenditure, loss, and breakage of such instruments; and shall prepare a list of the stock in hand, to be submitted to the Committee of Management on the last days of March, June, September, and December.

36. He shall enter regularly, in proper books to be kept for such purpose, the names of the patients as they are admitted and discharged, and note the nature and history of their diseases while under treatment; loss or breakage of surgical instruments, or other things in his charge; and he shall have such books ready at all times for the inspection of the Committee, and shall attend the weekly meetings of the House Committee, and he shall receive all money and other property belonging to patients, and shall account for the same weekly to the Committee.

37. He shall accompany the physicians and surgeons every day through the wards, and report to them the state of the patients, and shall enter in a book to be kept for that purpose the prescriptions of the physicians and surgeons. He shall also visit each patient every

morning and evening, and enquire if the treatment prescribed has been attended to, and if any cause of complaint exists; and should any patient have any complaint to prefer, he shall enter the same in the Patients' Complaint Book immediately, in the presence of the wardsman or nurse of the ward, and shall lay such book before the House Committee at each meeting.

38. He shall, on his visits to the wards, examine their condition with respect to cleanliness, temperature, and ventilation, and observe if the wardsmen and nurses have done their duty.

39. He shall affix to the bed of each patient his name, age, disease, the date of his admission, the name of the governor by whom he has been recommended, and the diet ordered by the medical officer.

40. He shall perform all the minor operations of surgery, and the *post mortem* examinations not personally performed by the physicians or surgeons, and shall keep the key of the dead house.

41. In the absence of the physicians or surgeons, in all cases of emergency, he shall cause immediate notice of such emergency to be given to them, being authorised in the meantime to act to the best of his judgment, avoiding as far as possible any unnecessary interference with the duties of those officers.

42. He shall not, on any pretence whatever, be concerned in any medical or surgical practice out of the Hospital, nor in any other business.

43. He shall give due notice to the honorary medical officers when a consultation is to be held or an operation to be performed.

44. That in the absence of the dispenser he shall perform his duty.

#### *Dispenser and House Steward.*

45. He shall be subject to the same regulations respecting living in the house, and absence therefrom as are laid down for the guidance of the resident medical officer.

N.B.—He and the house surgeon shall never be absent at the same time.

46. He shall carefully examine all drugs and chemicals brought into the house, both as to quality and quantity, and report any defects in either respect to the house surgeon; he shall be responsible for all articles used in his department, and likewise for the accurate and prompt dispensing of the medicines ordered by the medical officers; and have prepared and at all times in readiness such as are required to be kept for the ordinary practice of the house.

47. He shall always be present in the dispensary during the hours occupied in supplying medicines to the out patients, and shall furnish them with all needful instructions.

48. He shall have the immediate superintendence and general control of the domestic servants of the hospital, and shall have the power of hiring and discharging such servants, subject to the sanction of the house committee.

49. He shall see that the wards and all other parts of the house and

grounds are kept in a proper state of cleanliness and order, and that the servants generally do their duty.

50. He shall inspect the diet of the patients, and see that it is of good quality and properly prepared, and such as is ordered in the diet book to be kept for that purpose.

51. He shall keep an inventory of the articles in use in each ward, and shall, monthly, or oftener if required, inspect the same, to see what things may be deficient; and shall in no case allow a wardman to leave till he has compared the outfit of his ward with the inventory.

52. He shall have the charge of, and be accountable for, the bedding, linen, glass, cutlery, cooking and kitchen utensils, and make an inventory of the same in a book to be kept for the purpose, in which he shall regularly enter the receipts, loss, or breakage of each article; and he shall in the months of January, April, July and October, in each year, prepare and submit to the house committee a list of such articles as may be required in his department for the ensuing quarter.

53. He shall receive the stores and supplies furnished by the contractors and tradesmen, and see that they correspond in description, quality, and quantity with the tenders and orders; and in case they do not, he shall have power to return the same; and he shall weigh or measure out the provisions and other necessities required for daily consumption, and shall superintend the appointing of the diets before delivery to the wardmen and nurses, entering the amount consumed regularly in a book to be kept for that purpose; and he shall not suffer any of the provisions, utensils or stores to be carried away from the Hospital.

#### *Secretary and Collector.*

54. He shall attend all Special, General and Committee Meetings; he shall take minutes of the proceedings, and transcribe them carefully into books kept for that purpose, and he shall carry out the directions of such meetings in the particulars incident to his department.

55. He shall collect subscriptions and all moneys due to the Institution, and in all cases give receipts for such subscriptions, and pay over the same to the treasurer once in every week, and render account of the amount by him received since the last payment.

56. He shall conduct the correspondence and other clerical business of his department, and he shall enter and keep the accounts of the Institution under the direction of the Committees.

57. He shall compile all reports that may be ordered by the Committee, fill up all cheques, and perform the clerical duties connected with the office of treasurer.

#### *Head Nurse.*

58. The head nurse shall live in the house, and shall not leave it for any length of time without the consent of the resident surgeon.

59. In case of any misbehavior or disobedience on the part of the female patients, she shall report the same to the house surgeon.

60. She shall visit the female wards every day, and ascertain if they

and the beds, bedding and clothes of the patients are clean and neat, causing such of the beds, bedding and clothes as require it to be replaced with others, and thoroughly cleansed.

*Wardsmen and Nurses.*

61. The wardsmen and nurses shall be constantly in their wards, and regular in their attendance upon patients.

62. They shall obey the resident surgeon, and shall behave with tenderness to all patients, with civility and respect to strangers; they shall withdraw from the wards when the house committee enter them, unless particularly requested to remain; and they shall take no presents or gratuity, in money or otherwise, from the patients, their friends, or strangers who may visit the Institution, on any pretence whatever.

63. No wardsmen or nurse shall leave the Institution without permission of the resident surgeon.

64. The wardsmen and nurses shall be particular to observe personal cleanliness; they shall have their respective wards swept, scrubbed and thoroughly cleansed, and all dirt and rubbish removed from them by 7 o'clock in the morning in summer, and before 8 o'clock in the morning in winter.

65. They shall serve up breakfast to the patients at 8 o'clock in the morning.

66. They shall have the several chamber utensils scalded every morning, and scoured as often as may be necessary, and kept out of the wards during the day, unless specially required.

67. They shall pay great attention to the bedding of patients, and have the mattresses thoroughly aired and dried when necessary, and the sheets and blankets and counterpanes renewed as often as may be required.

68. They shall not allow clothes to be hung, nor dirt to be thrown out of the windows.

69. They shall administer to patients, at the times directed, the medicines and diet prescribed, and they shall not suffer them to take any which are not prescribed, and they shall be careful to explain to the patients the instructions of the honorary medical officer and resident surgeon.

70. They shall not permit patients to receive from visitors medicines, victuals, tobacco, or liquor of any kind; nor allow any portion of medicine or diet, nor anything to be removed from the wards, by the patients or visitors, without an order from the resident surgeon.

71. They shall be careful to collect and carry to the resident surgeon all empty phials, gallipots, bandages, &c., and they shall attend at the dispensary at the time appointed to receive medicines and instructions.

72. They shall watch attentively the state and symptoms of the patients, more especially in urgent or uncommon cases, and report to the resident surgeon, or, in his absence, to the dispenser.

73. They shall not admit any stranger into any ward, without permission of the resident surgeon (except on visiting days).



74. All wardsmen, nurses, and servants shall be obedient to the regulations of the Institution, and they shall report immediately to the resident surgeon any impropriety of conduct or infringement of them by any patient, visitor, or other person; and if such complaint be not properly attended to, they shall report the same to the house committee at its next meeting.

*Patients.*

75. Patients shall conduct themselves orderly, and shall strictly observe all the directions of the honorary medical officers, resident surgeon, house steward, wardsmen, and nurses.

76. They shall take their medicines at the time directed, and they shall take no other medicines than those prescribed; and they shall not conceal nor put away any portion of the medicine or diet administered to them.

77. No one shall leave his or her ward, and go into another ward or apartment, nor leave the house, nor remain out for a longer time than is granted, nor shall introduce visitors, nor receive medicines, victuals, liquors, or tobacco, or anything, without the express leave of the resident surgeon.

78. They shall not gamble or smoke, nor spit on the floor, nor deface or injure any part of the ward, nor any furniture, bedding, or clothing therein, nor sing, blaspheme, or use rude or indecent language.

79. No patient shall give reward or gratuity to any of the wardsmen, nurses, or other servants.

80. Any patient having any cause of complaint shall make the same known to the resident surgeon, whose duty it shall be to enter such complaint immediately, in the presence of the nurse or wardsmen of the ward, in a book kept for that purpose, which book shall be laid before the house committee at each meeting.

81. Patients judged by the resident surgeon sufficiently convalescent to be able to assist in the work of the Institution, may, at the discretion of the resident surgeon, be so employed.

82. Patients shall not sit up after eight o'clock in the winter, or nine o'clock in the summer; and all patients considered by the resident surgeon able to do so shall rise at seven o'clock in the summer, and before eight o'clock in the winter.

*Visitors.*

83. Visitors are admitted into the Institution on Sunday, Monday, and Friday, in each week, between the hours of two and five o'clock in the afternoon; but no visitor is allowed to remain more than one hour.

84. Visitors may be admitted on special occasions by a written order from a member of the committee, addressed to the resident surgeon.

85. Visitors will not be allowed to go into any ward without the leave of the resident surgeon, and visitors must retire when requested.

86. They will not be permitted to give to, or leave with any patient, medicine, food, tobacco, or liquor of any kind, nor any other thing, without the express sanction of the resident surgeon.

87. No visitor shall give to any servant of the Institution any money or gratuity of any kind.

88. Visitors are requested not to interfere with the wardsmen or nurses, and not to disturb the patients by loud talking, or unnecessary noise.

89. Any visitor violating any of the regulations of the Institution, or behaving with impropriety, will be compelled to retire, and will not be re-admitted without special leave from the resident surgeon, or house committee.

#### LIBRARY.

The friends of the Institution are informed that there is a library forming for the use of the patients, and that the committee will thankfully receive donations of books, periodicals, &c.

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#### FORM OF BEQUEST TO THE BALLARAT DISTRICT HOSPITAL, WHICH MAY BE INTRODUCED INTO A WILL.

*I give and bequeath to the Ballarat District Hospital the sum of £ to be applied as the Committee of Management for the time being thereof may direct; for which sum the receipt of the Treasurer for the time being of the said Institution shall be a sufficient discharge.*

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#### COMMITTEE OF MANAGEMENT

#### OF THE

#### BALLARAT DISTRICT HOSPITAL.

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#### STANDING RULES AND ORDERS.

#### ORDER OF BUSINESS.

1. The business of the committee shall commence at the hour appointed, or as soon after as a quorum shall be present.

2. The presence of five members shall constitute a quorum of the committee.

3. If at the expiration of twenty minutes from the time appointed for the committee to meet there is not a quorum, such meeting shall stand adjourned, and such circumstance, together with the names of the members present, shall be recorded in the minute-book.

4. The minutes of any preceding meeting not previously confirmed shall be read as the first business at all meetings of the committee, in

order to their confirmation ; and no discussion shall be permitted thereupon, except as to their accuracy as a record of the proceedings.

5. The reading of the correspondence unconnected with the orders of the day, and the bringing up of reports of committees and notices of motion, shall have precedence in the order of business, but shall not be introduced during the consideration of the orders of the day.

6. Orders of the day shall include all matters arising out of the proceedings of former meetings of the committee ; any business which the chairman may think fit to bring under consideration ; and such orders shall take precedence in the rotation in which they stand in the minute-book.

#### NOTICES AND MOTIONS.

7. No member shall make any motion initiating a subject for discussion, or for reconsidering a motion previously disposed of, except in pursuance of a notice given at a previous meeting of the committee, and such notices must be given either previous to the committee entering upon the orders of the day, or after such orders shall have been disposed of.

8. Every member, in giving notice of motion, shall read it aloud, and deliver to the chairman a copy of such notice, together with his name, and the day proposed for bringing on such notice.

9. A member may give notice for any other member not then present, by putting the name of the member for whom the notice is given on the notice of motion.

10. No motion entered on the notice-paper shall be proceeded with unless the member who has given such notice, or some one authorised by him, be present when the business is called in order. Notices not so proceeded with shall be struck out of the paper.

11. Any motion not seconded shall not be further debated, but shall lapse.

12. A member who has proposed a motion may withdraw the same by leave of the chairman, but should such motion be seconded, such leave can only be granted provided there be no negative voice.

13. The chairman may order a complicated question to be divided.

14. So soon as a debate upon a question shall be concluded, the chairman shall put the question to the committee in a distinct and audible manner.

15. The question being put, shall be resolved in the affirmative or negative by a show of hands.

16. No question or amendment which is the same in substance as any question which has been resolved in the affirmative or negative, shall be a resolution of the committee, unless carried by two-thirds of the members present.

#### AMENDMENTS.

17. A question having been proposed, may be amended by leaving out, substituting, or adding words, and such amendments shall be resolved by a majority of votes.

18. An amendment proposed, but not seconded, will not be entertained nor entered on the minutes.

19. Amendments may be proposed to an amendment, as if such amendment were an original question.

20. When amendments have been resolved, the main question as amended shall be put.

21. When amendments have been lost, the original question shall be put.

#### ORDER OF DEBATE.

22. Any member desirous of proposing a motion or amendment, or of discussing any matter under consideration, must rise and address the chairman, and no member when speaking shall be interrupted, unless called to order, when he shall sit down; in which case the member calling to order shall be heard thereon, in preference to any other speaker, and the question of order shall be disposed of before the subject is resumed, or any other subject entered upon.

23. No member may speak to any question after the same has been put by the chairman, and the voting has been given in the affirmative or negative thereon.

24. When two or more members rise to speak, the chairman shall call upon the member who, in his opinion, first rose in his place.

25. A motion may be made that any member who has risen "be now heard" or "do now speak."

26. A member may speak once to any question before the committee, and upon any amendment proposed thereto, and upon a question or amendment to be proposed by himself, or upon a question of order arising out of the debate, but not otherwise.

27. That any member proposing or seconding a resolution or amendment, shall be held to have spoken, and that the mover only shall have the right of reply.

28. Whenever the chairman rises during a debate, any member then speaking, or offering to speak, shall sit down, so that the chairman may be heard without interruption.

29. Any member having used objectionable words, and not explaining or retracting the same, or offering an apology for the use thereof to the satisfaction of the committee, will be censured by the committee, and shall not be allowed to hold his seat or vote on any question until the offensive words shall have been retracted by him, and an apology rendered to the satisfaction of the committee.

#### SUSPENSION OF STANDING ORDERS.

30. It shall be competent, by a vote of two-thirds of the members present, for the committee to suspend any standing order herein contained, provided the effect of such suspension shall not be the rescinding of any resolution previously adopted by the Committee.

#### SUB-COMMITTEES.

31. That the foregoing rules and orders shall also regulate the proceedings of all sub-committees.