

THE
FOURTH ANNUAL REPORT
OF THE
COMMITTEE OF MANAGEMENT
OF THE
BALLARAT DISTRICT HOSPITAL :

WITH THE

Rules and Regulations of the Institution :

A LIST OF ALL SUBSCRIPTIONS RECEIVED DURING THE YEAR, 1860 ;

A

FINANCIAL STATEMENT,

AND

STATISTICAL TABLE OF CASES TREATED,

FROM 1ST. JANUARY TO 31ST. DECEMBER, 1860.

&c, &c, &c.

BALLARAT :

EVANS BROTHERS, PRINTERS, LYDIARD STREET, NEXT BATH'S HOTEL.

1861.

NAMES OF OFFICE BEARERS FOR 1861.

PRESIDENT.

Arthur Drury.

VICE PRESIDENTS.

H. Wood. | W. J. Higgins.

TRUSTEES.

M. Elliot. | J. Oddie.
A. L. Lynn. | W. B. Rodier.
W. B. Robinson.

HONORARY TREASURER.

A. S. Park.

COMMITTEE OF MANAGEMENT.

A. Davies.	E. Newman.
G. B. Evans.	D. Oliver.
C. Forster.	Rev. J. Potter.
A. Hunter.	Very Rev. L. L. Sheil.
R. Lewis.	Rev. J. Strongman.
Rev. J. G. Millard.	R. Smith.
J. M'Dowall.	J. F. Usher.
G. G. Mackay.	C. Wright.

HONORARY MEDICAL OFFICERS

H. Mount.
W. Macfarlane.
W. L. Richardson.

HONORARY SURGICAL OFFICERS.

T. Hillas.
G. Nicholson.
W. B. Rankin.

RESIDENT SURGEON.

W. P. Whitcombe.

HOUSE STEWARD AND COLLECTOR.

Hy. Hill.

SECRETARY.

Edward C. Moore.

BALLARAT DISTRICT HOSPITAL.

ATTENDANCE LIST FOR THE YEAR ENDING 31ST DECEMBER, 1860.

COMMITTEE OF MANAGEMENT.

Name.	Office.	When Elected.	Present.	Absent.
A. L. Lynn	President	January 27th	29	1
A. Drury	Vice-President	Do.	28	2
R. Lewis	Member of Committee	Do.	25	5
E. Newman	Do.	Do.	19	11
R. Smith	Vice-President	Do.	19	11
H. Wood	Member of Committee.	Do.	19	11
Rev. J. Strongman ..	Do.	Do.	19	11
W. J. Higgins	Do.	Do.	19	11
Rev. L. L. Sheil.....	Do.	Do.	19	11
J. P. Usher.....	Do.	Do.	14	16
C. Forster.....	Do.	July 27th	11	1
Rev. J. G. Millard.....	Do.	Do.	7	5
W. H. Foster.....	Do.	January 27th	7	23
J. H. Taylor.....	Do.	Do.	7	23
Rev. J. Potter.....	Do.	Do.	7	23
A. F. Rowe.....	Do.	Do.	7	23
R. Haywood.....	Do.	Do.	7	23
J. Carruthers	Do.	August 31st	3	6
Hy. Cuthbert	Do.	July 27th	3	9
		January 27th	2	29

HOUSE COMMITTEE.

Name.	Office.	When Elected.	Present.	Absent.
H. Wood	Member of Committee.	February 1st	26	5
R. Lewis	Do.	Do.	23	8
E. Newman.....	Do.	March 28th	21	4
A. Drury	Vice-Pt. (member ex officio)	January 27th	16	6
A. L. Lynn.....	Presdt. (member ex officio)	Do.	13	0
Rev. J. Strongman ..	Member of Committee.	August 15th	9	2
W. J. Higgins	Do.	Do.	9	2

HONORARY GOVERNORS.

Baird, Rev. J.	Kenworthy, Dr.
Bickford, Rev. J.	Lalor, P.
Humffray, J. B.	Potter, Rev. J.
Hobson, Dr.	

LIFE GOVERNORS.

Bath, T.	Holmes, R.
Bunce, Dr.	Irwin, S.
Bishop, Madame Anna	Kenworthy, Dr.
Belford, R.	Learmonth, T.
Bailey, J. R.	Lopaz, A.
Campbell, W.	Montgomery, J.
Cusack, J. B.	Mitchison, F.
Coppin, G.	McDowall, J.
Cummins, M. J.	Oddie, J.
Cogdon, J.	Ormond, F.
Coleman, F.	Rede, R.
Dewes, J.	Robinson, W. B.
Daly, J.	Rice, J.
Douglas, J. A.	Stewart, Dr.
Drury, A.	Smith, H.
Dunn, R.	Simson, R.
Elliot, M.	Smith, B.
Fiskin, A.	Taylor, J. G.
Foster, H.	Trist, T. J.
Fitzpatrick, D.	Underwood, R.
Fitzpatrick, P.	Webster, G.
Ham, J. J.	Winter, J.
Hobson, Dr.	Williams & Little.

LIFE SUBSCRIBERS.

Buxton, T.	Ochiltree, W. B.
Brown, T.	Osborne, R. E.
Bradshaw, W.	Ormond, F.
Collier, J.	Pooley, W. T.
Darlot, H.	Phillips, L.
Evans, J.	Russell, P.
Fi-kin, A.	Steele, A.
Howells, J.	Simson, R.
Jones, D.	Simson, J.
Kennedy, T.	Sectt, R.
Lang, G. D.	Stawell, Sir W. F.
Muir, R.	Watkins, E.
Marks, L.	Webster, G.
McNiece, R.	Watt, J.

Number of Patients treated in the Ballarat District Hospital during the year ending
December 31st, 1860, with a Classification of Diseases.

Disease.	Cured or Discharged.	Died.	In House.	Total.
Abscess	7	3	3	13
Ascites	1	...	1	2
Anasarca	4	3	..	7
Aneurism	1	1	1	3
Arteritis	2	2
Apoplexy	3	1	...	4
Amaurosis	2	2
Blasting injury	7	2	...	9
Brain, Diseases of	4	4	2	10
Bronchitis	16	2	1	19
Bubo	3	3
Burns	5	1	2	8
Cataract	2	2
Caries	5	5
Contusions	22	...	2	24
Constipation	1	1	...	2
Carbuncle	1	1
Cancer	3	3
Delirium tremens	1	2	...	3
Dislocations	7	7
Dysentery	20	12	...	32
Debility, from want	1	2	...	3
Diphtheria	...	1	...	1
Epilepsy	1	1
Erysipelas	6	1	2	9
Eye, Wounds and contusions of	7	7
Fever	53	18	...	71
Fistula	5	1	...	6
Fractures	33	1	11	45
" Compound	13	5	...	18
" of skull	1	1
" of spine	...	3	1	4
" Ununited	3	...	1	4
Gangrene of lung	...	1	...	1
Gastritis	...	1	...	1
Heart, Diseases of	9	11	1	21
Hæmorrhoids	1	...	1	2
Hæmoptysis	2	2
Hydrocele	1	1
Hepatitis	11	3	2	16
Hepatic Abscess	2	1	...	3
Hip, Disease of joint	4	2	1	7
Hydrothorax	...	1	..	1
Hernia	4	1	1	6
Head, Injuries of	4	2	..	6
Hysteria	6	...	1	7
Jaundice	...	4	...	4
Kidney, Diseases of	3	4	...	7
Knee, Diseases of	1	1
Lupus	1	1
Laryngitis	4	2	1	7
Lepra	3	...	1	4
Lumbar abscess	...	1	...	1
Menorrhagia	1	...	1	2
Malocna	1	1	..	2
Mania puerperal	...	1	..	1
Necrosis	12	...	1	13
Neuralgia	2	2
Ophthalmia, and other diseases of eyes	31	...	3	34
Orchitis	2	..	1	3
Onychia	3	3
Ovary, Encysted tumour of	1	1
Paralysis	9	3	...	13
Periostitis	3	3
Phthisis	12	15	2	29
Purpura	2	2
Pneumonia	15	7	1	23
Prostatic abscess	1	1	...	2
Parturition	1	1

Disease.		Cured or Discharged.	Died.	In House.	Total.
Perineum, Laceration of	...	2	2
Parapaymosis	...	1	1
Rheumatism	...	49	...	4	53
Stun-stroke	...	1	1
Synovitis	...	5	...	1	6
Schirrhus	1	1
Do. of liver	...	1	1
Sciatica	...	2	...	1	3
Stricture	...	8	...	1	9
Secondaries	...	6	2	...	8
Scrofula	...	1	1	...	2
Tumour	1	1
Testis sero cystic, Disease of	1	...	1
Ulcers	...	6	...	2	8
Uterus, Diseases of	...	13	13
Varicose veins	...	3	3
Wounds	...	9	1	1	11
Total	...	497	130	61	688
Number of cases treated in the Hospital		688	
" " Out-Patients		1170	
					1858

RESIDENT SURGEON'S REPORT.

During the past year no fewer than 144 casualties have been admitted into the wards, comprising 72 cases of fracture. Of the total number 15 have resulted fatally, five of which were utterly hopeless cases, and survived their admission but a few hours.

Thirty-two capital operations have been performed by the Honorary Surgical Officers, 14 of these have been perfectly successful, 5 partially so, while 3 have been unattended with a perfectly satisfactory result; 10 have terminated fatally,—3 of this number have been operated upon as a last resort.

Out of the total number received into the House, 558 have been cured, discharged, either relieved or incurable, or still remain in, while 130 have died. The crowded state of the wards during the months of February, March, April and May will, in a great measure, account for this large mortality, as during this period nearly 70 cases of fever, apparently infections, and of a very low and fatal type, were received, from which most of the other patients, and almost all the wardsmen and domestics suffered. In addition to which 37 patients were admitted at the point of death, together with several severe accidents obviously fatal; so that after deducting these 37 deaths from the total (130), the real number who have expired after treatment in the Hospital is shown to be in the proportion of 13 per cent.

W. P. WHITCOMBE, Resident Surgeon.

BALANCE SHEET FOR THE YEAR ENDING 31st. DECEMBER, 1860.

RECEIPTS.		£ s. d.	£ s. d.
To Balance for 1859	359 8 10
" Government Grant for 1860	5000 0 0
" Private Contributions
" Fees from paying patients	...	1837 19 11	...
" Goods sold	...	42 10 - 0	...
" Property found on deceased patients, unclaimed	...	7 5 0	...
		1 16 9	1859 11 8
<hr/>			
		£ s. d.	£ s. d.
By Salaries and Wages	1852 9 7
" Groceries	800 7 8
" Meat..	788 15 4
" Drugs	533 6 11
" Wines, Beers and Spirits, &c.	637 2 0
" Bread	203 7 8
" Milk	298 13 2
" Repairs, improvements and additions	267 11 0
" Soft goods, bedding, Mattresses, &c.	213 16 3
" Printing, Advertising, Stationery, &c.	192 11 9
" Vegetables	190 2 6
" Firewood	184 10 9
" Gas,	145 5 1
" Casual labor in Garden, cleaning cesspools, Carting, &c.,	136 6 6
" Funerals,	125 0 0
" Water	100 10 0
" Surgical Instruments and Appliances	113 13 0
" Forage	73 10 0
" Ironmongery, Furniture, &c.	64 17 5
" House for Chinese Patients	21 14 6
" Sundries	34 13 10
" Crockery	25 6 0
" Insurance	9 7 6
" Books for Library	6 7 0
" Interest on cash advanced by Bank,	7133 11 5
" Balance in hand	29 18 0
			75 11 1
			<hr/>
			47219 0 6

G. G. MACRAY, } Auditors.
WM. ROBERTSON, }

A. S. PAKE, Honorary Treasurer.

[Pro Form.]
VITAL STATISTICS OF THE BALLABAT DISTRICT HOSPITAL,
FOR THE YEAR ENDING 31ST DECEMBER, 1860.

TABLE I.—MALES.

	AGES.											
	All Ages	0 to 5.	5 to 10.	10 to 15.	15 to 20.	20 to 25.	25 to 30.	30 to 35.	35 to 40.	40 to 45.	45 to 50.	50 and upwards
1* Numbers remaining on 31st Dec, 1859...	66	1	11	24	21	7	2
2 Numbers remaining on 31st Dec, 1860...	52	5	28	12	4	2	1
3 Mean of numbers remaining at beginning and end of the year...	118	1	16	52	33	11	4	1
4 Numbers discharged cured or relieved...	51	5	8	26	16.5	5.5	2	5
5 Numbers discharged incurable or at own request...	38	6	61	171	89	34	12	4
6 Deaths...	118	9	8	12	5	3	1
7 Total discharges within the year...	537	1	3	8	92	221	132	49	23	8
8 Numbers admitted within the year...	256	1	3	8	82	231	123	45	18	11
9 Numbers treated...	1062	2	6	16	174	415	256	94	41	19
10 (Divide by 2)	531	1	3	8	88	207	127.5	47	20.5	9.5
11 Numbers treated...	531	1	3	8	88	207	127.5	47	20.5	9.5

*NOTE.—Lines No. 1 and 2 in the above table are abstracted from the returns of the Institution. Line No. 3 is the sum of Nos. 1 and 2. Line No. 4 is the sum of Nos. 1 and 2 divided by 2, which gives the mean of the numbers remaining, or, in other words, the "constantly sick." Lines No. 5, 6, and 7 are abstracted from the returns of the Institution. Line No. 8 is the sum of Nos. 5, 6, and 7, showing

TABLE II.—FEMALES.

	AGES.											
	All Ages	0 to 5.	5 to 10.	10 to 15.	15 to 20.	20 to 25.	25 to 30.	30 to 35.	35 to 40.	40 to 45.	45 to 50.	50 and upwards
1* Numbers remaining on 31st Dec, 1859...	8	1	4	3
2 Numbers remaining on 31st Dec, 1860...	9	1	4	2	1	1
3 Mean of numbers remaining at beginning and end of the year...	17	1	5	6	4	1
4 Numbers discharged cured or relieved...	8.55	2.5	3	2	.5
5 Numbers discharged incurable or at own request...	65	4	18	20	13	3	3	1
6 Deaths...	8	1	...	3	3	1
7 Total discharges during the year...	12	4	6	1	1
8 Numbers admitted during the year...	85	...	4	4	22	50	17	5	3	1
9 Numbers treated...	89	...	4	6	29	36	13	7	2	2
10 (Divide by 2)	44.5	...	2	3	11	18	6.5	3.5	1	1
11 Numbers treated...	174	...	8	10	51	53	30	12	5	3

the numbers discharged during the year. Line No. 9 is abstracted from the returns of the Institution. Line No. 10 is the sum of the discharges and admissions during the year. Line No. 11 is line No. 10 divided by 2, which gives the numbers treated.

EDWD. C. MOORE, Secretary.

BALLARAT DISTRICT HOSPITAL.

LIST OF CONTRIBUTIONS

FOR THE YEAR ENDING 31ST DECEMBER, 1860.

Arthur, J.	-	£2	0	0	Brown, Miss J.	-	£0	5	0
Anderson, A.	-	2	2	0	Birtchnell, S. L.	-	1	1	0
Anstis & Baker	-	2	0	0	Brudenell, J.	-	2	0	0
Allan T.	-	20	0	0	Bettridge, T., per Major Wallace	-	1	0	0
Armstrong, G.	-	2	0	0	Baird, J.	-	2	2	0
Anwyll Brothers	-	1	1	0	Baker, J., on behalf of Mining	-			
Ainley, E.	-	1	0	0	Board, of 1859	-	10	0	0
Adams Brothers	-	1	1	0	Bowes, A. P.	-	4	0	0
Allan, T.	-	10	0	0	Batters, M.	-	2	0	0
Anderson, G.	-	1	0	0	Bailey, Hon. J. R., per L. G.	-			
Allan, R.	-	2	0	0	Hardy	-	5	12	0
Anthony, W.	-	2	2	0	Bone, C.	-	2	0	0
Ah Coon	-	2	0	0	Brydon & Heddrick	-	1	0	0
"Anonymous"	-	1	0	0	Baird & Brown	-	2	2	0
Atkins, F.	-	1	0	0	Bacchus, W. H.	-	3	3	0
Anderson Brothers	-	10	0	0	Bunting, S., per - Nicolas	-	4	0	0
Aldridge, E.	-	3	0	0	Barnett, E.	-	2	18	6
Aitken, J.	-	5	0	0	Birch, E.	-	1	0	0
Barbour, J.	-	2	2	0	Binsted, G. E.	-	1	1	0
Baker, J., moiety of forfeited	-				Bank of Australasia	-	15	0	0
funds	-	20	0	0	Bank of New South Wales	-	10	0	0
Bade, M.	-	2	0	0	Benefit given by I.O.O.F., M.U.	-			
Bradshaw, S.	-	1	1	0	at Theatre Royal; representa-	-			
Bailey, C.	-	2	2	0	tive—the Provincial Grand	-			
Brown, R.	-	1	0	0	Master	-	27	11	0
Blakely, J.	-	2	0	0	Benefit at Charlie Napier	-			
Bath, T.	-	10	0	0	Theatre, per D. Symons	-	23	6	0
Bath, Mrs. T.	-	5	0	0	Burns & Coxon	-	2	2	0
Bath, Mrs. T., second donation	-	4	10	0	British Company; representa-	-			
Ballarat Gold Mining Company	-				tive—J. Tristram	-	8	0	0
representative,—J. B. F.	-				Crosbie & Dale	-	2	2	0
Ramsay	-	10	0	0	Chinese Theatre, Proprietors of	-	5	0	0
Baird, S.	-	2	0	0	Corkhill, W.	-	1	10	0
Berger, H. A.	-	2	0	0	Cuthbert, Hy.	-	2	2	0
Baird, J. K.	-	1	0	0	Cockerton, J.	-	1	1	0
Barrett, I.	-	2	0	0	Caledonian Society	-	20	0	0
Brayshaw, D.	-	2	0	0	Comb, J.	-	2	0	0
Bowes, W.	-	2	0	0	Caselli, H. R.	-	2	2	0
Bankin, Brothers	-	2	0	0	Cary, F.	-	1	1	0
Bishop, J.	-	1	1	0	Chalmers, H. B.	-	2	2	0
Biggs & Shoppee	-	2	2	0	Collection, per J. Mathews	-	3	7	6
Bardin, J.	-	1	0	0	Carter, R. & Co.	-	2	2	0
Burn, N.	-	1	0	0	Curle, Wilkey & Co.	-	2	2	0
Brown, J.	-	1	10	0	Clendinning, Dr.	-	2	0	0

Collection, per G. Armstrong	-£ 1 15 0	Collection at St. Paul's Church	£17 0 0
Cooper, W.	- 1 0 0	Collection at Churches of Wesleyan Circuit, Moiety of	- 16 7 6
Cameron, W.	- 2 0 0	Collection at Christ Church	- 17 11 5
Clarke, T.	- 2 2 0	Collection at Messrs Anderson Brothers Saw Mills	- 8 15 0
Chown, H. C.	- 2 0 0	Collection at Mr Hy. Clarke's Saw Mills	- 4 12 0
Clarke, H.	- 2 0 0	Collection from Mr T. Cowan's workmen	- 5 0 0
Clark, Mrs	- 0 10 0	Collection from contractors and workmen at New Gaol	- 6 0 0
Cameron, R.	- 2 0 0	Collection from Messrs Evans & Parker's men	- 15 8 0
Cowan, T.	- 1 0 0	Collection per Mr J. Rosekilly	- 2 0 6
Chency Brothers	- 2 0 0	Collection per Mr T. Anahany	- 2 2 6
Collection from Chinese, for tent in reserve	- 16 2 6	Crees, J.	- 2 0 0
Conway, P.	- 2 0 0	Collin, Mrs	- 2 0 0
Chinaman, A.	- 2 0 0	Claxton, F.	- 1 17 6
Carter, T.	- 2 2 0	Campbell, M.	- 1 1 0
Chalmers, Claxton & Wilson	- 3 3 0	Clyre, J.	- 2 0 0
Chaperton, J.	- 5 0 0	Coffey, J.	- 1 11 9
Calcedonian Company, Smythesdale	- 8 11 6	Carver, J. S.	- 2 0 0
Cummins, M. J.	- 2 0 0	Coghill, J.	- 2 0 0
Collection on Mr I. Barrett's farm	- 5 17 6	Carruthers, J.	- 2 0 0
Collection on Mr J. McKay's farm	- 1 15 0	Collection box at Gas Office	- 13 18 6
Collection on Messrs. Haydon Brothers farm	- 2 4 6	Collection box at Bank of Australasia	- 1 16 0
Collection on Mr T. B. Ivey's farm	- 2 5 0	Collection box at Chinese Protector's Office	- 6 2 0
Collection on Mr J. McPhillimy's farm	- 3 10 0	Collection box at Treasury	- 0 16 0
Collection on Messrs J. & W. Dougall's farm	- 5 0 0	Collection box at Colonial Bank	- 0 11 0
Collection on Mr J. McMaster's farm	- 1 0 0	Cassidy, J.	- 2 2 0
Collection on Mr J. Baird's farm	- 3 15 0	Craig, W.	- 2 10 0
Collection on Mr E. Williamson's farm	- 0 14 0	Clegg, T.	- 2 2 0
Collection on Mr J. McLean's farm	- 5 0 0	Collection at St. Allipins' Church	- 25 0 0
Collection on Mr J. McIntosh's farm	- 5 0 0	Collection per Mr A. M.P. Grant	- 3 0 0
Collection on Mr F. Everingham's farm	- 4 16 0	Cantor, E.	- 1 1 0
Collection on Mr A. McKay's farm	- 0 16 6	Carmichael, A.	- 1 1 0
Collection on Mr T. Vaughan's farm	- 2 18 0	Cairncross, G.	- 2 2 0
Collection on Mr Bath's farm, per Mr Eaves	- 5 10 0	Coppin, G., Moiety of proceeds of charitable performances given by	- 63 15 0
Collection on Mr T. Waldie's farm	- 0 15 0	Clarke, W. T.	- 5 0 0
Collection on Mr G. G. Morton's farm	- 5 0 0	Collaps, D.	- 1 0 0
Collection on Messrs Robertson & Ross's farm	- 10 0 0	Coleman & party	- 12 0 0
Collection on Mr J. Ogilvie's farm	- 4 10 0	Davies & Son	- 2 0 0
Collection on Mr J. Fry's farm	- 5 0 0	Drury, A.	- 2 2 0
Collection on Messrs Bankin Brothers farm	- 2 6 0	Dickson & Riddock	- 2 2 0
		Dunk, W.	- 1 0 0
		Duke & Smith	- 2 0 0
		Duncan, G.	- 1 1 0
		Dimant, A.	- 2 2 0
		D'mock, Dr.	- 2 2 0
		Donne, J. A.	- 2 2 0
		Dixon & party	- 0 10 0
		Diggins, Mrs	- 2 0 0
		Davidson, R.	- 2 0 0
		Draper & Table	- 2 0 0
		Dykes, W.	- 2 0 0

Dougall, J. & W.	-	£ 2	0	0	Great Eastern Company; re-				
Dixie, J.	-	2	2	0	presentatives—T. Clarke, J.				
Deveson, J.	-	2	2	0	Narkervis, A. McLellan, G.				
Dean, S.	-	1	0	0	Pull, G. Turnbull, T. H.				
Dyte, C.	-	2	2	0	Walton, T. Walton, S. Coyle,				
Dyte, C.	-	1	0	0	R. Hodgson, P. McWhae, W.				
Drury & Wright	-	2	2	0	Fergusson, G. Grayling, H.				
Dalglish, J.	-	2	0	0	Reynolds, U. Walton	£ 50	0	0	
Dodds, J.	-	2	2	0	Golden Gate Company; repre-				
					sentatives—S. Kington, P.				
Eyres Brothers & Newman	-	2	2	0	Brennan, J. Ward, J. Rowell,				
Evans, R.	-	0	5	0	C. Walsh, G. Co'grave	- 28	0	0	
English & McManus	-	2	0	0	Higgins, W. J.	-	2	0	0
Excelsior Company	-	4	4	0	Heise, Dr.	-	2	2	0
Faves, W.	-	3	0	0	Hassall & Monckton	-	5	0	0
Everingham, F.	-	1	0	0	Hurst & Payne	-	2	2	0
Edwards, F.	-	1	0	0	Hopkins, J.	-	1	0	0
Eyres, —	-	0	10	0	Herring, F.	-	5	5	0
Ettershank & Co.	-	5	0	0	Hassall & Leake	-	2	2	0
Evans & Barker	-	2	0	0	Histrionic Club, Benefit given				
Enterprise Company; represen-					by; representatives—C. W.				
tatives—Hy. Bretherton, S.					Sherard, R. Wallace, J. H.				
Anguin	-	12	0	0	Taylor, W. H. Foster, R.				
					Walsh, R. Haywood, and E.				
Francis, J.	-	2	2	0	C. Moore	-	85	5	3
Fry, J.	-	5	0	0	Hoiles, J. D.	-	2	2	0
Flemming, J.	-	2	0	0	Hepburn, B.	-	5	0	0
Fitzgerald Brothers	-	2	0	0	Henderson & Co.,	-	2	2	0
Fellinger, A.	-	2	2	0	Hubner, G.	-	2	2	0
Fleischauer, C. A.	-	2	0	0	Hammond, J. H.	-	1	1	0
Fussell & Tress	-	2	0	0	Headley, E.	-	1	1	0
Foster, W. H.	-	2	2	0	Hickman, J.	-	2	0	0
Fiskin, A.	-	5	0	0	Holthouse, Dr.	-	2	2	0
Fisher, W. W.	-	1	0	0	Hunter, A., & Co.	-	2	2	0
Forster, C.	-	5	0	0	Hill, H.	-	2	0	0
Farley, H.	-	2	2	0	Hamlyn, E.	-	1	0	0
					Hussey, Mrs.	-	1	0	0
Gerrard & Sleep	-	2	2	0	Hammond, M.	-	1	0	0
Gibbs, R. B.	-	5	5	0	Hillat, Dr.	-	2	2	0
German Club (Creswick) per H.,					Hand-in-Hand Company	-	5	0	0
Kling	-	8	0	0	Ivey, T. B.	-	2	2	0
Graham, C.	-	0	10	0	Iving & Glover	-	1	1	0
Grundy, J. R.	-	2	0	0	Jenner & Davey	-	2	0	0
Graham, A.	-	1	1	0	Jenner & Davey, 2nd donation	-	2	0	0
Gadsby, W.	-	2	0	0	Jones, D.	-	5	0	0
Great Western Company; re-					Jackson, C., per — Nicolas	-	3	8	6
presentatives—J. O'Neil, R.					Jannet, H.	-	2	0	0
Hartley	-	7	0	0	Jones, J.	-	2	2	0
Gallatly, J.	-	1	0	0	Jones, D.	-	4	4	0
Grant, A. McP.	-	2	0	0	Jackson & Young	-	2	2	0
Gas Company	-	10	10	0	Jon s & Clemesha	-	2	2	0
Grimmett, T.	-	2	0	0	Jewish Philanthropic Society,				
Grant, D.	-	1	1	0	per Rev. D. Isaacs	-	3	3	0
Gibson, Stewart & Scott	-	2	2	0	Kohi-noor Company; repre-				
Gibbings, R.	-	2	2	0	sentatives — A. Charl, R.				
Graber, J.	-	2	2	0	Rankin, J. Colter, W. Bartle,				
Great Redan Extended Com-					F. Ackroyd, W. Woolridge	24	0	0	
pany; representatives — J.									
Maguire, W. Hughes, J.									
Rutherford, J. Hockins	-	8	0	0					

Kelly, A.	-	-	2	2	0	McCormick, M.	-	-	0	10	0
Kerr, A. C.	-	-	2	0	0	McKay, A.	-	-	2	0	0
King, A. H.	-	-	2	0	0	McKerrow, per R. Simson	-	-	11	0	0
Kennedy, Rev. T.	-	-	2	2	0	McHattie, & Bonella	-	-	2	2	0
Kinnearsly, D.	-	-	2	0	0	McQueen, D.	-	-	2	0	0
Lynn, A. L.	-	-	2	2	0	Macarthur, D.	-	-	2	0	0
Lewis, R.	-	-	5	0	0	Macarthur, J.	-	-	2	0	0
Last Chance Company; representative—W. McLaren	-	-	18	6	0	Macartney, Rev. E.	-	-	2	2	0
Longmore, F.	-	-	2	0	0	Mackay, G. G.	-	-	2	2	0
Lord, G.	-	-	0	10	0	McDonald, R.	-	-	5	0	0
Lakeland, W.	-	-	2	0	0	McKay, J.	-	-	1	0	0
Learmonth, T.	-	-	25	0	0	Nil Desperandum Company, per					
Learmonth, T. 2nd donation	-	-	15	0	0	S. Titmarsh	-	-	4	4	0
Lilly, G.	-	-	1	0	0	Naylor, J. B.	-	-	1	1	0
Little, J.	-	-	2	0	0	Naples, C.	-	-	2	0	0
Little, C.	-	-	2	0	0	Newton, W.	-	-	2	0	0
Lees, W. B.	-	-	2	2	0	Nicholls, W. H.	-	-	2	0	0
Lang, J.	-	-	6	0	0	Norrie, A.	-	-	2	0	0
Lang & Wilson	-	-	2	2	0	Nankivell, J.	-	-	2	2	0
Lazarus, S. S.	-	-	2	2	0	Nicholson, Dr.	-	-	2	2	0
Lee, P.	-	-	1	0	0	National Bank	-	-	10	0	0
London Chartered Bank	-	-	10	0	0	North Clunes Company, per J.					
Lang, T.	-	-	2	2	0	Baker	-	-	7	15	4
Millson, G.	-	-	1	1	0	Nylkin, J.	-	-	1	0	0
Millard, Rev. J. G.	-	-	2	0	0	Old Post Office Hill Company	8	14	0		
Morrison & Walker	-	-	1	0	0	Ochiltree, W. B.	-	-	2	2	0
Moore & Dunn	-	-	4	4	0	Oddie, J.	-	-	2	2	0
Murray, W.	-	-	1	0	0	Oakey, Hunt & Opie	-	-	2	2	0
Mack Brothers	-	-	1	0	0	Ogilvie, J.	-	-	2	0	0
Morris, C.	-	-	2	0	0	Ocock, E.	-	-	1	0	0
Murray, J. friends of late	-	-	1	7	6	Oliver, D.	-	-	1	1	0
Martin, W.	-	-	2	0	0	O'Donnell, D.	-	-	2	2	0
Mulder, W.	-	-	1	0	0	Owen, F.	-	-	3	2	0
Murton & Leggo	-	-	2	0	0	Oriental Bank	-	-	10	10	0
Morgan, J. T.	-	-	1	0	0	O'Neil, Miss F.	-	-	0	5	0
Marshall, A.	-	-	2	2	0	Pooley, W. T.	-	-	2	0	0
Morrison, M.	-	-	2	2	0	Park, A. S.	-	-	2	2	0
Morton, G. G.	-	-	2	2	0	Palmer Brothers	-	-	1	0	0
Moore, J. D.	-	-	1	0	0	Pool, R.	-	-	1	0	0
Mather, R.	-	-	2	0	0	Payne, J.	-	-	2	0	0
Mumby, W. C.	-	-	2	0	0	Palmer, G.	-	-	2	0	0
Magill & Coghlan	-	-	2	2	0	Pringle, J. W. R.	-	-	2	0	0
Morgan, J. D.	-	-	2	0	0	Quayle, J.	-	-	1	1	0
Moore, Mrs E. C.	-	-	2	0	0	Rand, E.	-	-	2	2	0
Miller, J.	-	-	2	0	0	Reed, A. R.	-	-	2	2	0
Marshall J.	-	-	2	2	0	Robertson, W.	-	-	2	0	0
McEwen, W.	-	-	1	1	0	Rodier, W. B.	-	-	2	2	0
McFarlane, Dr.	-	-	2	0	0	Robinson & Wayne	-	-	5	5	0
McCafferty, J.	-	-	1	0	0	Rowe, A. F.	-	-	2	2	0
McCartney, D.	-	-	1	0	0	Richards, S.	-	-	1	1	0
McPhillimy, J.	-	-	2	0	0	Russell, P.	-	-	10	0	0
McCallum, Neil, Bruce & Co.	-	-	2	0	0	Roy, C.	-	-	1	0	0
McMaster, J.	-	-	2	0	0	Ryan, Mr, Mrs & Miss	-	-	3	0	0
McDowall, J.	-	-	2	0	0	Rees & Benjamin	-	-	2	0	0
McLean, J.	-	-	2	2	0	Roberts, H. T.	-	-	2	0	0
McCallum & Co.	-	-	2	2	0						
McLeod, E.	-	-	1	1	0						

Robertson & Ross	-	2	10	0	given by	-	6	12	6
Rosekilly, J.	-	2	2	0	Turpie, D.	-	2	0	0
Rowell, T.	-	2	0	0	Turpie, D., 2nd donation	-	5	0	0
Ritchie, W.	-	2	0	0	Turner & Hoey	-	1	1	0
Roper, D.	-	0	10	0	Thomas, J. & T.	-	2	0	0
Ropke, J.	-	7	0	0	Thomas, G.	-	1	0	0
Rhodes, Brothers	-	2	2	0	Triffitt, R.	-	2	2	0
Randall, T.	-	2	2	0	Taylor & Appleby	-	3	3	0
Rennison, Miss L.	-	0	5	0	Trial Saw Mills Company	-	5	0	0
Ross & McKenzie	-	2	0	0	Taylor, J. G.	-	1	0	0
Stewart, Dr.	-	2	2	0	Trench, R. Le Poer	-	2	2	0
Seal, C.	-	2	0	0	Turnbull, W.	-	0	10	0
Shadwell, J. J. & Co.	-	1	1	0	Tuxen, C.	-	2	0	0
Smith, W. C.	-	2	2	0	Turner, T. A.	-	1	1	0
Smith, Mrs W. C.	-	1	1	0	Tait, J.	-	2	0	0
South Canadian Quartz Mining	-				Tarte, J. V.	-	1	1	0
Company	-	4	0	0	Tynan, J.	-	1	0	0
Scrase, E.	-	2	2	0	Trespass fine	-	1	0	0
Smith, G.	-	2	0	0	Triumphant Company; repre-	-			
Styles & Pinch	-	0	10	0	sentatives—J. Beard, & J.	-	22	10	0
Subpoena per Star Office	-	1	1	0	Gilmour	-			
Stewart & Fisher	-	2	0	0	Telegraph Company, Durham	-	10	0	0
Stoddart, —	-	2	0	0	Lead	-	3	3	0
Simson, R.	-	20	0	0	Thom, Gray, & Co	-			
Simson, R., 2nd donation	-	10	0	0	Underwood, Mr. & Mrs.	-	3	0	0
Stewart, T.	-	1	1	0	Union Bank	-	10	0	0
Smythesdale Benevolent Asso-	-				Unity Company	-	6	5	0
ciation; representatives—	-				Usher J. F.	-	2	0	0
J. P. Hamilton, & J.	-				Von Bergin, J.	-	3	0	0
Cawley	-	4	0	0	Vaughan, T.	-	2	2	0
Sellick, G.	-	5	0	0	West, C., friends of late	-	1	15	0
Shaw, J. T.	-	2	2	0	Wrigley, J. & R.	-	2	2	0
Simson, J.	-	10	0	0	Wymond Brothers	-	2	2	0
Simson, J., 2nd donation	-	5	1	2	Warne & Rand	-	2	2	0
Southward & Sumpton	-	2	2	0	Wanliss, T. D.	-	2	2	0
Sweeney Brothers	-	5	5	0	Whelpdale, J.	-	2	0	0
Star Compositors	-	2	2	0	Wallis Brothers & Tunbridge	-	5	0	0
Stevenson, J.	-	2	0	0	Whately, T.	-	2	0	0
Slater, T.	-	2	0	0	Wilson, J. A.	-	1	0	0
Strongman, Rev. J.	-	2	0	0	Williamson, E.	-	2	0	0
Smith, R.	-	2	2	0	Wainwright, W.	-	1	1	0
Scrase, W.	-	0	10	0	Williamson, J.	-	2	2	0
Stone and party, per P. Conway	-	2	0	0	Waldie, T.	-	1	1	0
Salmon, H.	-	2	0	0	Winter, J.	-	20	0	0
Stockyard Company	-	1	8	0	Webster, C.	-	2	2	0
Sim, W.	-	5	0	0	Williams & Little	-	50	0	0
Spargoe, J.	-	2	0	0	Withers, W. B.	-	1	0	0
Symons, D.	-	2	2	0	Wilson, J.	-	2	0	0
Steinfeld, E.	-	1	1	0	Wilson, S.	-	2	2	0
Sandford, Miss B.	-	0	15	0	Whitcombe, Dr.	-	2	0	0
Smith, H.	-	2	2	0	Webber, T.	-	1	0	0
Simons, A. B.	-	0	5	0	Wood, H.	-	2	2	0
Twentyman & Stamper	-	2	2	0	Watson, R.	-	2	0	0
Tulloch & McLaren	-	2	2	0	Young, F.	-	2	2	0
Taylor, J.	-	2	2	0	Yarwood, J.	-	1	0	0
Trench, J.	-	2	10	0		-			
Torrans, R., proceeds of lecture	-					-			

31st December, 1860.

EDWARD C. MOORE, Secretary.

THE
FOURTH ANNUAL REPORT
OF THE
COMMITTEE OF MANAGEMENT
OF THE
BALLARAT DISTRICT HOSPITAL.

In presenting to the Governors and Subscribers to the Hospital a brief epitome of the past year's transactions, and a statement of the future prospects of the Institution, the Committee of Management have much pleasure in calling their attention to the large amount of relief afforded to necessitous persons during the period they have been in office.—

From the 1st of January to the 31st of December, 1860, 688 patients have been treated in the house; of this large number 497 have been cured or relieved; 130 have died; and 61 remained in Hospital on the last day of the year; whilst advice and medicines have been gratuitously given to 1170 persons, making a total of 1858 cases treated and shewing an increase of 153 upon the preceding year.

In each succeeding report of the affairs of the Institution, a large record of deaths has appeared, nor does the present show any decrease; it is but just, therefore, to state in explanation that of the 130 cases which have been attended with a fatal result, 37 were beyond the reach of medical skill when received, and survived but a few hours after admission. A reference to the annexed report, compiled by the resident surgeon, will afford further valuable information on this subject, and is particularly recommended to the notice of such persons as have hitherto been too ready to disparage the Institution, careless alike of the ill effects of their unguarded statements, and regardless of the substantial benefits conferred by the institution upon some thousands of poor persons since its inauguration.

In the early months of the year, the defective ventilation of the wards, having been represented to your committee by the medical staff, immediate steps were taken to avert the evil; a system proposed by Dr. Kenworthy and approved by the medical officers, was adopted and carried into effect under the kind superintendence of Mr. J. A. Doane. Venetian shutters have also been added to the windows of the wards most affected by the summer heat; a convenient bath room has been provided on the lower story, and a detached building erected in the reserve, for Chinese patients suffering from contagious diseases, whose reception into the public wards is inexpedient, but who, unless provided for by the Hospital, would perish of starvation and neglect.

During the year several changes have occurred in the committee, and Dr. Kenworthy having resigned, Dr. Nicholson was elected to supply the vacancy.

The embellishment of the grounds has also been several times under consideration, but with the many calls upon their limited resources, your committee have felt themselves justified in appropriating but a small sum for the purpose; desirous, however, to improve the sanitary condition of the institution by a thorough system of drainage, they have placed themselves in communication with the Municipal Council, in the hope of obtaining their co-operation in so desirable a matter.

Referring to pecuniary matters the annexed balance sheet contains detailed statements of the receipts and expenditure under each head, whence it appears that £7249 0s. 6d. have been received: £7173 9s. 5d. have been expended, leaving a balance of £75 11s. 1d. in hand, so that although the number of patients treated is considerably larger than it was last year, your committee are happy to state that the working expenses are being reduced daily.

As regards the future, a sum of £5000 has been placed on the estimates for this year's expenses of maintenance, and a further sum of £1200 for building; to claim these amounts on the usual terms it will, however, be necessary to raise £2000 by private subscriptions, and when the daily increasing claims upon the community are taken into consideration, your committee feel that their successors will have a difficult task to accomplish; as a last act they would therefore appeal to a public of whose generosity they have already had such ample proof, to aid them in so noble a cause. Much has been already accomplished.—Far more remains to be done. Each year the claims upon the resources of the Hospital will increase, while institutions equally necessary, and with equal claims upon the public, will also appeal for a share of support. All who consider the matter must be convinced how severely any limited Hospital accommodation would be felt in the centre of a community such as ours, where the daily pursuits of a large population subject them to the risk of accidents of the most fearful nature, and the strong man may in a moment become a helpless cripple. Few of the appliances necessary in such cases are to be found in the homes of the miners or working men of the Colony, consequently the Hospital is in most instances their first and only refuge. In conclusion, therefore, the committee appeal to all classes to aid their successors in completing and efficiently maintaining so useful an institution as the Ballarat District Hospital.

CAUTION.

Rule 1. "That the object of the Institution be to afford medical and surgical aid to poor persons requiring it, irrespective of creed, country, or colour, and for casualties; but no person who shall meet with casualties, and shall be found able to pay for surgical aid, shall receive further than temporary assistance."

Rule 2. "That in the event of any person in a position to pay for medical or surgical advice elsewhere, being detected in receipt of the charity of the Institution, such patient to be held accountable for all expenses incurred on his or her behalf."

 BALLARAT DISTRICT HOSPITAL.

 FORM OF RECOMMENDATION.

TO THE MANAGING COMMITTEE OF THE BALLARAT DISTRICT HOSPITAL.

day of

186

Gentlemen,—

I recommend

aged years, whom I believe to be a fit and proper person to receive the benefits of the Ballarat District Hospital, as an in or out patient.

Has three clean shirts.

In case of death, I undertake to pay this patient's funeral expenses, not exceeding £6.

Your obedient servant,

Governor.

NOTE.—If the Governor will not guarantee the expenses, let him erase this memorandum. Recommenders' attention is particularly called to the endorsement.

Residence of Recipient

* Trade

Married or single

Native place

Religion

If Recipient has received advice elsewhere, and if so, name of last medical adviser

If Recipient has before received the benefits of the Institution

Recommender's Address

* If a Miner, in what Claim working

Out-patients' Days—Tuesdays and Fridays only, before 11 o'clock a.m.

In-patients' Admission Days—Mondays and Thursdays, before 12 o'clock noon.

RULES
OF THE
BALLARAT DISTRICT HOSPITAL.

1. That the object of the Institution be to afford medical and surgical aid to poor persons requiring it, irrespective of creed, country, or colour, and for casualties; but no person who shall meet with casualties, and shall be found able to pay for aid elsewhere shall receive further than temporary assistance.

2. That in the event of any person in a position to pay for medical or surgical advice elsewhere, being detected in receipt of the charity of the Institution, such patient be held accountable for all expenses incurred on his or her behalf.

3. That the Institution shall consist of a president, two vice-presidents, five trustees, treasurer, and three honorary medical and three honorary surgical officers.

4. That the above officers (with the exception of the trustees) be elected by the governors and annual subscribers of one pound from the governors.

Qualifications and Privileges of Governors and Subscribers.

5. That every benefactor of £20 or upwards be a life governor, and every annual contributor of £2 an annual governor, with liberty of voting at all general meetings, and of having one in-patient or one out-patient always on the books of the Institution, subject to the approval of the Committee of Management hereinafter mentioned, provided there are vacant beds, and the funds of the Hospital admit of the reception of such patients.

6. That every executor (first named) under any will paying to the Institution a bequest of £50 or upwards, and every minister raising by one or more collections in his church, in any one year, the sum of £50 or upwards, and that every other person elected at a general meeting of governors and subscribers, at the recommendation of the Committee of Management in consideration of special services rendered to the Institution, be respectively honorary governors, with all the rights and privileges of life governors; and any person (with the exception of the paid collector) collecting by subscriptions in any one year the sum of £20 or upwards, shall have the right and privileges for that year only.

7. That every benefactor of £10 or upwards be a life subscriber, and every contributor of £1 per annum an annual subscriber, with liberty of recommending six out-patients in every year, and voting at all public meetings.

8. That the annual subscriptions must be paid in advance for the current year, such year to be computed from the day on which such subscription is paid; and no governor or subscriber will be entitled to any privilege until the subscription be paid.

9. That no person shall vote as a governor or subscriber while he is a salaried officer or pupil of the Hospital, nor any new governor or subscriber, unless his subscription shall have been paid three days preceding.

10. That no new law or regulations, or any repeal or alteration in the existing laws shall be valid, unless the same shall have been passed at a general or special meeting of the governors and subscribers.

11. The Committee of Management shall consist of the president, vice-president, treasurer, trustees (if governors), honorary medical and surgical officers, and sixteen other governors to be elected annually.

12. It shall be competent at any time for the Committee of Management, at which at least eight members shall be present, or for nine or more governors, by a writing under their hands, to require the president to summon, at the expiration of seven days, a special meeting of governors, the occasion of calling such meeting being stated in the requisition; and no business shall be transacted at such special meeting except that for which it shall have been summoned. Every such meeting to be called by the president by advertisement in two (at least) of the public newspapers published in Ballarat at least four days before the day of meeting.

13. In the event of any vacancies in the offices of president, vice-presidents, treasurer, trustees, honorary medical or surgical officers, the election of a successor shall take place at a general meeting of the governors and subscribers, to be convened by the Committee of Management, which election shall be according to the Act.

Admission and Discharge of Patients.

14. That accidents, and such cases as may be deemed of decided emergency by the honorary medical or surgical officers, or the resident surgeon, be received at any time; but the admission of patients in ordinary cases on the recommendation of a governor or subscriber, be restricted to Mondays and Thursdays, between the hours of 10 a.m. and 1 p.m. No pregnant female, for the purpose of confinement, no child under five years of age, no insane person, no person afflicted with syphilis, or any infectious disease, or suffering from chronic paralysis, or any person who, in the opinion of one of the medical or surgical officers and resident-surgeon, or house committee, is unsuitable to be admitted, shall be received as an in-patient under any circumstances; and the cause of the refusal of any patient so refused admittance, shall be stated to the next meeting of the Committee of Management by the resident surgeon.

15. That no patient shall be discharged without a reference to the

honorary medical officer in charge of the case, with the exception of patients guilty of gross misconduct, who may be summarily dismissed by the resident surgeon, such dismissal to be reported to the House Committee at their next meeting.

16. Previous to the departure of patients, who may leave the Hospital at their own desire, they shall sign a declaration to that effect.

17. All recommendations must be in accordance with the form appended (see page 16).

Committee of Management.

18. The Committee of Management shall direct the general business of the Institution; shall frame bye-laws for its internal regulation, the same not being contrary to the general rules; and appoint and discharge all paid officers and servants of the Institution. They shall meet on the first Wednesday in every month, or on such days as they may appoint. They shall have the power to admit patients and to make regulations respecting them. The chairman of committees to have a casting vote but no deliberative vote.

19. That the president, vice-presidents, and honorary medical and surgical officers be members, *ex officio*, of all committees

20. The Committee of Management shall choose from among themselves a house committee of five, three to form a quorum, who shall meet on such day and hour in each week as they may appoint, and have power to audit the house accounts, engage and discharge servants, and to regulate the internal management of the Institution

21. The House Committee shall at each of their meetings examine all recommendations for patients received since their last meeting, and shall have power to discharge any patient that they are of opinion is not a fit and proper person to receive the benefits of the Institution.

22. The Committee of Management shall present a general report of the affairs of the Institution at the annual meeting of subscribers and governors, in January of each year.

23. That no member of the Committee of Management, or officers of the Hospital, shall become security for any contractor, directly or indirectly.

24. That any member of the Committee of Management neglecting his duty for one month without reasonable cause, cease to be a member of the Institution, and that another officer be appointed in his stead.

Treasurer.

25. All monies received on account of the Hospital shall be paid to the treasurer, and appropriated by him to the purposes of the Institution, under the direction of the Committee of Management.

26. Previously to making any payment, the treasurer shall require a warrant of the Committee of Management authorising such payment, which shall be signed by the president, one of the committee, and countersigned by the secretary.

Officers.

27. That there be three honorary medical, and three honorary

surgical officers, together with treasurer, resident surgeon, secretary and collector, dispenser and house-steward, and head nurse.

Honorary Medical and Surgical Officers.

28. They shall consist of three legally qualified medical and three legally qualified surgical officers, who shall be elected for one year, subject to removal by the Committee of Management for mal-practice, misconduct, or neglect of duty.

29. That one of the honorary medical, and one of the honorary surgical officers, shall attend the Hospital each day, the rotation of duty to be regulated by those officers respectively.

30. The honorary medical and surgical officers shall have access to the Institution at all times.

31. The honorary surgeons shall perform all capital surgical operations, but no capital operation shall be performed without a previous consultation of the surgical staff, except in cases of emergency. And the honorary medical and surgical officers respectively shall regularly consult in all cases of importance or protracted continuance in the house.

32. That any honorary medical or surgical officer neglecting his duty for one month without reasonable cause, cease to be a member of the Institution, and that another officer be appointed in his stead.

33. They shall make a daily report, to be inserted in a book kept for that purpose.

Resident Surgeon.

34. He shall live in the house, and shall not absent himself for more than four hours without the sanction of the Committee of Management.

N.B.—He and the dispenser shall never be absent at the same time.

35. He shall have the charge of the in-patients during the absence of the honorary medical or surgical officer, and shall have the ordinary charge of all out-patients, and shall report to him at his next visit any patient who may have been disorderly. He shall make a special report to the House Committee of every patient who may have been two months in the Hospital, and he shall report any case that may be considered incurable by the medical or surgical staff, to be dealt with as the Committee may see fit.

36. He shall have the immediate superintendence of the wardsmen and nurses; he shall preserve order, sobriety, and, in case of insubordination, or gross default of duty on the part of any nurse or wardsmen, he may suspend such servant until the next meeting of the House Committee, and if necessary he may provisionally hire a substitute for such servant so suspended, and he shall report his having done so, with the cause of such suspension, to the House Committee at their next meeting.

37. He shall have the charge of the surgical instruments, and shall make an inventory of the same in a book to be kept for that purpose; the receipt, expenditure, loss, and breakage of such instruments; and shall prepare a list of the stock in hand, to be submitted to the

Committee of Management on the last days of March, June, September, and December.

38. He shall enter regularly, in proper books to be kept for such purpose, the names of the patients as they are admitted and discharged, and note the nature and history of their diseases while under treatment ; loss or breakage of surgical instruments, or other things in his charge ; and he shall have such books ready at all times for the inspection of the Committee, and shall attend the weekly meetings of the House Committee, and lay before them all recommendations for patients received since their last meeting ; and he shall receive all money and other property belonging to patients, and shall account for the same weekly to the Committee.

39. He shall accompany the medical and surgical officers every day through the wards, and report to them the state of the patients, and shall enter in a book to be kept for that purpose the prescriptions of the physicians and surgeons. He shall also visit each patient every morning and evening, and inquire if the treatment prescribed has been attended to, and if any cause of complaint exists ; and should any patient have any complaint to prefer, he shall enter the same in the Patients' Complaint Book immediately, in the presence of the wardsmen or nurse of the ward, and shall lay such book before the House Committee at each meeting.

40. He shall, on his visits to the wards, examine their condition with respect to cleanliness, temperature, and ventilation, and observe if the wardsmen and nurses have done their duty.

41. He shall affix to the bed of each patient his name, age, disease, the date of his admission, the name of the governor by whom he has been recommended, and the diet ordered by the medical or surgical officer in charge.

42. He shall perform all the minor operations of surgery, and the *post mortem* examinations not performed by the medical or surgical officers, and shall keep the key of the dead house.

43. In the absence of the medical or surgical officers in all cases of emergency, he shall cause immediate notice of such emergency to be given to them, being authorised in the meantime to act to the best of his judgment, avoiding as far as possible any unnecessary interference with the duties of those officers.

44. He shall not, on any pretence whatever, be concerned in any medical or surgical practice out of the Hospital, nor in any other business.

45. He shall give due notice to the honorary medical or surgical officers when a consultation is to be held or an operation to be performed.

46. That in the absence of the house steward he shall perform his duty.

Dispenser and House Steward.

47. He shall be subject to the same regulations respecting living in the house, and absence therefrom, as are laid down for the guidance of the resident medical officer.

N B —He and the house surgeon shall never be absent at the same time.

48. He shall carefully examine all drugs and chemicals brought into the house, both as to quality and quantity, and report any defects in either respect to the house surgeon; he shall be responsible for all articles used in his department, and likewise for the accurate and prompt dispensing of the medicines ordered by the medical officers, and have prepared and at all times in readiness such as are required to be kept for the ordinary practice of the house.

49. He shall always be present in the dispensary during the hours occupied in supplying medicines to the out-patients, and shall furnish them with all needful instructions, and see that their forms of recommendation are properly filled in.

50. He shall have the immediate superintendence and general control of the domestic servants of the Hospital, and shall have the power of hiring and discharging such servants, subject to the sanction of the House Committee.

51. He shall see that the wards and all other parts of the house and grounds are kept in a proper state of cleanliness and order, and that the servants generally do their duty.

52. He shall inspect the diet of the patients, and see that it is of good quality and properly prepared, and such as is ordered in the diet book to be kept for that purpose.

53. He shall keep an inventory of the articles in use in each ward, and shall monthly, or oftener if required, inspect the same to see what things may be deficient; and shall in no case allow a wardsmen to leave till he has compared the outfit of his ward with the inventory.

54. He shall have the charge of, and be accountable for, the bedding, linen, glass, cutlery, cooking and kitchen utensils, and make an inventory of the same in a book to be kept for that purpose, in which he shall regularly enter the receipt, loss or breakage of each article; and he shall in the months of January, April, July, and October, in each year, prepare and submit to the House Committee a list of such articles as may be required in his department for the ensuing quarter.

55. He shall receive the stores and supplies furnished by the contractors and tradesmen and see that they correspond in description, quality, and quantity with the tenders and orders; and in case they do not, he shall have the power to return the same; and he shall weigh or measure out the provisions and other necessaries required for daily consumption, and shall superintend the appointing of the diets before delivery to the wardsmen and nurses, entering the amount consumed regularly in a book to be kept for that purpose; and he shall not suffer any of the provisions, utensils or stores to be carried away from the Hospital.

Secretary and Collector.

56. He shall attend all special, general, and committee meetings; he shall take minutes of the proceedings, and transcribe them carefully into books kept for that purpose, and he shall carry out the directions of such meetings in the particulars incident to his department.

57. He shall collect subscriptions and all moneys due to the Institution, and in all cases give receipts for such subscriptions, and pay over the same to the treasurer once in every week, and render account of the amount by him received since the last payment.

58. He shall conduct the correspondence and other clerical business of his department, and he shall enter and keep the accounts of the Institution under the direction of the Committees.

59. He shall compile all reports that may be ordered by the committee, fill up all cheques, and perform the clerical duties connected with the office of treasurer.

Head Nurse.

60. The head nurse shall live in the house, and shall not leave it for any length of time without the consent of the resident surgeon.

61. In case of any misbehaviour or disobedience on the part of the female patients, she shall report the same to the house surgeon.

62. She shall visit the female wards every day, and ascertain if they and the beds, bedding, and clothes of the patients are clean and neat, causing such of the beds, bedding, and clothes as require it to be replaced with others, and thoroughly cleansed.

Wardsmen and Nurses.

63. The wardsmen and nurses shall be constantly in their wards, and regular in their attendance upon patients.

64. They shall obey the resident surgeon, and shall behave with tenderness to all patients, with civility and respect to strangers; they shall withdraw from the wards when the House Committee enter them, unless particularly requested to remain; and they shall take no presents, or gratuity, in money or otherwise, from the patients, their friends, or strangers who may visit the Institution, on any pretence whatever.

65. No wardsmen or nurse shall leave the Institution without permission of the resident surgeon.

66. The wardsmen and nurses shall be particular to observe personal cleanliness: they shall have their respective wards swept, scrubbed, and thoroughly cleansed, and all dirt and rubbish removed from them by 7 o'clock in the morning in summer, and before 8 o'clock in the morning in winter.

67. They shall serve up breakfast to the patients at 8 o'clock in the morning.

68. They shall have the several chamber utensils scalded every morning, and scoured as often as may be necessary, and kept out of the wards during the day, unless specially required.

69. They shall pay great attention to the bedding of patients, and have the mattresses thoroughly aired and dried when necessary, and the sheets and blankets and counterpanes renewed as often as may be required.

70. They shall not allow clothes to be hung, nor dirt to be thrown, out of the windows.

71. They shall administer to patients, at the times directed, the medicines and diet prescribed, and they shall not suffer them to take

any which are not prescribed, and they shall be careful to explain to the patients the instructions of the honorary medical officer and resident surgeon.

72. They shall not permit patients to receive from visitors medicines, victuals, tobacco, or liquor of any kind ; nor allow any portion of medicine or diet, nor anything, to be removed from the wards by the patients or visitors without an order from the resident surgeon.

73. They shall be careful to collect and carry to the resident surgeon all empty phials, gallipots, bandages, &c., and they shall attend at the dispensary at the time appointed to receive medicines and instructions.

74. They shall watch attentively the state and symptoms of the patients, more especially in urgent or uncommon cases, and report to the resident surgeon, or, in his absence, to the dispenser.

75. They shall not admit any stranger into any ward without permission of the resident surgeon (except on visiting days).

76. All wardsmen, nurses, and servants shall be obedient to the regulations of the Institution, and they shall report immediately to the resident surgeon any impropriety of conduct or infringement of them by any patient, visitor, or other person ; and if such complaint be not properly attended to, they shall report the same to the House Committee at its next meeting.

Patients.

77. Patients shall conduct themselves orderly, and shall strictly observe all the directions of the honorary medical officers, resident surgeon, house steward, wardsmen, and nurses.

78. They shall take their medicines at the time directed, and they shall take no other medicines than those prescribed ; and they shall not conceal nor put away any portion of the medicine or diet administered to them.

79. No one shall leave his or her ward, and go into another ward or apartment, nor leave the house, nor remain out for a longer time than is granted, nor shall introduce visitors, nor receive medicines, victuals, liquors, or tobacco, or anything without the express leave of the resident surgeon.

80. They shall not gamble or smoke, nor spit on the floor, nor deface or injure any part of the ward, nor any furniture, bedding, or clothing therein, or sing, blaspheme, or use rude or indecent language.

81. No patient shall give reward or gratuity to any of the wardsmen, nurses, or other servants.

82. Any patient having any cause of complaint shall make the same known to the resident surgeon, whose duty it shall be to enter such complaint immediately, in the presence of the nurse or wardsmen of the ward, in a book kept for that purpose, which book shall be laid before the House Committee at each meeting.

83. Patients judged by the resident surgeon sufficiently convalescent to be able to assist in the work of the Institution, may, at the discretion of the resident surgeon, be so employed.

84. Patients shall not sit up after 8 o'clock in winter, or 9 o'clock in the summer ; and all patients considered by the resident surgeon able

to do so shall rise at 7 o'clock in the summer, and before 8 o'clock in the winter.

Visitors.

85. Visitors are admitted into the Institution on Sunday, Monday, and Thursday in each week, between the hours of 2 and 5 o'clock in the afternoon; but no visitor is allowed to remain more than one hour.

86. Visitors may be admitted on special occasions by a written order from a member of the committee addressed to the resident surgeon.

87. Visitors will not be allowed to go into any ward without the leave of the resident surgeon; and visitors must retire when requested.

88. They will not be permitted to give to, or leave with, any patient medicine, food, tobacco, or liquor of any kind, nor any other thing without the express sanction of the resident surgeon.

89. No visitor shall give to any servant of the Institution any money or gratuity of any kind.

90. Visitors are requested not to interfere with the wardsmen or nurses, and not to disturb the patients by loud talking or unnecessary noise.

91. Any visitor violating any of the regulations of the Institution, or behaving with impropriety, will be compelled to retire, and will not be re-admitted without special leave from the resident surgeon or House Committee.

LIBRARY.

The friends of the Institution are informed that there is a library forming for the use of the patients, and that the committee will thankfully receive donations of books, periodicals, &c.

FORM OF BEQUEST TO THE BALLARAT DISTRICT HOSPITAL, WHICH MAY BE INTRODUCED INTO A WILL.

I give and bequeath to the Ballarat District Hospital the sum of £ to be applied as the Committee of Management for the time being thereof may direct; for which sum the receipt of the Treasurer for the time being of the said Institution shall be a sufficient discharge.

COMMITTEE OF MANAGEMENT
OF THE
BALLARAT DISTRICT HOSPITAL.

STANDING RULES AND ORDERS.

ORDER OF BUSINESS.

1. The business of the committee shall commence at the hour appointed, or as soon after as a quorum shall be present.

2. The presence of five members shall constitute a quorum of the committee.

3. If at the expiration of twenty minutes from the time appointed for the committee to meet there is not a quorum, such meeting shall stand adjourned, and such circumstance, together with the names of the members present, shall be recorded in the minute-book.

4. The minutes of any preceding meeting not previously confirmed shall be read as the first business at all meetings of the committee, in order to their confirmation; and no discussion shall be permitted thereupon, except as to their accuracy as the record of the proceedings.

5. The reading of the correspondence unconnected with the orders of the day, and the bringing up of reports of committees and notices of motion, shall have precedence in the order of business, but shall not be introduced during the consideration of the orders of the day.

6. Orders of the day shall include all matters arising out of the proceedings of former meetings of the Committee, any business which the chairman may think fit to bring under consideration; and such orders shall take precedence in the rotation in which they stand in the minute-book.

NOTICES AND MOTIONS.

7. No member shall make any motion initiating a subject for discussion, or for reconsidering a motion previously disposed of, except in pursuance of a notice given at a previous meeting of the committee, and such notices must be given either previous to the committee entering upon the orders of the day, or after such orders shall have been disposed of.

8. Every member, on giving notice of motion, shall read it aloud, and deliver to the chairman a copy of such notice, together with his name, and the day proposed for bringing on such notice.

9. A member may give notice for any other member not then present, by putting the name of the member for whom the notice is given on the notice of motion.

10. No motion entered on the notice-paper shall be proceeded with unless the member who has given such notice, or some one authorised by him, be present when the business is called in order. Notices not so proceeded with shall be struck out of the paper.

11. Any motion not seconded shall not be further debated, but shall lapse.

12. A member who has proposed a motion may withdraw the same by leave of the chairman, but should such motion be seconded, such leave can only be granted provided there be no negative voice.

13. The chairman may order a complicated question to be divided

14. So soon as a debate upon a question shall be concluded, the chairman shall put the question to the committee in a distinct and audible manner.

15. The question being put, shall be resolved in the affirmative or negative by a show of hands.

16. No question or amendment, which is the same in substance as any question which has been resolved in the affirmative or negative, shall be a resolution of the committee unless carried by two-thirds of the members present.

AMENDMENTS.

17. A question having been proposed, may be amended by leaving out, substituting, or adding words, and such amendments shall be resolved by a majority of votes

18. An amendment proposed, but not seconded, will not be entertained, nor entered on the minutes.

19. Amendments may be proposed to an amendment, as if such amendment were an original question.

20. When amendments have been resolved, the main question as amended shall be put.

21. When amendments have been lost, the original question shall be put.

ORDER OF DEBATE.

22. Any member desirous of proposing a motion or amendment, or of discussing any matter under consideration, must rise and address the chairman: and no member when speaking shall be interrupted, unless called to order, when he shall sit down; in which case the member calling to order shall be heard thereon, in preference to any other speaker, and the question of order shall be disposed of before the subject is resumed, or any other subject entered upon

23. No member may speak to any question after the same has been put by the chairman, and the voting has been given in the affirmative or negative thereon.

24. When two or more members rise to speak, the chairman shall call upon the member who, in his opinion, first rose in his place.

25. A motion may be made that any member who has risen "be now heard," or "do now speak."

26. A member may speak once to any question before the committee, and upon any amendment proposed thereto, and upon a question or amendment to be proposed by himself, or upon a question of order arising out of the debate, but not otherwise.

27. That any member proposing or seconding a resolution or amendment shall be held to have spoken, and that the mover only shall have the right of reply.

28. Whenever the chairman rises during a debate, any member then speaking, or offering to speak, shall sit down, so that the chairman may be heard without interruption.

29. Any member having used objectionable words, and not explaining or retracting the same, or offering an apology for the use thereof to the satisfaction of the committee, will be censured by the committee, and shall not be allowed to hold his seat or vote on any question until the offensive words shall have been retracted by him and an apology rendered to the satisfaction of the committee.

SUSPENSION OF STANDING ORDERS.

30. It shall be competent by a vote of two-thirds of the members present for the committee to suspend any standing order herein contained, provided the effect of such suspension shall not be the rescinding of any resolution previously adopted by the committee.

SUB COMMITTEES.

31. That the foregoing rules and orders shall, so far as practicable, also regulate the proceedings of all sub-committees.