With the Compliments of
The President, M. G. B. Cutter
and Members of the
Board of Management
of
The Queen Elizabeth Home

Your past support is appreciated
and your continued assistance in this
current year invited.
THE QUEEN ELIZABETH HOME
102 Ascot Street South,
Ballarat.
P.O. Box 199,
Phone: Ballarat 2 1811.

HOSTELS:
PLEASANT HOME
34 Pleasant Street, Ballarat.
Phone: Ballarat 2 1841.

ANDREW C. FRASER HOUSE
32 Pleasant Street, Ballarat.

K. S. B. ARCHER HOUSE
30 Pleasant Street, Ballarat.

JOHN KEITH HOUSE
28 Pleasant Street, Ballarat.

C. N. C. EYRES HOUSE
810 Ligal Street, Ballarat.
Phone: Ballarat 2 4720.

BALMORAL
1104 Dana Street, Ballarat.
Phone: Ballarat 2 1069.

EUREKA HOUSE
37 Durham Street, Ballarat.

BRIM BRIM
Buninyong.
Phone: Buninyong 379.

NURSING AIDE TRAINING SCHOOL
11 Ascot Street, Ballarat.

A. E. MILLS HOUSE
RAFT SCHOOL
Phone: Ballarat 2 4550.

To the Contributors of the Queen Elizabeth Home,

Ladies and Gentlemen,

At the close of an eventful and progressive year it is your Board's duty and pleasure to report on the more important happenings and activities of the Home during the year under review.

The financial statements which accompany this report clearly set out the income and expenditure on maintenance account and also furnish full details of income for capital purposes, the expenditure on buildings and equipment and the assets and liabilities of our Home. It is not necessary to amplify or offer tedious explanations of the financial aspects. It is sufficient to point out that an account of substantial but unexpected contributions from Commonwealth sources, the year closed with a satisfactory surplus. The balance sheet shows a healthy appreciation in the capital value of buildings and equipment and also in funds invested.

The extension of medical, nursing and other services and the increased extra-mural activities has resulted in a small but expected increase in daily costs. Inpatient patients by 1/6d. per day to 39/-, and for ambulant residents the daily cost was 23/4d. an increase of 2/3d. per day.

BED CAPACITY AND STATISTICS
The total accommodation now available is summarised—

<table>
<thead>
<tr>
<th></th>
<th>In main building</th>
<th>Ambulant</th>
<th>Total Beds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intinary</td>
<td>512</td>
<td>147</td>
<td>659</td>
</tr>
<tr>
<td>Ambulant</td>
<td>76</td>
<td>26</td>
<td>102</td>
</tr>
</tbody>
</table>

The daily average of occupied beds for the year was 716.9. The flats were not occupied until February, 1963, and in any case the number of people resident in the flats is not included in the daily average of inpatients.

MEDICAL SERVICES
To fully meet patient needs including day hospital patients, your Board decided to strengthen the visiting medical staff by increasing the number from three to five. Early in the next financial year it is proposed to appoint a Consultant Physician, a Consultant Surgeon and a Consultant Psychiatrist.

MEDICAL SUPERINTENDENT
Dr. H. Collin Robjohns who was appointed Medical Superintendent on 24th November, 1958, resigned after four year's service during which time the medical care of patients was broadened and the rehabilitation programme further developed. On 5th January, 1963, the Board tendered Dr. Robjohns a farewell function, and wished him every success for his future as a Specialist in Geriatrics.
NEW MEDICAL SUPERINTENDENT

Your Board is pleased to introduce Dr. John N. Sloddin as the Home’s new Medical Superintendent. Dr. Sloddin commenced duty on 12th March, 1963. Dr. Sloddin has had wide experience as a Medical Practitioner and has shown himself as a vigorous and understanding Medical Superintendent specially interested in geriatrics in its broadest sense.

Dr. J. N. Sloddin, Medical Superintendent.

NURSING SERVICES

The standard of nursing care at this Home is worthy of mention. In order to meet changing conditions, the extension of medical services, and new methods of treatment of diseases of the aged, the nursing staff has been augmented.

It is the aim of Matron, Sisters and Nurses to maintain the highest standard of patient care and your Board is pleased to record its appreciation of the services given by the Nursing Staff to the patients in its care.

NURSING AIDE TRAINING SCHOOL

The first preliminary training school of ten trainees commenced on 13th November, 1961. Of this number four came from Ballarat Base Hospital and six were trainees of the Queen Elizabeth Home.

The School has been operating most successfully as evidenced by the excellent examination results. It became obvious that in order to repair nursing staff wastage and train all non-certificated nursing assistants already employed, the capacity of the school must be enlarged. The Hospitals and Charities Commission authorised the increase by ten students and a Sister Tutor.

Altogether 19 nurses have passed through the school, completed their nursing aide training and passed the examinations set by the Nursing Council. Your Board warmly commends the Matron and the Tutor Sister on the results. On the increase in numbers in each school it was necessary to find additional accommodation in the preliminary training school. The Hospitals and Charities Commission has authorised modifications to the adjacent house, 109 Ascot Street. Your Board will, of course, carry out this work, but not with any enthusiasm as it feels that the Queen Elizabeth Home is worthy of a modern residential nursing aide training school and that money should not be spent on renovations to an old wooden building. There will be an increasing demand for the training of nursing aides and this Board will strenuously oppose any suggestion that the preliminary six weeks’ training school for nursing aides will ultimately be handled through training schools in the metropolitan area.
ANCILLARY MEDICAL SERVICES
PHYSIO THERAPY DEPARTMENT

The past year has shown further extensions in the work of this department and whilst most patients benefited to a greater or lesser degree, in some instances the results were quite spectacular.

OCCUPATIONAL THERAPY DEPARTMENT

This department has proved extremely beneficial to many patients both as remedial treatment or diversional therapy. The need of the older person for some recreational activities or interest is obvious and occupational therapy has proved a great help.

SPEECH THERAPY

Speech Therapy is a necessity and whilst for a time the Home was without a Speech Therapist, your Board expresses its thanks to the Management of Ballarat Base Hospital for making the services of a Speech Therapist available one day weekly.

CHIROPODY

Our Chiropodist has always been handicapped in her work by inadequate quarters. The number of patients receiving treatment is increasing every year.

DENTAL SERVICES

After twelve months operation the Dental Clinic has become an integral part of the care and attention given to the residents and patients for inpatients and day hospital patients.

Under special circumstances and only by direction of the Hon. the Minister of Health, frail and infirm age pensioners who are non-resident may be supplied with dentures.

HOME CARE SERVICES

The Home Care Service established five years ago has amply justified your Board's faith in this service. Not only has the service given help, comfort and a sense of security to the aged applicants listed for admission, but it has also brought about such improvement in the health of some that the need for admission has been removed for the time being.

In the last Annual Report, the hope was expressed that this service could be made available to older people who were not actual applicants for admission. The Councils of the City of Ballarat, Shires of Ballarat, Bungaree, Buninyong, Creswick, Grenville, and the Borough of Sebastopol, all agreed to a plan that the Queen Elizabeth Home, would establish and maintain this service to aged people on behalf of the Councils which would not be involved in either administrative or other costs. A strong deputation, led by Cr. A. D. Mason, the Mayor of Ballarat at the time, and representatives of all the Councils and the Queen Elizabeth Home, was introduced to the Hon. the Minister of Health by Mr. G. L. Scott, M.L.A., on 14th August, 1962.

During April of 1963 a practical and workable formula was agreed to by the Municipalities concerned and submitted to the Minister through the Hospitals and Charities Commission.

The Board of the Home has the keen desire to extend its existing service. It has the experience and the personnel, the equipment and the vehicles. The Councils appreciate the great need for this service and although they have the legal powers all agree that a co-ordinated service under a single management must prove more economical, beneficial and practical.

It would be interesting to learn the reason for the delay. Is some officer of a department afraid of losing status, or becoming involved in problems should other areas wish to follow the Queen Elizabeth Home? Is it only a question of cutting red tape? Does finance enter into the matter? If the Department of Health can subsidise Councils up to 80% of the net cost, why cannot these funds be paid either directly to Queen Elizabeth Home or to the Home through the Municipalities?

PERCY BAXTER FLATS

The Percy Baxter Flats consisting of four double and eighteen single units were officially opened by the Hon. Hugh S. Robertson, M.P., Minister for Social Services on 3rd February, 1963. The flats, which are extremely comfortable and tastefully furnished, consist of a bed sitting room, kitchenette, toilet and shower and wardrobe space. The kitchenettes are equipped with an electric stovette, a small refrigerator and the usual sink, draining board, cupboards etc. Hot and cold water is supplied and they are centrally heated which has proved a boon to the tenants. The tenant pays a rent which covers all services mentioned above. Meals are available in a common dining room at modest charges.

THE QUEEN ELIZABETH HOME

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BOARD OF MANAGEMENT

C. H. CLAMP, Esq.
(Government Nominee—
Appointed December, 1962).

G. B. CUTTER, Esq.

C. N. C. EYRES, Esq.

A. T. FAULL

A. C. FRASER, Esq.

W. H. HEINZ, Esq.

J. KEITH, Esq.

J. LONSDALE, Esq.

W. R. MORSHEAD, Esq.

ARTHUR W. NICHOLSON, Esq.,
O.B.E.

L. F. NORTH, Esq.
(Government Nominee—

R. B. RONALDSON, Esq.

J. J. SMAIL, Esq.

JAS. A. THOMAS, Esq.

GEO. TORNEY, Esq.

J. L. TREVENEN, Esq.
The flats have become one of the show places in Ballarat. The Board is planning to build on additional ten single units, being encouraged to do so by the Trustees of the Percy Baxter Charitable Trust.

The Board records its appreciation of the valuable services of Mr. Bevan James, who as Clerk of Works, supervised the building of Jonet Biddlecombe Wing, the Percy Baxter Flats, the F. C. Hook Centre and a number of smaller works. Mr. James resigned after 6½ years of association with the Home as no new buildings were likely to commence for at least twelve months.

HOSTELS—PLEASANT HOME AREA

The four hostels in Pleasant Street, Pleasant Home, Fraser, Archer and Keith Houses, continue to provide comfortable living conditions for aged women in a truly home-like atmosphere. Meals are provided in the adjacent Percy Baxter Flats Dining Room. This settlement for aged people is in delightful surroundings and the residents are very happy indeed. The Hostels and Flats are capably managed by the Resident Supervisor.

EUREKA HOUSE

A house property in Durham Street with access to the Percy Baxter Flats was officially opened on 12th August, 1962, by Mr. C. H. Clomp. This is now a hostel for ambulant men and has proved a successful experiment.

Mr. Dudley Erwin, M.P., reads inscription on plaque unveiled by Mr. C. H. Clomp, President, on the Official Opening of Eureka House — a home for four ambulant males.

EYRES HOUSE

The 21 residents of Eyres House are living together in harmony and comfort. Occupational Therapy has given them recreation and mental stimulation. The A. L. and N. L. Ronaldson Charitable Trust made a substantial contribution towards the cost of glazing the verandah to form a craft work room.

This donation was suitably recognised by the unveiling of a plaque by Mrs. Romsey Cook in the presence of representatives of the Trust on 20th August, 1962.

Eyres House is efficiently managed by a Resident Supervisor and staff who carry out their duties with kindly understanding.

EYRES HOUSE FLATS

After many delays and disappointments, the approval of all authorities concerned has been obtained and it is expected that the first four of the sixteen unit project will be completed during the coming financial year.
These flats will be of a different design to the Percy Boxter Flats. They will consist of living room, bedroom, kitchenette, toilet and shower annex, and a tiny laundry. The heating will be by gas.

Whilst the residents will enjoy the security afforded by the Queen Elizabeth Home they will be able to live entirely independent lives unless they require help in illness or need social guidance.

BRIM BRIM

This little formula of 10 acres, situated on the outskirts of Buninyong, has become almost a tourist attraction. The vegetable garden is attractive and from this garden fresh vegetables valued at hundreds of pounds have been delivered to the Queen Elizabeth Home.

The live stock consists of two or three cows and 300 to 400 fowls. The residents have found contentment and gained self respect from knowing that they are part of a family of which each one has a light job to carry out.

Your Board, in order to clear the site in Tolbot Street for the proposed Residential Accommodation Units, moved the houses at 106 and 120 Tolbot Street to Brim Brim where they will be restored and used, one for patient accommodation and the other for staff living quarters.

The Board records its appreciation of the services of the Manager and Manageress of Brim Brim.

The connection of Brim Brim to the Town Water Supply will remove all fears of a dry season and will enable the Manager to install more efficient spray systems and also increase the area under vegetable.

CATERING SERVICES

Catering for the food needs of over 750 people demands experience, careful planning and constant attention. As the medical services to patients become more extensive, so does the number of calls for special diets. The ordering, preparation, cooking and distribution of food until it reaches the patient is a formidable task which is efficiently managed by the Catering Officer and his staff.

A new 150 gallon Milk Refrigerator.

Your Board ensures that the kitchen equipment is maintained in first class condition. The gas heated trolleys for conveying food from kitchen to ward pantries are of the most modern and efficient design.

Only first quality raw materials and supplies are accepted and from reception of goods until the prepared food is served, scrupulous cleanliness, care and efficiency is the policy.

THE QUEEN ELIZABETH HOME

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HONORARY PROFESSIONAL STAFF

Hon. Consultant Physicians and Surgeons:
G. T. JAMES, B.A., M.D., B.S.
Wm. SLOSS, M.B.E., M.B., ECh.B.,
F.R.C.S (Edin.), F.R.A.C.S.

Hon. Consultant Dentists:
Messrs. S. A. WILSON,
L.D.S., B.D.Sc., D.D.S.

and
G. S. MCKINLEY, L.D.S., B.D.Sc.

Hon. Psychiatrist:
Dr. M. K. BENJAMIN,
M.B.B.S., M.R.A.C.P.

Hon. Optometrists:
Messrs. G. B. CUTTER &
D. H. GARDINER

Hon. Solicitors:
Messrs. CUTHBERT, MORROW,
MUST & SHAW

Hon. Consulting Structural Engineers and Surveyors:
W. J. & W. L. MEINHARDT

Hon. Architects:
Messrs. P. S. & G. S. RICHARDS,
A.R.A.I.A., Ballarat.
THE 
QUEEN ELIZABETH 
HOME

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STAFF

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MEDICAL SERVICES

Medical Superintendent:
Dr. H. C. ROBJOHNS, M.B.B.S.
Dr. J. N. SLADDIN, M.B.B.S.

Medical Officers:
Mr. M. H. B. ROBINSON,
M.B.B.S., F.R.C.S.
Dr. D. A. ALEXANDER,
M.D., F.R.A.C.P.
Dr. F. P. McARDLE, M.B.B.S.
Dr. J. R. COUSINS,
M.B., B.Ch., M.A. (Oxon.)
Dr. J. GARNER, M.B., B.Ch.,
M.R.C.S., L.R.C.P., M.A.

***

NURSING

Matron:
Miss W. M. ROLLETT, S.R.N.

Deputy Matron:
Miss A. CRISPE, S.R.N.

Tutor Sisters:
Mrs. P. KILGOUR, S.R.N.
Mrs. L. A. BELL, S.R.N.

Welfare and Home Care Service:
Miss I. M. DICKER, S.R.N.
Mrs. M. M. WOODFORD, S.R.N.

BALLARAT AND DISTRICT BASE HOSPITAL

In many ways the Committee of Management, the Administration and the Medical and Nursing Staffs of the Base Hospital have assisted the Queen Elizabeth Home by providing specialist services for our residents as either inpatients or outpatients, and your Board and its staff endeavour to reciprocate by accepting elderly patients on transfer from the Hospital whenever possible.

The services of the Peter McCallum Clinic at the Base Hospital are also appreciated.

AMBULANCE SERVICE

There is a happy relationship between the Ballarat and District Ambulance Service and the Queen Elizabeth Home. New patients are very frequently brought in by ambulance, sometimes from a considerable distance. Transfers to and from hospital and clinics are a daily occurrence and your Board expresses its appreciation of the courtesy and efficiency of the officers of the Ambulance Service.

MOTOR BUS

For a few years the Home maintained a low powered eleven passenger bus but this was quite inadequate for the rapidly developing services of the Home. It was only after very careful consideration of all factors that your Board decided to purchase a 26 passenger full size motor bus. Its uses are many—

The daily pick up of Day Hospital and Day Centre Patients would have been impossible without it. The transport of residents of the Hostels to the Home for medical examinations, or for special functions is now a simple matter. Outings for residents of the Home, previously confined to picnics and sun rooms, are now arranged on a regular roster and the delight of these aged and frail people in a trip round some areas familiar in years gone by, makes the bus a worthwhile amenity.

BOARD MEMBERS

During the year Mr. L. F. North, Government Appointee and Senior Vice-President, resigned an removal to Melbourne. Mr. C. H. Clam was appointed Government Appointee by the Governor-in-Council and Mr. W. H. Henzy, Junior Vice-President, was elected Senior Vice-President, and Mr. John L. Tevenen was elected Junior Vice-President. Mr. Alan T. Faul was appointed to the vacant position on the Board.

Board Members and their wives tendered a farewell dinner to Mr. and Mrs. L. F. North on 19th November, 1962.

HOSPITALS AND CHARITIES COMMISSION

Your Board feels that the cordial relationship which exists between the Hospitals and Charities Commission and the Queen Elizabeth Home should be emphasised — The Chairman, Dr. John Lindell, the Deputy Chairman, Mr. A. J. McEwen; the Member, Mr. R. L. Thomas and Officers of the Commission have been particularly interested in the development of the Queen Elizabeth Home. Your Board is glad to have the opportunity of recording its appreciation of the advice and encouragement and financial assistance which is given by the Commission and its staff.

VISITORS

The Queen Elizabeth Home has been visited by many groups of visitors associated with Government Departments, organisations concerned with care of the aged and individuals interested in welfare services. Whilst there are larger institutions there are few, if any, which provide such a comprehensive service both within the precincts of the Home or covered by its extra-mural services. It is always a pleasure to show these visitors over the Home or its hostels and to explain the extra-mural services. Many appreciative and congratulatory letters have been received.

SPECIAL GIFTS AND DONATIONS FROM RESIDENTS

One of the most encouraging and pleasing features of this year was the receipt of generous donations from residents of the Home. Many handed their gifts personally to your President or to the Executive Officers.

Much Medical Equipment has been procured through donations made on behalf of Miss Jean Monteith.

SPECIAL DONATIONS AND HELP

A complete record of special cash donations is recorded in this general report. In closing your Board feels that grateful mention should be made of the gift of an Air Conditioning Unit for Ward 19 by the Bolivar Travellers' Social Club, the wonderful high tea and concert provided by the Presbyterian Fellowship of Australia, the contributions from the Public Services Auxiliary, and a gift of a reading aid by the Ballarat Rotary Club.
WAITING LISTS

A distressing increase in the number of applicants awaiting beds seriously concerns your Board.

Whilst it is impracticable to continue building more and more buildings to provide more and more beds, nevertheless your Board is attacking this problem with success through its Home Care programme, its Day Hospital Patients, and its Day Centre plan.

On receipt of an application for admission from a local resident, the home conditions are surveyed by our Welfare Sisters, the urgency for admission is assessed, and the report together with the medical report is referred to the Medical Superintendent for his recommendation. If Home Care or Day Hospital attention is required, these services are instituted without delay. Applications from more distant areas are considered and the urgency assessed on reports on medical and social aspects and the availability of local accommodation pending admission to Queen Elizabeth Home.

It will be understood therefore that much is being done to alleviate the position and a more intensive service will be possible when the new Day Hospital is built.

F. G. HOOK REHABILITATION CENTRE

Although the Board felt this Unit would be a benefit to residents, the F. G. Hook Centre was thought to be more of a social experiment than a real part of the Queen Elizabeth Home. The unit has become a far more important part of the Home than at first anticipated. It is a social and recreation centre for residents of the Home and Hostels and for the Day Centre people brought in by our transport for companionship, recreation, craft work, mid-day meal, etc.

The number of attendances has steadily increased, the Centre has gained in popularity, its value is becoming increasingly more apparent. There is only one cause for regret — the building is now too small to accommodate all its members, but it is hoped that the new Day Hospital will relieve pressure.

DAY HOSPITAL

What will be the functions of a Day Hospital?
Why is a special building necessary?

In many countries and more particularly in United Kingdom and United States, Day Hospitals are successfully operating. Day Hospital patients are brought in for medical treatment, physio and occupational therapy, chiropody, optometry, dental care, re-training in self care, and also as a measure of relief to families accepting the full responsibility for the care of aged relatives.

At present the maximum number that can be accepted is ten per day. This number should be multiplied by five or six. Our Day Hospital Services has been functioning for long enough to really assess its potential value, and planning for the new Day Hospital is now in progress. Planning will be influenced by two factors, availability of space and the Board’s considered opinion that the proposed Day Hospital must be incorporated in a Medical Services Centre.

Day Hospital Patients will require medical attention, physiotherapy and occupational therapy and all other incidental services. Our existing Medical Services Unit, Physio Therapy Department and Occupational Therapy Centre are all temporary buildings which are hopefully inadequate.

The Board hopes that the new George Skerritt Day Hospital and Geriatric unit will be sited on the area west of Janet Biddlecombe Wing, and that the Victoria Ward, Smoke Room, Bath House Unit will be demolished. The new wing should be of four storeys, with overhead links with Janet Biddlecombe Wing at first, second and third floor levels.

There is an urgent need for special accommodation for short term patients and also for those long term incurable cases such as Multiple Sclerosis. Space must also be available for Pathology, X-ray and Research — for there is an urgent need for investigation into certain specific diseases peculiar to the aged.

RENOVATIONS AND IMPROVEMENTS TO EXISTING SERVICES

It has always been your Board’s Policy to ensure that all buildings and equipment are maintained in the best possible condition. Machines do wear out and have to be replaced, but wear can be reduced to a minimum by regular service maintenance.

THE

QUEEN ELIZABETH

HOME

* * *

Regional Dentist:

Pharmacist:
J. L. Russell, Ph.C.

Physiotherapist:
Nazarino Pierini, M.D.P.A.

Speech Therapist:
Miss Lynette Hodgson, L.A.C.S.T.

Occupational Therapist:
Miss Rosemary Gale, A.A.O.T.

Recreational Activities Leader,
F. G. Hook Centre:
Mrs. P. Warhurst

Chaplain:
Rev. E. R. Walkerden

* * *

MAINTENANCE

Chief Engineer:
A. Howell

Works Foreman:
J. C. McArthur

* * *

PERSONNEL AND CATERING OFFICER:
G. H. Baker.

PUBLIC RELATIONS OFFICER:
F. A. Beacham.
Kitchen services have been improved by the addition of a refrigerated milk vat, new bread slicer, new food cutter, and stainless steel bench tops and rocks. Workshop equipment has been added, the painting and other maintenance work on buildings is up to schedule, blinds and curtains have been fitted in sunrooms, pantries have been renovated and vinyl tiles laid on floors. The floor of Lederman Hall has also been covered with vinyl tiles, several of the walls have been fitted with overhead track-type screens, improved mechanical ventilation has been installed in the Laundry and the F. G. Hook Hall, preliminary work on central heating of Keith, Archer and Fraser Houses has been done, wardrobe lockers installed in several wards, and improvements effected in ward and corridor lighting.

MAJOR REPLACEMENTS

A new Super Economic Boiler with capacity of 11,000 lbs. of steam per hour has replaced the old No. 1 Boiler, and it is proposed to replace the old No. 2 Boiler by a Super Economic Boiler with a capacity of 8,500 lbs. of steam per hour. The new No. 1 Boiler is giving satisfactory performance.

The boiler services and central heating services were improved by the replacement of obsolete equipment by a new radiation calorifier and new feed water and blow down equipment.

The new Bath House, in the vicinity of the Argyle Ward has been completed. The former bath house will be demolished when the site is cleared for the new Day Hospital.

The old lifts in the main building have been replaced by two modern lifts with a capacity of 20 persons.

Chairs presented by Ladies' Auxiliary for use in Chapel.

RELIGIOUS MINISTRATIONS

Your Board refers to the accord which exists between the Chaplains of the various denominations. The Anglican Chaplain is Secretary of the Religious Services Advisory Committee, and patients receive religious ministrations and comfort and counselling from all Chaplains individually and as a team.

A conference of Anglican Chaplains was held in the F. G. Hook Centre on 18th March, 1963. The Gideon Bibles' Committee has visited the Home and the Hostels during the year and as a result there is a Gideon Bible in every bedside locker. A pleasing service was held in the Chapel on Sunday, 12th May, 1963, when four chairs for the Sanctuary were presented by the Ladies' Auxiliary.
LADIES' AUXILIARY

Our Ladies' Auxiliary has again given devoted service to the Queen Elizabeth Home. The Auxiliary's deep interest in the welfare of residents, its kindly thought for their comfort is appreciated, and its Annual Christmas Tree and Picnic are two highlights of the services given. It was your Board's great pleasure to entertain the Members of the Auxiliary at a Complimentary Dinner to celebrate the Auxiliary's Fortieth Anniversary of service to the residents of the Home.

STAFF

This Report would be incomplete without an appreciative reference to the services given by the Staff of the Queen Elizabeth Home. Visitors invariably comment upon the efficiency and kindness of the nursing staff, the courtesy of the administrative and other officers, the cleanliness of the whole Institution and the happy atmosphere which is so noticeable. There is an esprit de corps which is exemplified in hundreds of ways and the contribution of £1,000 from the Staff Social Club towards the Appeal is typical of the Staff's real interest in the Home. In handing over the cheque to the Chairman of the Appeal Committee, the President of the Staff Social Club, Mr. F. A. Beecham emphasised that this £1,000 was half of the anticipated total contribution.

Good public relations depends very largely on the services rendered by individual members of the Staff and good employer-employee relationships depend upon the departmental heads, and their handling of problems which inevitably arise when there is a staff of over 400.

VISIT OF OUR PATRON—
HIS EXCELLENCY GENERAL SIR DALLAS BROOKS, GOVERNOR OF VICTORIA, AND LADY BROOKS

It was an honour to receive a farewell visit by His Excellency and Lady Brooks on 2nd March, 1963.

Their visit gave pleasure to Board Members, Staff and Residents, but there was also a feeling of sadness that this was the last official visit of His Excellency and Lady Brooks.

Their warm-hearted interest in our people was again demonstrated by personal conversation with many, their inspection of the parades of nurses and servicemen, and the kindness of their greetings to people on balconies and at windows and those lined along the route. The affection and esteem in which our Vice Regal visitors is held was shown in the spontaneous cheering, hand-clapping, and waving as they departed. By a happy co-incidence, the same President welcomed Sir Dallas on his first visit in 1949.

On 30th May, 1963, the newly-appointed Governor of Victoria, Sir Rahon and Lady Delacombe passed the Queen Elizabeth Home in their first tour of the City. Your Board hopes that His Excellency and Lady Delacombe will make an official visit to the Queen Elizabeth Home in the near future.

OCCUPATIONAL THERAPY CRAFT SCHOOL

During the year on Occupational Therapy Craft School was erected at the rear of Nos. 109 and 111 Ascot Street. The building cost £7,500 and the Hospitals and Charities Commission contributed £6,000.

The purpose of this Unit is to relieve pressure in the Occupational Therapy Department by giving the residents of the Home an opportunity of developing or reviving skills in painting, pottery, wood-work, leather work, weaving, etc. Day Patients will be encouraged to spend time in this School and some arrangements will be made for those attending, if they wish, to do simple assembly work on a remunerative basis. The underlying principle of the School is stimulation of mind and re-training in former skills and development of interest in hobbies.

PUBLICITY

Bellarat "Courier": Your Board again expresses its appreciation of the publicity and support given by the Bellarat "Courier" and takes this opportunity of thanking the Directors, Management, Editor and Staff for their interest in the Queen Elizabeth Home.

Bellarat Broadcasters (3BA) Pty. Ltd.: There is a very happy relationship existing between the Managing Director, the Board of Directors and the Staff of 3BA and the Queen Elizabeth Home and during the various appeals made by or on behalf of the Queen Elizabeth Home the support of 3BA has proved invaluable.

B.T.V. 6 — Bellarat Television: Your Board welcomes the opening of this Station which has brought a new interest to the many viewers in the Queen Elizabeth Home. B.T.V. 6 is also giving valuable publicity to the Home.
OFFICIAL OPENING PERCY BAXTER FLATS.—The Hon. Hugh. S. Roberton, M.P., Minister
for Social Services unveiling the Commemorative Plaque.
The Bronze Plaque affixed to the Percy Baxter Commemorative Fountain in the Centre Courtyard
of the Flats, which was unveiled by the Hon. The Minister for Social Services, bears
this inscription:—"This Tablet is erected in Memory of the late Percy Baxter who during his
lifetime was a generous benefactor of the Queen Elizabeth Home. A donation of £15,000
from the Trustees of the Percy Baxter Charitable Trust towards the building of these Flats
is gratefully recorded."
Interior of a single unit Percy Baxter Flats.

OFFICIAL OPENING PERCY BAXTER FLATS.—Mr. W. H. Heinz, Senior Vice-President of the Queen Elizabeth Home (at microphone) thanking the Minister for officially opening the Flats.
# FINANCIAL STATEMENTS

## MAINTENANCE ACCOUNT

### STATEMENT OF INCOME AND EXPENDITURE

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<td>9,565</td>
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<tr>
<td></td>
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<td>2,421</td>
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<td>186</td>
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<td>100</td>
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<tr>
<td>1,807</td>
<td>Other Collections and Donations — Cash and Kind</td>
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<tr>
<td>848</td>
<td>Legacies (Unconditional) in sums not exceeding in each case £100</td>
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<td>61,624</td>
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<td>12,560</td>
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<td><strong>Income from Investments</strong></td>
<td>155</td>
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<tr>
<td>Miscellaneous</td>
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<tr>
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<td></td>
<td><strong>1,910</strong></td>
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<td></td>
<td><strong>£422,714</strong></td>
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</table>

### EXPENDITURE

<table>
<thead>
<tr>
<th></th>
<th><strong>1961/62</strong></th>
<th><strong>1962/63</strong></th>
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<tr>
<td>Provisions</td>
<td>£51,029</td>
<td>£51,601</td>
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<tr>
<td>Surgery and Dispensary</td>
<td>11,431</td>
<td>12,167</td>
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<tr>
<td>Domestic</td>
<td>34,670</td>
<td>37,580</td>
</tr>
<tr>
<td>Salaries and Wages</td>
<td>284,949</td>
<td>297,804</td>
</tr>
<tr>
<td>Miscellaneous and Administration</td>
<td>7,887</td>
<td>8,912</td>
</tr>
<tr>
<td>Establishment</td>
<td>28,844</td>
<td>39,984</td>
</tr>
<tr>
<td>Finance</td>
<td>1,566</td>
<td>1,183</td>
</tr>
<tr>
<td><strong>£213</strong></td>
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<td><strong>5,031</strong></td>
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<td>Extra-Ordinary</td>
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<td>Geriatric Conference</td>
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<tr>
<td>Regional Dental Service</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>£1,512</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>421,888</strong></td>
<td></td>
<td><strong>454,262</strong></td>
</tr>
<tr>
<td><strong>826</strong></td>
<td></td>
<td><strong>15,535</strong></td>
</tr>
<tr>
<td><strong>£422,714</strong></td>
<td></td>
<td><strong>£469,797</strong></td>
</tr>
</tbody>
</table>
# MAINTENANCE COSTING STATEMENT

**FINANCIAL PERIOD 1st JULY, 1962 to 30th JUNE, 1963.**

Daily Average Occupied Beds for the Year:
- 212.8 Ambulatory.
- 504.1 Infirmary = 716.9 TOTAL

In-Patients Treated:
- 276 Ambulatory.
- 755 Infirmary = 1031 TOTAL

<table>
<thead>
<tr>
<th>Headings of Expenditure</th>
<th>Cost</th>
<th>Proportion of Costs allocated to</th>
<th>Average cost per Bed for Daily average Inmate (to one decimal place)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Ambulatory</td>
<td>Infirmary</td>
</tr>
<tr>
<td>Provisions</td>
<td>51,601</td>
<td>15,480</td>
<td>36,121</td>
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<tr>
<td>Surgery and Dispensary</td>
<td>12,167</td>
<td>608</td>
<td>11,559</td>
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<tr>
<td>Domestic</td>
<td>37,580</td>
<td>11,274</td>
<td>26,306</td>
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<tr>
<td>Salaries and Wages</td>
<td>297,804</td>
<td>48,019</td>
<td>249,785</td>
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<td>Miscellaneous and Admin-</td>
<td>8,912</td>
<td>2,674</td>
<td>6,238</td>
</tr>
<tr>
<td>Service Cost</td>
<td>408,064</td>
<td>78,055</td>
<td>320,009</td>
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<tr>
<td>Establishment</td>
<td>39,984</td>
<td>11,995</td>
<td>27,989</td>
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<tr>
<td>Finance</td>
<td>1,183</td>
<td>355</td>
<td>828</td>
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<tr>
<td>Total Cost</td>
<td>449,231</td>
<td>90,405</td>
<td>358,826</td>
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<tr>
<td>Extraordinary</td>
<td>5,031</td>
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<tr>
<td><strong>GRAND TOTAL</strong></td>
<td>454,262</td>
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</tr>
</tbody>
</table>

## ALLOCATION OF COSTS

- Infirmary Patients ... 80%
- Ambulatory Patients ... 20%

Average Cost per Day
- Infirmary Patients ........ 39/–
- Ambulatory Patients ....... 23/4

Average Cost per In-Patient Treated
- £475/3/-

Average Cost per Ambulatory Patients Treated .... £327/6/-

---

## BOARD OF MANAGEMENT ATTENDANCE RECORD

1962 - 1963

Number of Meetings held — 11

<table>
<thead>
<tr>
<th>Name</th>
<th>Board</th>
<th>Special Board</th>
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<tbody>
<tr>
<td>CLAMP, C. H.</td>
<td>10</td>
<td>4</td>
</tr>
<tr>
<td>CUTTER, G. B.</td>
<td>10</td>
<td>4</td>
</tr>
<tr>
<td>EYRES, C. N.</td>
<td>11</td>
<td>3</td>
</tr>
<tr>
<td>FAULL, A. T. (Appointed November, 1963)</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>FRASER, A. C.</td>
<td>9</td>
<td>2</td>
</tr>
<tr>
<td>HEINZ, W. H.</td>
<td>10</td>
<td>3</td>
</tr>
<tr>
<td>KEITH, J.</td>
<td>10</td>
<td>4</td>
</tr>
<tr>
<td>LONSDALE, J.</td>
<td>10</td>
<td>4</td>
</tr>
<tr>
<td>MORSHED, W.</td>
<td>8</td>
<td>4</td>
</tr>
<tr>
<td>NICHOLSON, A. W.</td>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>NORTH, L. F. (Retired November, 1962)</td>
<td>4</td>
<td>—</td>
</tr>
<tr>
<td>RONALDSON, R. B.</td>
<td>8</td>
<td>4</td>
</tr>
<tr>
<td>SMALL, J. J.</td>
<td>10</td>
<td>4</td>
</tr>
<tr>
<td>THOMAS, J. A. (Three months' leave of absence)</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>TORNEY, G.</td>
<td>11</td>
<td>4</td>
</tr>
<tr>
<td>TREVENEN, J. L.</td>
<td>10</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>1962</th>
<th>1963</th>
</tr>
</thead>
<tbody>
<tr>
<td>£1,066,335</td>
<td>£1,751,261</td>
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<tr>
<td>31,181</td>
<td>46,716</td>
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<tr>
<td>1,097,516</td>
<td>135</td>
</tr>
<tr>
<td>3,250</td>
<td></td>
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<tr>
<td><strong>INSTITUTION CAPITAL</strong></td>
<td><strong>ENDOWMENT</strong></td>
</tr>
<tr>
<td>(Accumulated Surplus)</td>
<td>(Percy Baxter Flats)</td>
</tr>
<tr>
<td><strong>INSTITUTION FUNDS</strong></td>
<td><strong>£1,158,112</strong></td>
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<tr>
<td><strong>BUILDING AND EQUIPMENT FUNDS</strong></td>
<td><strong>3,250</strong></td>
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<td>£1,432</td>
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<td>1,278</td>
<td>20</td>
</tr>
<tr>
<td>1,050</td>
<td>1,600</td>
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<tr>
<td>55,095</td>
<td>1,705</td>
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<tr>
<td>12,282</td>
<td>59,261</td>
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<tr>
<td>22,264</td>
<td>8,906</td>
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<tr>
<td>14,577</td>
<td>5,623</td>
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<td>W. J. Tyrell, Talbot St., Residential Unit Fund</td>
<td>19,222</td>
</tr>
<tr>
<td>—</td>
<td>1,440</td>
</tr>
<tr>
<td>—</td>
<td>3,627</td>
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<tr>
<td><strong>107,978</strong></td>
<td><strong>111,404</strong></td>
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<td><strong>MISCELLANEOUS TRUST FUNDS</strong></td>
<td><strong>£1,387,929</strong></td>
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<td>67,305</td>
<td>73,555</td>
</tr>
<tr>
<td>1,266</td>
<td>7,310</td>
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<tr>
<td>265</td>
<td>298</td>
</tr>
<tr>
<td><strong>68,836</strong></td>
<td><strong>75,163</strong></td>
</tr>
<tr>
<td><strong>£1,277,580</strong></td>
<td><strong>£1,387,929</strong></td>
</tr>
</tbody>
</table>

SECRETARY'S DECLARATION

I solemnly and sincerely declare that the various statements of account are true and correct, and I make this solemn declaration conscientiously believing same to be true, and by virtue of the provisions of an Act of Parliament rendering persons making a false declaration punishable for wilful and corrupt perjury.

KEITH MACKAY,
Executive Director.

***

AUDITOR'S REPORT

We hereby report that we have audited the books, vouchers and documents of the Institution, and find that the postings are accurately made under their proper headings, and that the Statement of Accounts including the Balance Sheet, are correct. We have inspected the securities and insurance policies, and obtained Bankers' Certificates with respect to the balances represented by the Assets in the various Statements of Accounts and found them in order.

G. A. GILBERT, F.C.A.
I. McIVOR, F.C.A.
Auditors.
### THE QUEEN ELIZABETH HOME

**THESE FUNDS ARE REPRESENTED BY CURRENT ASSETS.**

<table>
<thead>
<tr>
<th>1962</th>
<th>1963</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>£145</strong></td>
<td><strong>£145</strong></td>
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<tr>
<td>Cash in Hand</td>
<td>Cash at Bank: Maintenance Account</td>
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<tr>
<td>253</td>
<td>21,374</td>
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<tr>
<td>Cash at Bank: Repairs and Replacements Reserve</td>
<td>6,767</td>
</tr>
<tr>
<td>Cash at Bank: Percy Baxter Flats Maintenance</td>
<td>135</td>
</tr>
<tr>
<td>3,516</td>
<td>3,876</td>
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<tr>
<td>Patient Fees Outstanding</td>
<td>Patients' Superannuation Assessment Account</td>
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<tr>
<td>37,110</td>
<td>17,883</td>
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<td>Income Accrued</td>
<td>16,876</td>
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<tr>
<td>17,853</td>
<td>180</td>
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<tr>
<td>Stores on Hand</td>
<td>Employees' Superannuation Assessment Account</td>
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<tr>
<td>402</td>
<td>263</td>
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<tr>
<td>Livestock</td>
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<td><strong>£59,279</strong></td>
<td><strong>£67,492</strong></td>
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</tbody>
</table>

**Less CURRENT LIABILITIES**

| 14,804                   | 9,399                    |
| Bank Overdraft Maintenance Account |                           |
| 8,127                    |                           |
| Expenses Accrued          |                           |
| 60                       | 60                       |
| Deposit on Tenders        |                           |
| 25                       | 14                       |
| Patient Fees Paid in Advance |                       |
| 791                      | 487                      |
| Group Laundry (Accumulated Rent) |                       |
| 37                       |                           |
| Employees' Superannuation Assessment Account | 6,767 |
| 253                      |                           |
| Repairs and Replacements Reserve | 16,647 |
| **24,097**               | **50,852**               |

**WORKING CAPITAL**

| 35,182                   |                           |
| Land and Buildings       | 922,439                  |
| 871,931                  |                           |
| Plant, Machinery, Furniture and Equipment | 224,821 |
| 190,403                  |                           |
| **1,062,334**            | **1,147,260**            |

**FIXED ASSETS**

| 3,250                    |                           |
| Endowment                |                           |
| **3,250**                |                           |

**INVESTMENTS**

| Building and Equipment  |                           |
| £1,432                  |                           |
| Capital Bank Account    | 20                       |
| 1,278                   |                           |
| Special Purposes Reserve Bank | 1,690 |
| 1,050                   |                           |
| Motor Vehicles Replacement Investment | 1,763 |
| 614                     | 96                       |
| George Skerritt Fund Bank |                           |
| 54,481                  |                           |
| George Skerritt Fund Investment | 59,165 |
| 8,588                   | 2,612                    |
| Special Purposes Bank A/c |                           |
| 3,694                   |                           |
| Special Purposes Investment A/c | 6,294 |
| 8,779                   | 229,259                  |
| Percy Baxter Flats Building Bank A/c | 229,259 |
| 13,485                  |                           |
| Percy Baxter Flats Building Investment A/c | 5,394 |
| — W. J. Tyrell, Talbot St., Residential Unit Bank A/c | 145,400 |
| 14,577                  |                           |
| W. J. Tyrell, Talbot St., Residential Unit Investment A/c | 19,077 |
| — Eyres Flats Bank Account | 48,600 |
| — Eyres Flats Investment A/c | 11,400 |
| — Special Appeal for a Day Hospital Bank A/c | 3,627 |
| **107,978**             | **111,404**              |

**MISCELLANEOUS TRUST**

| 5,585                    | 5,525                    |
| Inmates Trust Bank       |                           |
| 61,270                  | 68,030                   |
| Inmates Trust Investments |                           |
| 1,266                   | 1,130                    |
| Kiisk Reserve Investments |                           |
| 265                     | 298                      |
| Trust Clearing Bank      |                           |
| **180,064**             | **75,163**               |
| **68,836**              | **189,817**              |
| **£1,277,580**          | **£1,387,929**           |

Page 17
## COMPARATIVE STATEMENT

(Adjusted to nearest £).

### INCOME—

<table>
<thead>
<tr>
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<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Government Grant (ex Govt. Grant Mental)</td>
<td>£55,966</td>
<td>£114,956</td>
<td>£128,629</td>
<td>£159,609</td>
<td>£128,487</td>
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<td>Charitable Contributions</td>
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<td>5,241</td>
<td>5,231</td>
<td>5,531</td>
<td>4,751</td>
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<td>In-Patient Fees (incl. Govt. Grant Mental)</td>
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<td>213,423</td>
<td>235,475</td>
<td>255,509</td>
<td>334,470</td>
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<td>Income from Investments</td>
<td>110</td>
<td>231</td>
<td>209</td>
<td>155</td>
<td>165</td>
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<tr>
<td>Miscellaneous</td>
<td>653</td>
<td>966</td>
<td>1,676</td>
<td>1,910</td>
<td>1,924</td>
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<tr>
<td><strong>TOTAL ORDINARY INCOME</strong></td>
<td>277,534</td>
<td>334,817</td>
<td>371,240</td>
<td>422,714</td>
<td>469,797</td>
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<tr>
<td>Deficiency</td>
<td>1,312</td>
<td>2,251</td>
<td>547</td>
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<tr>
<td><strong>GRAND TOTAL</strong></td>
<td>£278,846</td>
<td>£337,068</td>
<td>£371,767</td>
<td>£422,714</td>
<td>£469,797</td>
</tr>
</tbody>
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### EXPENDITURE—

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Provisions</td>
<td>£33,098</td>
<td>£35,990</td>
<td>£47,210</td>
<td>£51,029</td>
<td>£51,601</td>
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<tr>
<td>Surgery and Dispensary</td>
<td>6,358</td>
<td>8,879</td>
<td>10,386</td>
<td>11,431</td>
<td>12,167</td>
</tr>
<tr>
<td>Domestic</td>
<td>24,022</td>
<td>33,095</td>
<td>34,729</td>
<td>34,670</td>
<td>35,780</td>
</tr>
<tr>
<td>Salaries and Wages</td>
<td>185,506</td>
<td>228,035</td>
<td>248,327</td>
<td>284,949</td>
<td>297,804</td>
</tr>
<tr>
<td>Miscellaneous and Administration</td>
<td>7,036</td>
<td>8,957</td>
<td>8,646</td>
<td>7,887</td>
<td>8,912</td>
</tr>
<tr>
<td>Establishment</td>
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<td>20,885</td>
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<td>39,984</td>
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<tr>
<td>Finance</td>
<td>1,936</td>
<td>1,213</td>
<td>1,584</td>
<td>1,566</td>
<td>1,183</td>
</tr>
<tr>
<td><strong>TOTAL COST</strong></td>
<td>278,846</td>
<td>337,068</td>
<td>371,767</td>
<td>420,376</td>
<td>449,231</td>
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<tr>
<td>Extra-ordinary (Regional Dental Service)</td>
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<td></td>
<td></td>
<td>1,512</td>
<td>5,031</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURE</strong></td>
<td>278,846</td>
<td>337,068</td>
<td>371,767</td>
<td>421,888</td>
<td>454,262</td>
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<tr>
<td>Surplus</td>
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<td>826</td>
<td>15,535</td>
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<tr>
<td><strong>GRAND TOTAL</strong></td>
<td>£278,846</td>
<td>£337,063</td>
<td>£371,767</td>
<td>£422,714</td>
<td>£469,797</td>
</tr>
</tbody>
</table>

### STATISTICAL—

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</thead>
<tbody>
<tr>
<td>Daily Average Patients</td>
<td>593.5</td>
<td>615.5</td>
<td>652.2</td>
<td>708.2</td>
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<td>Number of Paid Staff</td>
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<td>331</td>
<td>354</td>
<td>376</td>
<td>396</td>
</tr>
<tr>
<td>Total number of Inmates accommodated during period</td>
<td>951</td>
<td>1005</td>
<td>968</td>
<td>995</td>
<td>1031</td>
</tr>
<tr>
<td>Number of Beds available</td>
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<td>702</td>
<td>708</td>
<td>728</td>
<td>735</td>
</tr>
<tr>
<td>Percy Baxter Flats Accommodation</td>
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<td></td>
<td></td>
<td></td>
<td>26</td>
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### COSTS—

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<tr>
<td>Average Cost per Day for Resident</td>
<td>25/9</td>
<td>30/-</td>
<td>31/3</td>
<td>32/6</td>
<td>34/4</td>
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<tr>
<td>Average Yearly Cost per Bed per Resident</td>
<td>£469.8</td>
<td>£547.6</td>
<td>£570.0</td>
<td>£593.5</td>
<td>£626.6</td>
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<tr>
<td>Average Cost per Day per Infirmory Resident</td>
<td>28/5</td>
<td>33/3</td>
<td>33/1</td>
<td>37/6</td>
<td>39/-</td>
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<tr>
<td>Average Cost per Day for Ambulance Resident</td>
<td>15/9</td>
<td>18/-</td>
<td>19/4</td>
<td>21/1</td>
<td>23/4</td>
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### FINANCIAL—

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<td>Maintenance Bank</td>
<td>£23,254</td>
<td>£27,426</td>
<td>£7,585</td>
<td>£14,804</td>
<td>£21,374</td>
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<td>Capital Bank</td>
<td>£121,116</td>
<td>£15</td>
<td>£231</td>
<td>£1,432</td>
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<td>Endowment</td>
<td>£3,150</td>
<td>£3,150</td>
<td>£3,250</td>
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<tr>
<td>Building and Equipment Funds</td>
<td>£120,902</td>
<td>£135,887</td>
<td>£115,674</td>
<td>£107,978</td>
<td>£111,404</td>
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<td>Maintenance Fund</td>
<td>£34,123</td>
<td>£31,598</td>
<td>£30,996</td>
<td>£31,181</td>
<td>£46,717</td>
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During his farewell visit as Governor of Victoria, His Excellency, Sir Dallas Brooks inspected a group of Ex-Servicemen resident in the Home.

Mr. C. H. Clamp, President, unveils a plaque commemorating the presentation of an oil conditioning unit for Ward 19 by the Ballarat Travellers' Social Club. Left to right: Mr. Keith Mackay, Executive Director, Mr. C. H. Clamp, President, Mr. R. J. Todd, President Travellers' Social Club and Mr. G. B. Culler, Senior Vice-President of the Home.—15/7/62.
The President and Secretary of Mt. Bute and Bradvale C.W.A., distributing parcels to an elderly lady on the Home Care list.

Mrs. E. A. Wallis of Brisbane, a former cook at the Home, paid a visit after an absence of 59 years.
LIFE GOVERNORS

Adair, Mrs. E.
Aikens, Mrs. J.
Allan, Mrs. E.
Alling, Mrs. M.
Ames, Mrs. W.
Ammon, Mrs. E.
Andrews, Mrs. J.
Anderson, Mrs. L.
Anderson, Mrs. M.
Anderson, Mrs. M.
Anderson, Mrs. V.
Andrew, Mrs. B.
Ankeny, Mrs. M.
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BEQUESTS AND DONATIONS FROM ESTATES

ANSTIS, M. A., Estate per Evans & Metcalfe. Share in Annual Distribution £208 12 9
BASAN, E. T. A., Charitable Trust per R. W. Sylvester & A. Alexander Brohe. Allocation 50 0 0
COUTTS, William, Estate per Curharn, Morrow, Must & Show. Legacy 25 0 0
CURNOW, O. W., Estate per Heinz & Gordon. Legacy 100 0 0
DAVIES, Lily, Estate per R. H. Ramsay & Gaunt. Bequest 62 17 2
CONNELLY, N. M., Estate per Share of Residue of Estate 50 11 8
DRAPE, Elizabeth, Estate per Mr. L. V. Kennedy. Bequest 900 0 0
DRISCOLL, E. R., Estate per the Union-Fidelity Co. Ltd. Share in Distribution 57 4 11
DYRING, W. C. C., Estate per Ebsworth & Ebsworth, Sydney. Share in Estate 7,250 0 0
FIRMAN, Dorothy, Estate per the Fidelity Trustee Co. Bequest 40 0 0
FELTON, Alfred, Estate per The Trustees, Executives & Agency Co. Ltd. Donation from Charitable Trust 300 0 0
GRAY, Frederick, Estate per Baird & McGregor. Share of Estate 2,069 11 7
GRAYLING, Jane, Estate per the Union-Fidelity Trustee Company. Annual Distribution 7 18 1
HARRIS, E. A., Estate per the Union-Fidelity Trustee Co. Part share of Estate 361 12 9
LEVINS, A. J., Estate per Callman, Wyatt & Anderson. Legacy 100 0 0
MATTHEWS, R. H., per R. H. Ramsay & Gaunt. Distribution from Estate 150 15 6
MILBURN, Joseph Henry, Estate per Baird & McGregor. Legacy 767 0 7
PADGETT, James Arthur, Estate per Bruce R. Tivey. Legacy 500 0 0
ROBINSON, Ellen, Estate per Executors. Proceeds of Estate 134 17 3
SAYER, Charlotte, Ann, Estate per R. H. Ramsay & Gaunt. Legacy 100 0 0
SHALDERS, Andrew Ramsay, Estate per the Union-Fidelity Trustee Co. Ltd. Proceeds from Estate 2,827 18 7
SYMONS, Percy, Estate per the Union-Fidelity Trustee Co. Ltd. Share of Estate 320 4 0
TYRELL, William John, Estate per the Union-Fidelity Trustee Co. Ltd. Proceeds from Estate 1,039 17 0
WARD, John Joseph, Estate per the Union-Fidelity Co. Ltd. Legacy 500 0 0
WILKINSON, M. I., Estate per the Perpetual Executors & Trustees of Australia Ltd. Income from Estate 271 0 2
WILLIAMS, Truby & Florence Charitable Trust, per The Trustees, Executors & Agency Co. Ltd. Share in Distribution 150 0 0
WILSON, John William, Estate per The Union-Fidelity Trustee Co. Ltd. Share in Estate 94 10 2

SPECIAL DONATIONS

PERCY BAXTER CHARITABLE TRUST £100 0 0
M. B. JOHN EMPLOYEES’ CHARITIES GROUP 90 0 0
PUBLIC SERVICES AUXILIARY 800 0 0
THE QUEEN ELIZABETH HOME LADIES’ AUXILIARY 225 0 0
RONALDSON, A. L. & I. M., CHARITABLE TRUST 100 0 0
BIGNMORE, F. (For Library) 1 0 0
HARDIE, P. (For Library) 5 0 0
RAINE, J. (For Library) 1 0 0
ROTARY CLUB OF BALLARAT 57 15 0
HOSPITAL SUNDAY APPEAL 100 0 0
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son, Dr. G. R. and Baker, Dr. B. and Neerhut, Mr. K. J. and Gudzy, Dr. H., £1/1/-; Davies, Dr. E. E. and Morgan, Mr. F. J., £1/1/-; Davies, F. T. & Son, £2/2/-; Davis, H. A. Motors, £1/1/-; Day, E. E. & Son, £1/1/-; Day Family, Mrs. F. L., £20; Dehnert, C. A., £1; Dehnert, Mrs. W., £2/2/-; Dehnert, Miss A. M. & Laviston, A. E., £1/1/-; De Lorenzo, E., £1; Demunk, C. E., £1; Dermer, Mrs. R. G., £2; Deutscher, H. F. & Son, £2/2/-; Devlin, Mrs. E., £1; Dick, W. & Son, £2/2/-; Dickens, S. E. Social Services Fund, £25; Ditchfield, C., £1/1/-; Doepel, Lilley & Taylor, £1/1/-; Dolan, Robert, £2/2/-; Dominant Chemicals Pty. Ltd., £2/2/-; Donald, J., £5; Dooley, W. J., £1; Dooughty & Wilson, £1; Dow, Drew, Marshal, £1; Driden, R., £1/1/-; Driscoll, McVier & Co., £1/1/-; Drury, Dr. H. D., £1/1/-; Duke, E., £1; Dyer, Roy G., £2; Durant, W., £2/2/-.

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Matron (Miss W. M. Rollett) discussing examination paper with Nursing Aide Students.

The President, Mr. G. B. Cutter says farewell to Dr. H. Collin Robjohns former Medical Superintendent.
Visitors from Bendigo.—Rev. Mother Barbara and Sister Annunciata of the Order of Sisters of Charity of Jesus and Mary — accompanied by Rev. Fr. W. Murphy, Administrator of Sacred Heart Cathedral, Bendigo.

Mr. L. W. Lawless, Director Department of Social Service (centre) and colleagues on a visit to the Home.
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Young, C. A., £2/2/-; Young, C. L., £1; Young, Estate G. R., £2; Young, Mrs. L. H., £1; Young, W. H. Keith, £1/1/-; Yunker Freeman, Architects, £5/5/-.

BOXES

Avoca Hotel, £1/15/-; Bealiba Hotel, £1/17/3; Beaufort Hotel (Mrs. Hobbs), £1/2/-; Bunch of Grapes Hotel, £1/1/6; Burrumbeet Hotel, £1/17/-; Campbeltown Hotel, £2/9/3; Conberro Hotel, £2/12/-; Corpri Espresso Coffee Lounge, £3/10/-; Cloretown Hotel, £1; Dean Hotel, £2/6/-; Dagen Hotel, £1/10/-; Dunnstown Hotel, £1; Elise Hotel, £1/8/-; Ezywalkin, £5/12/6; Lexton Hotel, £1/10/-; Linton Hotel, £2/5/-; Market Hotel, £2/8/6; Meredith Hotel, £3/13/6; McRae's Hotel, £2; North City Hotel, £1; Park Hotel, £1; Railway Hotel, £1/4/-; Redbank Hotel, £3/7/3; Royal Hotel, £2/14/-; Scorsdale Hotel, £1; Sorgo Creek Hotel, £1/10/3; Stog Hotel, £1; W. Volpied, £2/11/6; Victoria Hotel, St. Arnaud, £1/16/-; Western Hotel, £1; Williams' Hotel, £1.

INSURANCE COMPANIES


LODGES

All Nations Lodge, No. 28, £1/1/-; Ballarat & District M.U.I.O.O.F., £2/2/-; Hope Masonic Lodge, No. 274, £5/5/-; Loyal Ballarat Lodge, No. 20, £1/1/-; Sebastopol Lodge, No. 63, £2/2/-; St. John's Lodge, No. 36, £2/2/-; Wendaree Lodge, No. 336, £1/1/-; Yorke's Lodge, No. 10, £2/2/-.

BANKS


CHARITABLE RACE MEETING FUND

Hospitals and Charities Commission, £131,17/2.

MUNICIPAL GRANTS

Shire of Ararat, £5/5/-; City of Ballarat, £125; Shire of Bunyara, £1; Shire of Bunyara, £10; Shire of Colac, £2; Shire of Colac, £3/3/-; Shire of Creswick, £3/3/-; Shire of Leigh, £5/5/-; Shire of Tolbot, £2.
The Members of the Queen Elizabeth Home Ladies' Auxiliary.

Present and former Matrons (left to right): Miss W. M. Rollett, Matron; Miss May Eldridge, Matron, 1958-1960; Miss Gaye Mandeville Halls, Matron, 1939-1958.
Queen Elizabeth Home Ladies' Auxiliary

ANNUAL REPORT 1962-63

To our Members and Friends,

Ladies and Gentlemen,

I have the honour to present to you the Annual Report for 1962-63, covering activities for the past twelve months.

MEMBERS.—We have added two new Members to our Auxiliary this year, they have given a great amount of their time and help, along with other Members, for the benefit of the residents. Members have visited and accompanied residents of the Home on bus trips. Their loyal support is always much appreciated by residents of the Home.

The Board honoured us by giving a Life Governorship to Mrs. H. Spawar, who for 18 years has been a constant visitor to the Home and is always willing to assist the Auxiliary's efforts.

EFFORTS.—The Annual Card Party raised £407/7s. and Travellers' Day Street Stall, £34/5s. The Old Timers' Choristers Club generously donated £30 to be spent on gifts for the residents.

The Horticultural Society kindly gave us the proceeds of their Annual Daffodil Show which amounted to £32/1s. 4d.

The City Oval Bowling Club is always very helpful, and again this year presented their Concert to be shared jointly with us. Proceeds from that was £16/13s.

Through the generosity of Mrs. J. Russell, Chemist, a Musicale and Cyclax Beauty Demonstration was held and £29/9s. 1d. was raised.

Mrs. V. Gordon opened her home and held a Morning Coffee Party to aid the Auxiliary and £20/17s. 6d. was raised in this way.

Miss Connonaut, who is an ordiary worker with the handicapped residents, has made and sold goods and donated £36 to our funds.

Mr. and Mrs. E. Ferguson showed slides of Australian towns and £24/0s. 3d. was raised.

Our President, Mrs. H. Borlase held a house party at her home and £18/10s. was received from her effort.

To all these very good friends we express our sincere gratitude and thank them all most sincerely.

A very kind benefactor, the late Miss Elizabeth Drope left £50 to our Auxiliary in her estate.

DAY HOSPITAL APPEAL.—Our Ladies have assisted in helping with the efforts for the 1963 Appeal and the Morepquin Prade which was arranged by courtesy of Stones Style Store in which a raffle was conducted, realised £106/11s.

Through the courtesy of the Gordon Hall Beauty Salon, a demonstration was held at the F. G. Hoak Centre and £60 was received.

The Auxiliary added £38/9s. to make the donation to £200 from these efforts.

CHRISTMAS FETE AND APPEAL.—The Annual Fete was held on 5th November in the Lederman Hall and £16/1s. 10d. was received. Donations to our Christmas Appeal for parcels and good cheer were £164/12s.

To all donors who support our Appeal each year, we extend our sincere thanks.

CHRISTMAS TREE.—The Annual Christmas Tree is always well received by the residents of the Home and is looked forward to by all. It was held on 16th December and Messrs. Keith, Tooney, Climp and Lonsdale acted as Fathers Xmas, distributing gifts to all residents. Our ladies assisted and gave cheery greeting to all.

Mrs. R. Loney brought along her team of dancing girls to sing and dance in the words. Their beautiful costumes and performance was a treat for the bed patients to see. Mr. A. Leavison conducted community singing in the Lederman Hall, he was assisted by Mrs. R. Page on the piano. The Home choir, along with artists, contributed to the night's enjoyment.

We sincerely thank Marion Rollett, Nursing Staff, Male Nurses and Mr. A. Hives for their help toward this and all our efforts.

PICNIC.—Again this year we held the Annual Picnic in the Wendaure Municipal Hall, where a sit-down dinner was served. Residents were then taken to the Lake, where Mr. C. McArthur was waiting to take them for a ride across the Lake on his steamer. Residents were then taken for a walk through the gardens and each received fruit before the departure for home.

BUS TRIPS.—Each fortnight during the summer months, residents are taken for bus trips to various places. Two ladies from the Auxiliary accompany the residents and help the Home Staff. A very popular trip is the tour of the city lights during Bonasina Festival. Residents are taken to Black Hill lookout and Eureka Stockade where the illuminations can be seen at their best.

FORTIETH ANNIVERSARY OF THE AUXILIARY.—To celebrate our Auxiliary's Fortieth Anniversary, the Board of Management of the Queen Elizabeth Home entertained members of the Auxiliary at a dinner held at the F. G. Hoak Centre on Monday, 29th October, 1962.

Mr. G. B. Cutler, President of the Board, welcomed members of the Auxiliary and a most congratulating and thanking the Auxiliary for forty years of devoted service to the residents of Queen Elizabeth Home was proposed by Mr. J. Keith, a member of the Board since 1925, and supported by Mr. A. C. Fraser, son of one of the Foundation Members of the Auxiliary and a member of the Board since 1937, and also supported by Mr. Keith Mackay, Executive Director, was honoured.
Unfortunately, the early records of the Auxiliary were not available, but amongst those present were Mrs. J. Keith with 37 years service, Mrs. W. Murray and Mrs. J. Stevens with 28 years and Mrs. G. S. Richards with 32 years and Mrs. Kilgour with 24 years' service.

Prior to the dinner the ladies of the Auxiliary distributed a greeting and anniversary celebration card to every resident in the Home.

It was a pleasure to welcome a former member, Mrs. P. C. Rees, now of Portorlington and two former Matrons, Miss G. Mandeville Halls and Miss May Eldridge and the present Matron, Miss W. M. Rollett.

Our Auxiliary purchased four Sanctuary Chairs for the Chapel and the presentation and dedication took place on 12th May, Rev. R. E. Wokkerden arranged the service and members attended.

APPRECIATION.—This is only a brief resume of our work during the year and in conclusion my most grateful thanks are extended to the President, Mrs. H. Barlow, Treasurer, Mrs. J. H. Eggleton and Assistant Secretary, Mrs. E. A. Negri. On your behalf, I thank most sincerely the Executive Director, Mr. Keith Mockay, Mr. F. Black, Mr. A. McMillon and office and nursing staff and all contributors for their valuable assistance. To our Auditor, Mr. J. E. F. Hewitt, we say a big thank you for his valuable service.

Special thanks to the representatives of the Ballarat “Courier” for their co-operation and willingness.

BERNICE I. FERGUSON,
Honorary Secretary.

* * *

PRESIDENT’S ADDENDUM.

I feel this report would not be complete without referring to the very capable and willing services of our Honorary Secretary, Mrs. B. Ferguson. I would like her to accept my grateful thanks and the thanks of the Auxiliary.

We also say a big “thank you” to Mrs. E. Negri, Assistant Secretary and Mrs. J. Eggleton, Honorary Treasurer, for their help and co-operation throughout the year.

To Mr. Mockay, members of the staff of the Queen Elizabeth Home and members of the Auxiliary, I also express my sincere appreciation for you have all helped to make my term as President a very happy and enjoyable one.

GWEN BARLOW,
President.

QUEEN ELIZABETH HOME LADIES’ AUXILIARY

REVENUE ACCOUNT

YEAR ENDING 1st JUNE, 1963

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<th>RECEIPTS</th>
<th>EXPENDITURE</th>
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<td>To Balance in Bank, 1st June, 1962 £52 14 7</td>
<td>By Chapel Chairs £91 0 0</td>
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<td>Bank Interest, 1st June, 1963 7 8 0</td>
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<td>Donations 119 16 0</td>
<td>Miscellaneous 136 11 2</td>
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<td>Subscriptions 12 0 0</td>
<td>Effort Day Hosp. Appeal 166 14 0</td>
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<td>Functions—</td>
<td>Donations 33 6 0</td>
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<td>To Donations Xmas Treat 164 12 0</td>
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<tr>
<td>Miscellaneous Functions 404 8 6</td>
<td>Sundries 60 1 5</td>
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<td>Day Hospital Appeal (Including Gordon Hall Demonstration, £60/3/-) 166 14 0</td>
<td>Withdrawal Change for Functions 31 0 0</td>
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<td>By Re-Bank Change for Functions 31 0 0</td>
<td>Transfer to Trust A/c, '62-63 225 0 0</td>
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<td>Balance in S.S. Bank A/c, '62-63 34 13 7</td>
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TOTAL £958 13 1

TOTAL £958 13 1

Examined and found correct.

J. E. F. HEWITT, A.A.S.A.
8/6/1963.

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